

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
MINUTES

Thursday, October 26, 2017
Health Center Conference Room
10:00 a.m. – 11:30 a.m.

Members: S. Bacon, D. Boschini (Chair), E. Correa, S. Forester, M. Gomez, B. Hartsell (Vice-Chair), A. Hegde, A. Jacobsen, J. Kegley, C. Lam, Y. Lee, C. MacQuarrie, M. Martinez, H. McCown, J. Millar, M. Rush, S. Schmidt, M. Slaughter (ALT), L. Sakomoto, B. Street, A. Jacobsen, J. Tarjan, D. Zhou (ALT), K. Ziegler-Lopez, J. Zorn (ALT)

Visitors: H. Mitchell, K. O'Bannon, D. Wu, V. Harper, P. Newberry, J. Lorta, D. Schecter, J. Drnek, J. Dirkse

1. Call to Order – D. Boschini called the meeting to order.
2. Approval of Minutes- J. Kegley moved to approve. A. Jacobson seconded. Approved.
3. Announcements and Information
4. President Mitchell addressed the Senate. He shares – and the President's Council shares - concern that EO 1100 & 1110 were rolled out before there was full consultation. The Chancellor's Office has been hearing those concerns from across the system, including Presidents. The other big issue is the process for selecting the next campus president. The CO, the Chair of BOT, the Search Committee, and the Advisory Committee to the Search Committee will be on campus all day October 30, 2017. An Open Forum is scheduled for 1:30—3:30 for the campus and the broader community to provide feedback to the Committee. Dr. Mitchell said there will be a feasibility study followed by campaign connected to the 50th Anniversary to secure funding for future capital projects. . In response to the observation that the student/faculty ratio at CSUB is 25% higher than other campuses, Dr. Mitchell stated that 1) we have to continue addmore faculty to increase tenure density, and 2) to the extent that resources are available, we will continue to have that plan of allocating \$1million per year to increase tenure density. In response to a comment about the budget process and financial transparency, Dr. Mitchell stated that the goal is to have a more extensive a set of documents and project information posted on [Budget Central](#) by the end of next month. The new software program [Questica](#) allows queries into data and enables users to slice and dice information. Approval of Agenda – M. Rush moved to move RES 171811 Shared Governance as first item under New Business. B. Hartsell seconded. Approved. B. Hartsell moved to defer Committee Reports and limit the introduction of each resolution to five minutes. A. Hegde seconded. Approved. Agenda approved.
5. ASCSU Report – J. Tarjan reported that a plenary meeting is scheduled for next week. The Chancellor will be meeting with ASCSU. The topic of shared governance and the process of developing academic policy will the covered at length.
6. Provost Report - none

7. Resolutions – (Time Certain 10:45 a.m.)

a. New Business

- i. RES 171811 Shared Governance – B. Hartsell introduced on behalf of the Executive Committee. J. Kegley moved to waive first reading. M. Rush seconded. Approved. Second reading. B. Hartsell on behalf of the Executive Committee moved to adopt the resolution. J. Tarjan proposed an amendment to read in part, 'objection to Executive Orders whose development violates principles of shared governance'. The motion to amend was approved, unanimously. J. Tarjan proposed to change the distribution list to remove Chancellor and add CSU Board of Trustees. A. Hegde seconded. The motion to amend the language was seconded and then the vote to approve changes was unanimous. A motion to the resolution itself- Second Reading. J. Kegley moved to add the word "strong". J. Tarjan seconded. The resolution approved, unanimously.
- ii. RES 171805 Dissolution of Environmental Committee (First Reading) A. Hegde introduced its origin as a 1998 resolution. Its intent was to encourage recycling. ASI has taken on recycling. There is a President's Committee on Sustainability that deals with broader issues. M. Rush moved to waive first reading. B. Hartsell seconded. No discussion. Approved. Second Reading. B. Hartsell moved to adopt resolution. A. Hedge seconded. No discussion on resolution itself. Approved.
- iii. RES 171806 University Program Review Committee Charge (First Reading) * The Task Force submitted a report with recommendations in the spring. (hand-out) M. Rush introduced the resolution on behalf of FAC. J. Kegley (UPRC Chair) stated that the Task Force looked at the whole university review process and found that there wasn't anything in the Handbook about the charge of this committee. The Handbook only describes how to discontinue a program, which then goes through an extensive process, including going to the community.
- iv. RES 171807 Amendment of Classroom Observation Policy (First Reading) * M. Rush introduced the resolution on behalf of FAC. The resolution is in response to the current language, "Evaluation of teaching probationary and all temporary faculty shall include at least one observation of classroom teaching during each academic year." It is a workload issue, and temporary faculty often fall into different classifications. The committee took a close look at those classifications and then linked them to the review cycle for temporary faculty. After some discussion it was suggested that FAC insert a table to replace prose, for clarification.
- v. RES 171808 University Review Committee Membership Nomination Exemption (First Reading) * M. Rush prefaced that the resolution primarily addresses small departments. If one is nominated for the URC, one has to serve. In very limited cases, one can ask to decline membership on URC for that cycle. Members discussed options for addressing the problem.

