1. Call to Order
2. Approval of Minutes
3. Announcements and Information
   • President Zelezny (Time Certain 10:05)
   • Orientation documents via email
   • Elections and Appointments – M. Danforth
4. Approval of Agenda
5. ASCSU Report
6. Provost Report
7. Committee and Report Requests
   (Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)
   a. Executive Committee (M. Danforth)
   b. Academic Affairs Committee (R. Gearhart)
   c. Academic Support & Student Services Committee (C. Lam)
   d. Faculty Affairs Committee (M. Rees)
   e. Budget & Planning Committee (B. Street)
   f. Staff Report (L. Lara)
   g. ASI Report (V. Chicaiza)
8. Resolutions – (Time Certain 10:45 a.m.)
   Consent Agenda
   Standing Committee membership approval (handout)
   RES 202102 Academic Standing Spring 2020 (handouts)
   RES 202103 Submission of Electronic RTP for AY 2020-2021
New Business

RES 202101 Extension of Temporary Exemption of the Online/Hybrid Certification Requirement
RES 202104 GWAR Testing – AY 2020-2021

Old Business

9. Open Forum Items (Time Certain 11:15)

10. Adjournment
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, May 7, 2020
Video Conference
10:00 a.m. – 11:15 a.m.
Session One


1. Call to Order
D. Boschini called the meeting to order. She thanked everyone for a fantastic year. The transition from face-to-face instruction to alternate delivery modes has gone well thanks to everyone’s hard work.

2. Approval of Minutes

3. Announcements and Information
Session One - Outgoing Senate business
Session Two - Incoming Senate and Standing Committee Chair Selection

Zoom Tip – M. Danforth shared how to keep one’s settings when someone else shares their screen:
1) Get into Client Settings by clicking Audio Settings (microphone icon) or Video Settings (camera icon) or find another Setting.
2) Depending on one’s client version, look for General Settings or Shared Screen Settings and find the option to Enter Full Screen When a Participant Shares Screen.
3) Disable that.
Zoom will stay in windowed mode so all the sidebars and chat will remain visible.

Elections and Appointments – A. Hegde

- Results of Election to URC – Anne Duran – Psychology
- Call for Interest in Canvas Implementation Committee – nominations from BPA and SS&E are needed.
- Call for Interest in Standing Committees (AAC, AS&SS, BPC, SS&E) ends today. Nominations for Standing Committee Chairs will occur during the Second Session.
- Assigned Time 20.37 Exceptional Service award pending state budget and CFA negotiation.
- Call for Interest for Various Committee Appointments forthcoming. Find committees, rosters, available positions and terms on the Senate webpage.

He thanked everyone who is willing to serve. It’s an important part of academia and shared governance.

The Board of Trustees (BOT) will hold an all-day meeting, May 12, per J. Tarjan. All public comments start at 09:00. The May Revise Budget will be tentative, due to the budget shortfall. The Second Revised Budget will come after the tax revenue comes in. The ASCSU is hearing First Reading today on resolutions related to Ethnic Studies, and change in residency status, and education policy. Direct questions and comments to J. Tarjan. He returned to the ASCSU meeting in session. D. Boschini thanked him for stepping into this meeting with an update and for doing a great job on his ASCSU Campus Reports.

