

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE  
AGENDA**

**Thursday, January 24, 2019  
Health Center Conference Room  
10:00 a.m. – 11:30 a.m.**

- 1) Call to Order
- 2) Approval of Minutes
- 3) Announcements and Information
  - General Faculty Meeting – February 11, 11:30-1:00, Stockdale Room
  - WSCUC Institutional Report: Draft #3
  - Elections and Appointments:
    - New Senate members
    - Call for Faculty Director of the General Education Curriculum Committee (GECCo)
    - Call for Nominations to the Search Committee for Associate VP Enrollment Management
- 4) Approval of Agenda
- 5) ASCSU Report
- 6) Interim Provost Report
- 7) Committee and Report Requests
  - (Minutes from [AAC](#), [AS&SS](#), [BPC](#) and [FAC](#) are posted on the Academic Senate Webpage)
  - a) Executive Committee (A. Hegde)
  - b) Academic Affairs Committee (M. Danforth)
  - c) Academic Support & Student Services Committee (E. Correa)
  - d) Budget & Planning Committee (B. Street)
  - e) Faculty Affairs Committee (M. Rush)
  - f) Staff Report (K. Ziegler-Lopez)
  - g) ASI Report (A. Schmidt)
- 8) Resolutions – (Time Certain 10:45 a.m.)
  - a) Consent Agenda
  - b) Old Business
    - i) RES 181903 – Instructor Initiated Drop Policy Second Reading

- ii) RES 181905– Role of Ombudsperson in Dispute Resolution \* Second Reading
- c) New Business
  - i) RES 181907 Academic Calendars
- 9) Open Forum Items **(Time Certain 11:15)**
- 10) Adjournment

\* Changes to the Handbook

DRAFT

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

Minutes

Thursday, November 29, 2018

Health Center Conference Room

10:00 a.m. – 11:30 a.m.

**Members: D. Boschini (Chair), A. Hegde (Vice Chair), E. Correa, M. Danforth, B. Frakes, R. Gearhart, I. Kasselstrand, C. Lam (Alt), A. Lauer, Y. Lee, M. Martinez, J. Millar (Alt.), M. Rush, L. Sakomoto, A. Schmidt, M. Slaughter, B. Street, K. Szick, J. Tarjan, D. Zhou, K. Ziegler-Lopez, J. Zorn**

**Visitors: L. Zelezny, D. Schecter, V. Harper, M. Harville, F. Gorham, K. Krishnan, D. Jackson, B. Zeng**

1) Call to Order

D. Boschini called the meeting to order

2) Approval of Minutes

M. Danforth moved to approve the minutes. L. Sakomoto seconded. Approved.

3) Announcements and Information

President Zelezny Report and Q&A **(Time Certain) 10:05** The President presented updates on the Strategic Plan and its movement toward the Capital Campaign, Administrator Review, and the Graduation Initiative 2025 Preliminary Progress Update.

*The Strategic Planning Open Forums* have been well attended and every minute utilized.

Plus, there has been a lot of ideas submitted on the [feedback page](#). The students have been a key constituent and have been providing their input. The need for Tenure Track additional hires has been heard. The timeline is as follows: The quality of the data is being organized to give to the Strategic Planning Committee in February. The President will return to the Senate to share the three themes/priorities identified by the Strategic Planning Committee. The President will make a presentation to the Cabinet. In spring, there will be appointments made to the Strategic Planning Task Force. They are to work with each theme. There will be goals assigned to each of the three. Metrics will be established so we can make sure they are accountable. The Strategic Planning Task Force is responsible to bring together sub-committee(s) for each of the themes which will have representation to reflect shared governance. This is typical of strategic planning which she has been involved in many times before. In the spring, the President will bring a draft to

campus and to the external community for input. Then, the Strategic Plan will be edited for a final revision and ratification. Upon getting collective vision, CSUB will have a list of priorities in May (before faculty leaves), which is the essential first step toward a feasibility study to decide what goals are achievable. Typically, a consultant will come in using their survey to discover what our fundraising potential is. We will expect to use faculty in an effective way to gain financial support in the Strategic Plan. We are on target for timeline, and best practices. There will be a timeline posted on the website.

*Administrator Review* - The Provost's review is underway, with key members that have been [appointed and elected](#). To make sure we're able to continue service without impacting the timeline, Dean Madden will replace J. Mimms, and P. Miser replaces A. Escalante.

