



CSU Bakersfield

Business and Administrative Services

University Police Department

Mail Stop: 6 PS
9001 Stockdale Highway
Bakersfield, California 93311-1022

(661) 654-2111
(661) 654-3194 FAX
www.csub.edu/bas/police

To: University Police

From: Chief Marty Williamson

Date: August 10, 2016

Subj: Management Assignments

Directive 16-10

We have added an additional Lieutenant to the University Police Department. The additional position will assist in the overall management of the UPD. With this addition we have divided the UPD into two Divisions, Operations and Administrative.

After consultation with the Lieutenants the functional responsibilities for each Lieutenant will be as follows:

Operations Division-Lt. Massey

Uniformed Patrol Operations

Investigations

Training

COPS-Crime Prevention

CSOs

Inventory

Accountability and Inspections

Sworn Uniformed Scheduling

Compliance

Watch Commander

Emergency Preparedness

Building Marshalls

Administrative Division-Lt. Williams

Communications

Parking Services

Records

DPPM

Public Records Act

Clery

Property Room

Compliance-Accountability
Special Projects
Internal Affairs
Planning
Facility Maintenance
Fleet
Scheduling
Personnel Hiring Process
Watch Commander

The Lieutenants will be notifying staff how this will breakdown further in the near future and what personnel will be handling what duties. I will continue to handle events, Livescan, Transportation Committee, BART, budget and key security.

Effective this date, for management reporting purposes, contact the appropriate Lieutenant per the above areas. If that Lieutenant is not available and you need immediate assistance contact the other Lieutenant or the Chief if needed.

If you have any questions or concerns, or if we have missed a function please notify a Lieutenant or myself.

Thank you