D. Boschini welcomed President Zelezny at 11:00 a.m. and acknowledged her for graciously giving up some of her Time Certain to allow for the Senate to complete their discussion on RES 192015 Faculty Workload. President Zelezny then thanked the Senate for getting through the details to reach the point of fairness. She congratulated D. Boschini on the commendation and then thanked her for her leadership on the Academic Senate and for being a fantastic human being. She said it’s been an extraordinary honor to work with her. She appreciates being invited to the Senate and enjoys giving the Senate everything she knows as we work through the pandemic. Based on the President’s Walk & Talk with students, she feels it’s been an extra-long semester. Faculty have been extending extra energy for our students and for the university. It’s important to get a break. Behind the scenes, she and her team are not taking a pause. They are confident in their contingency plans on what Fall might look
like. She is in conversations with the Chancellor, the 23 CSU presidents, and Governor Newsom’s Office. The Governor resonates to the role the CSU system plays in the rebound of the State’s economy and its workforce. She encouraged faculty to tune into her Open Forum at 1:00 p.m. today. There are many updates on safety precautions and contingency plans that the Provost has been working on with the Academic Affairs leaders. The President has been meeting weekly with K-14 partners and Kern Public Health. Things are still fluid. She just got off the phone with elected officials. We are all connected, and she is trying to communicate frequently so there aren’t any surprises. The President encouraged faculty to join the BOT meeting May 12, 9:00, virtually. It’s important to hear what Chancellor White says. The CSU is discussing having a go/no-go date on its contingency plans. We’re thinking as a system. She is advocating strongly for what is right for CSUB. She just received the budget information from State Assembly District 34 representative, Vince Fong. The State will be receiving a $53 billion deficit. There will be challenges. CSUB is strong. We have reserves. This is why we put away reserves. While CSUB is not deep in reserves, there is no reason to panic. The President thanked B. Street for his phenomenal job on the budget and it is essential that he continue working in his role as co-lead on Strategic Plan Goal 5, which is providing scenarios for the budget. In the spirit of transparency and shared governance, it’s important that B. Street be extended an appointment to work through the summer. The campus will be making decisions aligned with the CSU and with the Governor. She expressed the importance of being flexible and nimble and return with energy in Fall. It matters how we begin the Fall semester. There may be a rebound of the pandemic combined with the flu in October. It looks like there will be very heavy use of alternate delivery modes. The virus will not go away. There is great concern about the flu’s presence during October, November, and December. We need to be prepared for that. She met with D. Gove this morning and thanked him for sharing CFA’s concerns and comments. We have to share values. The key drivers are #1 The health and safety of faculty, students, and staff. #2 To share the value of listening, consulting, and transparency. #3 the goal of working together to stay strong, which CSUB does well. The President thanked the faculty for the work they’ve done, and the students thank faculty. She thanked the Academic Senate for the opportunity to speak. D. Boschini thanked President Zelezny for her leadership; She has been a calm ship on rough seas. We have been making a lot of good decisions behind the scenes and transparently on the Senate. The President is a good partner.

4. Approval of Agenda
   A. Hegde moved to table committee reports to go to the resolutions. D. Boschini reminded Senators of the two resolutions on the Consent Agenda. Approving the
agenda means approval of Commencement 2020, and Commendation of the outgoing Academic Senate Chair. J. Stark moved to approve the agenda as amended. B. Frakes seconded. The Agenda and resolutions approved.

5. **ASCSU Report** (tabled)
6. **Interim Provost Report** (tabled)
7. **Committee and Report Requests** (tabled)
   (Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)
   a. Executive Committee (A. Hegde)
   b. Academic Affairs Committee (M. Danforth)
   c. Academic Support & Student Services Committee (D. Wilson)
   d. Budget & Planning Committee (B. Street)
   e. Faculty Affairs Committee (M. Rees)
   f. Staff Report (L. Lara)
   g. ASI Report (A. Wan)
8. **Resolutions**
   a. Consent Agenda
      
      **RES 192025 Commencement 2020** D. Boschini thanked the Senate for approving the resolution to be sent to the President to confer degrees, which is now more important than ever.
      
      **RES 192026 Commendation of Deborah Boschini** A. Hegde noted that commendations are issued for exceptional work. This commendation was written by the Executive Committee (EC) and did not involve D. Boschini. A. Hegde then read the commendation of the outgoing Academic Senate Chair for her outstanding leadership from 2016-2020, her service on Search and other committees, and leading the campus through the transition of the new President. D. Boschini was recognized for her calm demeanor, thoughtful approach and strong character brought to the Academic Senate to effect shared governance and important outcomes for the campus community. D. Boschini responded that this is an honor and a privilege for her and there was never a moment that she wished she hadn’t taken the position of Academic Senate Chair. The President and the Provost have been a pleasure to work with. The hand-off to the new Academic Senate Chair is one of the best transitions she’s experienced because of her trust in A. Hegde to bring fresh eyes to the role and responsibilities of the position.
   b. Old Business
      
      **RES 192021 Winter Term Courses and Units Policy – AAC** M. Danforth reminded the group that the meeting discussion April 30 ended with the motion to strik
#4 (GE Director approval) from the resolution. J. Tarjan submitted that the current policy may be sufficient whereby the GE Director didn’t have to get involved. M. Slaughter said that the chair doesn’t have the power to say a class shouldn’t be taught unless there is more support at higher levels. M. Slaughter thinks #4 should stay. B. Street sees that the chairs and school deans are already in the chain of approval. The contention is whether the GE Director will also be involved in the decision-making. B. Frakes moved to strike #4. B. Street seconded to strike #4. The vote to strike #4 resulted in the majority voting “No” to strike #4. The resolution has not changed. A vote on the resolution as originally presented resulted in approval by a strong majority.

