



Multiple or Single Subject Credential Program Application Checklist

For complete application instructions and information on the items that must be included in your application, please review: [Admission and Application Guidelines](#) under **Application Steps** then **Step 3. Apply to the Program.**

The following list are the documents that must be included to obtain a complete application for admission consideration.:

- Multiple or Single Subject Program Application ([Form](#))
- Receipt for \$30.00 Credential Service Request ([Directions on how to pay](#))
- Two recommendations sent to the program admission advisor for your campus ([Form](#))
- Basic Skills Requirement ([BSR website](#))
- Subject Matter Competency ([SMC website](#))
- Fingerprint/Background Clearance ([Certificate of Clearance or another CTC document](#))
- Tuberculosis (TB) Clearance ([Acceptable TB documents](#))
- Mandated Reporter training certificate ([MRT](#))
- Written Assessment BSR Course/exam or CSUB [GWAR Course](#) – what course: _____
or CSUB GWAR Exam or Teacher Education Essay
- Letter of good standing (only if you previously attended a different credential program)
- Undergraduate integrated applicants only: Include your program plan/advising sheet

Failure to follow submittal instructions is cause for application rejection or delay. Remember to merge your documents into **one PDF** (Free PDF merge software: [I love PDF](#) or [PDF Merge](#)) and **name it: Last name_First name_CSUB ID**

Upload your application to the submittal portal for your campus:

Bakersfield Campus

[Multiple Subject Submittal Portal](#)

[Single Subject Submittal Portal](#)

Antelope Valley Campus

[Multiple/Single Subject Submittal Portal](#)



Once documents are submitted to the CSUB Credential Office, the documents become the property of CSU Bakersfield School of Social Science and Education. Please keep a copy of your documents for your records.

Your social security number is necessary for processing your credential program application. Personal and sensitive information is kept confidential and secure in accordance with data protection policies.

Multiple or Single Subject Credential Program Application

Term Applying for: Fall 20__ Spring 20__

Applicant Information

CSUB ID#: _____ Legal Name: _____
Last First Middle

Preferred Name: _____ Birthdate: _____ SSN: _____
mm/dd/yyyy

Address: _____
Number and Street City State Zip

Email: _____ Alt Email: _____

Telephone #: _____ Alt Telephone #: _____

Do you hold a bachelor's degree? No Yes,
If yes, degree, major, and institution: _____

Have you ever applied or been admitted to CSUB's or another institution's credential program?
 No Yes
If yes, please give application dates. If you were admitted, please explain why you are looking to transfer and attach a letter of good standing from your current/previous program with this application:

Are you currently employed as a Teacher of Record? No Yes
If yes, District/Site: _____

Do you hold a teaching credential? No Yes If yes, what state: _____
Please provide a copy of your credential with your application.

Credential Option

- Multiple Subject: Traditional (Hold a BA/BS) or
 IBEST (CSUB undergraduate Liberal Studies Multiple Subject major), expt. grad date: _____
- Single Subject: Traditional (Hold a BA/BS) Content area: _____ or
CSUB undergraduate in approved integrated major:
 Art* English – EMCE track* Math MLL – Spanish Teaching* Natural Science**
 Social Studies (History)*

Only candidates in the IBEST or Math Blended Program will be considered for program admission without either CSET or a subject matter competency form. Please submit your 80% or 100% subject matter competency program letter with your application.

* at least 80% subject matter competent to apply **must have passed Foundation Science CSET

Rights And Responsibilities Of Students (University Honesty Policy)

The principles of truth and integrity are recognized as fundamental to a community of teachers and scholars. The University expects that both faculty and students will honor these principles and in so doing will protect the integrity of all academic work and student grades. Students are expected to do all work assigned to them without unauthorized assistance and without unauthorized assistance and without giving unauthorized assistance. Faculty have the responsibility of exercising care in the planning and supervision of academic work so that honest effort will be encouraged and positively reinforced.

There are certain forms of conduct that violate the university's policy of academic integrity. Academic Dishonesty (Cheating) is a broad category of actions that involve fraud and deception to improve a grade or obtain course credit. Academic dishonesty (cheating) is not limited to examination situations alone, but arises whenever students attempt to gain an unearned academic advantage. Plagiarism is specific form of academic dishonesty (cheating) which consists of the misuse of published or unpublished works of another by claiming them as one's own. Plagiarism may consist of handing in someone else's work as one's own, using paragraphs, sentences, phrases words or ideas written by another without giving appropriate citation, or using data and/or statistics compiled by another without giving appropriate citation. Another example of academic dishonesty (cheating) is the submission of the same, or essentially the same, paper or other assignment for credit in two different courses without receiving prior approval from the instructors of the affected courses.

When a faculty member discovers a violation of the university's policy of academic integrity, the faculty member is required to notify the CSUB Dean of Student Life and CSUB Student Conduct Coordinator and the student(s) involved. A course grade of 'F' may be assigned or another grade penalty may be applied at the discretion of the course instructor. Additional academic sanctions are determined by the student conduct coordinator. Academic sanctions may include disciplinary probation, suspension, permanent expulsion from the university or from the California State University system, administrative hold on the release of records, and withholding a degree. Disciplinary probation shall be noted on the student's formal academic record only for the duration of the probationary period. Disciplinary suspension and expulsion are a part of the student's permanent record.

