

California State University, Bakersfield
**PARKING REGULATIONS/
DETERMINATION OF PARKING FEES**
V 1.1
TABLE OF CONTENTS

Revision Date: 03/01/2009

PURPOSE STATEMENT page 4

SECTION I: PARKING & TRAFFIC REGULATIONS

ARTICLE I: AUTHORITY page 4

1.1.01 Authority to Establish Regulations

ARTICLE II: PARKING FACILITIES page 4

1.2.01 Permission to Park on University Property

1.2.02 No Guarantee of Space

1.2.03 Parking Lots Listed

1.2.04 Motorcycle Parking (Motorcycle Stalls Only) page 5

ARTICLE III: PARKING OF VEHICLES page 5

1.3.01 Authority to Require Display of Parking Decal/Permit

1.3.02 Requirement to Display a Decal/Permit

1.3.03 State Vehicles Only Allowed in State Vehicle Only Stalls

1.3.04 Special Permit Required for Parking in specially marked spaces

1.3.05 Proper Display of Decal/Permit Defined page 6

1.3.06 Valid Decal/Permit Defined

1.3.07 Sale of Parking Decals/Permits

1.3.08 Decal/Permit Types and Descriptions

1.3.09 Sponsored Guest permits – how to obtain page 7

1.3.10 Special Business parking permits – how to obtain

1.3.11 Visitor permits – how to obtain

1.3.12 Forged, Altered. Or Unauthorized Use of a Decal/Permit page 8

1.3.13 Assigned Decal/Permit Use

1.3.14 Replacing Lost, Stolen or Damaged Decals/Permits page 8

1.3.15 Duplication or Alteration of Parking Decals/Permits

1.3.16 Meter Spaces

1.3.17 Loading Zones

1.3.18 Timed Zoned Violations

1.3.19 Disabled Person Parking Stalls

1.3.20 Temporary Disabled Parking Permits

1.3.21 Disabled Parking Space

1.3.22 Authorization to require a CSUB decal/permit with a Disabled Placard page 9

1.3.23 Disabled Campus Visitors

1.3.24 Vendor Parking

1.3.25 Vendor Parking Designated Areas	
1.3.26 Designated Areas for Bus Loading/Unloading Passengers	
1.3.27 Designated Bus Waiting Areas	page 10
1.3.28 Motor Homes/Storage/Camping Prohibition	
1.3.29 Parking longer than 72 hours Unauthorized	
1.3.30 Parking in a No Parking Zone Not Authorized	
1.3.31 Requirement to Park in a Legal Parking Stall	
1.3.32 Parking in more than One Stall	
1.3.33 Obstructing other Vehicles or a Roadway	
1.3.34 Parking in a Fire Lane or Hydrant	
1.3.35 Blocking a Driveway or Sidewalk	
1.3.36 Parking on Fields or Grass Areas	
1.3.37 California Vehicle Code Enforced on Campus	

ARTICLE IV: ENFORCEMENT

1.4.01 Unauthorized Parking/Violation of Parking Regulations	
1.4.02 Unattended Vehicles	page 11
1.4.03 Illegal Use/Possession of Decal/Permit	
1.4.04 Impound by Wheel Lock/Scofflaw Abatement	
1.4.05 Towing of Impounded Vehicles	
1.4.06 Towing/Cancellation	
1.4.07 Failure to Display Parking Decal/Permit	
1.4.08 Hours of Enforcement	page 12

ARTICLE V: PARKING FINE SCHEDULE

1.5.01 Parking Fine Schedule	page 12
------------------------------	---------

ARTICLE VI: CITATION PAYMENT

1.6.01 Payment of Fines	page 12
1.6.02 Late Payment of Fine	

ARTICLE VII: ADJUDICATION

1.7.01 Appealing Parking Citations	page 13
1.7.02 First Level Initial Review	
1.7.03 Administrative Review Hearing	
1.7.04 Judicial Review	

ARTICLE VIII: PARKING REVENUE

1.8.01 Revenue from Parking Permit Fees	page 14
1.8.02 Revenue from Parking Citations	

SECTION II: PARKING FEES

ARTICLE I: AUTHORITY

2.1.01 Authority to Establish Regulations	page 14
---	---------

ARTICLE II: DETERMINATION OF PARKING FEES ON CAMPUS

	page 14
--	---------

2.2.01 Full Cost Recovery / Determination of Parking Fees	
2.2.02 Parking Fee Rates	
2.2.03 Waiving of Parking Fees	page 15
2.2.04 Special Events Defined	
2.2.05 Fees for Special Events	
2.2.06 Fees for lot exemptions	page 16
2.2.07 Reserved parking for other campus functions	

PURPOSE STATEMENT

The purpose of these regulations is to:

- Expedite University business and provide maximum safety and convenience;
- Regulate parking, with priority given to services of the University; and
- Provide and maintain suitable campus parking and traffic facilities.

