

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, August 30, 2018
Health Center Conference Room
10:00 a.m. – 11:30 a.m.

Members: D. Boschini (Chair), A. Hegde (Vice Chair), E. Correa, M. Danforth, M. Dhada, B. Frakes, R. Gearhart, I. Kasselstrand, C. Lam, A. Lauer, Y. Lee, M. Martinez, J. Millar, M. Rush, L. Sakomoto, A. Schmidt, M. Slaughter, B. Street, K. Szick, J. Tarjan, D. Zhou, K. Ziegler-Lopez, J. Zorn

Visitors: V. Harper, D. Schecter, D. Jackson, Y. Morales

1) Call to Order

D. Boschini called the meeting to order.

2) Approval of Minutes

M. Rush moved to approve. Approved

3) Announcements and Information

Senate Orientation (handout) D. Boschini presented the hierarchy of the Senate within the CSU and the State of California. CSUB has two Senators that serve on the statewide Academic Senate (ASCSU) providing two-way communication. D. Boschini is a member of the Academic Chairs Council as are the senate chairs from all 23 campuses. The Intersegmental Committee of Academic Senates representing the UC, CSU and CC systems to work on the master plan for education in California. The purposes of the CSUB Academic Senate includes the right to develop policy governing the awarding of grades and granting of degrees, making recommendations to the University President on matters including fiscal policies and budgetary priorities (added June 28, 2018), to serve as primary consultative body in the formulating, evaluating and recommending policies on the academic matters, and to serve as the primary body through which members of the faculty may express opinions on matters affecting the welfare of the University. The purpose, structure and process of the Senate Agenda and Robert's Rules were explained. Senators are responsible for having read the resolutions in advance of the meeting and to be prepared to listen and to vote. Senators to preface their comments with "I support this resolution", or "I don't support the solution", work through the decision that has been made and respect the

democratic process. All Senators serve on Standing Committees. Committees, schedule, and minutes are posted on the Senate website.

Academic Jeopardy – V. Harper (handout) Per Provost presentation at the General Faculty Meeting, the Academic Advising and Resource Center (AARC) has been moved from Enrollment Management to Academic Programs. Before the change, the tasks of AARC were examined. It was discovered that the Academic Jeopardy program had gone beyond the scope of *2012-2013 RES 002 Academic Standing: Academic Jeopardy*. Through the analysis of the AARC re-assignment, the Administration learned that the program had morphed into course GST 1000, delivered by Academic Programs. It was determined that the course had not been vetted or approved by the Senate. Thus, the course reverted to a workshop. D. Boschini summarized that the resolution was put in place and it reaffirmed Senate's role. She expressed that it was good of V. Harper to share information on the program's status. The resolution referred to the quarter system and we cannot change the resolution after it's been approved.

4) Approval of Agenda

E. Correa moved to approve the agenda. L. Sakomoto seconded. Approved.

5) ASCSU Report

J. Tarjan reported that the ASCSU has its first meeting next week. 1) He requested that curriculum issues worked between faculty and the Chancellor's Office be put on agenda. Last spring an administrator signaled a shift in policy that wouldn't allow all campuses to exercise discretion on how to implement EO 1100. 2) There are Task Forces assigned to Tenure Density, General Education, and the Graduation Initiative.

J. Millar reported that in addition to CSU plenary sessions, state Senators are assigned to committees. She is assigned to the Academic Affairs Committee, the Select Committee on Health Advisory, and the Student Information Systems and Services Committee.

6) Provost Report

J. Zorn's presentation to the General Faculty will be on the Academic Affairs website. CSUB received the Accreditation Board for Engineering and Technology "[ABET](#)" for six years. Dr. JJ Wang received the Faculty Innovation and Leadership Award for the CSU system.

Enrollment Management (EM) is in transition. AVP EM J. Mimms is retiring after she completes three projects with the Chancellor's Office. The plan is to appoint an interim AVP EM from outside the campus; a retired EM from another campus to serve in that role while the national search takes place. The interim will not be allowed to apply for the job.

D. Boschini asked the Senate to think about whether they may want a President's Report to be added to the agenda in the future. President Zelezny will have her first appearance to a full Senate on September 13, 2018.