*Graduation Initiative 2025 Preliminary Progress Update* (handout) - The information came from [calstate.edu/dashboard](http://calstate.edu/dashboard). The first page is a shock. Of the six goals that we all are responsible for there is only one, Transfer 4-Year Graduation Rate, where we made good progress. Two areas, Transfer 2-Year Graduation Rate and Pell Equity Gap we made moderate progress. Three areas, Freshman 4-year Graduation Rate, Freshman 6-Year Graduation Rate, and Under Represented Minority Equity Gap show limited progress. She said we don't have answers today. She asked that Senate Chair D. Boschini, ASI President A. Schmidt, and Provost J. Zorn broadcast our status and be transparent on the data because we are all responsible. In the spring, the President will ask along shared governance lines, what are the proactive and specific actions we have to drive good progress. We do have issues with freshman. We are losing them by a 30% drop rate on their first year. She is optimistic we can turn it around and bring speakers and use best practices to turn it around. The reason there are three Board of Trustees (BOT) coming to CSUB this month is because of the lack of progress in GI 2025. It's important to be optimistic and care for each other; renewed commitment to work together. It matters to our students that we care, we understand, we're transparent and committed in the spring to make on these goals. She shared her gratitude for everyone who serve the students, and that's why we're here. M. Slaughter asked what a different commitment looks like. President Zelezny responded that the caring of the faculty is very important, but the practice issues need [improvement for service in those students](#). V. Harper shared that there is student data on whether they feel supported from the Survey for Student Engagement. President Zelezny said the students take us seriously when asked for feedback. D. Boschini commented that this is a new way of sharing information that she has not seen in the 15 years she's been here. President Zelezny said that not everyone will be able to attend the GI 2025 Summit. She will share the data. Social justice is why we are here.

*Six faculty new hires* are planned for Fall 2019 – there may be one line per school. D. Boschini appreciates the decision made by President and Provost, taken from faculty recommendation on new hires. Faculty is pleased to see six new hire positions, and we

need more discussion to make adjustment to fill the gap for more new hires. President Zelezny said it was always her intention to add additional lines. She'll be meeting with the ASI President, A. Schmidt, about the money given for tenure density and also working on [high-impact practices](#). E. Correa said that faculty motivation is key. She requested progress reports. J. Zorn shared the GI Task Force website to see what they have been doing the last few years. <https://www.csub.edu/success/>

Trustees visit December 12, 2018 – The President's office is working on their activities. President Zelezny said that the BOT members are interested in meeting with Students, Faculty, and the GI Initiative Task Force. The meeting with the Senate EC is a given. There will be a separate meeting with ASI and Dr. Harper.

Budget Forum – December 5, 3:30-4:30, Student Union MPR Room

D. Boschini thanked President Zelezny for her attendance. It has been very helpful.

Elections status was announced by A. Hegde:

Call for Nominations Academic Senate A&H – the call ends at 5:30 this afternoon.

Result of Call for Interest to the Academic Petitions Committee, A& H:

Stephen Campagna-Pinto to serve a three year term, 2018-2021

Results of Call for Search Committees: Assoc. Dean of Undergraduate and Graduate Studies

A&H Mary Slaughter

BPA Ji Li

NSME Anna Jacobsen

SS&E Brian Street

Result of Election of the Search Committee for the Director of Academic Programs, At-Large  
Danielle Solano

4) Approval of Agenda

A. Lauer moved to approve the Agenda. C. Lam seconded. Approved.

5) ASCSU Report

J. Tarjan will be submitting a written report of the November meeting. The [Annual Institute for Teaching and Learning](#) (ITL) is in Fresno, March 8-9, 2019. Faculty from all 23 campuses convene to discuss how to reach the next generation of Californians. Proposals are due December 11. The themes are Empowering first-generation students, EO 1110, GI 2025, Supporting students in first-year writing, math, and quantitative reasoning, Equity, inclusion, and strength-based pedagogies, assessment for improvement, technology and innovation, online and blended learning, mindfulness and wellness. ASIs and CSSA typically have focused on voter registration and tuition-related issues as top priorities. This year they

have added meeting students' basic needs as a priority. The CSU is also paying increasing attention on meeting students' basic needs (shelter, food). There is a CSU call for proposals related to meeting student basic needs on CSU campuses including funding for community gardens, related research, etc. Consider putting together a proposal.

6) Provost Report

Nothing to report.

7) Committee and Report Requests

(Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)

- a) Executive Committee (A. Hegde) At the Executive Committee meeting of November 27, 2018, the committee prioritized the topics as follows:

*Budget Forum* to be held December 5 in the SU MPR. The chair of the BPC will open the meeting to acknowledge the accomplishments of the group driving transparency of the financial data and faculty involvement in the budgetary process. Questica, the software to dig into the budget, will not ready until summer.