The concept of “pay for parking” on campuses of the California State University is at the direction of the State Legislature and is based on the theory that parking facilities must be paid for by the user. The money collected for parking permits reimburses the state for costs of constructing and operating parking facilities. Enforcement of parking regulations is the direct responsibility of the University.

SECTION I: PARKING and TRAFFIC REGULATIONS

ARTICLE I: AUTHORITY

1.1.01 The authority to establish rules and regulations pertaining to the parking of all vehicles on a California State University campus is vested in the University President pursuant to Section 21113(a) of the California Vehicle Code and Title 5, Article 7, Section 42200 of the California Code of Regulations.

Pursuant to Title 5, Article 7, Section 42201(a) of the California Code of Regulations, the University President may grant permission to park on campus, “**to those persons who have paid a parking fee.**”

ARTICLE II: PARKING FACILITIES

1.2.01 A valid parking decal/permit gives you permission to park in University parking facilities, provided your vehicle is parked in compliance with the California State University, Bakersfield Parking Policies and Regulations.

1.2.02 The purchase of a parking decal/permit does not guarantee the availability of a parking space.

1.2.03 The following parking areas are available for use by faculty, staff, students, and University visitors, in accordance with the California State University, Bakersfield, Parking Policies and Regulations.

- Lot A – Located near the intersection of Don Hart East Road and Stockdale Highway.

- Lots B/C – Located near the intersection of Don Hart West Road and Stockdale Highway in front of the Dore Theater.
- Lot D – Located directly north of the Walter Steirn Library.
- Lot E – Located on the west side of Roadrunner Drive just south of the Health Center and across from Lot I.
- Lot F – Located on Student Way next to the administration buildings, and across the street from the Business Development Center.
- Lot H – Located directly west of the dorms at the intersections of Student Way and Southwest Road.
- Lot I – Located on the east side of Roadrunner Drive just south of the Icardo Center and directly across from Lot E.
- Lot J – Located on Student Way directly west of the Business Development Center across from Lot F.
- Lot K – Located at the intersection of Don Hart East Road and Kroll way northeast of the Student Union.
- Lot L – Located just north of the Student Union and west of the Modular East buildings.

1.2.04 Motorcycles, displaying a valid motorcycle decal/permit, shall park only in stalls marked Motorcycle Parking. At no time shall a motorcycle park in full size parking stalls intended for use by four (4) wheeled passenger vehicles. At no time shall a four (4) wheeled passenger vehicle park in stalls posted Motorcycle Parking.

- Motorcycle shall include all two wheeled motorized vehicles.

ARTICLE III: PARKING OF VEHICLES

1.3.01 Permission of the President of the California State University, Bakersfield, as specified under Title 7, Article 7, Section 42201 of the California Code of Regulations, to stop, park, or leave standing a vehicle on property of the campus may be granted to persons who have paid a parking fee. Evidence of compliance with this section shall be demonstrated by properly displaying a valid California State University, Bakersfield Parking Services permit/decal.

1.3.02 All vehicles parked on campus must properly display a valid parking decal/permit as evidence of having paid a parking fee. This includes faculty, staff, students, and University visitors. There may be limited exceptions for special circumstances as defined in 2.2.03 and 2.2.04. This does not apply to emergency vehicles or those displaying Exempt plates.

1.3.03 Only vehicles displaying Exempt (E) license plates, identifying them as State Vehicles, shall park in stalls marked State Vehicles.

1.3.04 All other specially marked spaces are for use only as posted by signs.

1.3.05 Parking decals/permits must be displayed as specified in these regulations. Parking decals/permits displayed in any way other than the prescribed manner will not be considered valid.

- Parking Decals:
 - Decals are to be clearly affixed to the driver's side front windshield of vehicles or fork of a motorcycle.

- Parking Permits:
 - Permits purchased from the parking permit dispenser machines, and all other "non-annual or quarterly" type parking permits, must be displayed on the dashboard of the vehicle, face up, with the expiration date and time fully visible, and in such a way as to not obstruct the Vehicle Identification Number (VIN).

