

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, May 10, 2018
Health Center Conference Room
10:00 a.m. – 11:00 a.m.
Session One

Members: S. Bacon, D. Boschini (Chair), E. Correa, S. Forester, M. Gomez, B. Hartsell (Vice-Chair), A. Hegde, J. Kegley, C. Lam, C. MacQuarrie, M. Martinez, H. McCown, C. MacQuarrie, J. Millar, M. Rush, S. Schmidt, M. Slaughter, L. Sakomoto, K. Szick, B. Street, Y. Ortiz-Bush, J. Tarjan, D. Zhou, K. Ziegler-Lopez, J. Zorn

Absent: S. Schmidt

1. Call to Order

D. Boschini called the meeting to order.

2. Approval of Minutes

Minutes of April 26, 2018 approved, unanimously.

3. Announcements and Information

- Session One is the meeting of the outgoing Senate. Session Two is the meeting of the incoming Senate, which makes the Standing Committee Chair selection. D. Boschini thanked the Senate for a productive year and identifying issues to address next year.
Experience in the Senate enhances the contribution of the outgoing members as campus citizens as they are better informed on how to move ideas through the shared governance process.
- Commendation of President Mitchell - D. Boschini presented RES 171828 Commendation for H. Mitchell, thanking him for his participation and recognizing him for his achievements as CSUB's President for 14 years. H. Mitchell thanked the Senate for their serious dedication to faculty and students, and their kindness in presenting him with the award. He and Mrs. Mitchell have gifted \$50,000 to start an endowment that would be for supporting students who want to study abroad.
- Commendation of J. Dirkse (Time Certain 10:20) - D. Boschini presented RES 171829 Commendation for John Dirkse for his many contributions to CSUB in his 38 years on campus in various roles.
- D. Boschini moved to add the confirmation of the graduates of the University, RES 171830 Commencement 2018, to the Consent Agenda (Handout).

4. Approval of Agenda

B. Hartsell moved to approve the agenda with the inclusion of RES 171830 on the Consent Agenda. C. Lam seconded. Approved.

5. ASCSU Report – J. Tarjan and J. Millar are at the ASCSU meeting, today. No report was made.

6. Provost Report

J. Zorn encouraged all faculty members to attend both the Graduate and Undergraduate ceremonies.

7. Committee and Report Requests

(Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)

- a. Executive Committee (B. Hartsell) The EC got up to date on the AS Log and also approved certain appointments and is on the verge of finishing all appointments to various committees. B. Hartsell thanked the group for their nominations and participation in getting the elections done so well.
- b. Academic Affairs Committee (M. Slaughter) The AAC finished their business. RES 171818 Instructor Initiated Drop Policy is tabled until next year after valiant attempts of two committees to complete it. Referral 171822, Interdisciplinary Studies Department Formation Proposal, is also tabled.
- c. Academic Support & Student Services Committee (C. MacQuarrie) The committee recommended to the Chancellor's Office (CO) that they update data on CSUB Student Debt. RES 171818 Instructor Initiated Drop Policy is tabled until next year. C. MacQuarrie suggested that next year's committees first consider looking at the electronic waitlist separately.
- d. Budget & Planning Committee (A. Hegde) The chair thanked the committee members for their hard work. On Referral 171822, Interdisciplinary Studies Department Formation Proposal, the vote was split, so the proposal wasn't approved. He will be giving feedback about the committee's concerns to those persons involved in developing the proposal. D. Boschini will be doing a follow-up. Some issues were not resolved this year, and the EC discussed the effectiveness of carrying over referrals versus making a new referral. The decision was that they prefer not carry over referrals to next year because the new committee lacks the background on previous discussions. The unfinished items, such as the Interdisciplinary Studies Department Formation Proposal, will generate a new referral in the fall to be reviewed with fresh eyes.
- e. Faculty Affairs Committee (M. Rush) RES 171826 Fairness in Evaluation in Faculty Review Handbook Change is receiving a Second Reading today. The carryover to next year is RES 161711, Position of Ombudsman.
- f. Staff Report (K. Ziegler-Lopez) No report.
- g. ASI Report (M. Gomez) She expressed her pleasure to offer students' perspective on the BPC and the Academic Senate. The last major ASI activity was the advocacy event titled #ChooseCSUB with the purpose of informing students about the CSU Board of Trustees' (BOT) budget proposal and what Governor Brown is planning to allocate. She was in Sacramento with the ASI President-elect advocating for the fully-funded budget. She is looking forward to the incoming Senate Executive Committee continuing to have strong relationships with faculty and staff members. D. Boschini thanked the ASI Board on behalf of the Academic Senate and said she is looking forward to future conversations and full representation with incoming ASI President A. Schmidt on how students' can maximize their presence.