*Dream Resource Center* - Guests, C. Catota and R. Alvarez, talked about the intention to serve undocumented students, AB 540, and Deferred Action Childhood Arrival (DACA) students. Students prefer calling the initiative Scholars Beyond Borders. There is a website and a [booklet of resources](#) on how to get legal information, advising, financial aid, etc. The EC suggested adding academic mentors to the resource center. Students seeking mental health services can chose between two counselors at Student Health Services who are fluent in Spanish. There is AB 540 Task Force. Senator M. Martinez is working on these issues. It was suggested that C. Catota and R. Alvarez inform the Department Chair Leadership Committee (DCLC) of these developments

*Block Scheduling* – V. Harper had made a presentation to the EC in prior meeting. There is a request to expand to 1000 students. One suggestion was to include every freshman. The campus is starting year three of the pilot in Fall Semester 2019.

*Faculty Honorary Doctorate recommendation* - The EC voted unanimously to pass the recommendation of the Faculty Honorary Doctorate Committee (FHDC) to the President's office. Upon approval of the President and the Chancellor's office, this individual would be receiving doctorate at CSUB graduation in May.

8) Resolutions – (Time Certain 10:45 a.m.)

- a) Old Business

- i) RES 181903 – Instructor Initiated Drop Policy - Second Reading M. Danforth reminded the group that the charge is to address the current policy difference between face-to-face and on-line courses. A. Hegde reminded the group that there

was a pause in moving through the Second Reading at last Senate meeting pending input from the ASI representative. A. Schmidt said she doesn't want students punished. M. Slaughter clarified that the resolution is for the students who desperately needs to take a class in order to graduate, and are on the waitlist. They do all the work for week one, but the students who are enrolled that aren't doing the work should give up their seat for the student who will attend and do the work. It gives that student doing the work a chance to add the class. M. Rush noted that as professors, they have students who perform differently. Just because the student doesn't do well in the first week, it's too judgmental. The consequence for not doing the work is the grade. The on-line measure is the activity that comes back. M. Danforth reaffirmed that the intent is not to penalize. The resolution strikes a balance between students doing the work with those who don't. A. Hegde speaks in favor because it says either condition applies. If it's a waitlist class then you will be dropped. With the online class attendance is difficult to acknowledge that they are in the class. It's up to the instructor to give a graded or ungraded assignment. Another senator said that some students enroll in class to secure their financial aid and then drop as soon as they receive money. They had no intention of attending class. J. Tarjan suggested a reference to the absence allowance. M. Rush said there is a hierarchy. If you have a waitlisted class, anytime one doesn't show up, it makes sense that consideration go to the next prioritized student. B. Frakes said there are statistics for online courses. We know when they are logged on. F. Gorham's experience with the Masters online course at CSU Fullerton is that the professors look at those students that have not answered quizzes as the condition to drop them. Further, there is the ability to know who has logged in, for how long, and when present. However, CSUB hasn't purchased that feature for Blackboard. A. Lauer said that teaching online is different. For those students who can't get into class and there is a waitlist, they tend to over-enroll. D. Boschini said that the important piece is that we're already handling waitlists differently. The vote cannot accommodate every solution. The policy needs to give instructors the ability to fairly do what is expected to be true. M. Martinez suggested to give the students a three day notice to respond. M. Danforth said AAC did consider a window of time to respond, but it needs to be done before the record is purged – the day before the Schedule Adjustment period ends. M. Rush suggested putting forth an amendment. D. Boschini said the add days could be five or seven or nine. In the case of Nursing, there are long orientations involving several faculty. There's no way to repeat that first week of class orientation and instruction. J. Tarjan said that late additions may require a redo of the course schedules and group assignments. Some students shop for courses and then drop, creating a bottle neck. Give faculty the tools to address

the waitlist. It's a big issue at other campuses. We need to give access to the students who want to do the work. We may be disadvantaging many students who are willing and able to complete the course but unable to add due to limited space partially caused by students engaging in "course shopping."

RES 181905– Role of Ombudsperson in Dispute Resolution \* Second Reading (deferred)

b) **New Business**

- i) RES 181906 – Academic Master Plan 2019-2020 through 2029-2030 First Reading D. Boschini put for the resolution on behalf of the Executive Committee. V. Harper explained it's a multi-stage process. The document casts future academic programs that will potentially be launched by a campus in the next ten years. The AMP is unchanged from last year. The only changes are in the program review. This fall semester is the only window we have to put programs on the AMP. At this point, this needs to be approved by the Senate. It must be approved by the President. The Trustees meet in the spring. They approve the AMP. After the AMP is approved, each department that has a full-degree program approved then develops a full proposal that makes it all the way through the curricular process of the university. D. Boschini said the dates may not work as appears and it's always subject to change. A. Hegde moved to the Second Reading. J. Tarjan seconded. M. Danforth said that the Computer Engineering Program needs to be underlined to show that it is an accredited degree program. E. Correa moved to approve the resolution with the minor correction. M. Rush seconded. All in favor with minor correction. Approved.

