

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, February 7, 2019
Health Center Conference Room
10:00 a.m. – 11:30 a.m.

Members: D. Boschini (Chair), A. Hegde (Vice Chair), E. Correa, M. Danforth, B. Frakes, R. Gearhart, I. Kasselstrand, C. Lam, A. Lauer, Y. Lee (Alt.), M. Martinez, J. Millar, M. Rees, M. Rush, L. Sakomoto, A. Schmidt, M. Slaughter, B. Street, K. Szick (Alt.), J. Tarjan, D. Zhou, K. Ziegler-Lopez, V. Harper

Absent: M. Rush, M. Rees

Visitors: A. Jacobsen, D. Schecter, M. Szolowicz, M. Cosimano, B. Chen, L. Vega

1) Call to Order

D. Boschini called the meeting to order.

2) Approval of Minutes

D. Zhou moved to approve minutes from January 24, 2019. M. Danforth seconded.

Minutes approved.

3) Announcements and Information

General Faculty Meeting – February 11, 11:30-1:00, Stockdale Room and Live Steam

Elections and Appointments:

- Search Committee AVP Enrollment Management
 - Brian Street-elected
- Election Academic Administrators Review Committee Dean Antelope Valley
 - Stacy Schmidt - elected
- Election Academic Administrators Review Committee Dean A&H
 - Mustafa Dhada – elected
 - Joel Haney – elected
 - Stephan Campagna-Pinto - elected
- Election Academic Administrators Review Committee Dean BPA
 - Voting ends February 13, 2019 5:00pm
- Election Academic Administrators Review Committee Dean NSME
 - Voting ends February 13, 2019, 5:00 p.m.
- Second Call Nominations Academic Administrators Review Committee Dean SS&E
 - Call ends February 14, 2019, 5:00 p.m.

- Call for Nominations ASCSU
 - FT Faculty member for a three-year term, May 2019 – May 2022
 - Call ends February 14, 2019 5:00 p.m.

D. Boschini reminded the group that information on elections can be found in the University [Handbook](#) and [Bylaws](#), located on the Senate website. If there are questions, direct them to your School Elections Committee or A. Hegde, Elections Committee Chair.

4) Approval of Agenda

B. Street moved to have RES 181907 Academic Calendars (New Business) as the first item at Time Certain for Resolutions. J. Tarjan seconded. All were in favor of the modified agenda.

5) ASCSU Report

J. Tarjan informed the group that the interim ASCSU meeting is this Friday. J. Millar reported that State AAC is meeting next week. Nothing to report now.

6) Interim Provost Report (handout)

V. Harper directed the group to handout, *Academic Senate Follow-up Items*, page 15. F. Gorham and D. Schecter responded to Blackboard (BB) and SOCI concerns, respectively. B. Chen, (Director, ITS Enterprise Applications) pointed to #2 as the procedure for future terms, and #3 pertains to the current term. B. Chen committed to send a message how to change the student role, if they've been doing work, from waitlist to enroll. V. Harper directed the body to the handout, *CSUB Lines of Inquiry Campus Update: Spring '19 Report*. J. Tarjan and Boschini voiced their appreciation on the process and the document. D. Boschini stated that it was an opportunity for us to identify problems, work on them proactively, and that V. Harper's group listened and put the feedback into recognizable categories to be self-reflective. D. Boschini thanked the steering committee. Summary at <http://www.csub.edu/WSCUC/LOIUpdates/index.html>

7) Committee and Report Requests

(Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)

- a) Executive Committee (A. Hegde) President Zelezny gave her report on GI 2025 to the EC, and she will be attending the February 21st Senate meeting to give her report. A. Maiorano, CSU General Counsel, will also be attending. Trustees Larry Norton and

Romey Sabalius will be visiting the campus on February 27 and April 23, 2019, respectively. President Zelezny is in the process of analyzing data from a variety of events. The GI 2025 frames the discussion about the strategic plan. She has been in consultation with S. Rinella, retired VP Administration CSU Fullerton, about the strategic plan process. From the members of the USP/BAC, she will form sub-committees to look at the issues. V. Harper reported on the GI 2025 and shared the Provost Office's strategies. There is a pilot program involving a group of students whereby the individuals are associated with their specific Advisor, EM contact, and Dean. He presented a chart of Expected and Potential graduates. See [EC minutes](#) for details. The Schools have identified students that are short some units. Interim Provost Harper has volunteered to look at whether any courses need to be offered; either Individual study basis or small classes in summer or fall to facilitate graduation. The President mentioned that she doesn't believe CSUB is a Rural Institution any longer. Due to the campus' growth and size, CSUB is more of a Regional Comprehensive serving a Metro Area. She will have Dr. Harper look at best practices for such institutions to increase graduation rates for four-year, six-year, and especially transfer students. EC discussed Provost Zorn's unfinished review. The EC felt that due to precedence, the review would not continue. The EC and the President discussed the rationale of having a Sustainability position as one of the six allocated tenure-track lines. V. Harper to form a committee to determine whether it's a FT or PT. The President has a work plan for strategic planning. A sub-committee is addressing the CSUB Vision statement. The President will announce the campus Strategic Plan late summer or fall 2019.

