

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, February 22, 2018
Health Center Conference Room
10:00 a.m. – 11:30 a.m.

Members: S. Bacon, D. Boschini (Chair), E. Correa, S. Forester, M. Gomez (ALT), B. Hartsell (Vice-Chair), M. Gomez, A. Hegde, A. Jacobsen, J. Kegley, C. Lam, C. MacQuarrie, M. Martinez, J. Woods (ALT), J. Millar, Y. Ortiz-Bush (ALT), M. Rush, S. Schmidt, M. Slaughter, L. Sakomoto, K. Szick, B. Street, J. Tarjan, D. Zhou, K. Ziegler-Lopez, J. Zorn

Absent: B. Hartsell

Visitors: M. Burroughs, P. Newberry, J. Dirkse, V. Kohli, J. Deal, K. Krishnan, V. Harper, D. Schecter

1. Call to Order D. Boschini called the meeting to order.
2. Approval of Minutes
J. Kegley moved to approve minutes. Approved.
3. Announcements and Information
 - Elections 2018-2019
 - Chair elected: D. Boschini/Nursing. Vice Chair elected: A. Hegde/Economics
 - A & H Senator elected: M. Dhada/History
 - BPA Senator: election in process. Results to be announced February 26, 2018
 - NSME Senator: election in process. Results to be announced February 26, 2018
 - SS&E Senator elected: E. Correa/CAFS
 - Call for nominations forthcoming for: Antelope Valley Senator, At-large Senators, School representatives to University-wide committees, and At-large representatives to University-wide committees.
Find information about committees on Senate website, Elections and Appointments. D. Boschini encouraged Senators to encourage their school faculty to consider being on committees because when school representative positions are not filled, they go to At-large representation and a school's interests could then be underrepresented.
 - Michael Burroughs (Time Certain 10:15-10:25) (Handout) The slide presentation featured activities since Dr. Burroughs arrived on campus last semester. He highlighted those continuing activities and those he's initiated which help to create community and to support faculty and students around ethics related events: 1) Co-sponsorship and campus collaboration. 2) new faculty fellowship program. 3) Ethics Across Campus Initiative. Upcoming events can be found on the [Kegley Institute of Ethics](#) (KIE) website. He invited anyone to come to his office with ideas. There is money set aside for ethics-relevant programs. The Runner Reader program will continue. This year's book is *Incarceration Nation*. This coalesces with KIE's initiative.

4. Approval of Agenda

J. Tarjan motioned to have the Time Certain Resolutions moved to 10:30. J. Millar seconded. D. Boschini moved to approve as amended. Approved.

5. ASCSU Report J. Tarjan reported that there are committee meetings 2/23/18. The concerned is preparation for majors. J. Millar reported that mental health in CSU to be discussed in March meeting. There are other campuses, in addition to CSUB, which have resolutions to request additional tenure tracked counselors.

6. Provost Report J. Zorn referred to the handout from last meeting February 8, (topics contained in the Minutes). Everything is on track. J. Millar thanked J. Zorn and T. Wallace for their participation in Academic Affairs and Student Affairs on the Graduation Initiative 2025. The break-out sessions helps to advance the mutual concerns of getting students graduated.

7. Committee and Report Requests

(Minutes from [AAC](#), [AS&SS](#), [BPC](#) and [FAC](#) are posted on the Academic Senate Webpage)

a. Executive Committee - D. Boschini provided update since B. Hartsell is at a conference, today. President Mitchell joined the EC meeting last week for their regularly scheduled meeting. The topics discussed were

- 1) Capital Campaign –EC communicated their concern that the activity so far is not enough, soon enough.
- 2) Financial Transparency – EC stressed that strategic planning transparency is just as important as financial transparency. The University Strategic Planning and Budget Advisory Committee (USP/BAC) has been separated into two committees. The February Budget Forum is tentatively scheduled for March 6. A. Hegde encouraged Senators to encourage other faculty to attend. It's an opportunity to change the perception is there are only a few disgruntled and the others don't care. It's important that the new president knows that financial transparency matters. D. Boschini stated that showing up does make a difference. There won't be a lot of budget information because it's still evolving. There is no certainty what the campus budget. The goal is to have a campus conversation on how we handle financial decision-making.

8. Resolutions – (Time Certain 10:30 a.m.)

a. New Business

i. RES 171815 A Maximum Units per Term (First Reading) D. Boschini announced that there are two versions of the resolution. The EC reviewed them. There will be a summary presentation from each committee chair. To move the discussion as a committee as a whole, it requires a motion.

J. Tarjan motioned to move a committee as a whole. J. Kegley seconded. Approved. D. Boschini instructed the body that they are now functioning as a committee as a whole.

M. Rush went through the pros and cons on FAC's Brief. (Hand out, FAC Brief, version A) The committee's recommendation of maximum units 17 enables student to meet with advisor regarding the impact of the petition for overload. The curricula have changed under the semester system. It is important for student to meet with faculty and advising because the meeting provides feedback to faculty. The committee doesn't have enough data under the semester system to show whether students who take overload do better or worse.

RES 171815 B Maximum Units per Term - M. Slaughter went through points on AAC's Brief (Handout). She acknowledged that advising – and who does what – is very much in process. She advocates that faculty be the advisor of record to students. AAC looked at J. Dirkse's data (Handout) differently. The relationship between overload and GPA suggests that there is small number of people who want to overload and the implication that people who take overload know they can handle it. Yet, the data doesn't account for co-curricular or enrichment courses which would be a big problem across the university. 19 max units removes one hurdle for people who know they can do it. AAC eliminated the clause on the FAC draft resolution, 'for first-term freshman (who have not complete 15 units)'. There are students who have just 13 units after their first year and thus would still be considered first year. C. MacQuarrie presented AS&SS's Brief (Handout) pros and cons. The special charge of the committee was to look at student and faculty perspectives. It's difficult to see how keeping the lower max units (17) would help the Graduation Initiative. There are roadmaps which already include more than 17 units.

