

Absent: J. Millar

1. Call to Order
   D. Boschini called the meeting to order.

2. Approval of Minutes
   M. Suleiman moved to approve the February 5, 2020 Minutes. J. Woods seconded.
   Approved.

3. Announcements and Information
   - Budget Forum – March 9, 11:00 a.m. – 12:00 p.m. It will be live streamed.
   - Report to the Academic Senate - President Zelezny – The Chancellor asked President Zelezny and other presidents to help him advocate for our budget. We need to keep the momentum to reach the goals of the Graduation Initiative (GI) 2025, expanding access, and for fair and competitive compensation for faculty and staff. She was pleased to take a team (Provost, CFO, and Associate Dean Academic Programs) for the final WSCUC accreditation meeting. There was a question about dis-aggregating our gateway courses. Typically, those are barriers for underrepresented students. She thanked V. Harper for handling that one. We must work on our equity gaps. There will be continuing conversations that are data driven. There was a question about program review compliance. We’re doing continuous improvement in all our disciplines and the university is giving support toward compliance. WSCUC noted
that financial aid had gone up with the tuition increase in recent years. She asked for all-hands-on-deck so WSCUC knows that we take the Lines of Inquiry seriously. CSUB will hear in a couple weeks what our review cycle will be. The good news is that CSUB will be re-accredited. President Zelezny thanked the Accreditation Team, particularly D. Jackson.

The President had a good meeting with the CFA on important issues: Workload, and the workload inequities. Her awareness comes from seeing all the RTPs. Some faculty pay a cultural taxation from the extra load they carry being a small representative number for underrepresented students to go to. We need to think about ways to be fair with student support. President Zelezny will be working with the Provost on the Winter and Summer session assignments. As a former Provost, the CSUF Psychology department had a policy whereby junior faculty had first choice of summer and winter session assignments. She asked Senators to be pro-active. She will ask for feedback on fairness and transparency in their departments. The President and the CFA discussed the shared responsibility of leadership and faculty to achieve a diverse faculty. The Senators need to be on the ground floor to make sure there are diverse candidates for faculty positions. 40 CSUB faculty members are taking a weeks-long training on best practice for hiring diversity. Workplace safety was discussed. The focus is on preparedness training. 85 faculty and staff members attended Active Shooter training last week. She heard and shared with D. Boschini to listen to all faculty regarding Canvas. Junior faculty and lecturers don’t feel they’re being heard on campus. She offered to pay for lunch to help support the unconscious bias training which is held on Fridays. There are other suggestions she will discuss with the Provost. She thanked D. Gove for the opportunity to work with the CFA and his leadership. February 28 is the deadline for the Ethnic Studies (ES) Response to reach the CO. There is a team working on it. She supports whatever gets submitted. We know we need to make changes and we’ll do reasonable changes at CSUB. She thanked the ES Response Team. The Provost Search is going well. She thanked those on the Search Committee for their
leadership. Good news: there is going to be an announcement of another gift to support Academic Affairs. It is a joy working behind the scenes on the silent campaign and to see the support for faculty. President Zelezny has two upcoming forums: The Budget Forum will be co-led by B. Street, Chair of the Budget and Planning Committee, and the Strategic Plan Open Forum in April. President Zelezny has an open forum scheduled every month as well as communicating through other modalities. Finally, we’re looking forward next month to the announcement on our new Chancellor. She opened the floor to questions. A. Lauer requested that sustainability be high on the agenda in discussion of the Strategic Plan. We need to lead the system as well as be an example to our students on how to do the right thing. President Zelezny said that sustainability is in the Strategic Plan. D. Boschini thanked the President for covering topics that many people have expressed were in need of attention. She also thanked CFA President, D. Gove, for information sharing and bringing the discussion of issues that the union advocates, and for being a member of the Senate. It makes an enormous difference to have him at the table. The President ended by congratulating A. Hegde for his transition into the Senate Chair role, thanking D. Boschini for her work over the years, and congratulating M. Danforth in her new role as the Vice-Chair of the Academic Senate.