**RES 192024 New Curriculum Forms and Process - AAC**

M. Danforth said that there were no changes since the First Reading. There were requests to change the name of the forms. D. Boschini said that there will be changes over time in the forms because of the many line items affect various stakeholders. J. Stark questioned whether two sets of forms are needed to start a new program. L. Zuzarte said that form #2 can be renamed to New Degree Proposal as an editorial change. If one wants to start a new degree, they only need to fill out one form. D. Boschini said that when faculty are proposing a new degree program, there will be additional questions. L. Zuzarte and D. Jackson can help with the right forms to complete. D. Boschini asked for a vote. The majority voted yes. Approved. D. Boschini thanked M. Danforth and L. Zuzarte for their work on improving the new program process and the new degree process.

**RES 192015 Faculty Workload**

M. Rees reminded the Senators that the issue came to FAC because of feelings of inequity regarding Assigned Time, little accountability, and little time for faculty voice in reviewing how Assigned Time was awarded. The resolution would change University Handbook Appendix G. The discussion was around item #5, Research and Scholarly Assigned Time, in the resolution. If Deans are able to assign Assigned Time for scholarly research, they are to be distributed equitably among schools and related to instructional functions of the university. It’s an issue of inequity when a school gets time for research and others don’t get any scholarly and research WTUs. There is an awareness that different schools have different circumstances; there are different types of Assigned Times. “Equitable” does not mean even and equal. It means taking in the different needs and circumstances. FAC saw that three schools weren’t having a chance for Assigned Time for scholarly research. J. Stark’s concern is that one can’t talk about total Assigned Time as a percentage of what a school gets. BPA gets less than its share of total Re-Assigned Time for programs, special projects, etc. as a percentage of enrollment. It’s a question of
how the school spends their time. For example, if BPA wants to give research
time, it reduces its chairs’ load. None of BPA’s chairs get more that 3 WTUs. Yet,
the Management and Marketing department (and maybe Teacher Education)
have more adjunct lecturers than teachers. Management and Marketing has up
to 60 lecturers and the chair gets 3 releases. Other schools’ chairs are getting 4
and 5 releases. BPA’s program directors get 1 or 2 release(s). That’s how BPA is
able to give research releases to faculty. Adding the releases for scholarly
research, BPA is not getting more Assigned Time release than other schools. He
suggested to strike #5 from the resolution so it can be discussed separately, or
edit the resolution to state, “Total release time should be equitable”. A. Hedge
suggested to change the language to remove the word “deans” and say “If
faculty are assigned time for research and scholarship, such assigned time is to
be distributed equally amongst schools by Academic Affairs.” Ultimately, all
release time comes from the Provost’s Office. It’s not about pulling release time
from BPA. Rather, it’s giving more release time to other schools. Instead of
saying “deans”, say “If faculty are given Assigned Time for research and
scholarship, it is to be distributed fairly and equitably amongst schools.” The
onus is on the one distributing the assigned time, not the deans. D. Boschini
noted the motion is to amend the language of the resolution. M. Slaughter
seconded. D. Boschini said taking it out defeats the reason it was put before
FAC. We need to have a motion to vote. M. Rees was OK with the amendment.
It’s not about taking away Assigned Time, it’s about allowing other schools to
have the option for scholarly research and for faculty to have a voice on how
Assigned Time is distributed. D. Gove commented that the Deans were in the
resolution because FAC wanted to exclude Assigned Time through grants. The
purpose is to make the distribution of university given Assigned Time equitable.
If one had assigned research from a grant, that came from a different pool. If
we strike “deans” we have the problem we tried to avoid. We want to
differentiate the internal from external funding and to make sure the internal
funds are equitable. V. Harper addressed the motion of using the word
“equitable”. It does not mean equal. The deans are the managers of the
workload and its resources. Release time should be fairly distributed. It is a
principle of fairness, not a management concept. M. Suleiman said that each
school is unique. He does not support it. A. Hegde said the motion on the floor
is to remove the word “dean” and to include “internal” as it relates to funding.
The amendment reads “If faculty are assigned time for research and scholarship
from internal funds, such assignment time is to be distributed equitably or fairly
across the schools.” V. Harper suggested using the word “fairly” without the
word equitable. M. Rees offered this language: “If faculty are assigned time for research and scholarship from internal funds (excluding grants), such assignment should be fairly distributed across the schools.” Internal funds are anything that is not grants. D. Boschini asked the Senators to consider the language M. Rees suggested to amend #5 in the resolution. A vote was taken, resulting in a clear majority to amend #5. D. Boschini then called for a vote on the resolution as amended. The resolution approved by majority yes vote. D. Boschini thanked M. Rees and FAC. This is an important resolution to implement and to receive additional consultation to make an ongoing commitment to being fair.

D. Boschini welcomed President Zelezny. (See 3. Announcements and Information)

9. Open Forum Items
   California Budget - R. Gearhart said that Governor Newsom anticipates a $54 billion budget shortfall this year which is 40% higher than 2007 to 2009. He interpreted the report to say that constitutionally, expect the public school system to see an $18 billion funding decrease.

