CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, September 3, 2020
Video Conference
10:00 a.m. – 11:30 a.m.


1. Call to Order
   A. Hegde called the meeting to order.

2. Approval of Minutes
   B. Frakes moved to approve the August 27, 2020 Minutes. J. Stark seconded. Approved.

3. Announcements and Information
   - A. Hegde said that the President’s Senate attendance will be a regular occurrence.
   - President Zelezny said it’s important for CSUB to be aware of what is going on at our sister campuses. CSU Chico and CSU San Diego State have gone back to being a completely virtual campus after reaching their trigger point of COVID-19 cases. The President invited all to attend the Open Forum September 16, 9:00-10:30a.m. The Cabinet members will have a brief report and will be available to answer questions. Another Community Conversation, co-sponsored by ASI and the Office of Equity and Inclusion, is scheduled for September 17, 11:00 a.m. The campus Walk & Talk is scheduled to be held September 17, 2:00-3:00 p.m. Faculty is always welcome, although students are given priority to ask questions.

   - Elections and Appointments – M. Danforth gave an update to the list of 35 position shared at last meeting. The EC appointed her to the Accessible Technology Initiative (ATI) committee and approved the Alumni Association Board’s recommendation of D. Sandles to serve as the Academic Senate designee/faculty representative. The
Provost appointed M. Slaughter to the Instructional Related Activities (IRA) committee. The calls for the open positions will go out upon the update of the 2020-2021 eligible voter list.

- Ethnic Studies Requirement – With the passage of AB 1460, the Chancellor’s Office (CO) issued a December 1, 2020 deadline to have the catalog changed. Normally, this would go to committee and a resolution would then go before the Senate. However, the sub-committees are limited to scheduled meeting times. Given the timeline and the urgency the EC decided that a Task Force to address the Ethnic Studies unit requirement would work more quickly rather than send a referral to AAC. There will be a reduction in Area D units. It’s important to have time for discussion. A. Hegde asked A. Gebauer, GE Director, if GECCo would lead the learning outcomes and help find the relevant individuals to the discussion especially Ethnic Studies faculty. The ES courses offered in Fall 2021 are going into the Catalog. The Task Force will be working on the process to get courses approved under the guidelines, and the GECCo will be working on the learning outcomes in parallel. Once the EC gets the recommendation from the Task Force, it will be sent to the Academic Affairs Committee to form a resolution.

- Orientation – A. Hegde said that details of How Business Moves Through CSUB would be covered at the end of the meeting. Roberts Rules are used to provide structure to the Senate’s process of doing the business of faculty governance.

4. Approval of Agenda

J. Stark moved to approve the Agenda. A. Sanchez seconded. Approved.

5. ASCSU Report

A. Hegde said that J. Millar and M. Martinez are CSUB’s senators serving on the statewide Academic Senate CSU (ASCSU). They meet twice a month. R. Collins, Academic Senate Chair SF State is also the Chair ASCSU. He meets regularly with the Chancellor and Vice-Chancellor. J. Millar said that the first set of meetings are scheduled September 15-17, starting with the committee meetings. She is on the Academic Affairs committee. They will discuss the timeline of the Ethnic Studies (ES)
submittal that the CO has set forth. M. Martinez expects there will be much discussion on ES and the Budget.

6. **Provost Report**
   a. Open Forum - V. Harper thanked those who attended the Faculty Open Forum yesterday. He took away a couple action items related to the research and testing center.
   b. K. Madden, NSME Dean retirement – He thanked her for her work; She is a remarkable leader and will never be fully replaced. NSME chairs are scheduled to meet about the selection of an Interim Dean. The search for a permanent dean will move toward making the new appointment by July 2021.
   c. Student Trustee - V. Harper highlighted the extraordinary opportunity for Krystal Raynes to be sworn in to the California Board of Trustees.
   d. Academic Affairs Pandemic Budget Advisory Task Force (PBTF) - V. Harper thanked the Chairs who have volunteered for three years of service. B. Hartsell, Interim AVP Faculty Affairs will co-chair. A call for interest will go out for the Faculty co-chair, to be recommended by the EC and selected by the Provost.
   e. AB 1460 Implementation – CSUB is required to submit catalog changes by December 1, 2020 to reflect addition of three units of Ethnic Studies (ES). There will be collaboration between the Academic Senate, GECCo and other faculty stakeholders.