- Enrollment Management Updates (handout) D. Cantrell reported on what he has learned and changed since conducting his listening tour as the new AVP of Enrollment Management (EM). There were a lot of questions about who is EM. The handout lists the departments in EM. It is on the EM website and questions can be directed to those units. D. Cantrell shared how enrollment is currently being managed. EM started making hard deadlines. Applications are closed for Fall 2020 since January 6th. It benefits the students because the later they apply, the less successful they are. It does them a disservice because acceptance, financial aid, and classes are late. Some student appeal. Extenuating circumstances are the exception. We are conforming to a national standard of May 1st deadline. Students are able to make their Statement of Intent to enroll online, thanks to IT. J. Stark
asked if the deadlines for enrollment apply to international students? D. Cantrell said the deadline for applications and enrollment for international students, veterans, and athletes roll due to the nature of those groups. J. Stark said the Business School historically has dealt with international students who show up the first day of class. Then they come to the Dean’s office to protest no room in classes even though money has been accepted by the school. He requested that any acceptance of international students beyond May 1 only be under consultation with their targeted programs to make sure there is room for them. D. Cantrell is aware that it occurred, and EM is working on a deadline for international students. They have sensitive deadlines due to visa status, and how long it takes to get one. EM is trying to sync all the systems on campus. He met with M. Danforth to discuss how a change in one area affects another. The goal is to have a near-seamless system. J. Tarjan reiterated that to serve international students, the school can’t hire faculty without notice. There must be a background check, etc. before we accept those students. He asked for a commitment; If we’re going to accept 100 students, do we get enough funding to serve those 100 students? It’s important to have the faculty already hired so the students will have courses to attend. V. Harper said the change in enrollment deadline was for first time students and he is sensitive to 1) matriculation cycle of international students 2) we want to maintain an open and welcoming institution. Enrollment of international students is complex. The schools will get the resources as we get closer to the fall. Every dean knows we have the resources to deploy to make sure students get the classes they need. As international students enroll, that information will be communicated to the deans more quickly. D. Cantrell said enrollment metrics will be available in Tableau next month so faculty will know where we are. Domestic students applications for Fall 2020 must be received by April 1 for all CSU campuses. There may be exceptions. Faculty will get numbers they can use for projections for classes, etc. During his listening tour, advising groups said they tried to register students but didn’t have transcripts, AP scores, etc. to get them adequately enrolled. Then, as the
information became available, class schedules had to be changed. Advisors recommended new registration dates to help improve the process. (see handout) Students can receive advising anytime. Transfer students register by June 15. First time freshman register by July 15. M. Danforth reiterated that if we end up with more freshman, and transfer students in upper division classes, that creates a very tight-turn around to bring on additional faculty and to add sections given the need for background checks for hiring. A. Hegde asked for orientation dates. D. Cantrell replied that orientation has a different process than registration. There’s another entity handling orientation. We want to see what impact the summer orientation has on registration. For Fall 2021, the deadline for new student application has been moved up from January to Nov 30th 2020. It is the new freshman deadline for all CSUs. The new Housing Policy states: California State University, Bakersfield entering freshman students enrolled in six or more units for the Fall Semester and residing more than 30 miles from CSUB are required to live on campus for their first academic year unless they are exempted. See Housing Policy FAQs (handout). Certain commitments have been made to McFarland. Please direct questions to D. Cantrell. We are still working on synchronizing the process for readmitted students. The goal is to prevent those students from being a no-show on first day of class. L. Lara helped a BC transfer and it was a nice surprise to do everything online. M. Martinez – what is CSUB’s impacted number (maximum level of students)? D. Cantrell replied that we are obliged to accept all who are eligible. We accept 60% of all who apply. We’re not at a point of concern. The number of students who are admitted will be similar to the number admitted last year. The number of transfers is expected to be the same. D. Boschini said that to apply for impaction status is a huge process and it would be a couple of years to make a change. President Zelezny said that there would be broad consultation. Her heart says that it is not in our DNA. The number of freshman is down at CSUB. A change in some of our practices will change the numbers. There is a decrease in the number of high school graduates in the state. She does not advocate impacted status. J. Tarjan informed the President
that the campus has an impacted program. The Business school has more students that it can serve a quality education to. There are too many PT lecturers teaching at every level. Some faculty are teaching larger and larger sections. He requested her consideration of a pre-business program or pre-major program. The President responded that she would, along with leadership in Academic Affairs. R. Gearhart has heard that the rents students pay are based on market rates. Since students from Delano, Taft, etc. are mandated to stay in Student Housing, do students from those areas have reduced rents relative to lower costs in those outlying areas? D. Cantrell replied that it’s his understanding that cost of housing has been decreased to accommodate students. The Provost has offered support in the form of a grant whereby 100 students could receive $1000 each. The committee is working on delayed packages to mitigate the out-of-pocket expense, as well as other measures. All students pay a housing application fee and a deposit. Those required to be in Student Housing will not have to pay a deposit. The deposit would come out of their rent. J. Stark was on the committee for many years that set financial budgets. This move to Student Housing will be won or lost on the financial aid package and what we can do. Students don’t have the cash flow. Work with EM and the committee to increase the budget. If money doesn’t come from financial aid, the students won’t make it. There are limits to what we can do. D. Boschini thanked D. Cantrell and his good start at this campus. She thanked him for his layered communication which fostered a lot of important conversations on campus.

