

CUSTODIAL SERVICES EVALUATION FORM

In an on-going effort to improve custodial services for the campus community, the CSUB Facilities Management Department would appreciate hearing from the people we serve, so we may improve our custodial service. Suggestions and comments are welcome. Departmental secretaries will have a supply of the forms. Please return to Facilities Management.

1) I am a: (Choose one)

- Staff Member
- Faculty Member
- Student
- Administrator
- Visitor

5) Building & Entrances overall:

- a. Glass
- b. Floors
- c. Trash
- d. Drinking Fountain
- e. Lighting

Comments:

2) My observations concerns: (To choose multiple – fill in "other")

Bldg. No. Name

Other:

Rating scale for questions 3 – 7:

- A – Excellent
- B – Good
- C – Average
- D – Below Average
- F – Failing

6) Office overall:

- a. Floors
- b. Dust
- c. Trash
- d. Glass
- e. Lighting

Comments:

7) Plant Operations response to call-in custodial emergencies:

3) Restrooms overall:

- a. Stocked with supplies
- b. Toilets
- c. Sinks
- d. Floors
- e. Trash
- f. Lighting

Comments:

8) Time of observations: (Choose one)

AM				4	6	8	10
PM	12	2	4	6	8	10	12

9) Suggestions or comments:

4) Classrooms overall:

- a. Floors
- b. Blackboards
- c. Trash
- d. Lighting

Comments:

10) Signature (optional):