8. Consent Agenda

RES 171830 Commencement 2018 – D. Boschini presented on behalf of the Academic Senate. The Academic Senate recommends to the President that students who have met their degree requirements graduate. Passed.

9. Resolutions – (Time Certain 10:30 a.m.)

a. New Business

RES 171827 Office Space Allocation (BPC) (First Reading) A. Hegde introduced the resolution and referenced the resolution on office space passed by the Academic Senate of the CSU as background for this resolution. The guiding principle is that full-time FT faculty deserve a single-station office. Where part-time faculty share space, there should be some reasonable number sharing an office. B. Hartsell stated that RES 171827 appears non-controversial and moved to waive the First Reading. M. Rush seconded. D. Boschini asked if there was discussion. All were in favor of waiving the First Reading. D. Boschini announced the Second Reading whereby technical comments could be made to improve the resolution so a vote could be taken, if that's what the group desires. J. Zorn said she personally prioritizes by TT and FT to get their own offices and then get new faculty engaged with their departments. D. Boschini said it's not the Senate's intention to have everything resolved through Provost, the President's Office, Deans, and Academic Affairs. There is campus planning involved to get faculty groups in places where they work so that students are served by a coherent faculty plan of where they can meet with faculty, have privacy to discuss sensitive matters, and faculty have the synergy of being near to each other. She referred to Board of Trustees (RCPBG 05-86-17) Policy Regarding Faculty Offices, which recognizes the benefits that result when teaching faculty are housed in single-station offices. The long-term benefits to the academic program outweigh any short-term savings. J. Zorn met with T. Davis and V. Harper and new facilities AVP J. Ramirez with a plan, which will be presented to the Cabinet. D. Boschini – The ASCSU and BOT have already weighed in on it, and our resolution is consistent with that document. The vote was called. All voted in favor. Passed.

b. Old Business

RES 171826 Fairness in Evaluation in Faculty Review, Handbook Change (FAC) (Second Reading) * M. Rush shared that the suggested modifications: 1) First underlined Section C, was reworded to reflect order. 2) Section regarding CFA, last line, addresses faculty rights. After brief discussion, D. Boschini called for a vote. All voted in favor. Passed.

10. Open Forum

M. Gomez voiced concern about what happens to the campus when there is a gap in funding and additional funding doesn't come. H. Mitchell responded that the contingency plan from the CO is for campuses to take a cut of 1.5% (about \$1.2 million for CSUB) but that there is no intention of the BOT to increase tuition. Dr. Mitchell reported that the Governor says he will not take additional CSU funding out of a budget that the legislature approves. A. Hegde

added that the pressure is to continue local fundraising of the capital campaign. These kinds of deficits in funding will happen every year. H. Mitchell said he has communicated consistently to the community and the Foundation Board that CSUB needs a larger percentage of residents in Kern County to have a clear appreciation of the important role the University will play in the improvement of the region; to evidence their understanding through engagement and philanthropy. The percent of budget contribution from the State has gone from 95% to 45%. D. Boschini thanked the outgoing Senate for their service and commented about changes in Senate membership. Dean representative S. Bacon will be replaced by Dean B. Frakes. S. Forester is leaving the Senate. M. Gomez is graduating. B. Hartsell is leaving the Senate. A special thanks for his amazing job as Vice-Chair, making the body run effectively again and again in ways that no one saw. A special thank you to J. Kegley as former Senate Chair and the year she served on the EC was very helpful to the continuity of ideas. C. MacQuarrie served as AS&SS Chair; it was a bold move and he did good work. The Senate always appreciated Harvey McCown's being a vocal lecturer, and the campus Lecturers have benefited from his service. S. Schmidt held a consistent commitment to participate as the Antelope Valley campus representative, by speaker phone. Thank you to Beth Bywaters who completed her first full year as ASC to the Academic Senate.