   Assigned Time – D. Gove said that the new CFA contract could be a year or more away. Usually we continue with the old contract. D. Boschini stated that the call for Assigned Time noted that it was contingent on the State Budget and CFA negotiations. A. Hegde said that the recommendation of faculty to receive Assigned Time has been forwarded to the Provost’s Office.

10. Adjournment
    D. Boschini adjourned the First Session of the meeting and the last meeting of the 2019-2020 Academic Senate. She expressed her gratitude to the President, the Senate. She turned the meeting over to the incoming Academic Senate Chair, Aaron Hegde at 11:15.

* Changes to be made to University Handbook
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE  
Minutes  
Thursday, May 7, 2020  
Health Center Conference Room  
11:15 a.m. – 11:45 a.m.  
Session Two

Absent: J. Millar

1. Call to Order  
A. Hegde called the meeting to order. He thanked outgoing Academic Senate Chair, D. Boschini, for her leadership and guidance to prepare him for his new role. A. Hegde thanked the outgoing Senators. While members didn’t always agree on issues, the mark of good academia is to be able to have a discussion and then feel comfortable having a beverage with the same people afterwards. He safely felt that was the case with members of the outgoing Academic Senate and hopes that will be the case with the incoming Academic Senate. A. Hegde acknowledged outgoing Senator A. Wan and President of ASI. He was an attentive student of his and campus leader. A. Wan thanked the Academic Senate sincerely for the great experience of participating in important discussions that were had to work through the issues. A. Hegde welcomed the new senators and returning Senators.

2. Introduction of Members  
The senators introduced themselves, their department, and how long they’ve been with the university. A. Hegde said that shared governance means that everyone has a voice. In addition to knowing what is occurring on campus, Senators can be involved through their input. He gave credit to the past Senate for moving important issues and there is more to be done. He looks forward to working with the new Academic Senate. The Senate meetings will be via Zoom until further notice.
3. Approval of Academic Senate Meeting Schedule 2020-2021
A. Hegde called for approval of the schedule. M. Suleiman moved to approve. B. Street to approve the meeting schedule. The majority approved the meeting schedule.

4. Election of Standing Committee Chairs
A. Hegde requested that people who have already served on the Senate be nominated as chair. Experience in a standing committee is important before becoming a chair. It’s a lot of work. There’s WTU assigned time for service.
   • Academic Affairs Committee - C. Lam nominated Richard Gearhart. There were not any other nominees. R. Gearhart is the AAC Chair 2020-2021.
   • Academic Support and Student Services Committee - M. Rees nominated C. Lam. There weren’t any other nominees. C. Lam is the AS&SS Chair 2020-2021.
   • Budget and Planning Committee - J. Stark nominated B. Street. There weren’t any other nominees. B. Street is the BPC chair.
   • Faculty Affairs Committee - K. Szick nominated M. Rees for FAC. M. Rees was the sole nomination. M. Rees is the FAC Chair for 2020-2021.

A. Hegde said perfect representation was achieved – one person from each school to chair a committee. He thanked the Senate for their commitment to shared governance. The Outgoing and the Incoming EC form the Summer Senate. They will be meeting this summer to maintain the faculty voice while decisions are being made on campus about the Fall.

5. Adjournment
A. Hegde adjourned the meeting at 11:45.
**Academic Affairs Committee: Richard Gearhart/Chair, meets 10:00am via Zoom**

**Dates:** Sept 10, Sept 24, Oct 8, Oct 22, Nov 5, Nov 19, Dec 10, Jan 28, Feb 11, Feb 25, Mar 11, Mar 25, Apr 8, Apr 22, May 6

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<tbody>
<tr>
<td>10/1/19</td>
<td>2019-2020 Referral 16 Program Review Process Improvement</td>
<td>2020-2021</td>
<td>AAC Streamline the process upon looking at minimum federal requirements and the current Academic Program Review template.</td>
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<tr>
<td>10/15/19</td>
<td>2019-2020 Referral 18 Interdisciplinary BS Degree in Public Health Proposal</td>
<td>2020-2021</td>
<td>AAC The demand, structure, and resources required to deliver effectively and efficiently. Returned to proposers with comments on what needs to be improved. Do the courses have a home and would the Curriculum Committees approve before it comes back to AAC.</td>
</tr>
<tr>
<td>08/25/20</td>
<td>2020-2021 01 Master of Science in Computer Science</td>
<td></td>
<td>AAC BPC Program rationale, existing resources, additional resources required.</td>
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### Academic Support and Student Services: Charles Lam /Chair, meets 10:00 via Zoom video conference

