

ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, January 30, 2018

09:30 a.m. – 11:00 a.m. SCI III Math Library

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), M. Slaughter, A. Hegde, J. Millar, M. Rush, M. Slaughter J. Tarjan, J. Zorn

Absent: C. MacQuarrie

1. CALL TO ORDER D. Boschini called meeting to order at 9:30 a.m.
2. ANNOUNCEMENTS AND INFORMATION
 - DACA students being interviewed for new positions are facing uncertainty about what the policy will be. Employers and recruiters are also affected.
 - Governor's budget proposal is not good for CSUB
 - Presidential search committee meetings and process are on schedule. A March conclusion is expected.
3. APPROVAL OF MINUTES

B. Hartsell moved to approve the minutes. M. Rush seconded. Approved.
4. APPROVAL OF AGENDA

B. Hartsell moved to approve the agenda. J. Millar seconded. Approved.
5. CONTINUED ITEMS
 - a. Update Log
 - AAC - AAC didn't meet January 25 because M. Slaughter was at a conference. AAC has dealt with RES 161719 Max Units per Term, RES 161720 Instructor Initiated Drop Policy, and REF 2017-2018 #1 Proposal for New BPA Academic Certificate; awaiting possible revised proposal. D. Boschini will debrief on new Referrals #15, and #17.
 - AS&SS – no update due to chair's absence.
 - FAC – M. Rush reported first reading on REF 2017-2018 #16 Possible Conflict of Interest in Administrator Review. FAC discussed REF 2017-2018 # 11 Conflicts of Interest; Textbook Adoption Policy and Enforcement, and those comments will be sent to AS&SS to help them form a resolution. M. Danforth (from AAC) came to FAC to talk about RES 161719 Max Units per Term (which proposes caps at 17 units and allows programs to set caps at 19 units). She spoke with J. Dirkse about Liberal Studies and still needs to speak with Dean to allow 19 for CE and EE. New referrals #14 and #19 are on the agenda. Addressing RES 161711 Position of Ombudsman is expected to be a semester-long process.

BPC - A. Hegde reported on committee work under item b. Financial transparency

- b. Financial transparency and faculty participation in budgeting process
 - i. A. Hegde reported that due to scheduling conflicts, he and T. Davis have been unable to meet as planned. BJ Moore had an urgent request to have a joint meeting with T. Davis to discuss writing the portion of the WASC report that requires the university to specify its financial model. The recommendation to BAS is to look at Fresno State as the model to emulate.
 - ii. The USP/BAC will hold separate meetings but with the same committee members. The USP will be chaired by the Provost, and the BAC chaired by T. Davis.
 - iii. The Budget Central website does not show the 10% state and student fees allocation toward athletics. CSUB has the highest percent allocated to Athletics in the CSU system.
 - iv. Questica financial software is still under development. Nonetheless, we still should have the present detail information on State allocation and distribution. We were told the information would be available in the fall.
 - v. EC requested that the President hold the Budget Forum by February 28. The comprehensive reports need to be published on the website by Feb 21.
 - vi. Next step, possible actions taken as a Senate on Feb 21 if information is not on the website:
 - 1. Ask the President to provide resources to get the job done by a specific date.
 - 2. Have comparison of historical data SFR, tenure density, and critical student resources with other campuses. The issue is resources devoted to classrooms and direct help to student success.
 - 3. Invite President and T. Davis to Senate. Have only one item on Senate agenda; answers to the specific items on budget. If they can't attend Senate, re-invite them.
 - 4. If the President can't provide specific items on the budget, ask why.
 - 5. Send open letters to the President . Start friendly but we may have to use Freedom of Information Act (FOIA).
 - 6. If President and BAS don't produce, then call for a change in leadership.
 - 7. Addendum to the Handbook to put 'President's Report' as a Senate agenda item.
- c. Advising Concerns (handout) *Announcement*: An email announcing a *Campus Conversation on Advising* was sent to faculty, students and staff on January 30, 2018. J. Zorn walked through the three stages. The goal is to have a statement on advising by the end of the term. It could be policy, re-organization, define what different schools do, what faculty do, what staff advisors do, etc. D. Boschini agreed that Provost did a good job including faculty in the conversation and inviting them to future events and other people who should be serving the students. J. Zorn said that the faculty session with EAB consultants will be scheduled other than the time for the All Faculty Meeting. We'll communicate the time for faculty to meet EAB consulting as soon as possible.

- d. Graduation Check and Enrollment Management – Compare the December and November and January Grad check Reports for Fall 2018 (Handout) The reporting does not satisfy our need to know if the problems are being addressed. The objective is to get status information to the right people in time for students to get into classes. D. Boschini requested that we get information about how long the process takes, average process time, the accuracy of the data, and asked that we make sure we are communicating to students and advisors in a positive, timely, and professional manner.
- e. EO 1110 implementation process –D. Boschini will meet with the AAC Chair to discuss REF 2017-2018 #15 University-wide Impact of EO 1110 Implementation. They will discuss progress and then invite whoever is out front on Quantitative Reasoning to accurately present to the Senate what’s been happening.

6. DISCUSSION ITEMS

- a. All Faculty Meeting – February 12, 2018, Stockdale Room 12:00-1:00 p.m. Topics:
 - i. Financial transparency
 - ii. Tenure Density and our plan
 - 1. CO announcement and impact on \$2 million toward tenure-density
 - iii. Social justice and how faculty, students, and staff treat each other
 - 1. CFA can provide training on how to talk about it.
 - 2. M. Slaughter recommended a book -- Recovering Bandwidth –that addresses how much bandwidth students have to spend coping with poverty, bad schools, etc.
 - iv. TLC – Bringing back faculty development, and incentives. Suggest that TLC ask faculty to provide reports from conferences they attend. C. Commuri is working on seminar about student conduct and Lecturers’ uncertainty on how to handle issues outside of the classroom, including intimidation and harassment. Suggestions: a grand re-opening ‘Year of Faculty Member’, make it be part of University Week, Faculty Day, and a faculty retreat around the role of teaching.
- b. D. Boschini - The last Department Chair Leadership Council (DCLC) meeting included topics worth sharing:
 - i. Student academic dishonesty – Key stakeholders will meet to identify concerns and make recommendations.
 - ii. Summer session – Representatives from Senate, Chairs, CFA, and administration will be meeting with the Extended Education and Global Outreach (EEGO) regarding procedures for summer courses taught through EEGO.
 - iii. RTP file submission – there are a number of faculty who were hired in Fall, and when appointed for Spring, they ended up working two semesters in a row, which requires an evaluation based on a file that was to be submitted. We need to clarify procedures.

D. Boschini said D. Anderson-Facile did a great job at DCLC to create space for these issues to come out. Thank you to the Provost and Chairs who offered the time to listen to the issues.

7. **AGENDA ITEMS FOR SENATE MEETING February 8, 2018** (Time Certain 10:45 a.m.)

Announcements

President Mitchell (Time Certain 10:15 – 10:30)

Consent Agenda

Old Business

- a. RES 171807 Amendment to Classroom Observation Policy (Second Reading)*
- b. RES 161719 Max Units per Term (First Reading)

New Business

8. **COMMENTS FROM THE FLOOR**

* Changes to the University Handbook