



**Faculty Teaching  
and Learning  
Center**

July 2018



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## What's New with the FTLC?

### FTLC Power Hour

In an effort to make the Faculty Teaching and Learning Center (FTLC) more accessible to your faculty and staff, we would like to schedule an FTLC Day within your school once a month. Each school would have one day scheduled every month with our Instructional Designer, Anissa Fontenot or our Instructional Technologist, Anthony Bolaños. Anissa or Anthony would have a designated space within your building for one to two hours and be available to assist with the department's teaching and learning needs. If you would like to take advantage of this program, please identify a location within your building for the FTLC staff member to setup. If there is a specific timeframe that would work best for your department, please let us know. Otherwise, we will schedule a day and time each month and disseminate that information to everyone within the school. The FTLC recognizes that faculty and staff have very busy schedules which makes it difficult to attend trainings within our center. We hope that this new initiative will provide greater opportunity for everyone to receive the support they need from the Faculty Teaching and Learning Center.

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### Farewell Andres Razo

As the new academic year slowly rolls in, we would like to say farewell to our wonderful student assistant, Andres Razo. Andres has been a part of the Faculty Teaching and Learning Center since 2014 and has officially graduated from California State University, Bakersfield as a Nursing Major. He was very successful in making faculty feel welcome at the Faculty Teaching and Learning Center and provided great Blackboard support for anyone requiring assistance. Aside from his daily work, Andres helped on numerous large projects. These projects included Campus Connection Videos, Summer Institute, and the Advanced Summer Institute. Andres will be starting his career at Mercy Hospital Downtown in the Medical Surgical Oncology unit as a Registered Nurse. On your last month here, we would all like to express our heartfelt gratitude for all the hard work and dedication you put into our office. Congratulations on your success and best of luck in the future!

## Zoom Audio Transcripts

Zoom is a video communication tool that allows users to easily host individual or group meetings. Up to this point, the intuitive tool has included instant messaging, video/audio conferencing, and desktop sharing which utilizes a Single Sign On (SSO) with an active CSUB net ID. As a new update, Zoom has now added an Audio Transcript option, when cloud recording is enabled, that will automatically transcribe the audio of any meeting or webinar that is recorded. Once transcription is processed, Zoom will give users three different files: a video file, an audio file, and the newly added text file of the transcribed meeting. In addition to this, users have the option to display the transcript text within the video to serve as a closed caption display. The video and transcript is divided into sections with timestamps to designate what part of the text is associated with a specific section of the video/audio. If any part of the meeting was incorrectly transcribed, there is an option to easily edit the text or search text within the transcribed video for a particular section you would like to review. In order to utilize this feature of Zoom be sure to enable the Audio Transcripts within your account by following the directions below.

1. Sign into the Zoom web portal: <https://csub.zoom.us/>
2. Click *Meeting Settings*
3. Click the *Recording* tab
4. Make sure the check box next to *Audio transcript* is selected

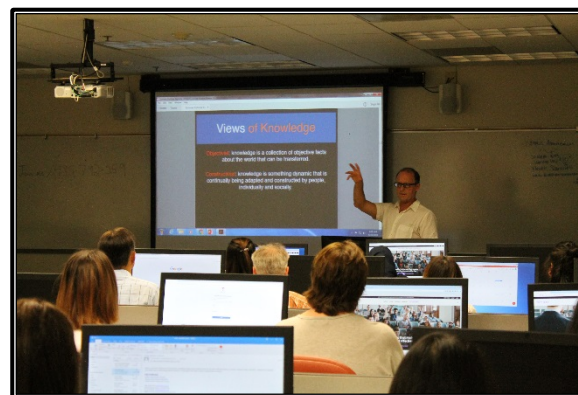


## Summer Institute

The 8<sup>th</sup> Summer Institute for Online/Hybrid Teaching was held May 21-24, 2018 with course reviews scheduled for August 20-24, 2018. The goals of the Summer Institute include providing resources for faculty to design or redesign an online course of their choice using the Quality Matters rubric and an opportunity for faculty from various disciplines to share their online teaching experiences with their colleagues.

Thirty-three participants attended the first week of the Summer Institute for Online Teaching where they reviewed the Quality Matters rubric and refreshed their knowledge and skills on the Blackboard Learning Management System. During the Institute, participants received ample technical assistance to help them in designing/redesigning their online courses.

