CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, April 30, 2020
Video Conference
10:00 a.m. – 11:40 a.m.


Absent: J. Woods

1. **Call to Order**
   D. Boschini called the meeting to order.

2. **Approval of Minutes**
   J. Stark moved to approve the April 23, 2020 Minutes. B. Frakes seconded. Approved.

3. **Announcements and Information**
   - Faculty Awards 2020-2021 – M. Rees, Chair of the FHAC said the charge was impossible and wonderful. There were many nominees that deserved to be celebrated. Please nominate again. The awards were announced:
     - Outstanding Lecturer - Kris Grappendorf, Kinesiology
     - Promising New Faculty Award – Di Wu, Accounting
     - Faculty Scholarship and Creative Activity Award – Mustafah Dhada, History
     - Faculty Leadership and Service Award – Deborah Boschini, Nursing
     - Millie Ablin Excellence in Teaching Award - Steven Gamboa, Philosophy and Religious Studies
   
   D. Boschini called for a vote to confirm the recommendations – The awards were unanimously approved.
   - Handbook Error Log – no additions
   - Elections and Appointments - A. Hegde
Election URC At-Large ends May 5

- Anne Duran - Psychology
- Janet Millar - Counselor

Call for Canvas Implementation Committee to be from May 1 – May 6

(2) FT Faculty from each School
(1) Librarian

Call for Interest Standing Committees to be sent next week

- AAC
- AS&SS
- BPC
- FAC

The Summer Senate is the incoming committee chairs and outgoing committee chairs of the Standing Committees

4. Approval of Agenda

D. Boschini informed the group that the approval of the Agenda includes approval of items on the Consent Agenda. M. Suleiman moved to approve the Agenda. A. Wan seconded. Approved. RES 192022 and RES 192023 were thus approved.

5. ASCSU Report  J. Millar is grateful to be at CSUB where we give commendation for collaboration of various units. It’s not the case at other campuses. Academic Affairs committee met with Executive Vice-Chancellor L. Blanchard about the Ethnic Studies language in the ASCSU resolution to change Title V in preparation of presentation to the Board of Trustees. D. Boschini thanked J. Tarjan and J. Millar for their service this year.

6. Provost Report

V. Harper thanked the faculty, staff, and students for their work. They deserve the commendation. He’s proud to be at CSUB. Online SOCs begin on Monday, May 4. V. Harper is meeting with the Deans today to discuss scenarios for fall semester. Significant calibration is need. Everyone will be engaged as best we can on how we need to prepare. No decisions have been made. A number of meeting invitations to participate will appear on your calendar. A. Lauer asked what was the student
feedback on the transition from face-to-face instruction and online SOCIs. D. Boschini replied that ASI did an excellent job conducting a student survey of online learning experience. She will ask ASI if she can share it with the entire Senate. There were questions about level of satisfaction, workload, etc. Qualitative response from students were included. The response was across the board: from appreciating faculty for their hard work to feeling that the workload had increased dramatically. V. Harper said that three surveys were conducted. There will be more. He will get reports widely distributed and use the feedback for fall.

7. Committee and Report Requests

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

   a. Executive Committee (A. Hegde) The committee discussed what is important to be worked in the limited amount of time left. We don’t want to rush through things. The committee discussed the mentorship that is a key component of the Student Professional Development Certificate. Earlier, the Senate expressed concern about the mentors participating in BPA’s academic certificate program being asked by UA to work in the Runner Alumni Mentorship Program (RAMP). A discussion between BPA and UA to find a solution will take place in the future. Other schools may have student professional programs impacted by similar recruiting efforts. D. Boschini said that the EC gave significant time discussing what fall semester will look like. There are ideas at the CSU system level and at the CSUB level. It’s clear that the making of the decision is complex enough that if we were to make the decision now it would exclude the information that is yet to come. Be reassured that this topic was core issue.

   b. Academic Affairs Committee (M. Danforth) See resolutions.

   c. Academic Support & Student Services Committee (D. Wilson) See resolution.