 - Annual, Academic Year, Quarterly Permits must be displayed by hanging on the rear-view mirror or placed on the dashboard of the vehicle, face up, with the expiration date fully visible, and in such a way as to not obstruct the Vehicle Identification Number (VIN).

1.3.06 A valid parking decal/permit is defined as one that has not expired and has been purchased from the University Cashier's Office or has been issued by California State University, Bakersfield Parking Services. No other decals/permits are valid and no other campus department or entity is authorized to make parking permits, unless under special circumstances and only when prior arrangements have been made with Parking Services and approved by the Chief of Police.

1.3.07 The University Cashier's Office coordinates and facilitates the sale of parking decals/permits. The sale of parking decals/permits normally takes place the week prior to the start of the quarter. Decals/permits are sold on a first come – first served basis.

1.3.08 Permit Types and Descriptions

- a. "Annual" permits are valid year-round, and may be purchased by faculty or staff only.

- b. "Academic Year" permits are valid only for the academic year and may be purchased by faculty or staff only. (Not valid during Summer term).
 - NOTE: Annual and Academic Year permits are valid for three year periods.

- c. "Quarterly" permits are valid for the quarter for which it was purchased and may be purchased by faculty, staff, or students.

- d. “Activity” permits are issued to groups utilizing campus athletic facilities on a daily basis. These permits are restricted to Lot I between the hours of 10:00am to 1:00pm or after 3:00pm, Monday through Friday. Faculty, staff, and students are not eligible to receive these permits.
- e. “AVC Permits”: Based on a reciprocity agreement, Antelope Valley College parking permits are valid at the CSUB main campus and CSUB parking permits are valid in AV College parking areas.
- f. “Special Business Parking” permits may be purchased by Cabinet level officers and School Deans for the special guest daily parking fee amount of \$1.00 for use by visitors to their offices. These permits allow the user to park in Special Business Parking spaces as designated on the permit or any other legal space on campus. This does not apply to persons invited to the campus by individual departments for the purpose of guest speaking or lecturing. Faculty, staff, and students are not eligible to use these permits.
- g. Departments may purchase daily permits from Parking Services to issue to their sponsored guests at the daily parking fee amount of \$1.00. These permits are to provide the user a single day’s use, and shall not be used for more than a single day. *“Sponsored guests” are defined as any individual invited to the University whose parking fee has been paid for in advance by the benefiting School, Department, or other entity. This would include guest speakers, presenters, lecturers, and coaches.*
- h. “Visitor Permits”: Permits issued pursuant to 2.2.03 “Waiving of Parking Fees”.

1.3.09 Sponsored Guest permits may be obtained as follows:

- a. A “sponsored guest” daily permit may be purchased by a General Fund Department by sending an e-mail to parking@csub.edu that includes the following information:
 - o Date, time, and type of event/service/business purpose
 - o Sponsoring entity
 - o Number of permits being requested
 - o The chart fields to be billed
 - o Contact information for event University sponsor
- b. For parking arrangements by non General Fund departments, student organizations, or non-campus event organizers, the “Use of Facilities” agreement form shall be utilized to request parking arrangements. A “Use of Facilities” agreement form can be obtained from Academic Scheduling or Human Resources. (For fees see 2.2.06).

1.3.10 Special Business Parking permits may be obtained as follows:

- a. A Cabinet level officer or School Dean may request “Special Business” parking permits by sending an e-mail to parking@CSUB.edu that includes the following information:
 - o Number of permits being requested

- The chart fields to be billed

1.3.11 Visitor permits may be obtained at no cost in accordance with 2.2.03 as follows:

- a. “Visitor” permits may be obtained by sending an e-mail to parking@csub.edu that includes the following information:
 - Number of permits being requested
 - The name of the individual for whom the permit is being requested
 - An explanation of how the individual meets the requirements of section 2.2.03.

1.3.12 Parking decals/permits shall not be copied, duplicated or altered in any way.

1.3.13 Parking decals/permits are not transferable and are for use only to the person for whom they were issued.

1.3.14 If a decal/permit is lost or stolen a new one must be purchased from the Cashier’s Office. If one is damaged, the damaged decal/permit may be taken to the Cashier’s Office and a new one will be issued at a reduced charge. Lost or stolen decals/permits require that an official police report be taken and submitted to Cashiering in order to get a replacement at a reduced charge.