9) **Open Forum Items (Time Certain 11:15)**

On behalf of the Antelope Valley faculty, I. Kasselstrand reported that they are appreciative of attempts to improve communication between the campuses. In this effort, they would like to bring attention to Zoom technology that allows for students and faculty to connect more efficiently for office hours and meetings. All CSUB students, staff, and faculty have access to their own Zoom room to use for these purposes.

B. Street requested that the Senators think of questions and suggestions for the Budget Book and Budget Calendar and to bring to the Budget Forum on December 5.

10) **Adjournment**

D. Boschini adjourned the meeting at 11:30.

\* Changes to the Handbook



ACADEMIC SENATE LOG – JANUARY 24, 2019

**Academic Affairs Committee: Melissa Danforth/Chair, meets 10:00am in SCI III Rm 328 Research Room**

**Dates:** Sept 6, Sept 20, Oct 4, Oct 18, Nov 1, Nov 15, Dec 6, Jan 31, Feb 14, Feb 29, Mar 14, Mar 28, Apr 11, May 2

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/29/18	2018-2019 Referral 02 Change of Membership on AAC and Change in Bylaws	Complete	AAC Memo to Senate – AAC discussed and decided that since AVP of AP represents AA, the Director of AP need not be an ex-officio on AAC. No update to By-Laws needed.			
09/06/18	2018-2019 Referral 03 GITF Hold Proposal	Complete	AAC's feedback was incorporated into the proposal document.			
10/2/18	2018-2019 Referral 07 Interdisciplinary Studies Department Formation Proposal		AAC, BPC			
10/2/18	2018-2019 Referral 08 Instructor Initiated Drop Policy		RES 181903 Instructor Initiated Drop Policy 1/24/19 Second Reading			
11/15/18	2018-2019 Referral 14 Catalog, Degree Audit, and Schedule Builder Technology and Process Integration					

**Academic Support and Student Services: Elaine Correa/Chair, meets 10:00am in BPA 134**

**Dates:** Sept 6, Sept 20, Oct 4, Oct 18, Nov 1, Nov 15, Dec 6, Jan 31, Feb 14, Feb 29, Mar 14, Mar 28, Apr 11, May 2

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/2/18	2018-2019 Referral 05 Canvas Pilot					
10/2/18	2018-2019 Referral 06 Distributed Learning Committee	Referred to FAC	No further action from AS&SS.			
10/9/18	2018-2019 Referral 10 Service Animal and Emotional Support Animal Policy					
11/8/18	2018-2019 Referral 11 Textbook Ordering Process					

**Budget and Planning Committee: Brian Street/Chair, meets 10:00am in Student Health Center, Conference Room (HCCR)**

**Dates:** Sept 6, Sept 20, Oct 4, Oct 18, Nov 1, Nov 15, Dec 6, Jan 31, Feb 14, Feb 29, Mar 14, Mar 28, Apr 11, May 2

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/2/18	2018-2019 Referral 07 Interdisciplinary Studies Department Formation Proposal		AAC, BPC			
10/2/18	2018-2019 Referral 09 University Hour		BPC			
11/13/18	2018-2019 Referral 12 Academic Calendar		BPC			

ACADEMIC SENATE LOG – JANUARY 24, 2019

**Faculty Affairs Committee: Maureen Rush/Chair, meets 10:00am in SCI III Rm 235 Math Library**

**Dates:** Sept 6, Sept 20, Oct 4, Oct 18, Nov 1, Nov 15, Dec 6, Jan 31, Feb 14, Feb 29, Mar 14, Mar 28, Apr 11, May 2

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/28/18	2018-2019 Referral 01 Faculty on Sabbatical Serving on RTP Review Committee		RES 181902 Faculty on Sabbatical Serving on RTP Review Committee Second Reading 10/11/18	10/11/18	10/19/18	
10/2/18	2018-2019 Referral 04 Ombudsperson		RES 181904 Ombudsperson Second Reading 11/8/18	11/08/18	11/16/18	11/27/18
10/2/18	2018-2019 Referral 04 Ombudsperson		RES 181905 Role of Ombudsperson in Dispute Resolution Second Reading 11/29/18			
11/13/18	2018-2019 Faculty Award Process – Handbook Change		The committee for consideration of Emeritus awards contacts the Department for their feedback, the info is there, and correct. Look at whether to apply to other awards.			
10/2/18	2018-2019 Referral 06 Distributed Learning Committee	Referred to FAC	Referral moved from AS&SS to FAC on 10/30/18.			
12/4/18	2018-2019 Referral 15_ University Council Membership Addition-Library Representative – Handbook Change (105.3)					