Feedback from participants indicate that the Summer Institute was informative, contained appropriate activities, and provided examples of best practices. Drs. Bob Carlisle, Allison Evans, and Michael Ault, as well as our Instructional Designer Anissa Fontenot served as the facilitators this year. Provost Jenny Zorn addressed the attendees in the beginning of the event and praised the quality assurance program.



## Advanced Summer Institute

The 3rd Annual Advanced Summer Institute (ASI) was held June 4th-June 7th, 2018. The Advanced Institute focuses on innovative pedagogy for teaching online/hybrid courses and is intended for faculty members with at least two years of online teaching experience. The workshop is designed to allow participants to:

1. Share ideas and strategies in the design and teaching of online courses
2. Explore and apply the emerging technology tools and applications
3. Redesign or develop a module to be implemented within an online/hybrid course

The 2018 institute focused on four major themes (1) Adult Learning Theory, (2) Incorporating Multimedia and Videos, (3) Chunking Content and (4) Blackboard Assessments. Themes were identified based on input from participant applications and integrated into a combination of direct instruction, group sharing and application and integration. Twelve participants from Art and Humanities, Natural Sciences, Mathematics and Engineering, Social Sciences and Education, Business and Public Administration and the Library attended the Advanced Summer Institute. Results of the ASI survey indicated that the participants were very satisfied with the institute. They felt the institute met their expectations, was appropriate in length and provided example of best practices. Numerous participants indicated that they really enjoyed the group sharing because they gained valuable ideas to utilize in their courses from their colleagues.

## Online Academy

The Online Academy is a Faculty Learning Community (FLC) designed to guide participants in the development and design of an online/hybrid course. This yearlong learning community provided faculty with the knowledge and support necessary to build a complete course and become certified to teach online. Monthly hands-on workshops guided participants through the process of creating a course organized according to the Quality Matters Essential Standards. Upon completion of the academy, seven faculty members completed the required trainings. To date, three participants have successfully completed the internal review and received their certification to teach online. Two more faculty members have scheduled their review to be completed by the end of June. Session topics included Applying the Quality Matters Rubric training, Getting Started with the Quality Matters Template, Objectives and Alignment, Assessments and Alignment, Online Assignments, and Grading and Rubrics.

## TechSmith Relay Lecture Capture Tool

Information Technology Services and The FTLC have extended the site license for TechSmith Relay. This will enable faculty to produce videos with Relay and easily upload them to Blackboard or create a sharable link. TechSmith Relay has vastly improved their product with additional functionality such as:

- Creation tools on PC, Mac and mobile devices to create and edit media
- Simplified content management
- Connects into Blackboard LMS
- Share content within a group
- In-video quizzing
- Integrates into Camtasia Studio for video editing
- Assessment dashboard for video feedback

The FTLC will provide training on the new Relay product. An announcement will be sent in the coming weeks to inform everyone when the new Relay will be available and the dates of the workshops. Please contact Anthony Bolaños at the FTLC for additional information.

- [TechSmith Relay](#)

## Rowdy Talks

Dr. Chandra Commuri and the FTLC have coordinated a series of videos titled Rowdy Talks. The videos feature professors such as Kent Price of Political Science and Dr. Jacquelyn Kegley discussing their approach to classroom management and how to engage their students in the classroom. The two current videos are on the FTLC website at the link below. Please have a look at the videos and enjoy the information from Professor Price and Dr. Kegley.

- [Rowdy Talks](#)



## CAYUSE IRB

California State University Bakersfield’s Grants, Research and Sponsored Programs Office is now offering CAYUSE IRB training. Come learn about this web-based tool that facilitates the creation, submission, review, approval, closure and maintenance of human subjects research protocols. Sessions will be held in the TLC Conference Room, WSL 102 (Library 1<sup>st</sup> Floor) from 12 pm to 1 pm on the dates listed below.

Pilot/Training Sessions:	Post Kick-off/Training Sessions:
July 11, 2018	September 5, 2018
July 18, 2018	September 12, 2018
July 25, 2018	September 19, 2018
August 8, 2018	September 26, 2018
August 15, 2018	October 24, 2018
August 22, 2018	November 7, 2018



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