1.3.15 The duplication or alteration of any University parking decal/permit and the display of such decal/permit is prohibited. Such action may result in citation and/or civil or criminal prosecution and referral to Student Judicial Affairs for student offenders.

1.3.16 The intention of parking meters is to provide short-term visitor parking and are so designed as to provide a maximum of 60 minutes per visitor, even if the meter has time left on it when the new visitor’s time starts.

1.3.17 Vehicles may park in loading zones for a maximum of 20 minutes for the purpose of actively loading or unloading a vehicle.

1.3.18 Vehicles parked in areas where time is restricted, shall adhere to the time limits. The intention of timed zones is to provide short-term parking.

1.3.19 Disabled Persons Parking Stalls. A valid Disabled Persons Placard or Disabled Persons license plate and a valid University parking decal or permit must be displayed in all vehicles parking in parking stalls designated as Disabled Persons Parking on the University campus.

1.3.20 Temporary Disabled Parking Permits are available at the Student Health Center. A note from a licensed physician is required. If you have a current, valid parking decal/permit, there will be no additional charge for the Temporary Disabled Parking Permit.

1.3.21 Only vehicles displaying a DMV issued Disabled Placard or License Plate, or California State University, Bakersfield Temporary Disabled Permit, and a valid CSU

Bakersfield permit/decal, shall park in stalls marked for disabled parking. No vehicle shall block, obstruct, infringe, or occupy any portion of a disabled stall, including the diagonal lines (hash marks) on either side of a disabled stall.

1.3.22 Disabled individuals may utilize disabled parking spaces by displaying the appropriate state license plate or placard along with a valid CSU Bakersfield parking permit. The permit rate applies to disabled parking on the CSU Bakersfield campus and is authorized for all CSU campuses. The authority to charge a fee for use of parking facilities by disabled individuals is defined in the California Education Code, section 67301; the California Vehicle Code, section 21113; and Title 5 of the California Administrative Code. The authority sections set aside other provisions made for non-payment of parking fees as defined in the California Vehicle Code section 22511.5.

1.3.23 Campus visitors who are disabled and have a disabled state license plate or placard, may go to the CSU Bakersfield Police Department and receive a complimentary parking pass for the day. This service does not apply to faculty, staff or students.

1.3.24 Vendor Parking: A request for vendor parking arrangements shall be made to Parking Services – see section 2.2.03. The intent of arranging for vendor parking is to allow a vendor whose vehicle is a required part of their job in providing a contracted service to the campus the ability to work close to their worksite. Faculty, staff, students, or personal vehicles are not eligible for vendor parking. All vehicles used for vendor parking must adhere to the following:

- Vehicles shall be kept in good working order, so as not to leak hazardous materials such as gasoline, diesel, oil, or antifreeze, on inner campus roadways, walkways, or sidewalks.
- Vehicles shall not park on any unpaved areas, such as grass, planted areas, or dirt areas unless specific permission has been obtained from Parking Services.
- Vehicles shall not park in any parking stall, or portion thereof, marked for specific purposes, without prior approval or permission from the California State University, Bakersfield Parking Services.
- Vehicles shall not park in such a manner as to block, obstruct, impede, or delay, any emergency vehicle.
- Vehicles parking near buildings shall not block or obstruct any doorway or driveway, or any portion thereof.

1.3.25 Vendor vehicles that have been granted the privilege of parking in areas other than legal parking spaces shall not travel at a speed greater than 5 MPH in areas other than on designated roadways.

1.3.26 The designated area for buses to load and unload passengers is in Lot I or at the Bus Turnaround at the southern end of Don Hart West Road. No vehicle shall park in an area designated as a bus zone or bus stop.

1.3.27 Busses needing to park and wait for passengers, may do so in the south end of Lot I.

1.3.28 No person shall park any motor home, camper, boat, or other vehicle on CSU Bakersfield property solely for the purpose of storage, nor shall any person use any vehicle on CSU Bakersfield property for the purpose of human habitation or camping.

1.3.29 No vehicle may remain in the same space or location for more than 72 hours without notifying and obtaining permission from Parking Services. Vehicles in violation may be towed at the owner's expense. Prior to towing, Parking Services may, at their discretion, place a warning tag on the vehicle for a period of 72 hours prior to towing.