- b) Academic Affairs Committee (M. Danforth) No update on the Interdisciplinary Studies Department Formation referral. The focus was on the Catalog, Degree Audit, and Schedule Builder Technology and Process Integration referral. Ideally, the catalog was updated every two years to have it kick up in fall, people make their updates and submit them to their curriculum committees, move on through campus approvals to be integrated into the system, and then updating to the degree audit. Recently however, the updated catalog has thrown a wrench into the system. Now, people can send

proposals to curriculum committees all the time, and particularly when it comes to degree requirements, that causes a lot of back-end issues. If one has the 2018-2020 catalog, there are three different sets of degree requirements. The degree audit on PeopleSoft on MyCSUB hasn't followed the recently updated catalog, even if they have rights to the earlier version there's no easy way for them to incorporate the 2018 v1, or 2018 v2, or 2018 v3. That's causing a lot of confusion among the students and evaluators about degree requirements. The committee discussed moving to an annual catalog and the amount of additional workload it would cause to the parts of campus that aren't changing their degree requirements. She will bring the idea to EC because it may have to go to FAC to discuss workload and implications. By instituting a one year catalog, it would lessen the burden on evaluations and degree audit, and create workload issues on other parts of campus to review catalog copy every fall. The committee is looking at process flows of the annual vs every two years. The system needs to have exceptions where there is the ability to enter new degree program when the regular deadlines weren't met. D. Boschini thanked everyone on AAC because the catalog copy is an important issue.

- c) Academic Support & Student Services Committee (E. Correa) The Campus Pilot moved from planning to running the pilot without a broader faculty representation. BlackBoard issues are a recurring theme. Decisions were made by IT in relative isolation and there is a different perception on when things would start. The protocol should be that before changes are made, notify the broader constituency, ask for their input, and make changes based on more than that just a few individuals' recommendation. The Interim Provost's report addresses some of that. AS&SS is waiting for a response to their recommendations to the Service Animal and Emotional Support Animal policy to finalizing the issue. The Textbook Ordering Process referral has produced a meeting with IncluED people and will likely require that D. Schecter attend a future meeting to discuss the financial viability before the committee can make recommendations
- d) Budget & Planning Committee (B. Street) As reported by M. Danforth, the committees are still waiting for feedback on the Interdisciplinary Studies Department Formation

proposal. RES 181907 Academic Calendar will be presented, today. The BPC had a lengthy discussion on the University Hour survey that went out last fall from ASI. The next discussion is on the logistics of implementing a University Hour. V. Harper' office will share data on classroom utilization. Then, the committee will look at location(s) and frequency; every month, every week, every day. There are Budget Calendar points that need to be met this spring. Priorities were discussed in BPC and at the Senate. The BPC will be bringing in individuals from University Advancement, and Extended Education and Global Outreach to give their priorities and budgets. He's requested information from GRASP for the committee. J. Millar asked ASI President A. Schmidt whether students are in a pilot CSUB Hour. A. Schmidt responded that an event was established this year to introduce and further a university hour without having the time officially. J. Millar asked how those two things blend together without seeing all the work being done on the impact to the campus. There will be some determination in the future whether the University Hour is a program versus what the university commits.

- e) Faculty Affairs Committee (M. Rush) A. Jacobsen reported on behalf of the committee. The committee discussed the Faculty Award process and changes to the University Handbook that would include consulting the unit. The unit is already consulted for some awards but not Faculty Awards. The referral, University Council – Adding Library Member, is still being discussed. The role of Distributed Learning Committee (DLC) is being codified and recommendations are forthcoming.
- f) Staff Report (K. Ziegler-Lopez) Staff is requesting an extra GVAR exam this year because by the time advisors see students, the GVAR dates have passed. There are only two exams on the semester system versus three offered during the quarter system. Advisors advise students in spring and the next GVAR exam isn't offered until early September. When advisors see students in fall, the GVAR exam is the next February. D. Boschini said that has real implications for GI 2025. If they have a conflict, they have to wait a year. A. Hegde asked if students are limited to only two attempts. K. Ziegler has heard of that restriction. There has been an uptake of on-demand exams (test individual). The testing website posts a GVAR policy, but the hyperlink to the policy and sample exam is

not visible for students to access. V. Harper is aware of the problem and has been in conversation with K. Flachmann about increasing the test frequency. He will follow-up on the number of test attempts. D. Boschini stated that students are not aware of the testing rules and they need to have the policy readily available. She thanked Senator Ziegler-Lopez for bringing this to the Senate's attention.