Teacher Candidate Acknowledgement, Release of Liability, And Promise Not To Sue

Program track: (check all that apply)

Multiple Subject Single Subject

Traditional Integrated/Blended Resident Intern PIP/STIP/LTS

As a student in the California State University, Bakersfield School of Social Sciences and Education, and as a participant in a field review for teacher candidates, I acknowledge and agree to abide by the following:

- I understand, as a condition of my acceptance into the Teacher Education Program, California State University, Bakersfield, its employees and agents, will be taking visual/audio images of me during my time in the teacher education program. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. CSUB will not materially alter the original images. I agree that CSUB owns the images and all rights related to them. The images will be used for evaluation of my instruction and demonstration of my fieldwork and course components. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them.
- I additionally grant permission to California State University, Bakersfield, its employees, and agents, to take and use visual/audio images of me. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. CSU will not materially alter the original images. I agree that CSUB owns the images and all rights related to them. The images may be used in any manner or media without notifying me, such as university-sponsored web sites, publications, promotions, broadcasts, advertisements, posters and theater slides, as well as for non-university uses. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them.
 - I prefer to opt-out of posting my image to a Social Media website.
- I release CSUB and its employees and agents, including any firm authorized to publish and/or distribute a finished product containing the images, from any claims, damages or liability which I may ever have in connection with the taking of use of the images or printed material used with the images.
- I am familiar with Education Code section 51512, which states that *"The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary school, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor."*

- I am responsible for preparing a Student Release Form (Exhibit A) for every student in the classroom(s) involved in my field review, including obtaining and collecting permissions from the parents/legal guardians of each child in the classroom, and (as necessary) the Administrator Release Form.
- **I must provide all of the Student Release Forms, Adult Release Forms and Administrator Release Forms collected in connection with my field review on the term's due date to the Teacher Education Department Assistant.** The Department will maintain all submitted Forms collected in connection with my field review for a period of 7 years after my field review is completed.
- I may not videotape or record, or cause to be videotaped or recorded, any student whose fully executed release I have not obtained prior to the videotape being made.
- I must delete or destroy any videotapes or other recordings made by or stored on my personal device as soon as the purpose for which they were created and collected (*i.e.*, the field review) is complete.
- I must delete or destroy any videotapes or other recordings stored in common storage (*e.g.*, cloud-based storage, flash drives, memory sticks, etc.) as soon as the purpose for which they were created and collected (*i.e.*, the field review) is complete.
- I may not use any videotape or recording of my teaching made during my field review, whether created by me or another person, for any purpose other than for the field review.
- I hereby grant California State University, Bakersfield the full, unrestricted rights to the use of any and all materials written and submitted by me in conjunction with the Teaching Performance Assessment (the "Materials"), in any form, including edited versions, in presentations, over the Internet, broadcast cable, satellite transmissions, and media that are unknown at this time, for instructional purposes worldwide.
- In consideration for participating in the field review, on behalf of myself and my next of kin, heirs and representatives, I release from all liability and promise not to sue the State of California, the Trustees of the California State University, California State University Bakersfield, and their employees, officers, directors, volunteers and agents (collectively, "University") from any and all claims, including claims of the University's negligence, resulting in any economic or noneconomic injury I may suffer because of my participation in the field review, including but not limited to any third party claims arising out of the use of videotaping or other recording.

I am 18 years or older and competent to sign this release. I understand the legal consequences of signing this document, including (i) releasing the University from all liability; and (ii) promising not to sue the University. I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held to be invalid or unenforceable, then I will continue to be bound by the remaining terms. I have read this release before signing, I understand its contents, and I freely accept the terms.

Sign Here

Teacher Candidate Signature

Teacher Candidate Printed Name

Date Signed

By checking this box I have reviewed the [Application and Admission Guidelines](#), have attached my supporting documents to this application, and acknowledge that meeting the admission requirements does not guarantee admission to a credential program and if admitted does not guarantee recommendation for a credential.

I hereby submit my application for admission to the Credential Program at California State University, Bakersfield. I certify that, to the best of my knowledge all information contained in this application and on any supporting documents submitted with this application is true and accurate. I authorize the appropriate committee to inquire or seek any additional information it should require.

Sign Here

Teacher Candidate Signature

Teacher Candidate Printed Name

Date Signed



TEACHER EDUCATION CANDIDATE ATTESTATION FORM: ATTESTATION OF COMPLETED RELEASE FORMS

You must obtain the signed Administrator Release Form or the signed Student Release Forms from the parents/legal guardians of all children and from any adults who appear in your videotapes or photos submitted as part of your CSUB credential coursework. Keep copies of the Release Forms on file until your preliminary credential has been granted by the California Teaching Commission. Your signature below verifies that you have followed all of the necessary procedures.

No videos may be recorded prior to collection of the Release Forms and submission of this Attestation Form to CSUB.

I hereby affirm that I have followed the privacy conventions and permission requirements of my program and school district. I certify that I have secured and am holding on file signed copies of all necessary permission forms from all responsible individuals.

Candidate Name (print)

CSUB ID number

Sign Here

Candidate Signature

Date