11. Adjournment

* Changes to be made to University Handbook

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
AGENDA
Thursday, May 10, 2018
Health Center Conference Room
11:10 a.m. – 11:30 a.m.
Session Two**

Members: D. Boschini (Chair), E. Correa, M. Danforth, M. Dhada, S. Forester, B. Frakes (ALT), R. Gearhart, A. Hegde (Vice-Chair), I. Kasselstrand, C. Lam, A. Lauer, M. Martinez, J. Millar, M. Rush, A. Schmidt, M. Slaughter, L. Sakomoto, K. Szick, B. Street, Y. Lee, J. Tarjan, D. Zhou, K. Ziegler-Lopez, J. Zorn

Visitor: B. Hartsell, S. Bacon

Absent: M. Dhada, A. Lauer

AGENDA FOR SECOND SESSION (INCOMING) 11:10 – 11:30

1. Introduction of Members (Handout) D. Boschini welcomed the new Senators. Refer to the Academic Senate 2018-2019 roster. (Handout). If one cannot make the meeting, find an Alternate to attend. Talk to your colleagues to identify an Alternate who knows about the constituency to be represented, and who is

available on Thursdays from 10:00-11:30. Alternates have voting rights on your behalf. The elected Senators' responsibility is to share the agenda, information and perspective with the Alternate in advance of the meeting. Introductions were made, by name, department, and their AS role/representation.

J. Tarjan and J. Millar are on the Statewide Senate. They will be joining at every meeting, but today they are at the Academic Senate of the CSU. D. Boschini will travel to Long Beach to CSU meetings to represent CSUB at that level, and the new Vice-Chair, A. Hegde, will run the CSUB Senate meetings in her absence.

The next full Senate meeting is August 28, 2018. There will be an orientation on the general rules of holding meetings. The expectation is that you are here to be a good listener in your area and to take information back to your people and then carry their perspective to this table. Any Senator who has a perspective to share is expected to do so, especially the student representative. For issues that directly affect students, we may call on the ASI representative to weigh in.

2. Approval of Academic Senate Meeting Schedule 2018-2019 (Handout)

D. Boschini reported that the attached schedule is for the full Senate. The schedule avoids meeting during exam periods and semester breaks. It's designed to facilitate the flow of referrals through Standing Committees (also known as 'sub-committees') to resolutions for the Senate to consider. As a member of the Academic Senate, each senator will be on a Standing Committee. The Standing Committee meetings are every other Thursday that the Senate does not meet. Plan to be busy every Thursday, from 10:00 a.m. to 11:30 a.m. Historically, the Antelope Valley representative is not expected to be on a sub-committee. However, accommodations can be made if A. Kasselstrand wishes to serve on a Standing Committee. M. Rush moved to approve the calendar for the Academic Senate 2018-2019. C. Lam seconded. All in favor. Approved.

3. Election of Standing Committee Chairs

D. Boschini reported that the Committee Chair is responsible for preparing the agenda, preparing the materials for discussion, leading the conversation, ensuring that everyone on the committee has a voice, and steering an outcome for the best interest of the university. She asked to have someone other than the Chair take the minutes and then send the committee minutes to the Academic Senate office. Committee minutes will be posted on the [Senate Committees webpage](#). That is the transparency that the campus community points to when they want to feel informed. Each Standing Committee Chair also serves on the Executive Committee (EC). That means sub-committee chairs need to serve every other Tuesday. The EC has extra meetings if there is more business that needs to move to the sub-committees and it's not moving fast enough. The selected chairs are to be approved by this Senate, today.

- Academic Affairs Committee – M. Slaughter nominated M. Danforth. All in favor. Approved.

- Academic Support and Student Services Committee – K. Lopez nominated E. Correa. M. Rush seconded.. All in favor. Approved.
- Budget and Planning Committee – A. Hegde nominated B. Street to serve as chair. M. Slaughter seconded. All in favor. Approved.
- Faculty Affairs Committee – A. Hegde nominated M. Rush. E. Correa seconded. All in favor. Approved.

D. Boschini noted the chairs selected. Business flows through Senate in a variety of ways. At every Senate meeting there is an Open Forum. If there is an issue of urgency and importance, one can bring it up on the Senate floor. If it's a department issue that hasn't been brought to the Department Chair, the Senate will point you in that direction. If D. Boschini makes a suggestion, she's not shutting ideas down. Sometimes issues are solved through visibility via introduction at the Senate. D. Boschini enjoys meeting with Senators outside of the meetings. If there is anything going on in committees that are of concern, D. Boschini wants to hear about it.

EC meeting of the Summer Senate is scheduled for May 15, 2018, to select the Standing Committee members. The outgoing and incoming members of the EC compose the Summer Senate.

4. Adjournment