1.3.30 Vehicles shall not be parked in areas posted "No Parking". Ground markings consisting of diagonal lines painted on the ground (hash marks) shall indicate no parking and a sign need not be posted.

1.3.31 All vehicles shall park in a legal parking stall.

1.3.32 No vehicle shall be parked in such a manner as to occupy more than one parking space or stall. Vehicles must be contained within the parking stall boundary lines.

- Legal parking stalls are defined as two parallel white lines in campus parking lots.
- RV's having prior authorization from Parking Services to park on University property are exempt.

1.3.33 No vehicle shall park in such a way as to block or obstruct the movement of another vehicle.

1.3.34 No vehicle shall park at a red curb or an area marked Fire Lane or within 15 feet of any fire hydrant.

1.3.35 No vehicle shall block or park in any portion of a driveway or sidewalk.

1.3.36 No vehicle shall be parked on CSU Bakersfield playing fields, other planted areas or dirt areas.

1.3.37 The California State University Bakersfield Police Department enforces all California State Vehicle Codes (VC) on campus property. Vehicles in violation of CVC will be cited under the appropriate CVC code(s).

ARTICLE IV: ENFORCEMENT

1.4.01 Unauthorized Parking/Violation of Parking Regulations: Vehicles found to be parked in violation of any campus parking regulation(s) or parked in violation of any section or sections of the California Vehicle Code are subject to being issued a parking citation by a CSU Bakersfield Police Department Parking Officer or a University Police Officer.

1.4.02 Unattended Vehicles: Any vehicle left standing on any highway, roadway or other property of the University in violation of posted provisions, or in violation of any provision of the California Vehicle code, may be towed and stored at the owner's expense (C.V.C. 22659).

1.4.03 Illegal Use/Possession of Decal/Permit: Any vehicle displaying a lost, stolen, forged, or fictitious parking decal/permit, or a decal/permit obtained by means not permitted under the University Parking Regulations will be issued a citation. It is unlawful to use a decal/permit previously reported lost or stolen. All found decal/permits should be returned to the CSU Bakersfield Police Department. Any vehicle displaying a stolen, forged, or fictitious parking decal/permit is evidence of a crime and may be entered by a CSU Bakersfield Police Officer for the purpose of confiscating the evidence.

1.4.04 Impound by Wheel Lock or Towing (Scofflaw Abatement): As authorized in California Vehicle Code sections 22651(i)(1) and 22651.7: Any vehicle, other than a rented vehicle, found upon a highway or public lands and it is known that the vehicle has been issued five or more Notices of Parking Violations (citations) to which the owner or person in control of the vehicle has not responded within 21 calendar days of citation issuance may be impounded by immobilization (wheel lock) or towing until that person furnishes to the impounding law enforcement agency evidence of his or her identity and an address within this state at which he or she can be located and satisfactory evidence that the fines have been deposited for all Notices of Parking Violations issued for the vehicle.

1.4.05 Towing of Impounded Vehicles: Vehicles impounded will be towed away at the owner's expense; or may be immobilized by wheel lock if deemed appropriate by a CSU Bakersfield Police Department representative initiating the impound. Any immobilized vehicle may be removed/towed away from the campus at the vehicle owner's expense at any time following the original impound if, for any reason, the removal is requested by a representative of the CSU Bakersfield Police Department. To legally reclaim an impounded or immobilized vehicle, the vehicle owner or his/her designee must deposit the total parking fines due with the CSU Bakersfield Police Department or make arrangements with the CSU Bakersfield Police Department for full payment.

1.4.06 Towing/Cancellation: When any vehicle is in the process of being towed from the University using an applicable towing authority section of the California Vehicle Code other than 22651(I) and the driver of the vehicle arrives on scene, a Notice of Parking Violation (citation) will be issued and tow away canceled **unless the towing service has arrived and initiated tow away procedures by making physical contact with the vehicle.** If the towing company has made physical contact with the vehicle, arrangement for towing fees is subject to agreement between the driver of the vehicle in question and the towing service. If the vehicle is being towed for a violation of section 22651(I), tow away will not be canceled unless the driver has immediate means by which they can pay all applicable outstanding parking citations on file with the CSU Bakersfield Police Department.

1.4.07 Failure to Display Parking Decal/Permit: Vehicles not displaying a valid CSU Bakersfield parking decal/permit (or valid campus permit from another CSU or Antelope Valley College) are subject to being issued a citation. Vehicle owners may receive a reduction to the citation fine if a valid parking decal/permit, purchased prior to the citation, is presented at the CSU Bakersfield Police Department within 21 days of the citation issue date.