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

**Instructor Initiated Drop Policy**

RES 181903

AAC

**RESOLVED:** That the following amendment be made to the existing policy on page 60 of the CSUB Catalog, under “Academic Information:”

**Instructor Initiated Drop Policy for Classes with Face-to-Face Meetings**

Students who do not attend the first day of class may be administratively dropped from the class. Students who do not complete work assigned for the first week of class may be dropped from the course. Students must be notified by the instructor of record that a drop is pending. Students should communicate any extenuating circumstances immediately to the instructor of record. An instructor-initiated drop should be processed at least one business day before the Last Day to Add in the Academic Calendar. Students from the waiting list who attend the first day of class may be added. Students who are on the waiting list, but do not attend the first day of class, may be dropped from the waiting list. Students who are on the waiting list who complete work assigned the first week of class may be added, by waitlist order.

**Instructor Initiated Drop Policy for Online Classes**

All students enrolled in ~~on-line~~online courses ~~with waiting lists~~ must log in to the course and complete any assignments or other activities that are required by the instructor during the first week. Students who fail to log in and/or who fail to complete first-week assignments within the deadline may be administratively dropped and must be notified by the instructor of record that a drop is pending. Students should communicate any extenuating circumstances immediately to the instructor of record. An instructor-initiated drop should be processed at least one business day before the Last Day to Add in the Academic Calendar.

**Summary Instructor Initiated Drop Guidelines for Both Face-to-Face & Online Classes**

Students in both face-to-face and online courses may be dropped from the class and/or the wait-list if either of the following is true:

- They do not attend the first day of class
- They do not complete work for the first week of class

Students on official university business who cannot attend the first day of class due to that business must notify the instructor of record prior to the first day of class. The student must

provide proof of the official university business from the sponsoring program or office to the instructor of record.

Students who are administratively dropped under this policy will be sent an email by the instructor informing them of the drop. Students should not presume they will be dropped ~~by their instructor for non-attendance~~under this policy. Students who have registered for a class, but never attended, should verify whether or not they are officially enrolled via their “myCSUB” account. It is ultimately the student’s responsibility to withdraw officially from the class.

It is the responsibility of all wait-listed students (face-to-face and online) to communicate with the instructor concerning readings and assignments that must be completed in the first week of class.

**RATIONALE:**

The purpose of this policy is to ensure a clear understanding of the roles and expectations of both students and instructors. This policy seeks both to allow appropriate discretion to instructors and to protect students by defining the role and responsibilities of instructors for dropping students and ensuring that students are notified that they are being dropped.

The resolution is designed to allow students a reasonable window in which to attend and participate in class, and also to allow instructors to drop students who do not attend and/or complete the work so that other students who hope to add a class may do so.

One business day before the Last Day to Add was chosen as the preferred deadline for instructor-initiated drops because waitlists are purged after this day. The Last Day to Add is typically near the beginning or middle of the second week of classes. This gives the most flexibility for students to notify instructors of extenuating circumstances given the tight turn-around window for proper notification of the student being dropped, processing the administrative drop, and adding students off the waitlist.

**Distribution List:**

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

FAC

**Role of Faculty Ombudsperson in Dispute Resolution**

RES 181905

**RESOLVED:** that the Academic Senate proposes an addition to the University Handbook under Section 303 Responsibilities of Teaching Faculty, Librarians & Counselors to include a subsection for informal procedures aided by ~~an~~ a Faculty Ombudsperson by which faculty can resolve disputes.

**303.8 Alleged Breaches of Professional Responsibility** The fundamental purpose of the statement of professional responsibility in Appendix F is to establish a guide for responsible performance that is consistent with the highest ideals of the academic profession. It thus establishes an ideal to which faculty members can and should aspire, rather than a minimum standard to which faculty members must adhere. Hence, the statement is not intended to serve primarily as a reference for disciplinary action. Nevertheless, when cases of gross disregard for principles of professional responsibility occur, the faculty has both a right and a duty to call the breach to the attention of the individual concerned and to expect that the irresponsible behavior will be discontinued.

Most departures from responsible professional behavior are likely to be minor breaches that can be corrected simply by calling the matter to the attention of the person involved. Ordinarily, such matters are handled within the faculty member's academic unit. The faculty member may also consult the ~~campus~~ Faculty Ombudsperson for informal conflict resolution, or may proceed to formal procedures.

If a breach of professional responsibility is alleged that cannot be or is not adequately handled informally within the basic academic unit or with the Faculty Ombudsperson, the matter may be referred to the Committee on Professional Responsibility. Any member of the academic community may refer allegations of unprofessional conduct to this Committee. Such allegations shall be submitted in writing and signed by the person making the complaint.

