1. Call to Order
   D. Boschini called the meeting to order.

2. Approval of Minutes
   A. Hegde moved to approve the March 19, 2020 Minutes. C. Lam seconded. Approved.

3. Announcements and Information
   - Campus Update - President Zelezny said that the CSU sent a message of pause on searches, yet each President has the authority to manage their searches. She is looking at particular faculty searches where there are opportunities for students and faculty. For example, Computer Science is where we want to establish a masters degree. She encouraged faculty to find talented and diverse staff who couldn’t find the opportunity elsewhere to bring to CSUB. The Interim Provost, V. Harper, will make the announcement on faculty searches.
     There have been decisions to pause on particular staff positions. There are intentional hires that are important to the community: a permanent Psychologist, a Risk and Compliance Officer to manage chemicals, etc. The President has regular dialogue with Academic Senate Chair, D. Boschini. The Interim Provost will deliver the good news and details. The President is grateful that CSUB put reserves in the Strategic Plan. This is where CSUB will be strong getting us through this challenging time. She has been on the phone with Chancellor White and the CSU Presidents. The budget will be a challenge and she is confident that we’ll figure it out. The President thanked the Budget and Planning Committee (BPC) Chair, B. Street. The President has been thoughtful about the searches on pause this year. Upon
knowing the budget, we can go back and look at those items paused. As of today, she
cannot approve any searches and hiring without knowing the budget. The State of
California leads in economic gain. We are working proactively. During the next few weeks,
the California Department of Public Health and local medical center CEOs will inform us.
The Kern County COVID-19 virus cases could spike April 11.  Hunker down.  Communicate
to students to be safe. Students, faculty, and staffs who have gone for COVID 19 tests are to
contact E. Delamar at the Student Health Center.  She is the point person to follow-up on
test outcomes and help people move forward with procedures.  The President is
maintaining her scheduled Walk and Talk, April 9.  Watch for a Zoom invitation.  The
Strategic Forum is scheduled for April 9.  B. Street has been working behind the scenes on
the Strategic Forum where the campus will hear from leaders on all five goals set for the
next five years. The President concluded with a thank you to faculty who are on the front
line with students. She commended faculty for their stellar performance. J. Tarjan inquired
whether to move forward with a candidate coming to teach Human Resources Management
as part of the hiring process. The President responded that the Interim Provost has a
detailed list. The best line of communication is V. Harper who is working with each Dean
and Chair. D. Gove inquired about the status of the Provost Search. The President
responded that she needs a permanent Provost and the search goes on.

- Elections and Appointments
  - Current Election - A&H RCU ends Friday April 3rd at 5pm. Jorge Moraga and Maryann
    Parada are on the ballot.
  - Call for General Faculty Nominations to Various Committees where school positions
    were not filled will go out next week.
  - Call for Nominations to Various Committee At-Large positions to follow

4. Approval of Agenda
   A. Hegde recommended that the sub-committee reports be deferred. D. Boschini said to
   remove RES 192017 from the draft Agenda. J. Tarjan moved to approve the agenda as
   amended. B. Street seconded. Approved.

5. ASCSU Report
   J. Tarjan had nothing new to add since the March ASCSU Campus Report. J. Miller commented
   that Chancellor White addressed the ASCSU body. While he was very serious about the Covid-
19 crisis, she felt secure knowing that he was staying on [past his planned retirement] to lead us forward.

6. **Provost Report**

V. Harper thanked faculty for all their work. It is an enormous task and the collaboration during transition is commendable. He is experiencing the challenges of having children at home while working from home. He thanked the President for not taking a blanket approach to searches. V. Harper thanked Dean Asher for continuing his role through the calendar year. V. Harper is taking CSUB Antelope Valley (AV) Dean Randy Schultz’ consultation regarding an Interim Dean AV and communication with the campus. The Social Sciences and Education (SS&E) Dean Search will continue through this term.

D. Boschini thanked V. Harper for pulling people together right and left. He has made himself available. Home schooling of children will continue. The Kern County Superintendent of Schools announced that the teachers and students will not be returning to campuses through the remainder of the year.

