1. **Call to Order**

2. **Approval of Minutes**

3. **Announcements and Information**
   - University Advancement – J. Self (Time Certain 10:05)
   - WSCUC Update – D. Jackson (Time Certain 10:10-10:25)
   - President’s Faculty Forum on Search for Provost and VP AA – October 1, 9:00 – 10:00 a.m. SU MPR
   - Interim Associate Dean SS&E – E. Correa has been appointed to serve to the end of the academic year.
   - Budget Forum Monday, October 21, 11:00 a.m. – Noon Location: Student Union MPR
   - Elections and Appointments

4. **Approval of Agenda**

5. **ASCSU Report**

6. **Provost Report**

7. **Committee and Report Requests**
   (Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)
   a. Executive Committee (A. Hegde)
   b. Academic Affairs Committee (M. Danforth)
   c. Academic Support & Student Services Committee (E. Correa)
   d. Budget & Planning Committee (B. Street)
   e. Faculty Affairs Committee (M. Rees)
   f. Staff Report (L. Lara)
   g. ASI Report (A. Wan)

8. **Resolutions** – **(Time Certain 10:45 a.m.)**
   a. Consent Agenda
   b. Old Business
   c. New Business


10. **Adjournment**
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, August 29, 2019
Health Center Conference Room
10:00 a.m. – 11:30 a.m.


1) Call to Order
D. Boschini called the meeting to order.

2) Approval of Minutes
Moved to approve minutes

3) Announcements and Information
   a) Senators and visitors introduced themselves. F. Gorham, CIO, informed the group that he is responsible for Administrative Services/Facilities Operations.
   b) President Zelezny – Watch for announcements of the President’s Open Forum. The intent is to provide updates to faculty, staff and students. The plan is to have University Council meetings and Open Forums every semester. The President’s Open Forum will be September 5, 8:30-10:00 a.m. in the Student Union MPR. Topics are 1) WSCUC Accreditation – the visiting team is coming to campus with the expectation that all recommendations will be in place. The President thanked D. Jackson for her leadership. 2) Finalizing last year’s process Strategic Planning Penultimate Draft. After the Open Forum, the feedback provided will be reviewed. The Strategic Plan will be ratified in September and thus become the voice of the university and community. Over the summer President talked to D. Boschini and B. Street about the audit report that came from the State government on the budget surplus, also known as Reserve. The Reserve is held to pay employees if there is a financial crisis. CSUB has enough to pay two months salary and benefits. Best practice is to have six months of Reserve. There is a capital bucket set aside for a new Engineering, Innovation and Energy Building so that we are in position to get matching funds from the CSU. 3) She has been working on revising university policy - Time, Place and Manner - to be consistent throughout the campus. It also applies to outside community members. That policy is to assure
freedom of speech: Where can we post information, the process to organize a session that needs security (due to topic), etc. It’s important to follow. We looked at best practices in the CSU and will make it ours. There will not be any exceptions. The draft policy will be posted next week. She thanked General Council A. Maiorano, Chief of Staff M. Lukens and the Cabinet for their work. 4) CSUB/BC collaboration. She met with BC President Dr. Christian last night. The plans to move transfer students (those located somewhere else) are part of the Public-Private-Partnership (PPP) with Greg Bynum. Consultation for the PPP happened pre-2008, and then approved by BOD. It’s a good way to use land resulting in win-win situation. The CSU approved Greg Bynum to lease part of the land with the stipulation that there would be an educationally related tenant. Most students are ADT students already in the pipeline that would be coming to CSUB. There is no intention of reducing entry of freshman at CSUB. 5) Focus on freshman to improve their retention. Too many students who commute are having trouble staying. National statistics show that the residential experience is better for those living greater than 30 miles away. We have space for them. There are many exceptions (veterans, family issues, minors, etc.) President Zelezny has been in consultation with all the Superintendents in the Kern District to discuss those who are impacted by access to campus. CSUB is moving forward on providing a financial package to include campus housing for freshman students. The Interim Provost put aside funds for academic tutoring in dorms to close the challenges of freshman. The President thanked C. Cateda and M. Martinez for their work on the Dreamer Resource Center. Monthly legal services are to be made available to students and their families. The selection of a Director of the Dream Resource Center is being finalized. 6) The Cabinet Retreat examined high impact practices. Students are funded go to the Hispanic Associate of College and Universities (HACU) national conference where they have opportunity to get hired. For example, we have students who were hired by NASA, Kellogg, and accepted into doctorate programs. The Cabinet ratified funding for 45 students to attend. President Zelezny is looking for philanthropic support, too. 7) The feasibility study is going well. Positive feedback was obtained through interviews. There will be focus groups of faculty, alumni, and students. Community interviews have been revealing. People are ready to support CSUB. 8) The search for permanent Provost will be conducted per the Handbook & Policy. The President will go to EC to nominate four FT faculty, a Staff member, and one student selected by ASI. The President has conducted countless cabinet searches in her career. It will be inclusive. She will begin that process by asking attendees of her Open Forum, what are the qualities of a Provost they’re looking for, and whether to conduct a national search, CSU search, or campus search. 10) The upcoming Census is important for us to engage in because there is money on the table. The President will ask student leadership to step
up. Students, staff, and faculty need to play a role in the support we deserve. 11) The President’s Walk and Talk is open to everyone. D. Boschini opened the floor for Q&A. CSUB is a Hispanic-serving institution. HACU is one of the most important national organizations to be involved in to connect students (all students) to be a HACU Fellow. It’s a professional development opportunity to put us on national level where our excellent students can be visible, across all disciplines. C. Catoda will have information on how to apply at the Open Forum. J. Stark informed the group that CSUB has had leadership on the board of HACU for several years.