7. **Committee and Report Requests**
   (Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)
   a. Executive Committee (M. Danforth)
      i. ES deadlines - A great amount of discussion was spent on the how to meet the CO's deadline to submit catalog copy of the Ethnic Studies units. In the spirit of shared governance, the EC decided that a task force be formed to determine the best methodology going forward.
ii. Resolution approval change – The EC discussed the President’s philosophy on the approval chain and the process of resolutions going forward. There is a potential change in the Handbook language.

iii. Appointments – The EC made appointments, as discussed under ANNOUNCEMENTS.

iv. Exceptional Service Article 20.37 Award Review Committee formation - M. Danforth, M. Rees, and B. Street were selected. The invitation to apply for the award will be sent out next week.


d. Faculty Affairs Committee (M. Rees) The committee meets September 10.

e. Budget & Planning Committee (B. Street) The committee meets September 10.

f. Staff Report (L. Lara) No concerns have come forward.

g. ASI Report (V. Chicaiza) The first Runner Hour of the semester occurred. Another Community Conversation is scheduled for next week. There is slight concern of students having issues getting in contact with their instructors.

8. **Resolutions** – *(Time Certain 10:45 a.m.)*

No resolutions today.

9. **Open Forum Items** (Time Certain 11:15)

a. Classroom Observations - E. Correa asked if there would be an evaluation tool provided for the online classroom observations that need to be done, and for some feedback on how to do the observations. How to handle the hiring of Lecturers when classroom observations are need for hiring? A. Hegde said that the FAC has a referral, Classroom Observations. Knowing that the deadline for files for the second-year faculty is October 31 and November 1, the Senate wants to get resolution through as soon as possible. M. Rees said that Classroom Observations has been prioritized amongst the six referrals in committee. V. Harper said that the current framework is under review. We know there are items that need to be solidified in a virtual environment and look forward to what comes out of the FAC.
b. Pandemic Committee Acknowledgement – D. Boschini thanked the committee for helping set up policies in Nursing Department and for helping us all through this first semester. She has worked with Chief Williamson, E. Delamar, T. Ridley and talked with D. Jackson. There is a tremendous amount of work being done behind the scenes to make sure we can stay on campus with the few courses we have planned. While we don’t know what the semester is going to bring, the team is absolutely doing the best they can. Seeing the results of their actions the past two weeks, she is pleased it’s working so well.

c. Enrollment – D. Cantrell, AVP Enrollment Management (EM) stated that 11,969 students are enrolled for Fall 2020 to date. It will fluctuate in the next couple weeks due to add/drop. The number of transfer students was lower by only 100 students. EM is expecting a good number to balance things out. Bakersfield College (BC) enrollments were lower than they anticipated and will have a slight impact on the number of CSUB transfer students. Applications for Spring 2021 just closed.

d. Electronic RTP – Interim AVP Faculty Affairs B. Hartsell, Academic Senate Chair A. Hegde, and CFA President D. Gove will be conducting a virtual meeting to answer questions about the electronic RTP process on Friday, September 11. Watch for a confirmed time and a calendar invitation. There is a possibility that a referral could be made to consider whether to move permanently to an electronic RTP process.

e. Topic: Sustainability practices – A. Lauer expressed concern about classroom chairs wrapped in plastic. F. Gorham replied that the chairs are fully covered to prevent students from sitting on them. The overall cost of cleaning chairs was considered. Because we don’t have storage on campus, the chairs where they are. He will take the suggestion of putting signage on chairs, so students don’t sit on them.

f. Orientation – What normally occurs at the first Senate meeting was skipped over due to the need for the full Senate to approve the emergency resolutions passed by the Summer Senate. A. Hegde went through the orientation for the benefit of the new senators. He asked them to find an alternate to attend meetings. A full-time faculty member is recommended. B. Hartsell said that there is no prohibition on
part-time faculty, but part-time faculty are not generally allowed allocated WTUs for indirect teaching. Thus, a part-time faculty member’s service on the Senate is clearly a donation.

10. **Adjournment**

    A. Hegde adjourned the meeting at 10:55.