A. Hegde presented BPC's Brief (Handout) A larger sample of student data on number of units, their GPAs over time and thorough analysis could reveal the impact of overload of maximum units cap. There is self-selection bias where students that choose to have more units are motivated to finish and GPA isn't important. BPA member M. Gomez stated that ASI took up Max Units per Semester Term and made a resolution to support 19 units as a cap, even though most campuses have 17unit cap. Their rationale is that some majors require more units. A. Hegde said, perhaps it's 10% of population which petition to overload. It would be efficient to process petitions programmatically instead of through paperwork. The core issue is who advises the students to help them make the decision? Some students take longer than others. Taking 19 units doesn't hurt certain students because of students' self-selection and with proper advising, they would know that their GPA may suffer.

D. Boschini offered options for the Senate to act. Members could go back to look at some of the data. There is potential to have the First Reading. A. Hegde expressed interest in a straw poll. D. Boschini

stated, if you had to vote now, 17 or 19 units – how many in favor of 17-unit cap? The result of the straw poll: Two in favor of 17, and nineteen in favor of 19 units. Discussion ensued. D. Boschini posed the question, if there was data on 50 students who took 19 units and if in a prior term they took 16 units, could we compare student performances with those who didn't? K. Krishnan replied that technically it can be done.

D. Boschini summarized that there was an opportunity to hear from all four committee chairs, ask questions, hear statements, and a straw poll was taken. J. Tarjan moved to regular order to hear First Reading of A, and B. M. Rush seconded. Approved.

D. Boschini called the meeting back to regular order. She stated that the options are to 1) move to First Reading, and then have folks to go back to their constituents, or 2) make a decision 3) ask for more information to come back prepared for next step. J. Tarjan recommends dispose of one version as an option. S. Forrester requested seeing the ASI report before disposing one. M. Rush asked for more information from AAC on why first-term element was removed from original draft.

M. Rush referred to RES 171815 A discussion as First Reading. D. Boschini advised the Senate they could provide feedback to FAC or motion to table (remove from agenda) RES 171815 A. A. Hegde moved to waive First Reading on both resolution and vote on each version. K. Szick seconded. D. Boschini stated a discussion lies. She offered that this is one of those issues that folks will learn about and be surprised if we moved too quickly when they had something to say about it. J. Tarjan moved to waive the First Reading. J. Kegley seconded. D. Boschini asked, by a show of hands, whether to waive both resolutions A and B. Nine for. Eleven against. The motion failed. RES 171815 is in First Reading. Feedback to committees include: look at version B's rationale because it relies heavily on J. Dirkse's analysis and the arguments that the information was not persuasive; consider how the decision will be presented in the catalog relative to the expectation of 2-3 hrs. of study outside the classroom for every unit, (57 hours if you take 19 units) and state how many units are *normal*.

J. Tarjan moved to extend the meeting ten minutes. B. Street seconded. All in favor.

A. Hegde presented RES 171815 B, First Reading. For the reasons presented in the committee briefs and discussion, a hard-cap of 19 prevents a lot of administrative paperwork and helps the students graduate. Feedback to committees include: a place in resolution to request collecting future data; the President to commission a study on impact of units on GPA YoY to identify policy which delineates action to solve self-selection problem; identify the number and percent of students who apply for petitions; collect the data on how many petitions are denied; refer to the memo from the Chancellor's

- office on how many units can be taken close to graduation; clarify version B, 2. whether any faculty advisor can sign-off or does it have to be chair; make improvements to the petition form.
- ii. RES 171816 Policy for Instructors Assigning Their Own Textbooks (First Reading) C. MacQuarrie introduced on behalf of AS&SS and FAC. The purpose was to protect students and not penalize faculty members. FAC suggested two-tiered process: 1) go through department, and 2) CCC. Even if the textbook is accepted, encourage faculty/author not to make a profit off their own students and donate to CSUB student organizations. Publishers expect faculty to sell to their own student before they accept a contract to purchase. The intent is to avoid the reality of conflict of interest and the perception. J. Tarjan - Replace the term "textbook" with "instructional material". Include "departments" in the resolution. D. Boschini said we could suggest to the committee to identify a place to put policy in the Handbook. Return resolutions with a line through changed language and amend 203.3 *Purchase of Instructional Materials*.
 - iii. RES 171817 Hiring of Tenure Track Counselor to Support Student Mental Health (First Reading) C. MacQuarrie introduced on behalf of AS&SS. There is a manifest need. There haven't been hires in a number of years. The recommendations to committee include adding the national standard of student-to-counselor ratio. The ASCSU has a resolution which can be used as supporting material. D. Boschini sent CSU Stanislaus' resolution about TT counselors to the committee.
 - iv. RES 171818 Instructor Initiated Drop Policy (First Reading) * C. MacQuarrie introduced on behalf of AS&SS and AAC. There is a six-day mark, which is meant to protect students, to allow students to have time to make it right, if they miss their first class. Also, it empowers instructors, making it clear to students who are not serious about classes to act so students who are serious can get into the class. Further, students need to attend class to be added to a waitlist. D. Boschini stated that the current policy in the catalog is not in the University Handbook. What's in bold would be an addition. Read in the context of what already exists. The suggestion to committee is to encourages outreach whereby this information is widely communicated, especially in first time freshman orientation.

9. Open Forum Items (Time Certain 11:15 a.m.)

K. Ziegler provided follow-up on Advising survey. The staff advisors will be submitting supplemental questions.

10. Adjournment

* Changes to be made to University Handbook