



Recruitment Number: _____

Position: _____

Date of Oral Interview: _____

Rater's Signature: _____

Rater's Printed Name: _____

Qualifications Appraisal Rating Form

RATING GUIDE		General Impression	Alertness, Comprehension, Ability to Present Ideas	Judgment: Would you trust this person's judgment on the job?	Experience Quality and Quantity	Education and/or Training	Supervision and Administration	Specialized Skills					Overall Rating
96-100	Outstanding												
86-95	Well Qualified												
76-85	Satisfactory												
70-75	Passable												
Below 70	Disqualified												
Comments required if Scoring below 70													
Candidate's Name: _____ Comments: _____	Outstanding												
	Well Qualified												
	Satisfactory												
	Passable												
	Disqualifying												
Candidate's Name: _____ Comments: _____	Outstanding												
	Well Qualified												
	Satisfactory												
	Passable												
	Disqualifying												
Candidate's Name: _____ Comments: _____	Outstanding												
	Well Qualified												
	Satisfactory												
	Passable												
	Disqualifying												
Candidate's Name: _____ Comments: _____	Outstanding												
	Well Qualified												
	Satisfactory												
	Passable												
	Disqualifying												
Candidate's Name: _____ Comments: _____	Outstanding												
	Well Qualified												
	Satisfactory												
	Passable												
	Disqualifying												

Place an (X) from outstanding to disqualifying for each relevant category. Give each candidate an overall score using the Rating Guide.