- g) ASI Report (A. Schmidt) ASI is thrilled with the proposed Governor's Budget of \$15 million for the basic needs initiative which provides funding to student housing security, food security, and mental health. There will be legislative visits this month. Lobby Core is planning meetings to strengthen relationships with legislators before heading up to Sacramento with President Zelezny. Senator Schmidt is going to a CSSA meeting to interview next year's Student Trustee candidates for the Governor appointment. ASI is going forward with a Wishing Tree Project. It's an annual gift to the graduating class. The intent is to partner with the Alumni Association at graduation to commemorate students entering the next step in life.

8) Resolutions – (Time Certain 10:45 a.m.)

a) New Business

- i) RES 181907 Academic Calendars Summer 2019 through Summer 2020 First Reading
BPC proposed that a task force is needed for the purpose of getting approval of the calendar before December. Several suggestions were made for the task force. D. Boschini advised the group that the Senate may need to approve the resolution based on start and stop dates and then issue a revised, corrected copy. V. Harper said that the dates in the middle are highly inter-related to financial aid, EM, etc. D. Boschini said that the thesis date can be a narrow conversation. The advising dates is a bigger conversation involving EM and considering the consequences on students in ways we may not know why those dates were chosen. K. Ziegler said that the informal date has been a problem in the past when they're trying to get a finalized course list, advising has been told that "advising doesn't start until this date". That means that meeting with students informally prior to that date runs into the hold issue. Change in the dates and times of the classes and advisors need to be

discussed with the students. This is another issue. V. Harper will investigate the implications on holds and other things highly inter-related to the dates. J. Tarjan motioned to waive the First Reading. J. Millar seconded. Majority in favor. One “nay”. D. Boschini announced the start of the Second Reading. J. Tarjan moved to approve the calendar with the caveat that the BPC has the power to make the changes in accordance to the discussion. M. Martinez seconded. B. Street will put forth the issues to the task force over the coming weeks for long-term changes. D. Boschini thanked K. Ziegler for her advice. D. Boschini called the vote on the calendar with the understanding that BPC will make changes for the sake of the students. Approved unanimously.

- ii) RES 181908 WASC Senior College and University Commission (WSCUC) Institutional Report First Reading D. Boschini introduced the resolution on behalf of the EC. Their recommendation is to pass it. There were no significant changes from draft #3 and the final version. A. Jacobson moved that the First Reading be waived. B. Street seconded. All approved. Second Reading – All in favor to endorse unanimous. D. Boschini thanked V. Harper for his leadership on the steering committee meetings. They were well organized and the assigning of tasks was skillful, especially the writing. Thanks to all who participated.

b) Old Business

- i) RES 181905– Role of Ombudsperson in Dispute Resolution * Second Reading
This resolution is the follow-up to the resolution that established the request to have an Ombudsperson. The second reading was deferred due to time and information from FAC chair, M. Rush, who was absent.

9) Open Forum Items (Time Certain 11:15)

M. Danforth said there is a rush for the Fall 2019 cohort to get graduated. However the things that are being asked of the Computer Science Department faculty are above and beyond breaking point. There needs to be a greater discussion than just putting on band aids to increase the graduation rate and how the pressure is affecting faculty members. For example, she had a student register late for a class, got on a waitlist of class needed for

him to graduate in Spring. The department only has physical equipment for 24 students and it can't add another section and there isn't a faculty member to teach another section. Faculty were asked, yet can't, do an independent study because there is only enough equipment for 24. Plus there are six on the wait list. Some have accreditation requirements. The Computer Science curriculum is the Computer Science curriculum. There are equipment limitations, lab space limitations, and safety limitations. The structural and resources issues need to get addressed more broadly. J. Tarjan has PT Lecturers who are being asked to increase their caps and are not being consulted about taking on Individual Studies students without compensation. He has been inundated with requests for Independent Study. Someone is asking students to ask for Individual Study. Instead, give us more sections. Give us the faculty lines to accommodate students. Hire more faculty. D. Boschini said that Independent Study is for higher division, discipline-specific, heavy courses and we shouldn't have PT doing Independent Study for that. V. Harper supports and respects faculty members who have concerns about the academic integrity of their program. The departments have absolute determination whether an Independent Study can be used for a student or different studies to help the students graduate. The Provost's office is discovering other pathways for students to graduate. If there is an uncomfortable pressure point, bring it to him to take care of it. D. Boschini thanked V. Harper. J. Millar said that Independent Studies was brought up in EC as an option. D. Boschini replied that there will be more discussion. The obvious solution is to hire more faculty, and she will continue to state that more hiring is the solution. B. Street announced that judges are needed for the Student Research March 1, 9:00-2:00 p.m.

10) Adjournment

* Changes to the Handbook