**Dates:** Sept 10, Sept 24, Oct 8, Oct 22, Nov 5, Nov 19, Dec 10, Jan 28, Feb 11, Feb 25, Mar 11, Mar 25, Apr 8, Apr 22, May 6

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### Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

**Dates:** Sept 10, Sept 24, Oct 8, Oct 22, Nov 5, Nov 19, Dec 10, Jan 28, Feb 11, Feb 25, Mar 11, Mar 25, Apr 8, Apr 22, May 6

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<tbody>
<tr>
<td>08/27/19</td>
<td>2019-2020 Referral 08 Honorary Doctorate-Handbook Change</td>
<td>2020-2021</td>
<td>FAC Refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED</td>
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<td>08/25/20</td>
<td>2020-2021 Referral 02 Criteria and Nomination Process for Faculty Awards</td>
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<td>FAC Define meritorious, pressure from senior faculty, confidentiality of process</td>
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### Budget and Planning Committee: Brian Street/Chair, meets 10:00am via Zoom video conference

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<td>08/25/20</td>
<td>2020-2021 01 Master of Science in Computer Science</td>
<td>AAC BPC</td>
<td>Program rationale, existing resources, additional resources required.</td>
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<tr>
<td>08/25/20</td>
<td>2020-2021 03 Institutional Research in Response to WSCUC Report</td>
<td>BPC Feedback from CO, access and permissions to data, what faculty needs, what data department chairs need.</td>
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<td>Standing Committees 2020-2021</td>
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<td><strong>All terms are one-year and members of all Standing Committees are appointed by the Senate Executive Committee and approved by the Academic Senate.</strong></td>
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<tr>
<th><strong>Academic Affairs Committee (AAC)</strong></th>
<th><strong>Seven Faculty (One from each school and three At-Large)</strong></th>
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<tbody>
<tr>
<td>Arts and Humanities</td>
<td>Jorge Moraga - Interdisciplinary Studies</td>
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<tr>
<td>Business &amp; Public Administration</td>
<td>Richard Gearhart - Economics Chair</td>
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<tr>
<td>Natural Sciences, Mathematics &amp; Engineering</td>
<td>Qiwei Sheng - Mathematics</td>
</tr>
<tr>
<td>Social Sciences &amp; Education</td>
<td>Patrick O'Neill - Anthropology</td>
</tr>
<tr>
<td>At-Large</td>
<td>Eduardo Montoya - Mathematics</td>
</tr>
<tr>
<td>At-Large</td>
<td>Ji Li - Accounting &amp; Finance</td>
</tr>
<tr>
<td>At-Large</td>
<td>David Gove - Mathematics</td>
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<td>One Student (ASI VP Univ. Affairs)</td>
<td>Maria Espinoza</td>
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<th><strong>Ex-Officio, Non-Voting Members</strong></th>
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<td>Interim AVP Academic Affairs</td>
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<tr>
<th><strong>Academic Support &amp; Student Services (AS&amp;SS)</strong></th>
<th><strong>Six Faculty (one from each school &amp; two At-Large)</strong></th>
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<tbody>
<tr>
<td>Arts and Humanities</td>
<td>Gladys Gillam - Modern Languages &amp; Literature</td>
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<tr>
<td>Business &amp; Public Administration</td>
<td>Jing Wang - Accounting &amp; Finance</td>
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<tr>
<td>Natural Sciences, Mathematics &amp; Engineering</td>
<td>Charles Lam - Mathematics Chair</td>
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<tr>
<td>Social Sciences &amp; Education</td>
<td>Elaine Correa - Child, Adolescent &amp; Family Studies</td>
</tr>
<tr>
<td>At-Large</td>
<td>Antje Lauer - Biology</td>
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<tr>
<td>At-Large</td>
<td>Jeremy Woods - Management &amp; Marketing</td>
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<td>One Librarian</td>
<td>TBD</td>
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<tr>
<td>One Student Services Professional</td>
<td>Belen Mendiola</td>
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<tr>
<td>One Staff Member</td>
<td>Hilda Nieblas-Valenzuela</td>
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<td>Interim Assoc. Dean of Undergrad &amp; Grad Studies</td>
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<td>VP Student Affairs or designee</td>
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<td>AVP for Student Affairs and Student Success</td>
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<td>AVP Enrollment Management or designee</td>
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<td>ASI Executive VP or designee</td>
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<tr>
<td>Dean of Libraries or designee</td>
</tr>
</tbody>
</table>
**Standing Committees 2020-2021**

All terms are one-year and members of all Standing Committees are appointed by the Senate Executive Committee and approved by the Academic Senate.