- Handbook Error Log (deferred)
- Elections and Appointments
  - Academic Senators elected:
    - Mark Martinez – ASCSU 2020-2023
    - Andes Sanchez – Antelope Valley 2020-2022
    - Mandy Rees – A&H 2020-2022
    - BPA pending election
    - Charles Collom – NSME 2020-2022
• Jeanine Kraybill – SS&E 2020-2022
  o Search Committee - Dean of the Library
    • Miriam Vivian – A&H
    • Ji Li - BPA
    • David Gove – NSME
    • Jeanine Kraybill – SS&E
  o Assigned Time 20.37 Exceptional Service Application due March 9, 5:00 p.m.

4. **Approval of Agenda**
   J. Stark moved to approve the Agenda. A. Wan seconded. Approved.

5. **ASCSU Report**
   J. Tarjan informed the group that the interim meetings are being held at the
   Chancellor’s Office (CO) tomorrow. The January Stateside Senate Report to CSUB is on
   the [ASCSU webpage](#).

6. **Interim Provost Report**
   V. Harper brought attention to two important events this weekend: The Alumni Hall of
   Fame Dinner on Friday, and Super Sunday where many administrators attend several
   places of worship to talk about CSUB in conjunction with Black History Month. Upon
   attending the Department Chair Leadership Committee (DCLC) he is addressing the
   faculty workload reduction. He sent a message to all the deans that the contracts will
   be extended in good faith, honoring those obligations to new faculty on their reduced
   workload in their first two years. D. Boschini defined the obligation as reassigned time
   that new tenure track faculty would get their first two years. It’s concerning because we
   don’t have reliable funding. It’s important to the recruitment process to have the
   Provost’s willingness, and encouraging for departments and candidates. V. Harper
   allocated money for training of eight faculty advisors. He will be meeting with that
   group of faculty advisors in the next couple of weeks. V. Harper and Dr. Wallace
   discussed ways to improve faculty and staff advisors working together. V. Harper
   thanked Dr. A. Rodriguez for her outstanding job in leading the Ethnic Studies (ES) Task
   Force and it confirms that she is the right person for the job. He thanked all faculty who
participated on the ES Task Force. V. Harper will take the document to the next Executive Committee meeting prior to submission to the Chancellor’s Office (CO).

7. Committee and Report Requests

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

a. Executive Committee (A. Hegde) At the February 11 meeting, the discussion focused on the information leading up to and during the All Faculty Meeting, and subsequent referrals. The All Faculty Meeting reservation form invited attendees to share their concerns. D. Boschini aggregated the comments. A top concern is workload. FAC has referral on workload. Some class sizes are extremely large and some are small. It’s a fairness and equity issue. The topic will come up at the Budget Forum on March 9. Because there is no budget increase, there is a need for advocacy to inform the legislature that we can’t serve the students the way we want to without more tenure-track lines. Many departments have a lot of part-time faculty. We rely on their availability for classes and adding students when full. It’s tied into workload. Another top concern is communication and that the lack of communication which can create a sense of unfairness in decision-making. There was discussion and subsequent referrals about RTP levels of review, and RTP language in the Handbook. The Space Management Committee is looking at classroom size and class utilization and how to relieve some stress on resources. More faculty is needed to accommodate the number and types of students and to spread out the schedule through the week. At some point EC will have a recommendation to go before the Senate. A survey was emailed to students regarding Wellbeing and Wellness. It identifies what issues students are dealing with. There is a big need for counselors to improve mental health. CSUB ranks at the low levels, yet how do we compare with similar areas that are not private universities and urban universities? D. Boschini expects that the Learning Management System (LMS) decision to come to Senate during March. It will move as a resolution with recommendation to the Interim Provost. Senators have been elected to represent their constituency. If one has not looked at Canvas yet, you
cannot participate in the resolution process. Go to LMS evaluation site. There is a list of FAQs. We don’t want Senators to ask the same basic questions while we are working through the resolution. She directed Senators to do their homework.

b. Academic Affairs Committee (M. Danforth) (deferred)
c. Academic Support & Student Services Committee (J. Millar) (deferred)
d. Faculty Affairs Committee (M. Rees) The committee finalized RES 192009.
e. Budget & Planning Committee (B. Street) The committee worked on the Spring 2022 calendar.
f. Staff Report (L. Lara) Nothing to report.
g. ASI Report (A. Wan) CSUB ASI is moving into election season. Suggestions for student candidates welcomed. A. Wan is happy to mentor any of the positions. ASI is working the Shark Tank model to present an idea, Bird Cage, April 22 6-9 to a panel of millionaires including J. P. Lake, and the Foundation Board Monterey Bay.

