



**Petition for Credit by Examination**

Date: \_\_\_\_\_

Procedure:

1. **You must be currently enrolled and in good standing as a student of CSUB in order to petition for credit by examination.**
2. **Secure approval of the chairman of the department in which the course is offered. If Challenging ENGL 3109: Modes of Writing the Testing Center Director will sign the form.**

Name: \_\_\_\_\_

CSUB ID #: \_\_\_\_\_

Major: \_\_\_\_\_

Class Level: \_\_\_\_\_

Which course would you like to challenge? \_\_\_\_\_

**If you are challenging ENGL 3109: Modes of Writing, please skip to Fee Section of the form.**

Have you spoken to an instructor of this course about your desire to challenge it? Yes  No

If yes, which instructor and when? \_\_\_\_\_

Please give your reasons for believing yourself qualified to challenge this course. (Describe relevant independent study and/or experience.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**For Department Chairperson**

\_\_\_\_\_ has my permission to challenge \_\_\_\_\_  
(Student's Name) Course Units

Signed \_\_\_\_\_ Date: \_\_\_\_\_  
(Department Chairperson)

**Fee Section:**

**A \$30.00 fee must be paid by the student via their myCSUB account or at Cashiering before any examination is administered. The exam must be taken, and the credit recorded in the records office prior to Census Day of the semester taken.**

The grade earned by a student in his examination must be reported to the Records Office. Credit received is not considered in computing grade averages. No official record is made of failures in these examinations.

Course: \_\_\_\_\_ Units: \_\_\_\_\_

Grade: \_\_\_\_\_  
Credit / No Credit

Signature of Examiner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Dept. Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of School Dean: \_\_\_\_\_ Date: \_\_\_\_\_