1.4.08 Hours of Enforcement: Display of a parking decal/permit, as indication of having paid a parking fee, is required at all times unless previously arranged with CSU Bakersfield Police Department Parking Services – see section 1.3.02.

ARTICLE V: PARKING FINE SCHEDULE

1.5.01 The following is the schedule of parking violations and the associated fine:

- 20.1 IMPROPER DISPLAY OF A DECAL/PERMIT \$10.00
- 20.2 NO VALID PARKING DECAL/PERMIT \$25.00
- 21.1 METER VIOLATION \$25.00
- 21.2 PARKED OUT OF STALL \$25.00
- 22.1 LOADING OR TIMED ZONE VIOLATION \$35.00
- 22.2 PARKED IN A RESERVED STALL \$35.00
- 23.1 ILLEGALLY PARKED IN DRIVEWAY OR SIDEWALK \$40.00
- 23.2 ILLEGALLY PARKED ON GRASS/DIRT \$40.00
- 23.3 UNAUTHORIZED PARKING \$40.00
- 24.1 NO PARKING ZONE FIRE LANE, HYDRANT, OR RED ZONE \$50.00
- 24.2 OBSTRUCTING ROADWAY \$50.00
- 25.1 FORGED, ALTERED, UNAUTHORIZED USE OF A PERMIT \$175.00
- 26.1 BLOCKING OR PARKED IN A DISABLED STALL \$300.00

ARTICLE VI: CITATION PAYMENT

1.6.01 Payment of Fines: Payment of fines must be mailed to :
Parking Management Bureau
One University Circle
Turlock, CA 95382

1.6.02 Late Payment of Fine: If a citation is not paid or appealed within 21 days from the date it was issued, a Notice of Intent to place a hold on the vehicle registration is mailed to the registered owner of the vehicle. Failure to respond to the Notice of Intent will result in a hold being placed on the vehicle registration with the DMV. A late fee is imposed for each delinquent citation in addition to a penalty imposed by the DMV. If a vehicle has 5 or more unpaid citations at any time the vehicle is subject to immobilization or impoundment. Release of the vehicle will only occur after all citations are paid in full or other payment arrangements have been made with Parking Services.

ARTICLE VII: ADJUDICATION

1.7.01 The California State University, Bakersfield, provides for the appeal of parking citations in compliance with California Vehicle Code 40215.

1.7.02 First Level Review: The First Level Initial Review is the first step in the parking citation appeal process. To initiate a First Level Initial Review, you may obtain a Parking Citation Appeal form from the CSU Bakersfield Police Department, or from the CSU Bakersfield Police Department website at www.csub.edu/bas/police.

This form must be completed and returned to the CSU Bakersfield Police Department, no later than 21 calendar days from the date the citation was issued. The appeal will be reviewed by a designated Parking Services employee and focuses on the issue of whether there was an error on the part of the issuing officer. The Parking Services employee will also take into account previous citations, and if in the interest of justice whether the citation should be dismissed. You will be notified by mail of the determination.

1.7.03 Administrative Review Hearing: If you are dissatisfied with the result of the First Level Initial Review, you may request an Administrative Review Hearing. The request must be made no later than 21 calendar days following the date the First Level Initial Review decision is made. The Administrative Review is conducted by an Administrative Review Hearing Officer contracted with the City of Bakersfield Police Department. The review is conducted in person. To schedule an Administrative Review Hearing contact the California State University, Bakersfield Parking Services at 661-654-2111.

Prior to the Administrative Review Hearing, you will be required to deposit the amount of the fine with California State University, Bakersfield Parking Services. This will be held until the decision of the Administrative Review Hearing Officer has been made. If the citation is found valid, the deposit will be returned to you. The decision of the Administrative Review Hearing Officer will be sent to you by first-class mail.

1.7.04 Judicial Review: A third level Judicial Review may be requested to appeal the Administrative Hearing Officer's decision. Requests must be made to:

Superior Court of California
Metropolitan Division
1201 Truxtun Avenue
Bakersfield, CA 93301

...within 30 days of the decision being rendered by the Administrative Review Hearing Officer if the hearing was in person, or of the date of mailing of the decision if the hearing was by mail. You will be required to pay a filing fee which will be refunded to you if you prevail.

