



To: UPD

From: Marty Williamson, Chief of Police

By: Captain Mari Gonzalez

Date: September 5, 2023

Subject: Directive 23-04: Driving on Unpaved Surfaces

This directive is designed to protect the natural habitat and living areas of campus wildlife, specifically for the protection of wildlife species identified by California Fish and Game and/or US Fish and Wildlife as being endangered or protected.

This directive shall be in an effect until further notice and until such time the campus is notified of the completion of the Incidental Take Permit. This directive will allow for provisions outlined in the attached Standard Operating Procedures (SOP).

#### Operating Emergency Vehicles on CSUB Property:

For general patrol functions, the operation of UPD vehicles to include both electric carts and patrol vehicles, shall be limited to the using of paved surfaces and dirt roadways outlined in the attached SOP.

Exceptions will be made for use under management approval and emergency situations, such as medical calls and responses to calls for service where driving or parking on grass or dirt can be articulated and justified. For these such situations, due care should be taken to avoid driving over or parking on areas where a den may be.

#### Non-Emergency Vehicles on CSUB Property:

All other campus vehicles not mentioned above shall be subject to operational guidelines outlined in the attached SOP. If exceptions exist for a particular project or function, notification will be made via email by UPD management notifying UPD staff.

If non-UPD vehicles are seen operating outside of paved surfaces or those outlined in the SOP, please notify the on duty patrol supervisor, who will in turn notify the Captain or Chief via the chain of command. The Captain or the Chief will notify the operator's department supervisor of the violation.

#### **UNIVERSITY POLICE**

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