<table>
<thead>
<tr>
<th><strong>Budget and Planning Committee (BPC)</strong></th>
<th>Six Faculty (one from each school &amp; two At-Large)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and Humanities</td>
<td>Jackie Kegley - Philosophy &amp; Religious Studies</td>
</tr>
<tr>
<td>Business &amp; Public Administration</td>
<td>John Stark - Management &amp; Marketing</td>
</tr>
<tr>
<td>Natural Sciences, Mathematics &amp; Engineering</td>
<td>Charles Collom - Nursing</td>
</tr>
<tr>
<td>Social Sciences &amp; Education</td>
<td>Brian Street - Kinesiology Chair</td>
</tr>
<tr>
<td>At-Large</td>
<td>Jeanine Kraybill - Political Science</td>
</tr>
<tr>
<td>At-Large</td>
<td>Deborah Boschini - Nursing</td>
</tr>
<tr>
<td>One Associate VP Student Affairs</td>
<td>Jim Drnek</td>
</tr>
<tr>
<td>One Librarian</td>
<td>Amanda Grombly</td>
</tr>
<tr>
<td>One Staff Member</td>
<td>Linda Lara</td>
</tr>
<tr>
<td>President, ASI or designee</td>
<td>Vanessa Chicaiza</td>
</tr>
</tbody>
</table>

| **Ex-Officio, Non-Voting Members**     |                                                  |
| Provost/VP of Academic Affairs         | Vernon Harper                                   |
| VP Business and Administrative Services | Thom Davis                                     |
| Chair, Academic Senate                 | Aaron Hegde - Economics                         |

<table>
<thead>
<tr>
<th><strong>Faculty Affairs Committee (FAC)</strong></th>
<th>Six Faculty (one from each school &amp; two At-Large)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and Humanities</td>
<td>Mandy Rees Chair</td>
</tr>
<tr>
<td>Business &amp; Public Administration</td>
<td>John Deal - Economics</td>
</tr>
<tr>
<td>Natural Sciences, Mathematics &amp; Engineering</td>
<td>Kathy Szick - Biology</td>
</tr>
<tr>
<td>Social Sciences &amp; Education</td>
<td>Mahmoud Suleiman - Teacher Education</td>
</tr>
<tr>
<td>At-Large</td>
<td>Mary Slaughter - Communications</td>
</tr>
<tr>
<td>At-Large</td>
<td>Anna Jacobsen - Biology</td>
</tr>
<tr>
<td>One Librarian</td>
<td>Sandra Bozarth</td>
</tr>
</tbody>
</table>

| **Ex-Officio, Non-Voting Member**      |                                                  |
| Interim Associate VP for Academic Affairs | Bruce Hartsell                                  |
MEMORANDUM

DATE: May 13, 2020
TO: Vernon Harper / Provost and Vice President for Academic Affairs
FROM: Debra Jackson / Interim AVP for Academic Affairs, Dean of Academic Programs
CC: Dwayne Cantrell / AVP for Enrollment Management
RE: Academic Standings Processing for Spring 2020

In accord with Executive Order 1038, any undergraduate student with a CSUB GPA or overall GPA falling below 2.00 is placed on Academic Probation. Students on Academic Probation have a registration hold placed on their account requiring them to participate in an Academic Intervention Program. Additionally, students on Academic Probation are subject to Academic Disqualification when their CSUB GPA or overall GPA drops below the following limits:

a. As a freshman, the student falls below a grade point average of 1.50 in all units attempted or in all units attempted at the campus where enrolled.
b. As a sophomore, the student falls below a grade point average of 1.700 in all units attempted or in all units attempted at the campus where enrolled.
c. As a junior, the student falls below a grade point average of 1.85 in all units attempted or in all units attempted at the campus where enrolled.
d. As a senior, the student falls below a grade point average of 1.95 in all units attempted or in all units attempted at the campus where enrolled.

Given potential negative impact of COVID-19 on student academic performance, I respectfully ask that our campus consider the temporary alteration of the academic disqualification process such that any student who would normally be subject to academic disqualification at the end of Spring 2020 be automatically granted the status of academic reinstatement.
Thank you for your questions regarding Academic Standings. Please see my replies to your questions below.

1. Does disqualification only apply to a student’s first semester at CSUB?

No. A student is subject to Academic Disqualification when he/she/they are on Academic Probation and their CSUB GPA or overall GPA drops below the following limits:
   a. As a freshman, the student falls below a grade point average of 1.50 in all units attempted or in all units attempted at the campus where enrolled.
   b. As a sophomore, the student falls below a grade point average of 1.700 in all units attempted or in all units attempted at the campus where enrolled.
   c. As a junior, the student falls below a grade point average of 1.85 in all units attempted or in all units attempted at the campus where enrolled.
   d. As a senior, the student falls below a grade point average of 1.95 in all units attempted or in all units attempted at the campus where enrolled.