ARTICLE VIII: PARKING REVENUE

1.8.01 Revenue from Parking Permit Fees: Revenue from parking permit fees is used to reimburse the state for costs of constructing and operating parking facilities. This includes the cost of personnel (labor), materials, and equipment to maintain and build parking lots and administer the parking program.

1.8.02 Revenue from Fines and Forfeitures: Parking citation revenue is statutorily restricted on how it can be spent. It is not used in the development, construction, and maintenance of parking lots on campus, but is used solely for alternative means of transportation and the administration of the parking enforcement program. Section 89701.5 of the Education Code states:

Monies in the State University Parking Revenue Fund received as parking **fines** and **forfeitures** shall be used exclusively for the development, enhancement, and operation of alternate methods of transportation programs for students and employees, for the mitigation of the impact of off-campus student and employee parking in university communities, and for the administration of the parking **fines** and **forfeitures** programs.

SECTION II: PARKING FEES

ARTICLE I: AUTHORITY

2.1.01 Pursuant to Title 5, Article 7, Section 42201(a) of the California Code of Regulations, the University President may grant permission to park on campus, “**to those persons who have paid a parking fee.**”

ARTICLE II: DETERMINATION OF PARKING FEES ON CAMPUS

2.2.01 The CSU Bakersfield President has authority to establish campus fees and increase or decrease those fees. Pursuant to section 8752 of the State Administrative Manual, departments are to recover full costs whenever goods or services are provided for others. In accordance with those regulations, campus parking fees have been established and are contained herein.

2.2.02 CSUB Parking Fees are:

Quarterly Permits	\$36 Automobile	\$9 Motorcycle
Daily Permits	\$2.00 per day	

Metered Spaces \$1.00 per hour, \$0.50 per 30 minutes, \$0.25 per 15 minutes
(one hour maximum)

Activities Permit \$15 per quarter

(These fees are subject to change)

2.2.03 Waiving of Parking Fees: Pursuant to California Code of Regulations (CCR) Title 5 Division 5 Chapter 1 Subchapter 5 Article 7 §42201(b) provides authority to a University President to waive parking fees under limited circumstances. Through delegation of authority by the President, the Chief of Police or his/her designee may issue “visitor permits” and waive parking fees as follows:

1. Persons who are not employed by the campus and are official guests of the President or a Cabinet member who come to campus to transact official state business.
2. Persons who are not employed by the campus that are doing volunteer work for the campus in general, not a specific School, Department, or other entity and who receive no pay for their service. *(For specific School or Department volunteers, see definition of “sponsored guests” in section 1.3.08).*
3. Persons, not employed by the campus, who have been invited to campus to participate in a job interview.
4. Individuals not employed by the campus who are appointed to boards, committees, or other official campus bodies whose purpose is to help provide or raise economic support for the campus.
5. Emeritus Faculty as designated by the President.
6. Campus suppliers/vendors with contracts requiring regular service or delivery to the campus who are not a campus-based supplier (e.g. food/retail suppliers, copier repair contractors, technical support contractors).
7. Other official guests of the campus as designated by the President.

2.2.04 Special Events parking: Definitions

Exempted Reserved Lot: A lot for which fees have been paid (or will be paid through a billing process); and parking enforcement has been suspended; and the lot is reserved exclusively for a particular event or group – see sections 2.2.06 and 2.2.07.

Reserved Parking: Individual spaces or a portion of a lot for which fees have been paid (or will be paid through a billing process) and is reserved for a specific event or group – see section 2.2.07

2.2.05 Special Events and Campus Functions: Organizers/sponsors of special events will be charged a parking fee for the use of campus parking lots. Fees are based on the number of vehicles expected, which is determined by the number of attendees expected. The number of attendees is divided in half to determine the number of expected vehicles. Parking Services determines the number of attendees based on information provided by the event organizer and historical information for the specific event. For smaller functions or events in which a specific number of parking spaces are requested, a fee will be charged for the actual number of spaces.

2.2.06

Fees are as follows:

University affiliated organization sponsored events for which a School or Department has requested parking arrangements as specified in 2.2.04:

Number of vehicles x \$1.00 per vehicle

Non University affiliated organization sponsored events for which parking arrangements have been requested as specified in 2.2.04:

Number of vehicles x \$2.00 per vehicle

2.2.07 Additional fees will be applicable:

- When Reserved Parking requires more than one hour of labor to set-up and take-down parking and traffic control equipment.
- When active traffic and parking control is required by the size or type of event.