

TITLE:	San Joaquin Kit Fox Avoidance Standard Operating Procedure
SCOPE:	Athletics Department operations on the CSUB campus
RESPONSIBILITY:	Athletics Department personnel
PURPOSE:	To outline the procedures for Athletics Department activities to avoid the San Joaquin Kit Fox.

I. Purpose & Goal

Department of Athletics individual training, team practices, and team competition activities are necessary on the Cal State Bakersfield (CSUB) campus in the pursuit of competitive success in National Collegiate Athletic Association (NCAA). CSUB Athletics will continuously uplift and enhance CSUB's status as an exceptional institution, dedicated to serving the city of Bakersfield, Kern County, and the State of California.

This SOP describes how CSUB Athletics will ensure San Joaquin Kit Fox (SJKF) avoidance during athletics activities on the CSUB campus, the responsibility for implementing this SOP, the procedures for CSUB Athletics coaches, student-athletes, and staff engaged in athletics activities, and the chain of required communication in reporting any incident involving SJKF.

II. Responsibility

- 1) Athletics coaches and staff ensures athletic activities are performed in accordance with this SOP.
- 2) Athletics Executive Staff, and designated sport supervisors, ensure implementation of, and conformance with, this SOP.
- 3) University Police Department ensures SJKF observations and incidents are communicated to regulatory partners and Capital and Facilities Management Services.
- 4) US Fish and Wildlife (USFWS) enforces the federal ESA.
- 5) California Department of Fish and Wildlife (CDFW) enforces the ESA.

III. Locations

The CSUB Athletics footprint includes the locations listed below.

- 1) Soccer Practice Field
- 2) Antonino Wrestling Complex
- 3) Hillman Aquatic Center
- 4) Physical Education "Old Gym"
- 5) Icardo Center
- 6) Main Soccer Field
- 7) Roadrunner Softball Complex
- 8) Roadrunner Track & Field Facility
- 9) Hardt Baseball Field
- 10) Kegley Center for Student Success

- 11) * Barnes Beach Volleyball Complex (although facility administration falls under other on-campus responsibility, Athletics personnel are required to follow Athletics SOP)

IV. Definitions

Athletics activity includes the activities listed below.

- 1) Competition between CSUB and other colleges
- 2) Team Practice
- 3) Individual and Group Skill Instruction
- 4) Individual workouts as required or supervised by CSUB athletics coaching staff
- 5) Use of CSUB Athletics facilities when such activities are supervised by, or held at the direction of any member of, the institution's coaching staff
- 6) Required participation in camps or clinics
- 7) Voluntary strength and conditioning programs under the supervision of Athletics' staff
- 8) Athletics Department organized special event

Note: Unsupervised voluntary athletics activities are not permissible unless approved by the Athletics Director (or designee).

V. Procedures

1) SJKF Awareness Training

All CSUB Athletics staff will annually undergo SJKF Identification and Awareness Training, and new employees will receive training prior to conducting athletics activities within CSUB Athletics facilities. Training will be presented in conjunction with CSUB Capital and Facility Management Services. An annual log of employees will be maintained by CSUB Athletics, and available for administrative review by request.

2) Before & During Athletics Activities

The area being used for Athletic Activities must be inspected by on-site staff for visual identification of the SJKF. If SJKF is encountered, allow the SJKF to leave the area on its own.

3) After Athletics Activities

The areas used for Athletic Activities shall be cleared of any debris. Any practice aids, nets, and additional equipment placed on the ground is to be removed and stored off the ground. Any nets lowered must be returned to a height no less than 18" off the ground, and fastened closed using hooks, and/or carabiners, and/or a system of reliable cable ties.

4) Onsite Administrative Monitoring

All Athletic facilities shall be monitored on a regular basis on campus business days, during normal working hours. Specifically, Athletics facilities monitoring includes (but is not limited to): access and security; indications of SJKF activity; placement and condition of equipment; presence of student-athletes, coaches, or staff; and any other information relevant to this procedure. A visual inspection of the Athletics facilities shall be conducted at the open and close of university business each day, recognized as Monday through Friday between the hours of 7:00a-5:00p, and on competition days occurring outside normal business hours. An inspection log shall be maintained by Athletics staff and made available for review upon request. Incidents (e.g., nets remaining down, equipment on the ground, etc.) violating this SOP will be documented in writing, with a copy routed to coaches/staff responsible conducting the activity and respective supervisor(s).

VI. Chain of Communication

Coaches, student-athletes, and Athletics staff are advised to use the following communication process. If SJKF is encountered during Athletics activities, allow the SJKF to leave the area on its own. If a SJKF is found disturbed or harmed before or during Athletics activities, the following communication protocols should be implemented:

- 1) Notify University Police Department (UPD) (661-654-2111) of the incident.
- 2) UPD will notify and coordinate with the Athletics Director.
- 3) UPD will notify and coordinate with CFMS to engage CSUB's Environmental Consultant and to ensure notification of regulatory partners.
- 4) CFMS will coordinate documentation of the incident and will file it in the designated BOX folder.