- vi. RES 171809 Continuation of Faculty Hiring Initiative to Promote Tenure Density (First Reading) A. Hegde introduced the resolution. Allocating \$1million per year to increase tenure density is really only \$510K annually when benefits are counted. The resolution addresses 1) student/faculty ratio and 2) tenure-density. BPC to consider getting the system average on both and track over time so that adjustments can be made. A Senator commented that the same issues affect the Counseling Center. The ASCSU is taking up this issue in their Academic Affairs committee. Clarification was offered that RES 171809 is about instruction. The student/counselor ratio is a separate issue that the EC can consider.
- vii. RES 171810 Addition of Chief Financial Officer as Ex-Officio Member on Budget and Planning Committee (First Reading) * A. Hegde introduced the resolution. As the BPC brings up more issues related to the budget process, it will be helpful to have the CFO at the table to get faculty input.

8. Open Forum Items (Time Certain 11:15 a.m.)

The Graduation [website](#) showed a deadline for Fall 2018 “TBD” until a couple of days ago. The deadline now posted is September 25th. How is this possible that we go from no deadline to a past deadline? Staff Senator referred to the [Academic Calendar](#) which states deadline of September 25. Admissions had not published that on Graduation website. Others concurred that September 25th date was not posted on website. Late applications are being accepted, which causes severe stress for some students. These things repeatedly happen. It’s a really poor way to start transitioning students to alumni. D. Boschini – if we’re going to maintain dates in different places, then we are responsible to have them be updated to present the same correct information. The Vice-Provost was asked to follow-up and then report back to Senate on behalf the Provost Discussion of various problems in Enrollment Management ensued. The request was made that the Provost report on Grad Check process (because it’s still an active moving item) and Enrollment Management, particularly on this current Grad Check issue, in two weeks. A suggestion made that the Senate create a review of an entity on campus from which we continue to see various kinds of dysfunction that have gone on and on and has consumed an incredible amount of energy. This issue relates to our Graduation Initiative – because we have students who come in and ask about applying “late” (that’s one set of students,) and then there are those who have changed how they are taking classes and decide that they are going to have to graduate late because they have to take another semester. (They are the ones who follow the rules and don’t think to ask for an exception.) Those students graduate late because of it. If we want to increase our four-year graduation rate, deadlines should not impact that negatively. When this Fall’s September 25th deadline is posted, we need to advertise broadly so that students who think they missed the deadline can re-plan. D. Boschini asked D. Schecter to include the last two comments so the Provost can know what we’re experiencing so we can develop a plan to address these issues.

J. Tarjan referenced the RES 171808. A few years ago, J. Kegley, D. Schecter and J. Tarjan looked at the University Handbook. Parts of it are vague and inaccurate, particularly in campus consultative bodies and committees, and university officers. The EC may consider revisiting that. D. Boschini agreed.

M. Martinez announced screening of Migrant Stories documentary. It has showing at Maya Theater in December.

D. Boschini encouraged all to attend the Open Forum for President Search. She, as Senate Chair, and Mariela Gomez, as ASI President, will be there. The faculty representatives are M. Danforth and A. Sumaya. Advisory Committee members could meet with the Senate so all would have access to the same information.

10. Adjournment

D. Boschini adjourned meeting at 11:31.

* Changes to be made to University Handbook