Students on Academic Jeopardy are Academically Disqualified when their CSUB GPA or overall GPA drops below these limits. Students on Academic Jeopardy are subject to immediate Disqualification and deregistration when they fail to meet the requirements set forth in their Academic Intervention Contract.

2. What are the typical reinstatement requirements for disqualification? For academic jeopardy?

When a student has been academically disqualified from the university, he/she/they may petition for readmission. Students disqualified for academic reasons are considered for readmission only when they have satisfied one of the following conditions:
1. For students who were lower-division (completed fewer than 60 semester units):
   a. completed college work elsewhere or in CSUB Extended Education, and brought their total college work completed to 60 or more semester units with
an overall grade point average of “C” (2.0) or better, with recent work clearly
indicating capability of performing college work with above average
achievement, or
b. attained at least a “B” (3.0) average in not less than 9 academically rigorous
semester units.
2. For students who were upper-division (completed 60 semester units or more):
   a. earned college credit in academically rigorous courses elsewhere or in CSUB
      Extended Education and attained at least a “B” (3.0) average in not less than
      6 academically rigorous semester units, or
   b. remained absent from the university for at least one year, during which time
      they have remedied the conditions that contributed to their academic
difficulty.
Students who have satisfied one of these conditions will be considered for readmission
only after filing a regular application for re-entry and furnishing transcripts of all college
work taken since disqualification. Readmission is not automatic; each applicant is
considered on an individual basis.

Students who have been academically disqualified may also appeal their academic
standing. Per RES 181915, “The petition should describe the impact of any medical
conditions, or other extenuating circumstances, on the student’s previous unsatisfactory
academic performance. The petition should also include a statement on how the
student’s circumstances have changed such that there is a reasonable expectation that
the student will be academically successful in the future.”

3. If students’ disqualification is suspended, are they automatically reinstated?

When a student’s petition for readmission is approved, his/her/their academic standing
is changed to “academic reinstatement.” If the student has been away from the
university for more than two academic terms, he/she/they must reapply to the
university.

If CSUB chooses to temporarily suspend the academic disqualification process for Spring
2020, there are three options for how this may affect the students’ standing: a student
who would have been academically disqualified can have his/her/their standing
changed to “academic probation,” “academic jeopardy,” or “academic reinstatement.”
The first option continues the student’s academic probation status. The second option
continues the student’s academic probation status and reflects that he/she/they
completed the requirements for the academic jeopardy program. The third option
reflects that the student was academically disqualified but granted readmission.

4. If a student’s disqualification is suspended, will students still have to attend
   workshops, and/or other intervention meetings/courses to address academic
   jeopardy and/or academic probation?

Students on Academic Probation have a registration hold placed on their account and
must attend an Academic Standing workshop to have that hold removed.

Students on Academic Probation may qualify for the Academic Jeopardy program by
attending two student success workshops or one student success workshop and one
tutoring session during the term. If they complete these requirements and end up being
academically disqualified, they are “saved” and allowed to attend an additional term. Participation in this program is allowed only once.

5. Students don't get into this situation in one semester. Will students, especially juniors and seniors, who were disqualified, be able to take enough courses to achieve grades to meet GPA graduation requirements? Refer to memo items c and d.

Yes. Students who are readmitted are advised to repeat courses to improve their GPA.

6. What is the strategy to fix the reason why students disqualified? We cannot simply reinstate students and not do anything about what got them in the situation in the first place.

CSUB does not currently have an intervention plan for students who have been readmitted after academic disqualification. Such a plan would be of great benefit to all students who face academic probation as well as academic disqualification, not just during the COVID-19 crisis, but normally.

I have been working on a research project for the past year to better understand the underlying causes of academic probation with Rabia Sohail, a part-time faculty member and recent graduate of CSUB’s DPEL program. After analyzing three years of student petitions for readmission after academic disqualification (n=542), we found that students perceive external factors (e.g. work-related, finances-related, and friends/family/community-related, as well as school-related issues or technology-related issues) to be more often responsible for the academic probation as compared to internal factors (e.g. self-concept, health issues, learning disabilities, inability to master the course material effort, as well as motivation, values, and intentions): 64% vs. 36%. This suggests that CSUB’s current interventions (i.e. student success workshops) should be supplemented with other interventions that address the unmet needs of our students. Our next step in this project is to research best practices for meeting these needs to present to the campus for possible adoption.