Regarding the housing of students from outside a 30 mile radius, the cost of housing has been reduced. The food plan is still being worked on. This issue goes to Goal One of the Strategic Plan. The Graduate Initiative 2025 drives the action. We will do additional programming in housing. CSUB has an opportunity and we want to package it into financial aid. The President thanked Interim Provost Harper for his work toward having tutoring and cultural learning in residential housing. Housing implementation is planned for 2020-2021. Cabinet has reviewed numbers and they feel it conforms to best practices. E. Correa thanked the President for her clarification of the CSUB/BC PPP. She is concerned about safety on campus; there is no escape route for those in her department (offices have no windows) especially faculty who teach at night. The President responded that Chief Williams will be adding safety individuals to reinforce safety management. The President thanked the Senators for their work.

c) Introduction to AVP Enrollment Management – D. Cantrell was at Cal State Northridge for ten years. He experienced campus growth from 30,000 to 42,000 and the impact on students, classroom, faculty, staff and administration. One can only predict that growth is unpredictable. In his first thirty days, he met Cabinet members individually, and every Dean individually. He attended meetings to hear about their experiences and ideas, thoughts and how he can be a resource to add value. He has met with the advising teams at all of the schools. Work to be done: He needs to be more visible on campus, and to increase the collaborate process - more listening and action. J. Stark hopes that D. Cantrell has picked up the theme to do the second word of his title, “management”. Students are still enrolling at all times and there is no control of the inflow of international students that occurs at all times. D. Cantrell understands that the campus needs to be more predictive and the numbers need to be known earlier so faculty and student services are better prepared. M. Rees shared that compared to other universities the CSUB students get info later than other universities and it’s not clear. A. Hegde suggested that D. Cantrell shadow a first-time applicant. Last summer, it took a student two hours to get signatures. We think we have a system that works, but from the user-experience, it doesn’t. J. Millar invited D. Cantrell to visit Counseling as there are questions about withdrawals, and problems with commencement and graduation.
She recommended to shadow a student through the end of the cycle. D. Cantrell replied that he participated in the systemwide GI 2025 in one of the five working groups for a number of years. He was co-chair for the administrative barriers group to put together a process for campuses. Currently, his office is directly across from the registration line where he can get an idea of how long students wait for a particular service. M. Danforth is concerned about miscommunication whereby students are sent where they shouldn’t go. There is a need to have access to the right direction. D. Boschini informed the group that D. Cantrell will be meeting with DCLC, the EC, and he is on the AS&SS Committee.