The procedures described in this section provide a formal process whereby faculty members can resolve disputes regarding professional responsibility without resorting to

a disciplinary process. It is expected that in most instances, the weight of an adverse conclusion by the Committee on Professional Responsibility will bring about a correction of irresponsible behavior.

### **303.8.1 Committee on Professional Responsibility**

Members of the Committee on Professional Responsibility are elected with special attention to the high ethical and professional regard in which their colleagues hold them. The Committee consists of five (5) tenured faculty members, one elected by the faculty of each school and an at-large member elected by the General Faculty. Committee members serve overlapping two-year terms. A committee member who has a conflict of interest in a particular case shall recuse himself or herself. In that instance, the Senate Executive Committee shall appoint a substitute. The appointed member shall represent the constituency of the replaced member.

### **303.8.4 Ombudsperson**

A faculty member is selected with special attention to his/her high regard for fairness and confidentiality, and with a high capability to aid and assist in resolution of concerns and critical situations. The Senate will issue a call for applicants for this position, and the ~~Committee on Professional Responsibility~~ Executive Committee of the Senate will review the applications and make a recommendation to the President for appointment. The Faculty Ombudsperson serves as a source of information and referral, and may act as a neutral 3<sup>rd</sup> party who takes the point of view of all parties into account. A faculty member will serve a renewable three-year term. This position may serve as a supplement, but not as a replacement, to the University's existing resources for formal conflict resolution. The Faculty Ombudsperson reports directly to the President, and reports to the Academic Senate only for the purpose of identifying patterns or problem areas in existing practices or policies in the faculty community.



CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

ACADEMIC CALENDAR SUMMER 2019 THROUGH SUMMER 2020  
**RES 181907**

BPC

**RESOLVED:** That the Academic Senate of CSU, Bakersfield recommends to the President the approval of attached Academic Calendars:

2019 New Summer Session  
Academic Calendar 2019-2020  
2020 New Summer Session

**RATIONALE:** The Budget and Planning Committee has considered alternatives and recommends the attached.

Distribution List:  
President  
Provost

**California State University, Bakersfield  
Academic Calendar 2019/2020**

**Summer Session, 2019**

**SSI: 10-Week Session**

June 03	.....	<b>ALL SUMMER SESSION 1 FACULTY DUE ON CAMPUS</b>
June 03	.....	<b>First Day of Classes</b>
Jun 03-10	.....	Schedule Adjustment Period
June 10	.....	Last Day to Add Classes
June 10	.....	Last Day to Change between Audit and Letter Grading
June 10	.....	Last Day of Schedule Adjustment Period (for Summer Session I)
June 12 - 13	.....	<b>Orientation</b> for First-Time Freshmen (for Fall 2019)
June 20	.....	Census Day
June 20	.....	Last Day to Change between Credit/No-credit and Letter Grading
June 20	.....	Last Day to Withdraw from Classes without a "W" being recorded
June 24	.....	<b>Orientation</b> for Transfers (for Fall 2019)
July 04	.....	<b>HOLIDAY</b> - Independence Day - Campus Closed
July 19	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
August 08	.....	<b>Last Day of Classes</b>
August 08	.....	Last Day to Submit Completed Thesis/Dissertation
Aug 12 - 13	.....	Examination Period
August 14	.....	Evaluation Day
August 15	.....	Grades Due

**SS2: 5-Week Session**

June 03	.....	<b>ALL SUMMER SESSION 2 FACULTY DUE ON CAMPUS</b>
June 03	.....	<b>First Day of Classes</b>
Jun 03 - 10	.....	Schedule Adjustment Period
June 10	.....	Last Day to Add Classes
June 10	.....	Last Day to Change between Audit and Letter Grading
June 10	.....	Last Day of Schedule Adjustment Period (for Summer Session II)
June 13	.....	Census Day
June 13	.....	Last Day to Change between Credit/No-credit and Letter Grading
June 13	.....	Last Day to Withdraw from Classes without a "W" being recorded
June 12 - 13	.....	<b>Orientation</b> for First-Time Freshmen (for Fall 2019)
June 17	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
June 24	.....	<b>Orientation</b> for Transfers (for Fall 2019)
July 03	.....	<b>Last Day of Classes</b>
July 04	.....	<b>HOLIDAY</b> - Independence Day - Campus Closed
Jul 08-09	.....	Examination Period
July 10	.....	Grades Due

**SS3: 5-Week Session**

July 04	.....	<b>HOLIDAY</b> - Independence Day - Campus Closed
July 11	.....	<b>ALL SUMMER SESSION 3 FACULTY DUE ON CAMPUS</b>
July 11	.....	<b>First Day of Classes</b>
Jul 11 - 13	.....	Schedule Adjustment Period
July 13	.....	Last Day to Add Classes
July 13	.....	Last Day to Change between Audit and Letter Grading
July 13	.....	Last Day of Schedule Adjustment Period (for Summer Session III)
July 17	.....	Census Day
July 17	.....	Last Day to Change between Credit/No-credit and Letter Grading
July 17	.....	Last Day to Withdraw from Classes without a "W" being recorded
July 25	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason;
August 12	.....	<b>Last Day of Classes</b>
Aug 13 - 14	.....	Examination Period
August 15	.....	Grades Due

***THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR***

# California State University, Bakersfield

## Academic Calendar

### 2019/2020

#### Fall Semester, 2019

April 02	.....	Academic Advising for Continuing Students Begins (for Summer 2019 & Fall 2019)
April 15	.....	Academic Advising for New Students Begins (for Fall 2019)
April 22	.....	<b>Registration</b> for Continuing Students Begins (for Summer 2019 and Fall 2019)
April 27	.....	<b>Celebrate CSUB</b> and <b>Orientation</b> for First-Time Freshmen and Transfers (for Fall 2019)
April 29	.....	<b>Registration</b> for New Students Begins (for Fall 2019)
May 17	.....	Last Day to Apply for <b>Fall 2019</b> Graduation (Graduates)
May 17	.....	Last Day to Apply for <b>Spring 2020</b> Graduation (Undergraduates)
June 12 - 13	.....	<b>Orientation</b> for First-Time Freshmen (for Fall 2019)
June 24	.....	Transfer Students (for Fall 2019)
August 19	.....	<b>ALL FACULTY DUE ON CAMPUS</b>
August 26	.....	<b>First Day of Classes</b>
August 26	.....	Schedule Adjustment Period Begins
September 02	.....	<b>HOLIDAY</b> - Labor Day – Campus Closed
September 04	.....	Last Day to Add Classes
September 04	.....	Last Day to Change between Audit and Letter Grading
September 04	.....	Last Day of Schedule Adjustment Period
September 23	.....	Census Day
September 23	.....	Last Day to Change between Credit/No-credit and Letter Grading
September 23	.....	Last Day to Withdraw from Classes without a "W" being recorded
September 23	.....	Last Day to Apply for <b>Spring 2020</b> Graduation (Graduates)
September 23	.....	Last Day to apply for <b>Summer 2020</b> Graduation (Undergraduates & Graduates)
September 23	.....	Last Day to Apply for <b>Fall 2020</b> Graduation (Undergraduates)
October 14	.....	Academic Advising for Continuing Students Begins (for Spring 2020)
October 16	.....	Campus-wide Emergency Evacuation Day
October 28	.....	<b>Registration</b> for Continuing Students Begins (for Spring 2020)
October 28	.....	Academic Advising for New Students Begins (for Spring 2020)
November 04	.....	<b>Registration</b> for New Students Begins (for Spring 2020)
November 08	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
November 11	.....	<b>HOLIDAY</b> - Veterans Day Observed - Campus Closed
Nov 28 - 29	.....	<b>HOLIDAY</b> - Thanksgiving - Campus Closed
Dec 02 - 06	.....	SOCI Week
December 10	.....	<b>Last Day of Classes</b>
December 10	.....	Last Day to Submit Completed Thesis / Dissertation
December 11	.....	Reading Day
Dec 12 - 18	.....	Examination Period
Dec 19 - 20	.....	Grades Due

**Fall Semester Break: December 23, 2019 - January 16, 2020**

*In addition to our Fall Semester listed above, CSUB's **Extended Education** offers classes during **Winter Intersession**. The Intersession begins January 2, 2020 and ends January 17, 2020. **Call the Extended Education at (661) 654-2441** for detailed information regarding their course offerings and schedules.*

# California State University, Bakersfield

## Academic Calendar

### 2019/2020

#### Spring Semester, 2020

September 23	.....	Last Day to Apply for <b>Spring 2020</b> Graduation (Graduates)
September 23	.....	Last Day to Apply for <b>Summer 2020</b> Graduation (Undergraduates & Graduates)
September 23	.....	Last Day to Apply for <b>Fall 2020</b> Graduation (Undergraduates)
October 14	.....	Academic Advising for Continuing Students Begins (for Spring 2020)
October 28	.....	<b>Registration</b> for Continuing Students Begins (for Spring 2020)
October 28	.....	Academic Advising for New Students Begins (for Spring 2020)
November 04	.....	<b>Registration</b> for New Students Begins (for Spring 2020)
January 17	.....	<b>ALL FACULTY DUE ON CAMPUS</b>
January 20	.....	<b>HOLIDAY</b> - Martin Luther King, Jr. Day - Campus Closed
January 21	.....	<b>First Day of Classes</b>
January 21	.....	Last Day of Schedule Adjustment Period
January 30	.....	Last Day to Add Classes
January 30	.....	Last Day to Change between Audit and Letter Grading
January 30	.....	Last Day of Schedule Adjustment Period
February 17	.....	Census Day
February 17	.....	Last Day to Change between Credit/No-credit and Letter Grading
February 17	.....	Last Day to Withdraw from Classes without a "W" being recorded
March 31	.....	<b>HOLIDAY</b> - Cesar Chavez Day Observed - Campus Closed
April 06	.....	Academic Advising for Continuing Students Begins (for Summer 2020 & Fall 2020)
April 06	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
April 08	.....	Campus-wide Emergency Evacuation Day