7) Committee and Report Requests

(Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)

a) Executive Committee (A. Hegde) The Class Roster Toolkit is about to be replaced by a PeopleSoft widget to auto-populate net-IDs in Blackboard. The Provost reminded the EC that the she interviewed candidates for the current Interim Administrator appointments (Interim GE Faculty Director, Interim Director of Academic Programs, and Interim Associate Dean of Graduate Studies) and will put out a call for applications to the permanent positions. A concern was raised whether faculty on sabbatical can serve on an RTP committee. The discussion led to a referral to FAC. In general, refer to the AS Log to see what issues are in front of the Committees and where they are in the process. The Senate doesn't carry-over issues from previous years. If it's still an issue, communicate with a member of the EC to consider bringing it back fresh. Financial transparency and faculty participation in budgetary matters is ongoing. The attendance of President Zelezny to Senate meetings was discussed. The EC didn't get to review all the concerns submitted in the Faculty Survey. The AS Chair presented the broad issues at the General Faculty Meeting. The EC's intention is to look at each item more closely and then refer faculty concerns to committee(s) as needed. The Director of Academic Programs is on two standing committees. The issue was referred to AAC to discuss whether there is a gap in expertise if the position was eliminated. Any change in the standing committee membership is a change to the Bylaws. D. Boschini reminded the Senate that it's not the intention of EC to make decisions in secret or change policy. The goal of the EC is to be a clearing house for issues and how best to route the traffic to

standing committees or ad hoc committee(s). Discussion is in the minutes posted on the website.

- b) Academic Affairs Committee (M. Danforth) AAC will take up the matter of a vacancy on committee since the Director of Academic Programs can't be two places at one time. Staff and administrator attendance rates were discussed.
- c) Academic Support & Student Services Committee (E. Correa) The committee chair is looking forward to more student interaction and involvement. D. Boschini emphasized that student members need to commit to attend their respective committee meeting. The faculty member assigned to attend ASI meetings needs to consistently attend.
- d) Budget & Planning Committee (B. Street) The committee set standards and priorities last year and now the committee's direction is holding people to it. Faculty participation corresponds to the state, CSU system and campus Budget Calendar. In order for the committee to meet participation deadlines-the committee has requested information from T. Davis and K. Krishnan, and have dates and agenda for reviewing the financial information and working on a budget strategy to make sure BPC forces decisions on those areas concerning faculty matters. D. Boschini thanked B. Street for communicating with T. Davis in BAS and K. Krishnan in IRPA so they know when the committee will be looking at the information in line with the budget calendar. A. Hegde is serving on BPC again, which gives continuity and advancement from where we left off.
- e) Faculty Affairs Committee (M. Rush) The committee will be examining the referral about whether faculty on sabbatical can serve on RTP. Prior standing committee issues can be brought up again. The EC has Ombudsman and Instructor Initiated Drop Policy on their agenda. If FAC recommends it return to them, it can.

D. Boschini asked that each Senator find an Alternate for Senate meetings.

Subcommittees have alternates per rules but it's difficult to advance business with people who have not been part of the conversation. If one must send an alternate to their Standing Committee, the alternate must come prepared knowing the issues. All Standing Committee Chairs should have a Vice-Chair. Find someone to take minutes

and submit minutes to the Academic Senate office for posting on the website. That will improve Senate transparency, which came up as concern in the Faculty Survey.

- f) Staff Report (K. Ziegler-Lopez) Nothing to report.
- g) ASI Report (A. Schmidt) The first meeting is scheduled and President Zelezny will be at every meeting to present her report. Three-hundred students attended the Welcome Back event. ASI participated in Affinity Groups' invitation. A. Schmidt just returned from S. Korea.

8) Resolutions – **(Time Certain 10:45 a.m.)**

a) New Business

Approval of Standing Committee membership (handout) D. Boschini informed the members that there were more people interest in serving than seats available. Some were assigned their second or third choice. She thanked members for their willingness to serve as appointed. M. Rush moved to approve the Standing Committees' appointments. Approved.

9) Open Forum Items **(Time Certain 11:15)**

- i) A faculty member with a fairly common name is receiving confidential emails from administrators and faculty. This faculty member suggested a different domain name for students to prevent them receiving email they shouldn't.
- ii) PeopleSoft doesn't permit a department chair to look back at previous semesters to help them sort out the entire course schedule for a program. The request is to be able to access the prior terms' program details via a drop-down selection and not in a Query Report. V. Harper will help address the PeopleSoft issue.
- iii) M. Martinez announced that a play about the history of the Mexican and U.S. governments' resettlement program will run as part of Hispanic Heritage Week. Date: September 14: Student-only 4:00 p.m. matinee for \$5. There will be a show for regular price at 7:30 p.m. Parking is still an issue and M. Williamson is working on it. We know there are class rescheduling issues and they are being addressed by the responsible people.

10) Adjournment The meeting adjourned at 11:30.