For your reference, I asked the AVPs for Academic Affairs from other CSU campuses how they were handling academic disqualification for Spring 2020. Fourteen campuses replied to my inquiry: Chico, Dominguez Hills, East Bay, Fresno, Fullerton, Long Beach, Los Angeles, Monterey Bay, Northridge, Sacramento, San Jose, San Marcos, Sonoma, Stanislaus. All said that they were suspending academic disqualifications for the Spring 2020 term due to COVID-19.
RESOLVED: That faculty under review for the academic year 2020-21 be allowed to submit electronic RTP files, and that all levels of review shall accept this file format and be it further resolved,

That the campus use Box as the repository for such electronic RTP files following the procedures outlined in the attached documents.

RATIONALE: The University Handbook currently allows for the approval of electronic RTP files as stated in Section 305.4.2.10 The RTP File listed below, with the relevant section underlined:

Each faculty member subject to performance review shall prepare a file containing a representative sample of materials from the period under review. The file should be prepared with attention to the demands on reviewers. For example, the file, excluding SOCI’s should be no longer than could be held in one three-inch binder. If electronic files are approved, the documents in the electronic file should be capable of being held in one three-inch binder if they were printed. SOCI’s may be contained in a separate file.

As the campus will be on alternative delivery, and presence on campus is restricted, it is necessary to allow for electronic RTP file submission in order to limit the need for individuals to be present on campus. Requiring hard copies of RTP files also places an undue burden on maintaining a safe environment as dictated by the State of California and the Kern County Department of Public Health. This resolution is only for the 2020-21 academic year.

Distribution List: Provost, AVP Faculty Affairs, Deans, Department Chairs

Attachments: Electronic RTP Policy
Process for Electronic RTP via Box for all under review during AY 2020-21

1. Faculty under review creates a Box folder with all required elements since their file was last reviewed (listed in the same order and headings as physical RTP files) - outline of master index to be provided by Provost Office
2. Faculty shares folder with Dean’s Office - one person identified in each office
3. Academic personnel in Dean’s Office make a copy of Box folder, to prevent any further changes being made to the RTP file
4. Dean’s Office shares folder, with appropriate rights, with members of the various levels of committees.
5. Electronic signatures are acceptable.
6. Faculty under review are responsible for including scanned copies of SOClS and other materials, not already in electronic format, for their file since their last review.

Approved by the Summer Senate July 22, 2020
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Extension of Temporary Suspension of the Online/Hybrid Instructor Certification Requirement

RES 202101

RESOLVED: That the temporary suspension of the University Handbook certification requirement for instructors teaching online or hybrid courses (those with an asynchronous component) be extended through Spring 2021.

RATIONALE: The University Handbook currently requires all faculty teaching online or hybrid courses receive certification. Section 303.1.1 states:

“All faculty teaching online or hybrid courses must be certified for online or hybrid instruction following the procedures established by the Distributed Learning Committee (refer to Section 203.12).”

Currently, the procedure for receiving certification is a three-step process facilitated by the Faculty Teaching and Learning Center (FTLC): 1) LMS training, 2) Summer Institute or Quality Matters training, and 3) Review and certification of one course in the LMS.

Academic Senate RES 192014 temporarily suspended the certification requirement for Spring 2020 due to the sudden transition to alternate delivery and the logistical challenges this presented in certifying instructors.

Given the announcement that Fall 2020 will continue to be in alternative delivery format, the FTLC has requested an extension of this temporary extension through the 2020/21 academic year, as the logistical challenges still remain.

Distribution List:
President
Provost
AVP Faculty Affairs
School Deans
Department Chairs
Faculty Director FTLC
General Faculty
RESOLVED: that the Academic Senate recommend the University-Wide GWAR Committee offer scheduled GWAR testing via online delivery for Fall 2020, and beyond if needed, as long as CSU Bakersfield remains in an alternative delivery mode.

RATIONALE: As per the memo authored by Executive Vice Chancellor Loren J. Blanchard dated March 12, 2020, and pursuant to EO 665 Revised, all campuses were asked to suspend in-person testing and to suspend the GWAR requirement for the AY 2020-21. However, EO 665 states “[c]ertification of graduation writing proficiency is an all-campus responsibility. Certification may rely on evidence of writing ability as demonstrated in written coursework, essay examinations, or other measures of student writing competence. Measures may be developed which best fit individual campus needs. However, certification by examination shall include a common essay written and evaluated under controlled conditions and scored by at least two faculty readers.”

In addition to the already scheduled GWAR classes offered through alternative delivery, the GWAR Committee would like to offer online testing for those students wanting to test out of the requirement, as they would have been able to pre-COVID. The committee would use the academic year 2020-21 to consider other approaches to GWAR in-person testing and bring forth recommendations for the AY 21-22 as asked by the March 12 memo.

Approved by the Summer Senate June 24, 2020