d) WSCUC On-Site Visit October 7-10 – D. Jackson informed the group that there will be meetings with faculty on October 8, and 9. They will meet with EC, AAC, BPC, GECCo, ASI leadership, general faculty, Deans, Assessment and Advising, and faculty who have used high impact practices. One may receive multiple invitations. The meeting on 10th will be their presentation of their report.

e) Budget Forum – Monday, October 21, SU MPR 11:00 - Noon

f) Orientation of Senators – D. Boschini presented an overview of the CSU, CSUB, and Sub-committees’ interrelationalship and how the flow of information about issues that need to be addressed moves through those committees. Senate meetings are open to campus. The sub-committee meetings are open albeit held in small rooms. Notify the AS Office in advance of the number of ASI visitors in order to address the need to locate a larger room. Some meetings are confidential sessions.

4) Approval of Agenda

J. Tarjan moved to approve the agenda. R. Gearhart seconded. Agenda approved.

5) ASCSU Report (deferred)

6) Provost Report

V. Harper thanked faculty and staff who attended the two Faculty Open Forums. The link to the recording and the slides of the presentation will be available next week. The Fall Graduation and Commencement is scheduled at the Robobank Arena for December. J. Stark inquired whether Fall commencement will include summer graduates. V. Harper will confirm whether Graduate Commencement will occur as well. As requested there will be a CSUB-only meeting about the BC/CSUB partnership on Tuesday Sept 24. D. Boschini thanked the Interim Provost for hearing that the General Faculty need internal conversations before we have input for BC on what we jointly need to address. E. Correa
inquired whether block scheduling will continue. V. Harper replied that the campus is in its third year of a pilot. The purpose is to increase number of units that students enroll in so they have a better chance of graduating in four years. There is a study on the entire package and the results will be sent to Senate Executive Committee to refer to sub-committee for evaluation on whether to implement block-scheduling. M. Martinez requested that the entire schedule process needs to be reexamined. SS&E has T/Th in place and the M/W schedule has issues resulting in underutilization, etc. such that it affects the opportunity to get a new building. V. Harper replied that it may be taken up with EC to form an ad-hoc committee to look at course time-blocks and impact on various activities.

7) Committee and Report Requests  (deferred)
(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate webpage)
   a) Executive Committee (A. Hegde)
   b) Academic Affairs Committee (M. Danforth)
   c) Academic Support & Student Services Committee (E. Correa)
   d) Budget & Planning Committee (B. Street)
   e) Faculty Affairs Committee (M. Rees)
   f) Staff Report (L. Lara)
   g) ASI Report (A. Wan)

8) Resolutions – (Time Certain 10:45 a.m.)
   a) Consent Agenda
      Approval of Standing Committee membership (handout) J. Tarjan moved to approve the membership of the Standing Committees. R. Gearhart seconded. Approved.

9) Open Forum Items (Time Certain 11:15)
M. Martinez announced the return of the musical, Mariachi Girl, Friday, September 13 at the Dore Theater, 8:00 p.m. Last year’s run was a rousing success.

J. Tarjan announced: 1) the Board of Directors are meeting today regarding Education Policies education requirements and whether to add a 16th course on quantitative reasoning. This could add an additional year to students’ graduation timeline. 2) The Weber AB 1460 Bill on Ethnic Studies could come into effect Fall 2020. All students who graduate
would have to have three units in Ethnic Studies. The Chancellor’s stance is it is in
suspense; it is not a law. If the governor signs, CSUB would have little time to change
curriculum and catalog. 3) The campus will be contacted by the Chancellor’s Office about
Program Review of General Education.
F. Gorham reminded the group if staff, students, faculty load money on their student
ID/Runner card, they will receive a 10% discount at all Aramark facilities. IT is still working
on Curbside food truck payment. In Spring 2020, the HACU students will be making a
presentation. A. Hegde observed that the Cafeteria is no longer on a one-price buffet plan.
Thus, the food prices have gone up when comparing the value of what $8.00 can purchase
while there is still a problem of food insecurity on campus. A. Wan responded that ASI is
doing a survey on campus food services. The buffet was $10.00 for lunch and didn’t get
enough traffic. The change has increased students’ purchase from the cafeteria. The
survey results will provide information as to whether the change is the best option.
D. Boschini recognized the impact of A. Wan’s words to the Convocation audience based on
his personal journey as an immigrant to the US and what he went through as a student at
Bakersfield High School. His inspirational message was in part, if you want to get involved,
the doors are wide open. Just walk through them, and people will be there on the other
side waiting with open arms to help. CSUB is welcoming to all. D. Boschini noted A. Wan’s
manner of recognition of the numerous diversity groups by individual names was more
meaningful than to say “inclusive”.

10) Adjournment

D. Boschini announced that she will be on medical leave for a scheduled surgery, September
9. A. Hegde will chair the next Academic Senate meeting. The meeting adjourned at 11:30.
### Academic Affairs Committee: Melissa Danforth/Chair, meets 10:00am in SCI III Room 100

**Dates:** Sept 5, Sept 19, Oct 3, Oct 17, Oct 31, Nov 14, Dec 12, Jan 30, Feb 13, Feb 27, Mar 12, Mar 26, Apr 9, April 30

<table>
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<tr>
<th>Date</th>
<th>Item</th>
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<tbody>
<tr>
<td>08/27/19</td>
<td>2018-2019 Referral 20 Continuous Enrollment Course</td>
<td>Withdrawn 8/27/19</td>
<td>AAC There won’t be anything for the Senate to act on until the subcommittee issues their report.</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 01_Distributed Learning</td>
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<td>AAC Define committee charge and process of determining whether a class is taught on-line or hybrid.</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 04 Proposal for a Masters in Kinesiology</td>
<td></td>
<td>AAC, BPC Address the Program rationale, Existing support resources for the proposed program, and additional support resources required</td>
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## Academic Support and Student Services: Elaine Correa/Chair, meets 10:00am in BPA 134

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<td>08/27/19</td>
<td>2018-2019 Referral 05 Canvas Pilot</td>
<td>Carried over</td>
<td>Chair to request that Canvas Pilot Committee provide a report by Oct 1 referencing viability of adoption based on the result of compiling positive and negative factors and description their decision process.</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 03 ASI Executive Director as Ex-Officio Non-Voting Member of Academic Support and Student Services Committee (AS&amp;SS) - Bylaws Change</td>
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<tr>
<td>09/10/19</td>
<td>2019-2020 Referral 12– Graduate Student Grievance and Appeals Policy – Reporting Chain</td>
<td>AS&amp;SS</td>
<td>Policy alignment: University Handbook, and Catalog</td>
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**Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am in SCI III Rm 235 Math Library**

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<td>08/27/19</td>
<td>2019-2020 Referral 02 Faculty Workload – One WTU Defined</td>
<td>FAC</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 05 SOCIs for Summer Courses</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 06 Faculty Award for Scholarship – Handbook Change</td>
<td>FAC</td>
<td>Resolve discrepancy in award process – RCU and FHAC</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 08 Honorary Doctorate-Handbook Change</td>
<td>FAC</td>
<td>Refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED</td>
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<td>2019-2020 Referral 09 Faculty Membership on Search Committee for the Provost &amp; VP of AA – Handbook Change</td>
<td>FAC</td>
<td>The qualification requirements of faculty members</td>
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<td>09/10/19</td>
<td>2019-2020 Referral 11– New Regulations on Consensual Relationship - Handbook Change</td>
<td>FAC</td>
<td>Changes to University Handbook 303.13 to address new regulation from Chancellor’s Office (CO)</td>
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### Budget and Planning Committee: Brian Street/Chair, meets 10:00am in Student Health Center, Conference Room (HCCR)

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<td>8/27/19</td>
<td>2019-2020 Referral 07 Academic Calendar – Spring and Fall Semester Breaks</td>
<td>BPC</td>
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