8. Resolutions – (Time Certain 10:45 a.m.)
   a. Old Business
   i. RES 192009 Faculty Membership on Search Committee for the Provost & VP of AA – Handbook Change – Second Reading. M. Rees presented the changes on behalf of the FAC. B. Frakes moved to strike Vice Provost. M. Slaughter seconded that Vice-Provost position be removed. J. Stark moved to edit 309.5 a. for order and clarity. J. Tarjan seconded the amendments. J. Woods moved to adopt the resolution as amended. M. Martinez seconded. Approved.

9. Open Forum Items (Time Certain 11:15)
   Topic: University Affairs ASI – CSUB is leading the system in points. ASI VP University Affairs, K. Raynes, is interviewing for CSU Student Trustee position. A. Wan requested to please bring any type of support forward. She will be interviewed by Governor Newsom. It would be great leverage for CSUB to have her on the Board of Trustees. Topic: Second Annual Techstars Startup Weekend - Friday, Feb. 21 through Sunday, Feb. 23. J. Woods said that 75 students, mostly CSUB and some BC and high school students, are signed up. Students pitch their ideas Friday, work all weekend, and then
pitch their business to local VC and business people. The top three teams to win up to $30,000 worth of services from local partners. All are welcome to observe. J. Woods thanked J. Self for her effective public relations work bringing in the community for the event, and to University Advancement for bringing Bank of America to sponsor the event.

Topic: Housing – M. Rees inquired whether there is a plan to assess the new housing policy after a year. V. Harper responded that he asked V. Lakhani to develop an instrument to be distributed to the students for their pre and post perception of the policy. D. Boschini requested that the Provost Office widely distribute information about the housing requirement. She asked A. Wan if the students weighed in. ASI responded positively, yet the general student perception is that students have to pay for housing. It’s critical they be aware of the data which shows that campus housing improves graduation rates. The goal is to graduate students, not just admit students. D. Boschini asked that the data be shared with faculty also.

D. Boschini encouraged her colleagues to submit nominations for the Senate At Large position, and do their Canvas homework.

10. Adjournment

The meeting adjourned at 11:30.
California State University, Bakersfield
HOUSING POLICY
Frequently Asked Questions

What is the new Housing Policy?

California State University, Bakersfield entering freshman students enrolled in six or more units for the Fall semester and residing more than 30 miles from CSUB are required to live on campus for their first academic year unless they are exempted.

What constitutes 30 miles from CSUB?

The determination for this requirement is based on the driving distance from the CSUB campus to the student’s designated city or town as indicated on the admissions application. This designation is based on the location of City Hall or center of town according to mapping analytics.

Are there any exemptions to this policy?

The following exemptions to the policy are:

- Sophomore status or higher before the first day of classes for the Fall semester
- Age 21 or older before the first day of classes for the Fall semester
- Independent status as defined by FAFSA or California Dream Application and verified through the Office of Financial Aid
- Current active United States military or veteran status and verified via written proof of current active military service or Form DD-214
- Married, domestic partner, or have legally dependent children and verified via marriage certificate, domestic partner agreement, dependent child’s birth certificate and/or proof of child custody
- Medical or disability circumstance that cannot be accommodated
- Dependent of a current California State University, Bakersfield employee as verified through the Office of Human Resources
- Other special circumstances
  - The Housing Committee will define and document the exemption categories in consistency with the above exemptions, as may be further defined, and a

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process for reviewing student exemption requests.

- Reviews by the Housing Committee of student exemption requests will be on a case-by-case basis, with objective and unbiased criteria, and processed in a timely and consistent manner.

**What are the consequences for not adhering to this policy?**

Upon admission to the university, all first-time freshmen with a permanent address outside of 30 miles from CSUB will have an automatic Housing Requirement hold placed in the system. This automatic hold will not be applied to students who will be 21 years of age or older on the first day of the Fall semester, Veterans, or students who have independent status based on the FAFSA or the California Dream Application. This hold will be removed once students complete their housing contracts, or have an exemption approved by the Housing Committee. If the hold is not removed, students will be unable to register for classes.

**What about McFarland?**

Because McFarland is closer than 30 miles from CSUB, McFarland students are not required to live on campus. However, because of our relationship with that community, McFarland students will be given priority for housing as long as they apply by March 31, 2020. Beyond that date, accommodations will be made on a space-available basis.

**What if I still have questions?**

Questions can be directed to Dr. Dwayne Cantrell, Chair of the Housing Committee at dcantrell2@csub.edu.