7. **Committee and Report Requests** (deferred)

(Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)

a. Executive Committee (A. Hegde)

b. Academic Affairs Committee (M. Danforth)

c. Academic Support & Student Services Committee (D. Wilson)

d. Faculty Affairs Committee (M. Rees)

e. Budget & Planning Committee (B. Street)

f. Staff Report (L. Lara)

g. ASI Report (A. Wan)

8. **Resolutions** – *(Time Certain 10:45 a.m.)*

a. New Business

i. **RES 192015 Faculty Workload**. M. Rees introduced on behalf of the Faculty Affairs Committee (FAC) The committee normalized data from different schools in order to compare apples to apples. They examined the sources of Assigned Time. They found that some assignments had no follow-up and therefore no way to assure that the Assigned Time was used properly. The resolution tasks the faculty member to report what they did. It’s part of the MOU suggested in the WPAF. The recipient of Assigned Time is to submit an end-of-the-year report. It promotes equity and the means to assure it.
Appendix G: Contents and Organization of the RTP File (WFAP) item D. Assignment Sheet is updated to “each semester”. Excess enrollment is stated to be more than 120 students and when the course requires a lot of writing or exams that take more of faculty’s time. The Senate is to work with the Council of Deans on what would constitute Assigned Time based on pedagogy, etc. In the past, one school received assigned time for research and scholarship and the other schools didn’t getting any. After census day, the Deans shall meet with the Senate to reflect on patterns to make sure Assigned Time is given consistently across schools. It provides guidance to the Deans. Assigned Time is to be given to lead writers of Program Review. The resolution makes clear that Assigned Time not be given for those responsibilities that are already part of the faculty workload. Each WTU is defined as three hours per week or 45 hours in a semester. The history of uncredited work such as independent studies, thesis advising, etc. shall be considered when assigning WTUs. The Deans consider when faculty has extra units over five years. D. Boschini thanked the FAC for taking on big issues.

ii. **RES 192016 Academic Calendar – Spring Semester Break** B. Street introduced the resolution on behalf of the Budget and Planning Committee (BPC). There was a survey across campus. (See chart included in the resolution.) Four groups (Faculty, Administration, Students, and Staff) agreed on the need for Spring Break. Significantly, 30% preferred a mid-semester break for the purpose of consistency. Greater than 50% preferred Spring Break to coincide with the Kern High School District. If we do not follow with KHSD, many students would be absent. We follow the mission of CSUB to serve the community. D. Boschini said that BPC understood that there would be differences in opinion. The conversation was inclusive and respectful. M. Danforth asked when will the KHSD calendar be available to enable creation of the CSUB Academic Calendar. B. Street replied that that Easter week is a reference. I. Kasselstrand stated that the AV students’ absence for childcare reasons will continue to be an issue because the KHSD does not align with the Antelope Valley area school district. D. Boschini acknowledged the challenge and said that there were advocates for AV’s perspective included in the discussions.

iii. **RES 192018 Extension of Spring 2020 CR/NC and Withdrawal Deadlines** Students on Academic Probation need the letter grade to get off probation. Refer to the [CSU Grading Policy Considerations Response to the COVID-19 Disruptions](#) accompanying the resolution
in consideration to extend to deadline for Withdrawal to May 1st. It addresses our circumstances. Students could have time to know the implications of switching from a grade to CR/NC or W. J. Tarjan moved to waive the First Reading. J. Stark seconded to waive First Reading. J. Tarjan asked whether April 24 is sufficient time to give students notice? Changing the date would be out of our hands at that point. D. Boschini asked for a show of hands to waive the First Reading. Majority approved. Second Reading opened for comments on the resolution. J. Stark said the changing grade to CR/NC was discussed in the SS&E Department Chairs meeting. They’re concerned about having the programs weigh in because of program specific issues. Some programs still require teachers’ signature by class. Make sure faculty understand the ramification of program implication toward licensure when signing. Example: The Nursing program. J. Tarjan moved to have the date for CR/NC changed to April 24, 2020. A. Hegde seconded. J. Tarjan stated that if the resolution passes today, students will have three weeks to make decision. He favors giving students options. He suspects that faculty changing a to class to CR/NC is not an appropriate adjustment. A. Wan said that there are more complications for students than their schooling. There needs to be leniency for students. Pushing the date earlier creates more stress on students who are focusing on their issues. He supports May 1 deadline to Withdraw to give students more time to think through the decision. Even though they have resources, many students will not be reviewing this information. A. Hegde supported changing the date to April 24. Student should have a good idea whether their class is something they could handle online. Perhaps a separate motion on the CR/NC. The motion on the floor was to change the deadline for CR/NC from May 1 to April 24. M. Danforth said that the date May 1 was brought forth at the EC meeting by V. Harper. His rationale for the dates came from consultation with the Associate Deans and Graduate Studies. D. Jackson added that the context of the conversation was examining what other CSUs are doing. They are looking as late as possible. Some campuses are looking at changing CR/NC after grades are submitted. Faculty has been asked to inform the students what their grade would be so students would be better equipped to make an informed decision whether to request CR/NC. We need to recognize the students’ difficulties and the opportunities to minimize negative impact on their progress. J. Tarjan changed his motion and prefers that the last date for CR/NC April 24 and W May 1. He is against waiting until after grades submitted. A. Wan doesn’t want students to be
punished on something they don’t have control over. M. Danforth does not support April 24. She asked to trust students to make the right decision. B. Street is not in favor of April 24. He favors May 1. Two weeks from now, we’ll think that the extra time will be beneficial. If we focus on students who take advantage of the situation, we are not supporting the majority. M. Suleiman reiterated that we need to have empathy for students. He asked why not give students the option to have an Incomplete through the summer. D. Boschini replied that it’s covered by the catalog policy. There are implications to how students satisfy their academic progress and more understanding is needed for faculty to get up to speed. A. Wan moved to extend the meeting by ten minutes. J. Woods seconded. Discussion ensued. D. Boschini said the motion before the Senate is to change from May 1 to April 24. J. Tarjan doesn’t think moving CR/NC date from four to three weeks makes much difference. His is in support of April 24 deadline to change to CR/NC and May 1 for Withdrawal for serious and compelling reasons. D. Boschini clarified that the motion is to make the change deadline for the CR/NC to April 24 and to maintain the Withdrawal deadline to May 1. The motion did not pass. The resolution remains whereby the date for CR/NC and Withdrawal is May 1st. A vote was taken. The majority approved RES 192018 as originally presented.

b. Old Business

  i. **RES 192011 Learning Management System Recommendation**  
     F. Gorham said that Blackboard (BB) would continue to function as a campus LMS through the end of June 2021. Faculty can still use BB a year from now, in Spring 2021. Faculty can archive all courses and instructions for one year. There will be training on how to archive as needed. J. Stark appreciates all the work that’s gone into the conversation. He appreciates the process. He is in support of the resolution. D. Boschini thanked F. Gorham for his direct involvement with faculty groups and his availability to answer questions. Faculty is looking forward to good implementation. The question whether we can do it has been taken over by the bigger transition to alternate delivery due to the COVID 19 crisis. D. Boschini asked for comments. M. Suleman inquired about Canvas training at the FTLC. F. Gorham said there will be faculty workshops offered during the Summer and Fall 2020. D. Boschini put the resolution on the floor for a vote. The resolution passed based on 19 raised hands. D. Boschini thanked F. Gorham and his team.
ii. **RES 192012 Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering**  
B. Street reported that no input has come to the BPC or AAC since the First Reading. D. Boschini asked for comments. None received. She called for vote: 18 participants clicked in favor. The resolutions passed as is. D. Boschini thanked AAC and BPC for their work.

iii. **RES 192013 Response to Student Misconduct Task Force Report** (deferred)

9. **Open Forum Items** *(Time Certain 11:15)*

Topic: Strategic Plan Open Forum –B. Street said that faculty need the opportunity to engage in decisions moving forward. J. Stark asked for rescheduling of the meeting to a time other than the Senate committees’ time block. V. Harper will talk to the meeting coordinator for strategic plan scheduling, C. Catota. D. Boschini reiterated that shared governance is having helpful and meaningful faculty participation regarding the vision for the campus and its resources.

Topic: Entrepreneurship Club needs people who sew. J. Woods is working with the **Center for Neuro Skills** to provide face masks to employees and clients. There are materials for 1500 masks. Contact J. Woods to volunteer to help.

Topic: Credit for performance courses is an ASI concern - A. Wan asked what happens to students who can no longer perform for a grade. V. Harper responded that the emergency task force has carved out time to address production courses and review of catalog copy. He asked L. Zuzarte to reach out to M. Rees specifically about Theatre courses. D. Boschini reminded the Senate that the CR/NC is not determined by the professor. The school’s Curriculum Committee reviews program proposals and then the Academic Senate approves the program proposals before the individual courses are coded for the catalog.

10. **Adjournment**

    D. Boschini thanked everyone and adjourned the meeting at 11:40.