   d. Faculty Affairs Committee (M. Rees) See resolutions.

   e. Budget & Planning Committee (B. Street) See resolution.

   f. Staff Report (L. Lara) Nothing to report. The staff has done a great job adapting to the changes. Early on it was felt that staff was left out. Now it’s largely positive.
g. **ASI Report (A. Wan)** The election to next year’s Board is complete. ASI is still promoting Take-out-Tuesday discounts to local restaurants for students. The COVID-19 situation has caused some roll-over of events to next year. D. Boschini thanked A. Wan for his service during a real rollercoaster of a year. He did a good job getting the most important items in front of the students. J. Tarjan gave kudos to A. Wan for his participation in various committees including the Provost Search Committee.

8. **Resolutions – (Time Certain 10:45 a.m.)**

   **Consent Agenda**

   **RES 192022 Course Placement Appeals for GE Areas A2 and B4** – AAC  Approved.

   **RES 192023 Commendations and Celebration of CSU Bakersfield During the COVID-19 Pandemic** – EC – A. Hegde read the resolution. He thanked J. Tarjan for bringing the commendation to the EC, and for authoring the document. D. Boschini found that the communication between the President, Interim Provost, the Faculty and Students has shown that their hearts are in the right place. Approved

   **New Business**

   **RES 192024 New Curriculum Forms and Process** – M. Danforth introduced on behalf of AAC. The request came from Academic Operations. L. Zuzarte has been working on the proposal for approximately eighteen months. It changes from a one-page form which lacked many fields. Important details for coding and revisions were missing. Now there are four forms to propose, approve, and review all academic proposals. When some info isn’t available, contact Academic Operations for assistance. The new forms will help move the proposals through the Chancellor’s Office for their approval. This summer the academic program manual will be updated. The new forms will be useful in this process. The forms were presented last month at the DCLC. J. Stark noticed that forms #2 and #4 deal with new programs. If a new program is proposed, do they need to fill out both? L. Zuzarte replied that #2 is for a new degree proposal. For example, the Public Health degree. The form contains information for input into the form from the CO. #4 is for a department’s new subject code or program code. Example, Ethnic Studies. There is a lot of information that needs to be added to the database. It’s
efficient to have it as a packet. J. Stark says the word “program” is in both forms. He suggested to change the title of #2. L. Zuzarte agreed to change the title of #2 to New Degree Proposal Form. D. Gove said form #1 seems extra-long for revisions, cancel revision and moratoriums. Can Non-Applicable be applied to certain sections? L. Zuzarte replied that the most important fields are there. IT has begun a project to produce electronic forms. The goal is to have a form with collapsible sections, so the approval process is streamlined. If faculty is cancelling a course, only one box is checked, and then you are done. GECCo wants to include some features to make it easier to propose GE courses. Users could collapse sections that aren’t applicable. D. Boschini informed the Senators that AAC already looked at the forms. A. Hegde heard from the Chairs that it looks daunting. Every Curriculum Committee (CC) has their own CC approval form. L. Zuzarte is looking at offering a web form. The goal is for the whole campus to use standardized forms. She thanked everyone for their comments.

Old Business


RES 192015 Faculty Workload – FAC  M. Rees said there are many components. She grouped the resolves. 1&2 descriptors are about the names and sources of assigned time posted. It shores-up prior resolutions. The next items 3, 4, 6 are about accountability. Faculty needs to give a brief report on how they used assigned time. #4 is working with the Deans to define what is excess enrollment. #6 is about Deans meeting with the Senate on Assigned time, so Senate has input. M. Martinez commented that the chairs learn about assigned time after the schedule has been sent. The chair should be advised when classes are formed. M. Rees said it should be reported after census day and posted. D. Boschini said it’s an important concern heard many times. It was not part of the referral. FAC looked at workload equity. M. Martinez replied that it concerns workload because the last minute planning effects the
number of classes. B. Hartsell isn’t aware of when assigned time gets decided and when that information is distributed. He suggests that M. Martinez make a referral to address the issue. D. Boschini said it’s something we could take on next year. J. Choi agreed that when faculty gets course release, he gets notice from the Provost’s Office. It could be improved. M. Rees said that #5 is about fairness: research & scholarship available to all faculty. #8 states that assigned time is not given for normal activities. #10 looks at uncredited independent studies and the accumulative workload over time. J. Tarjan would like to strike #5. He also requested to have something to address unequal and disproportionate student faculty ratio compared to other CSUs. J. Stark supports doing away with #5. The total budget for assigned time to the school. BPA, including all release time, is a smaller percentage compared to other schools. We’re trying to micromanage how schools use their assigned time. Assigned time is given to schools depending on the number of students. BPA overall is not overspending. BPA is spending the budget differently than other schools. If schools want research release time, the chairs need to examine how to spend their allocation. Make it fair to how schools get release time based on students. FAC wants to have assigned time overall and not micromanage schools. Vote to strike 5. M. Suleiman strongly opposed. It’s a divisive topic. Traditionally, Education programs have been the cash cow. The data has not been publicized to faculty, some schools are getting release time but it’s not shared. It would be unfair to strike #5. D. Boschini announced Time Certain Open Forum. She asked J. Tarjan to share the data on the video with the entire Senate. M. Suleiman referred to the data that D. Schecter shared and the gaps to inform our decisions. These reflect all sorts of gaps such as equity gap, acknowledgement gap and the like. M. Suleiman made the point that accreditation and research should not be devalued by providing reassigned time in one school but not others. A. Hegde suggested that the topic pause until next week. In the meantime, he requests that V. Harper have IRPA update J. Tarjan’s data. M. Rees shared the link to the history of assigned time.

https://www.csub.edu/facultyaffairs/FORMSdocumentsLIST/index.html

A. Hegde moved to extend the meeting to 11:40. Motion carried.
M. Danforth moved to table discussion until next week. The motion carried to continue discussion next week. D. Boschini asked the group to do their homework and look at the data before May 7.

RES 192017 Balancing the Restoration of Faculty Ranks with MPP and Staff Hires – EC A. Hegde said that there haven’t been any changes since the last meeting. D. Boschini asked for comments or concerns. D. Gove suggested inserting “expansionary” before TT hires. A. Hegde seconded. The EC can make the edit. D. Boschini asked for comments. A vote was taken on the amended document. The resolution approved.

RES 192019 RTP Levels of Review – FAC – M. Rees said there aren’t any changes since the First Reading. D. Boschini asked for comments. It’s a Handbook change allowing the President the option of picking a designee to handle the final level of review in the RTP. M. Suleiman moved to approve. D. Boschini asked all in favor to check Yes or No. The resolution approved.

RES 192021 Winter Term Courses and Units Policy – AAC M. Danforth said no changes were made. There were comments last week about item #4. J. Tarjan moved to delete #4. M. Martinez seconded. J. Tarjan said the rationale is that GECCo does not have any desire to get in between the faculty and the chairs in defining learning outcomes. M. Danforth replied that #4 addressed a concern that certain Winter Session classes shouldn’t have been approved at the department level and a concern over inadequate oversight in that situation. D. Boschini asked for comments to remove #4? M. Slaughter commented that the issue was with her department. A course was offered in 12-day period that should not have been offered. D. Gove moved to table the discussion until next week. D. Boschini replied that there could be a thousand problems caused by an interim chair which cannot be solved by policy. We are out of time. It will be taken up May 7. Come prepared to dispose of all three items.

9. **Open Forum Items** (Time Certain 11:15)

Topic: Program Certificates to sign. Consider a three to six month moratorium on training certificates that faculty have to do. Example: Sexual Harassment, Diversity, etc. Faculty is busy getting their courses transferred to alternate delivery. V. Harper replied
that the trainings are directed by the legislature and therefore require completion compliance as issued.

10. Adjournment

D. Boschini adjourned the meeting at 11:40