#### **Spring Semester Break: April 13, 2020 – April 19, 2020**

April 20	.....	Academic Advising for New Students Begins (for Fall 2020)
April 20	.....	<b>Registration</b> for Continuing Students Begins (for Summer 2020 & Fall 2020)
April 20	.....	SOCI Week
April 25	.....	<b>Celebrate CSUB and Orientation</b> for First-Time Freshmen and Transfers (for Fall 2020)
April 27	.....	<b>Registration</b> for New Students Begins (for Fall 2020)
May 06	.....	Last Day to Submit Completed Thesis / Dissertation
May 11	.....	<b>Last Day of Classes</b>
May 11	.....	Last Day to Apply for <b>Fall 2020</b> Graduation (Graduates)
May 11	.....	Last Day to Apply for <b>Spring 2021</b> Graduation (Undergraduates)
May 12	.....	Study/Reading Days
May 13 - 19	.....	Examination Period
May 20 - 22	.....	Grades Due
May 22	.....	Commencement
May 25	.....	<b>HOLIDAY</b> - Memorial Day – Campus Closed

**THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR**

**California State University, Bakersfield  
Academic Calendar 2020-2021**

**Summer Session, 2020**

**SSI: 10-Week Session**

May 26	.....	<b>ALL SUMMER SESSION 1 FACULTY DUE ON CAMPUS</b>
May 26	.....	<b>First Day of Classes</b>
May 26 - Jun 01	.....	Schedule Adjustment Period
June 01	.....	Last Day to Add Classes
June 01	.....	Last Day to Change between Audit and Letter Grading
June 01	.....	Last Day of Schedule Adjustment Period (for Summer Session I)
June 11	.....	Census Day
June 11	.....	Last Day to Change between Credit/No-credit and Letter Grading
June 11	.....	Last Day to Withdraw from Classes without a "W" being recorded
June 14	.....	<b>Orientation</b> for Transfers (for Fall 2019)
July 04	.....	<b>HOLIDAY</b> - Independence Day - Campus Closed
July 09	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason;
August 03	.....	<b>Last Day of Classes</b>
August 03	.....	Last Day to Submit Completed Thesis/Dissertation
Aug 04-05	.....	Examination Period
August 06	.....	Evaluation Day
August 10	.....	Grades Due

**SS2: 5-Week Session**

May 26	.....	<b>ALL SUMMER SESSION 2 FACULTY DUE ON CAMPUS</b>
May 26	.....	<b>First Day of Classes</b>
May 26 - Jun 01	.....	Schedule Adjustment Period
June 01	.....	Last Day to Add Classes
June 01	.....	Last Day to Change between Audit and Letter Grading
June 01	.....	Last Day of Schedule Adjustment Period (for Summer Session II)
June 04	.....	Census Day
June 04	.....	Last Day to Change between Credit/No-credit and Letter Grading
June 04	.....	Last Day to Withdraw from Classes without a "W" being recorded
June 17	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
June 25	.....	<b>Last Day of Classes</b>
June 29 - 30	.....	Examination Period
July 01	.....	Grades Due
July 04	.....	<b>HOLIDAY</b> - Independence Day - Campus Closed

**SS3: 5-Week Session**

July 04	.....	<b>HOLIDAY</b> - Independence Day - Campus Closed
July 06	.....	<b>ALL SUMMER SESSION 3 FACULTY DUE ON CAMPUS</b>
July 06	.....	<b>First Day of Classes</b>
July 06 - 08	.....	Schedule Adjustment Period
July 13	.....	Last Day to Add Classes
July 13	.....	Last Day to Change between Audit and Letter Grading
July 13	.....	Last Day of Schedule Adjustment Period (for Summer Session III)
July 15	.....	Census Day
July 15	.....	Last Day to Change between Credit/No-credit and Letter Grading
July 15	.....	Last Day to Withdraw from Classes without a "W" being recorded
July 25	.....	Last Day to Withdraw from Classes for a Serious and Compelling Reason
August 04	.....	<b>Last Day of Classes</b>
August 05 - 06	.....	Examination Period
August 10	.....	Grades Due

***THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR***