

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD**  
**ACADEMIC SENATE**  
**Minutes**  
**Thursday, October 11, 2018**  
**Health Center Conference Room**  
**10:00 a.m. – 11:30 a.m.**

**Members: D. Boschini (Chair), A. Hegde (Vice Chair), E. Correa, M. Danforth, M. Dhada (Alt.), B. Frakes, R. Gearhart, I. Kasselstrand, C. Lam, A. Lauer, Y. Lee (Alt.), M. Martinez, J. Millar, M. Rush, L. Sakomoto, A. Schmidt, M. Slaughter, B. Street, K. Szick, J. Tarjan, D. Zhou, K. Ziegler-Lopez, J. Zorn**

**Absent: D. Boschini**

**Visitors: L. Zelezny, D. Schecter, F. Gorham, V. Lakhani, Luis Vega, K. Mulry**

1) Call to Order

A. Hegde called the meeting to order. He informed the group that D. Boschini, Academic Senate Chair, was attending the State Academic Senate Chairs meeting.

2) Approval of Minutes

E. Correa moved to approve the minutes. B. Street seconded. Approved.

3) Announcements and Information

Elections and Appointments – A. Hegde advised the Senate that the new process of appointing faculty members to committees begins with a call for interest and a response that includes the reason why one is interested in a committee and why they think they are suited for the work of that committee. The results of the EC and the President's *Call for Interest* are the following appointments:

- Academic Petitions Committee  
Marisa Sanchez
- Alumni Association Board  
Isabel Sumaya
- Auxiliary of the Sponsored Programs Administration Board of Directors  
Anna Jacobsen  
Kristina LaGue
- Mobile Application Steering Committee  
Alberto Cruz  
Bilin Zeng
- Property Survey Board  
Mansik Hur

- Student Union Board  
Janet Millar
- University Strategic Planning and Budget Advisory Council  
Jackie Kegley  
John Tarjan  
Jing Wang
- Web Governance Committee  
Zachary Zenko

*Second Call for Interest* currently underway:

- Academic Petitions Committee  
A & H

*New Call for Interest:*

- Canvas Pilot Planning Committee (Ad-Hoc)  
(1) A & H  
(1) BPA  
(1) NSME  
(1) SS&E
- Transportation Committee  
Faculty Member for a two-year term 2018-2020
- University Program Review Council (UPRC)  
(1) Tenured Faculty Representative to a two-year term 2018-2020

*New Call for Nominations (for Election)*

- *Research Council of the University (RCU)*  
(1) SS&E tenured or tenure-track faculty member to complete term 2017-2019
- *University Council*  
(1) At-Large representative to complete term 2017-2019
- *University Review Council (URC)*  
(1) BPA tenured full-time faculty member to complete term 2018-2020

Find committee charge, roster, and terms on Senate webpage, [Elections and Appointments](#)

#### 4) Approval of Agenda

M. Danforth moved to approve agenda. M. Rush seconded. Approved.

- 5) ASCSU Report – J. Tarjan reported that the committee received an Interim Report from the General Education (GE) Task Force. It left out the Graduation Initiative. One would expect that the two committees would coordinate on curriculum. Everything the GE Task Force called for in the report is what we are doing on our campus. We should ask them to visit. The goal is to make GE more relevant, coherent, and intentional with a promise of increasing both assistance and graduation. The biggest ASCSU issue is shared governance at the system level. There have been calls for legal representation to comply with

[International Reading Association](#) (IRA) in the ASCSU list.serve. The opinion of the ASCSU is that things are not as they should be. J. Tarjan read his submittal to the discussion. He is grateful that we have a President that never seems to pass up an opportunity to mention or support shared governance. Provost Zorn has situated our campus well, in terms of shared governance. J. Millar reported that she will attend her first Academic Affairs Committee and will report back next meeting. She agreed that shared governance is complex.

- 6) Provost Report – Jose Hernandez recently presented his inspirational story starting from working in the fields to becoming a NASA astronaut. She thanked C. Catota and J. Villatoro for coordinating and connecting the event with our students and thanked President Zelezny for her quick approval. J. Zorn requested that faculty invite those alumni who are successful to come to class and speak to students. Last night, the university hosted the debate between three Board of Supervisors candidates. Vice-Provost, D. Schecter did an excellent job moderating. J. Zorn thanked him and the department of Political Science for organizing a meaningful event for the community. M. Martinez said that radio host Ralph Bailey received more calls than ever before from local, state, and national news sources about the issues debated. The reason is the redrawn district lines. There are a lot of counties across the country looking at it and wondering how it’s going to turn out. He thanked D. Schecter for doing a really good job moderating the event. Channel 23 has the video on their website. J. Millar reminded the body that the Alumni Association has the [Runner Alumni Mentor Program](#) (RAMP) to connect students with alumni. Even if faculty cannot connect directly to a potential speaker, put in a request to S. Hendricks to help find one.

7) Committee and Report Requests

(Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)

- a) Executive Committee (A. Hegde) President Zelezny attended another EC meeting. He thanked President Zelezny for helping to make shared governance easier. The EC expressed concern that the Strategic Plan Open Forum didn’t allow for much faculty participation due to the short notice and the time block. At the EC level, people felt they were being heard. The results of the Faculty Survey are being reviewed by the standing committee chairs to identify which to refer to sub-committee or identify which

group or task force is currently addressing the issue. The EC is looking at adding more faculty to GE Task Force. The Results of the Faculty Survey show that communication is an issue. The EC will make it a point to communicate to the faculty about the concerns raised. The DCLC is aware of the issues and the EC is looking for their input. Referrals:

- Canvas Pilot – AS&SS to look at getting more faculty involved in planning and decision process.
- Distributed Learning Committee – AS&SS to look at either formalizing it in the Handbook, or disbanding, or find another way for DLC to do its work.
- Service Animals and Emotional Support Animals – AS&SS to look at a draft proposal to address the issues of the potential disruption in the classroom, where are the lines of faculty responsibility in the classroom, and what does our policy say, and if it's sufficient.
- Interdisciplinary Studies Department – AAC and BPC to look at integration, governance, and resources.
- Instructor Initiated Drop Policy – AAC to clarify catalog policy and when a student is academically dropped.
- University Hour – BPC to look at current class utilization and scheduling.
- Faculty Ombudsperson – FAC to address how to fill the gap of no faculty services.

b) Academic Affairs Committee (M. Danforth)

- i) GI Hold Proposal - The GI Task force took AAC's comments about the need to edit tables to make it more clear what student action needs to be. The revised tables have been tested to verify clarity. No resolution needed.
- ii) Interdisciplinary Studies Department - The committee will meet with BPC to review a list of questions pertaining to the new referral.
- iii) Instructor Initiated Drop Policy – Preliminary discussion began as members looked through comments and suggestions from last year.

c) Academic Support & Student Services Committee (E. Correa)

- i) Canvas Pilot – TLC's presentation to Senate last year identified potential advantages to moving to Canvas. The concerns are how the Canvas Planning Committee was

- formed, that user representation is missing, and the lack of diversity amongst disciplines. AS&SS recommends that the Canvas Pilot Planning Committee provide some data on Blackboard problems and upgrades.
- ii) Distributed Learning Committee (DLC) - The committee understands the need for the DLC, but strongly agrees that the committee should not have the authority to change campus policy without input/approval. They are considering a resolution to include the DLC in the Handbook, specifying the process of selecting its members.
  - iii) Service Animals and Emotional Support Animals – The discussion just began.
- d) Budget & Planning Committee (B. Street)
- i) The University Hour referral– The concept is to have one hour set aside for no classes to be scheduled to give students and faculty an opportunity to have meetings without conflict. The first concern is the feasibility of taking classrooms out of use, and if we lose that hour what would that mean to academics and extending utilization further into the evening. B. Street spoke with M. Danforth of the Class Utilization Task Force and L. Zuzarte, Interim Director of Academic Programs, to get a class utilization report. The BPC will examine it in conjunction with the teaching schedule. A. Schmidt, ASI President, will be providing input from the students. K. Krishnan IRPA reported data into fall. We have an increase in WTUs but decrease in WTUs per tenure-track faculty, FTE. That led to discussion of the \$1M priority spending. We already had resolutions that states our priority to continue the faculty hiring initiative, hiring of tenure track counselor, and office space for faculty. The data that was presented shows that the priorities stated last year still needs our attention.
  - ii) Interdisciplinary Studies – the committee is just beginning to look at the referral.
  - iii) Other discussion:
    - o Questica – software is not in ready state to have training
    - o Budget Book –meeting scheduled with T. Davis to develop a Budget Book
    - o Taking budget discussion to Strategic Plan Open Forum and Budget Forum

K. Ziegler asked whether instituting the University Hour would cause any course sections to be eliminated. Facilities uses it differently than class offerings. She wants assurance that students will not lose any class sections. J. Millar recommended that BPC speak with D. Jackson. Wherever something is moved, there will be an impact on either those undergrad students that come in earlier or those graduate students who come in later. Also consider the lack of support activities that would be impacted by classes being moved later into the evening. A. Schmidt looked at CSU and she will look at schools outside the system. Goal is to give faculty, students and staff the opportunity. For example, if we have an event like the debate, and Poli Sci offers students extra credit to attend, the student would be free to take advantage of the opportunity. M. Danforth is concerned about the interplay of the stockroom and the laboratory classes. Shifting labs past 5 p.m. is already problematic.

e) Faculty Affairs Committee (M. Rush)

i) RES 181902 - The committee made edits which are before the Senate today.

ii) Ombudsperson - issue has gone before the committees for two years. FAC is reviewing the notes on those discussions and expects to present a resolution soon.

f) Staff Report (K. Ziegler-Lopez) No report.

g) ASI Report (A. Schmidt)

i) A. Hegde agreed to attend the next ASI meeting to educate the board what tenure means so ASI can educate students on how that benefits them.

ii) ASI joined the Strategic Planning Open Forum. Students will be attending all forums.

iii) A. Schmidt will attend the GI 2025 symposium with a focus on advising.

iv) Maggie White, former CSA President and Student Trustee, is meeting with Lobby Core and the ASI Board on what is advocacy.

v) Registration continues for the upcoming election.

vi) Other universities use a University Hour and have found it beneficial.

8) Resolutions – (Time Certain 10:45 a.m.)

a) Old Business

RES 181902 Faculty on Sabbatical Serving on RTP Review Committee - Second Reading \*

M. Rush reported that the FAC took the Senators' comments into the revised version. Specifically, how the sabbatical time would be protected together with the regular department business. The language was changed to stress that it's voluntary to serve, and the faculty on sabbatical can't be approached to work. J. Tarjan supports the resolution. There are many departments with very few senior faculty. It gives them the option. M. Martinez asked whether there a timetable to complete sabbatical. M. Rush responded that FAC didn't discuss a timetable because it is outside the scope of the referral. A. Hegde asked the Vice-Provost if there was a policy. D. Schecter said deferred sabbaticals are not spelled out in the Handbook. When the Provost's office receives that rare request, they ask the requestor to send it in writing to FHAC. A. Hegde sees it as more of an operational issue than a policy issue. He recommended that M. Martinez send a request for a referral to Chair D. Boschini for the EC to consider. B. Street supports the resolution. There isn't any level of language to cover all instances and the resolution covers both ends sufficiently. A. Hegde called for a vote on RES 181902. Majority in favor. No opposition. E. Correa, J. Millar and M. Martinez abstained.

9) Open Forum Items (Time Certain 11:15)

K. Ziegler heard that CSUB has either signed or is considering a contract with Tastries Bakery. This local bakery practices discrimination against the LGBT community. J. Millar will check with Student Affairs. J. Zorn announced that F. Gorham is working with R. Schultz to get a technical fix to the poor connection that Senator Kasselstrand experiences at the Antelope Valley campus. M. Martinez bragged that the movie shown here last year, American Migrant Stories, was just awarded the Hollywood International Independent Documentary. A. Hegde announced that the Economics Department will hold an Economic Forum on Monday, October 29, in the Student Union MPR, 5:30-7:30. It's a pre-election discussion of policies on trade, immigration, and other topics from an economic perspective. J. Millar Transportation Committee is a good place for junior faculty to collect service.

10) Adjournment

The meeting adjourned at 11:25.