1. Call to Order
2. Approval of Minutes
3. Announcements and Information
   - Report to the Academic Senate - President Zelezny - Time Certain 10:05-10:20
   - Enrollment Management Updates: Dwayne Cantrell – Time Certain 10:20 – 10:30 (handout)
   - Budget Forum – March 9, 2020 11:00 a.m. – 12:00 p.m.
   - Handbook Error Log
   - Elections and Appointments
4. Approval of Agenda
5. ASCSU Report
6. Provost Report
7. Committee and Report Requests
   (Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)
   a. Executive Committee (A. Hegde)
   b. Academic Affairs Committee (M. Danforth)
   c. Academic Support & Student Services Committee (J. Millar)
   d. Faculty Affairs Committee (M. Rees)
   e. Budget & Planning Committee (B. Street)
   f. Staff Report (L. Lara)
   g. ASI Report (A. Wan)
8. Resolutions – (Time Certain 10:45 a.m.)
   a. Consent Agenda
   b. Old Business
      i. RES 192009 Faculty Membership on Search Committee for the Provost & VP of AA – Handbook Change – Second Reading
   c. New Business
9. Open Forum Items (Time Certain 11:15)
10. Adjournment
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
Minutes
Thursday, February 6, 2020
Health Center Conference Room
10:00 a.m. – 11:30 a.m.


Absent: D. Boschini, J. Millar, L. Lara

1. Call to Order
   A. Hegde called the meeting to order

2. Approval of Minutes
   D. Gove moved to approve the January 23, 2020 Minutes. B. Frakes seconded.
   Approved.

3. Announcements and Information
   • All Faculty Meeting February 10, 11:30 – 1:00 p.m. Stockdale Room, RSVP and input your #1 faculty concern. Agenda to follow.
   • Faculty Open Forum – Canvas LMS Wednesday February 12 – HCCR 1:00-2:00 p.m.
     Be sure to spend time in the platform before attending.
   • Academic Support and Student Services (AS&SS) J. Miller did her duty to cover the chair position during fall 2019 after elected chair, Elaine Correa, accepted the Interim Associate Dean of SS&E. The possible solution is to have member D. Wilson be the chair. She is interested and available. The issue is that she is not on the Senate. As chair, she would be a member of the Executive Committee (EC). A. Hegde said to look at the practical side. There would be too much catch-up for a Senator from another committee to take the role as AS&SS Chair at this point in the Academic Year. When E. Correa took the Interim Dean SS&E position, no Senator
volunteered to chair AS&SS when asked. Consider D. Wilson as AS&SS Chair and A. Lauer would make the presentation of resolutions. A. Hegde opened up to the floor for discussion. J. Tarjan sees urgency in filling the leadership position and work has to get done. He encouraged the proposed solution. J. Woods volunteered his service albeit he also supports the solution. The senators agreed unanimously to have D. Wilson chair AS&SS. J. Millar said in EC that it would not be disruptive to have that change. She will attend the AS&SS meeting to facilitate a smooth hand-off the referrals on Ethnic Studies and the Canvas LMS.

- **Handbook Error Log** - The catalog still says quarter system in some areas.
- **Elections and Appointments** - Result of Election Academic Senate Chair is Aaron Hegde. The result of the election of Academic Senate Vice-Chair is M. Danforth. The election for ASCSU Senator ends today. Next week is the call for senators from each school. The call for the Search Committee for the Dean of the Library ends Tuesday. Per Handbook 309.5 the committee constitutes four faculty members, one from each school and the appointing office (in this case the Interim Provost) can appoint up to three appointed faculty members. M. Rees asked if the deadline could be modified because today the FAC is presenting RES 192009 Faculty Membership on Search Committee for the Provost & VP of AA – Handbook Change. V. Harper said that the resolution has to be signed by the President, and V. Harper is flexible with what the faculty wants within the boundary of the Handbook. A. Hegde confirmed that the Provost can appoint members of the constituency (Librarians) to the committee. The call for Article 20.37 Exceptional Service goes out next week. The assigned time would be for Spring 2021, subject to funding due to the Collective Bargaining Agreement being under negotiation. Applications will be accepted until March 9, 2020. D. Gove said the past experience is the CFA bargaining won’t go quickly. The default is to keep the current contract running until a new one is ratified. J. Tarjan encouraged people to still apply for Assigned Time. The list of committees, their charge, and roster can be found on the Academic Senate website, Elections and Appointments. A. Wan said that there is a change in the Student
Union Board whereby their name has changed to Student Centered Enterprise, Inc. The Student Union, Housing, Student Recreation Center, and the Children’s Center are under the Student Centered Enterprise Board.

- J. Millar is at a conference today.

4. Approval of Agenda

B. Frakes moved to approve the Agenda. J. Woods seconded. Approved.

5. ASCSU Report

J. Tarjan said that the Governor’s budget came forward with what appears to be a 5% increase. However, since there won’t be a tuition increase, which contributes half to the budget, the actual increase, is 2.5%. That will only cover the mandatory costs. The Board of Trustees (BOT) asked for deferred maintenance and student basic needs. The ASCSU is hosting an inter-state summit between the CSU and Community Colleges on student needs. We will be asking about enrollment growth. We’re not paid for the students we take. Evidently, students have to be educated based on fees. Long term, less and less is paid per student. Most of the Graduation Initiative 2025 (GI) money has been used for faculty hiring and increase in tenure track. Other monies have gone to campus advising, etc. There is a request for a modest salary increase for employees. The Governor didn’t allocate for any of those things. He gave a $200 million lump sum that is not enough for the CSU. J. Tarjan’s opinion is the budget puts us in a deeper hole. Other people can weigh in. Proposition 13 vote – do it on your own time and on personal stationery.

J. Millar is vice-chair of Academic Affairs (AA) ASCSU. AA sponsored the resolution in response to general concerns in the curriculum and pending resolution coming back dealing with Ethnic Studies (ES). The ASCSU passed a resolution saying there are five ES suggested learning outcomes and every campus should have a 3-unit course or overlay to improve outcomes, and ES faculty on campus. The impact would be on associate degrees with transfers, along with upper level reflection particularly (ES). Vice-Chancellor Dr. Blanchard is the Provost in the system and sent a memo to campuses to respond to whether they approve of this measure. The feedback form includes a
section on five learning outcomes, the three unit and upper division reflection plus a
section to evaluate ES courses, and/or broader ES requirements. The ES groups are
Asian Americans, Native Americans, African Americans, and one other. The sticking
point is that other marginalized groups, such as Jewish Americans, etc. are omitted. V.
Harper asked J. Tarjan on the type of response from CSUB coming from faculty,
students, or campus wide. J. Tarjan suggested responses from representatives from
AAC, ASI, and GECCo as a working group to draft a response. M. Danforth
recommended including ES faculty members to make sure the response is appropriate
to their discipline. L. Vega suggested A. Rodriguez, chair of ES. D. Gove recommended
T. Salisbury to represent the CFA Board. D. Jackson suggested a representative from
Sociology since they offer an Ethnic Studies concentration and a bachelors program. A.
Hegde sees a Task Force forming. J. Tarjan suggested that the task force draft a
response. The problem is that there is little consensus. People want to retain the upper
division diversity reflection courses. Some groups, maybe the Interim Provost, will have
to make a judgement on what we’ll send forward to the state legislature. The
legislative speaker will take a vote on Weber AS 1460; CSU Graduation Requirement:
Ethnic Studies if requested to do so. The hope is the response from the ASCSU will
satisfy Assemblywoman Weber. Senator Pam wants to avoid an academic curriculum
mandate through legislature. Separately, the ASCSI has a resolution recognizing that the
BOT is charged by the State of California with overseeing the CSU. A. Wan said that
there is no ASI consensus yet. A. Hegde thanked everyone for their suggestions. We
want to include faculty who have expertise in that area. J. Tarjan said that the response
is on what CSUB wants, and the response does not ask for new learning outcomes or a
new proposal. What would the campus support with what it has? V. Harper asked if the
Senate was comfortable with Dr. Rodriguez who chairs the Interdisciplinary Studies that
oversees ES, GECCo members, Academic Affairs Committee, Academic Programs
members, a student representative, and CFA members draft a response to submit by
the February 28 deadline. The Senators agreed. A. Hegde thanked J. Tarjan for his
detailed report and analysis.
The Chancellor touched on the NCAA’s Paid to Play whereby student athletes are compensated for use of their name, image, and likeness. It becomes a problem especially when student athletes become employees.

6. Interim Provost Report

V. Harper update on searches: Library Dean will be filled permanently, using a national search. The SS&E Dean Search Committee is meeting soon. AVP AA is closed and the recommendation committees meets Monday and the interim AVP AA position is until end of December 2020. Antelope Valley (AV) Dean - V. Harper is scheduled to travel to AV on February 26. He reminded everyone that this is Black History month and the Gospel Fest is tonight. V. Harper will be attending the All Faculty meeting on Monday and asked if there is anything he can address. The Dana Center recently visited our campus. It is a consulting company hired by CO to evaluate our implementation of EO 1100 and EO 1110. Recall that there was friction on many campuses. The Dana Center issued a report on CSUB’s implementation based on conversations with faculty and staff. V. Harper read a section from the Dana Center report that stated “I think the EO Implementation Team in particular on this campus is one of the most effective examples of professional collaboration that I’ve encountered. I’m very pleased to report that everyone I talked to was on board with the work being done and the desire to improve student outcomes. In response to the EO, but also because of their deep concern and desire to help student succeed and attain their academic goals.” V. Harper thanked D. Jackson on leading the EO 1110 implementation.

7. Committee and Report Requests

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

a. Executive Committee (A. Hegde) There have been two EC meetings since the last Senate meeting. There has been significant discussion about the cost of Canvas and the five-year license and that Blackboard is looking for the same commitment. No rush on the decision. The Faculty Open Forum - Canvas is an opportunity to have ideas represented. B. Street will represent BPC and report the steps each of the committees are taking. LMS evaluation website contains a comparison between Blackboard and Canvas, the survey, and other information. He requests that
senators go the site to help make an informed decision when the resolution comes to the Senate. The campus adopted BOX unlimited storage. There are other entities that use DropBox and F. Gorham has discussed making licensing available to those groups. Grad Check letters – evaluation goes to Deans and staff advisors. It doesn’t go to chairs and faculty advisors. The Interim Provost talked about the good things going on. Examples: Enterprise College, the Spotlight Festival theater workshops happening this weekend. J. Millar shared that Student Affairs was awarded $600,000 to take care of basic needs including $75,000 for mental health. $125,000 one-time-money is going toward Central Valley conferences on various topics. SSD received $2,000 for research. The EC discussed the AS&SS chair, as described above.

b. Academic Affairs Committee (M. Danforth) started with Referral 17, Learning Management System- Canvas, discussing and preparing for the Canvas Open Forum. One major concern is that if we migrate to Canvas the two instructional staff members are not enough. We need a higher level of help and sufficient training in the Help Desk during the transition phase to address the implementation issues. Resolution 192010 was finalized and subsequently approved by the Senate today. Referral 18 Interdisciplinary BS Degree in Public Health Proposal was AAC’s curriculum committee task. A list of feedback items were developed to be sent to the proposers of the proposal. It will return to AAC as a Senate task. Referral 13 Response to Student Misconduct Task Force Report – The committee sees a disconnect between what the faculty expect and what’s coming out of the Student Misconduct process. The AAC aims to identify the issues that need to be addressed and then form their response. It may be a multi-year process to address this issue.

Referral 14 New Course Forms and Process – The routing forms attached to the course proposals were discussed with L. Zuzarte such that information was sent to Academic Operations. The department will bring back their proposal to meet concentration emphasis, what is consistent with what the CO requirements are, and
the post-routing forms focusing on what is absolutely needed for Academic Operations.

c. Academic Support & Student Services Committee (J. Millar) A. Lauer reported that the committee spent all of their time on Referral 17, Learning Management System-Canvas and they are waiting for input from the Faculty Open Forum. AS&SS agreed that 24 hour support is critical to the success of the LMS.

Referral 12 Graduate Student Grievance and Appeals Policy – Reporting Chain

The committee began discussion and saw that it is being handled differently by graduate coordinators and department chairs. D. Jackson is scheduled to attend the next meeting.

d. Faculty Affairs Committee (M. Rees) the committee finalized RES 192009.

Referral 2 Faculty Workload – One WTU Defined was discussed in relation to release time, and the group took in discussion from EC about what duties are expected.

There was a referral from a few years back and its conclusions didn’t lead anywhere.

FAC is looking at the best way to approach this difficult issue.

e. Budget & Planning Committee (B. Street) the committee worked on Referral 17 Learning Management System – Canvas: The Canvas and Blackboard decision and implementation timeline, and a group straw poll. Users need to educate themselves in order for them to make an informed decision. Spring break survey in consideration of faculty, staff, administration, and students is being developed with D. Cantrell and K. Krishnan to bring to BPC next meeting.

Referral 20 Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering Energy & Power – the committee received clarity from M. Danforth to enable the next steps forward.

f. ASI Report (A. Wan) Twenty-one scholarships have been awarded. ASI passed bylaw changes and selection code changes. Election season begins this month. ASI is looking for their next President. Send recommendations. ASI approved a resolution for a financial system that could help students with their financial aid disbursement by switching from checks and letters to bank certificates. CSSA meets
next week. The CSSA Faculty Director position is open. It pays $105,000 annually. Lobby day is March 6-11. ASI is lobbying to increase financial aid.

8. Resolutions – (Time Certain 10:45 a.m.)

a. New Business

i. RES 192009 Faculty Membership on Search Committee for the Provost & VP of AA – Handbook Change. M. Rees presented on behalf of the FAC. The committee’s charge was to look at the requirement of the Associate Dean Search committee that called for tenured members where the higher administrator did not. Then the committee found other things. The resolution clarifies that the majority of the search committee members to be faculty members. The number of full-time faculty members on search committees for higher-level positions is increased from four to five, and they are to be tenured faculty, drawn from the General Faculty, Counselors, Athletics, and Librarians for university-wide positions, or four full-time tenured faculty positions drawn from individual school, Library or Antelope Valley for Dean positions. The Library, and the Antelope Valley have particular dedicated faculty and to be filled from that pool. The search and screening committee for other administrative positions (excluding assistant or associate deans) added one FT tenured faculty member. A. Hegde opened the floor for feedback: J. Tarjan suggested end of first paragraph “Assistant VP” insert “academic”. Under a. University-wide position put a semicolon. For individual school, after the comma insert “four”. J. Woods asked in the interest of non-tenured faculty why they were not mentioned. M. Rees responded that FAC sees it necessary that there be familiarity of the institution and people being reviewed could be in a conflict-of-interest. There are other appointed faculty so there is room for non-tenured if appropriate. K. Szick verified that the committee spent lots of time discussing whether the committee members be tenure and tenure-track for Associate Deans and higher-level positions. They decided to go with the tenured faculty requirement. D. Gove shared that another issue discussed was the institutional knowledge and institutional memory. There are Lecturers who have institutional
knowledge from being here for decade(s). Several other constituencies were considered. A. Hegde even though Lecturers have institutional knowledge, they are not expected to do service. M. Rees asked for input on Antelope Valley searches. I. Kasselstrand reiterated the importance of acknowledging un-tenured faculty on the committees. The conflict-of-interest lie in being reviewed by one’s administrator. M. Rees said that the election of members to the search committee is open to all of the General Faculty. The FT lecturers would have a say on who is on the committee. A. Hegde said FAC will take feedback to committee and return with a second reading. He thanked M. Rees and the FAC.

ii. RES 192010 Minimum IELTS and TOEFL Scores for International Graduate Students-M. Danforth introduced the resolution where the interest is in the catalog language on the International English Language Testing System (IELTS) and TOEFL test scores admitting graduate students. The committee referenced a survey of all other CSUs and the committee checked for coded memos. From that, they gave the recommendations. It affects two sections of the catalog to be updated: the Admissions condition table on scores, and on the division of graduate program a paragraph describing the scores for international students. A. Hegde opened the floor for feedback. B. Frakes motioned to waive the First Reading. J. Woods seconded. J. Choi asked if this would apply in Fall 2020. D. Jackson said yes. A. Hegde asked, for all in favor of waiving first reading. Second reading. A. Wan moved to approve the resolution. L. Vega seconded. The resolution was approved.

9. Open Forum Items (Time Certain 11:15)
Topic: Head Start Program. J. Woods introduced a visitor to the Senate, the HR Director of an Indiana Head Start Program. They are discussing opportunities to teach young children about entrepreneurship. A. Hegde thanked J. Woods for what he does for students.

Topic: Academic Dishonesty - K. Szick returned to the discussion about the disconnect between faculty expectations and what information gets returned to faculty about academic violations. It appears that students are being reinstated a third and fourth
time by the Academic Petitions Committee. There needs to be an explanation on why students who violate academic integrity should be given more than one chance. Why are students getting reinstated in week three? D. Jackson sees the petitions for reinstatement. The criteria for readmission after academic disqualified depends on the student status. Freshman or sophomore are eligible if they go to another campus with 60 units of a C or 2.0 or better, or if they take nine units get a B or 3.0 or better. Once they’re eligible, they reapply. Any student who does not meet the criteria is denied. The criteria for Juniors and Seniors are that they be out for a full year or they take six units and earn a 3.0 or better. Up until a year ago, there was an Immediate Reinstatement process without meeting conditions. She brought the issue to Senate and the Senate eliminated the immediate reinstatement (RES 181915). J. Tarjan said the point is that students are being dismissed for academic dishonesty multiple times, the Academic Appeals Committee overrides that. There is pressure on faculty to readmit students due to the GI 2025. Students are digging bigger holes for themselves. The criteria isn’t wrong. The issue is that the criteria for academic integrity is not enforced. D. Cantrell said that he and D. Jackson will be working together. The timing of the third week of semester reinstatement has implications going through the applications process again for admission. After a certain time, an application for a permission code from CO is required. That takes two weeks. D. Cantrell and D. Jackson will look at how late students can get approved before they have to apply for the next semester. D. Jackson stated that there isn’t any student that’s been approved that didn’t meet the criteria. The Academic Petitions Committee meets on several issues, not just reinstatement. A. Hegde suggested that the topic can be brought to the next Senate in Open Forum.

10. Adjournment

The meeting adjourned at 11:30.
MEMORANDUM

DATE: February 7, 2020

TO: Academic Senate

FROM: Dr. Dwayne Cantrell, Associate Vice President for Enrollment Management

SUBJECT: Change of Date for Registration of New Students

In Fall of 2019 concerns were raised from one of the advising groups that the current new student registration date does not allow for adequate time for the receipt of final transcripts for all new students, and Advanced Placement scores for new freshman. This causes students to not be placed in the correct courses and increases the number of course changes throughout the term. Not only is this a hindrance for students who are not placed properly due to insufficient information provided to advisors, but it also significantly increases workload for advisors. Therefore, the recommendation was made to change the new student registration date from April 27 to June 15 for new transfer students and July 15 for new freshman effective spring 2020. This recommendation was presented to the Advising Leadership Team (ALT) who presented a proposal supporting this change. This proposal was then taken to the Department Chairs Leadership Council (DCLC) for feedback and recommendations from which there was no opposition.

Therefore, effective Spring 2020 the registration dates for new students will be June 15 for new transfer students and July 15 for new freshman. This change will be broadly communicated to faculty and staff and enrollment forecasting will be shared with Department Chairs to support course planning.

If you have any questions or comments regarding this change, please feel free to contact me.
## Academic Affairs Committee: Melissa Danforth/Chair, meets 10:00am in SCI III Room 100

**Dates:** Sept 5, Sept 19, Oct 3, Oct 17, Oct 31, Nov 14, Dec 12, Jan 30, Feb 13, Feb 27, Mar 12, Mar 26, Apr 9, April 30

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<tbody>
<tr>
<td>08/27/19</td>
<td>2018-2019 Referral 20 Continuous Enrollment Course</td>
<td>Withdrawn 8/27/19</td>
<td>AAC There won’t be anything for the Senate to act on until the subcommittee issues their report.</td>
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| 08/27/19   | 2019-2020 Referral 01_Distributed Learning Note: two resolutions resulted | Pending President’s approval | AAC RES 192002 Distributed Learning Committee Handbook Change
RES 192007 Online and Hybrid Courses Handbook Changes | 10/24/19            | 11/01/19            | 11/04/19                                 |
| 08/27/19   | 2019-2020 Referral 04 Proposal for a Master in Kinesiology          | Complete                       | AAC, BPC Address the Program rationale, Existing support resources for the proposed program, and additional support resources required. RES 192006 Master in Kinesiology | 12/05/19            | 12/13/19            | 12/17/19           |
| 09/17/19   | 2019-2020 Referral 13 Response to Student Misconduct Task Force Report | Pending President’s approval | AAC, AS&SS Proposed changes to policy and procedures, and implementation                                                               |                    |                   |                      |
| 09/17/19   | 2019-2020 Referral 14 New Course Forms and Process                  | Complete                       | AAC New forms’ integration with curriculum review, catalog, PeopleSoft, degree audit, etc.                                          |                    |                   |                      |
| 09/17/19   | 2019-2020 Referral 15 Interdisciplinary Studies New Course Proposal  | Complete Sent to GECCo        | AAC Intro to Ethnic Studies, Intro to Latina/o Studies, and Latina/o – Chicanas/os and Popular Culture                             |                    |                   |                      |
| 10/1/19    | 2019-2020 Referral 16 Program Review Process Improvement            | Complete                       | AAC Streamline the process upon looking at minimum federal requirements and the current Academic Program Review template.        |                    |                   |                      |
| 10/15/19   | 2019-2020 Referral 17 Learning Management System – Canvas          | Complete                       | AAC, AS&SS, BPC Identify the problem that needs to be solved and the decision-making process to result in best solution for users.
Cost/benefit analysis.                                                                 |                    |                   |                      |
| 10/15/19   | 2019-2020 Referral 18 Interdisciplinary BS Degree in Public Health Proposal | Complete                       | AAC The demand, structure, and resources required to deliver effectively and efficiently                                               |                    |                   |                      |
| 10/15/19   | 2019-2020 Referral 19 Winter Term Courses and Units Policy         | Complete                       | AAC Purpose of Winter Term, potential overload jeopardizing student success, establish a policy for max courses & units            |                    |                   |                      |
| 10/29/19   | 2019-2020 20 Referral Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering | Complete                       | AAC BPC The demand, structure, and resources required to deliver effectively and efficiently                                           |                    |                   |                      |
### Academic Affairs Committee: Melissa Danforth/Chair, meets 10:00am in SCI III Room 100

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<td>11/12/19</td>
<td>2018-2019 Referral 21 Minimum IELTS and TOEFL Scores for International Graduate Students</td>
<td>Pending President’s approval</td>
<td>AAC Address no IELTS score, and CSUB’s TOEFL iBT score of 79 RES 192010 Minimum IELTS and TOEFL Scores for International Graduate Students</td>
<td>2/06/20</td>
<td>2/14/20</td>
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### ACADEMIC SENATE LOG – FEBRUARY 20, 2020

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<tr>
<td>08/27/19</td>
<td>2018-2019 Referral 05 Canvas Pilot</td>
<td>Complete</td>
<td>AS&amp;SS Chair to request that Canvas Pilot Committee provide a report by Oct 1 referencing viability of adoption based on the result of compiling positive and negative factors and description their decision process.</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 03 ASI Executive Director as Ex-Officio Non-Voting Member of Academic Support and Student Services Committee (AS&amp;SS) - Bylaws Change</td>
<td>Complete</td>
<td>AS&amp;SS RES 192004 Addition of ASI Executive Director to Academic Support and Student Services Committee</td>
<td>11/7/19</td>
<td>11/15/19</td>
<td>11/21/19</td>
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<td>09/10/19</td>
<td>2019-2020 Referral 12– Graduate Student Grievance and Appeals Policy – Reporting Chain</td>
<td></td>
<td>AS&amp;SS Policy alignment: University Handbook, and Catalog</td>
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<td>09/17/19</td>
<td>2019-2020 Referral 13 Response to Student Misconduct Task Force Report</td>
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<td>AAC, AS&amp;SS Proposed changes to policy and procedures, and implementation</td>
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<tr>
<td>10/15/19</td>
<td>2019-2020 Referral 17 – Learning Management System – Canvas</td>
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<td>AAC, AS&amp;SS, BPC Identify the problem that needs to be solved and the decision-making process to result in best solution for users. Cost/benefit analysis.</td>
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## Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am in SCI III Rm 235 Math Library

**Dates:** Sept 5, Sept 19, Oct 3, Oct 17, Oct 31, Nov 14, Dec 12, Jan 30, Feb 13, Feb 27, Mar 12, Mar 26, Apr 9, April 30

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<td>08/27/19</td>
<td>2019-2020 Referral 02 Faculty Workload – One WTU Defined</td>
<td>FAC</td>
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<td>8/27/19</td>
<td>2019-2020 Referral 05 SOCIs for Summer Courses</td>
<td>Complete</td>
<td>FAC RES 192003 SOCIs for Summer and Winter Courses</td>
<td>10/24/19</td>
<td>11/01/19</td>
<td>11/04/19</td>
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<tr>
<td>08/27/19</td>
<td>2019-2020 Referral 06 Faculty Award for Scholarship – Handbook Change</td>
<td>Complete</td>
<td>FAC Resolve discrepancy in award process – RCU and FHAC RES 192001 Faculty Award for Scholarship-Handbook Change</td>
<td>9/26/19</td>
<td>10/04/19</td>
<td>10/22/19</td>
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<tr>
<td>08/27/19</td>
<td>2019-2020 Referral 08 Honorary Doctorate-Handbook Change</td>
<td>FAC</td>
<td>FAC Refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED</td>
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<td>09/10/19</td>
<td>2019-2020 Referral 09 Faculty Membership on Search Committee for the Provost &amp; VP of AA – Handbook Change</td>
<td>Second Reading 02/20/20</td>
<td>FAC The qualification requirements of faculty members RES 192009 Faculty Membership on Search Committee Provost and VP AA</td>
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<td>09/10/19</td>
<td>2019-2020 Referral 11– New Regulations on Consensual Relationship - Handbook Change</td>
<td>FAC</td>
<td>Changes to University Handbook 303.13 to address new regulation from Chancellor’s Office (CO)</td>
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</table>
### Budget and Planning Committee: Brian Street/Chair, meets 10:00am in Student Health Center, Conference Room (HCCR)

**Dates:** Sept 5, Sept 19, Oct 3, Oct 17, Oct 31, Nov 14, Dec 12, Jan 30, Feb 13, Feb 27, Mar 12, Mar 26, Apr 9, April 30

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Status</th>
<th>Action</th>
<th>Approved by Senate</th>
<th>Sent to President</th>
<th>Approved by President</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/27/19</td>
<td>2019-2020 Referral 04 Proposal for a Master in Kinesiology</td>
<td>Complete</td>
<td>AAC, BPC Address the Program rationale, Existing support resources for the proposed program, and additional support resources required. RES 192006 Master in Kinesiology</td>
<td>12/05/19</td>
<td>12/13/19</td>
<td>12/17/19</td>
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<tr>
<td>8/27/19</td>
<td>2019-2020 Referral 07 Academic Calendar – Spring and Fall Semester Breaks</td>
<td>Complete</td>
<td>BPC RES 192008 Academic Calendars Fall 2020 Spring 2021 Summer 2021</td>
<td>12/05/19</td>
<td>12/13/19</td>
<td>12/17/19</td>
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<tr>
<td>10/15/19</td>
<td>2019-2020 Referral 17 – Learning Management System – Canvas</td>
<td>Complete</td>
<td>AAC, AS&amp;SS, BPC Identify the problem that needs to be solved and the decision-making process to result in best solution for users. Cost/benefit analysis.</td>
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<tr>
<td>10/29/19</td>
<td>2019-2020 Referral Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering</td>
<td>Complete</td>
<td>AAC BPC The demand, structure, and resources required to deliver effectively and efficiently</td>
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</table>
RESOLVED: the Academic Senate recommend to the President the following University Handbook changes to 309.5 (additions are underlined and deletions are in strike-through):

309.5 Composition of the Search and Screening Committees

Administrators

Normally, search and screening committees for positions concerning faculty and academic matters shall consist of seven to eleven members, the membership outlined below. A majority on the following committees shall be faculty members, for positions such as: The Provost, all Academic Deans, Associate Vice President for Academic Programs, and Associate Vice President for Faculty Affairs. Faculty shall make up a majority of the total membership of the search committees for the following positions: Provost and Vice President for Academic Affairs, Vice Provost, AVP Faculty Affairs, Associate Vice President for Academic Programs/Dean of Undergraduate and Graduate Studies, all Academic Deans, and Associate/Assistant Academic Vice Presidents.

The appointing officer shall assure the selection of the Search and Screening Committees as follows:

a. Four-Five full-time tenured faculty members, representative of one from each school and one at-large (drawn from the General Faculty including librarians, counselors, and coaches) for university-wide positions; or four full-time tenured faculty members drawn from the individual school, Library or Antelope Valley for Dean positions and elected by the affected constituency.

b. One administrator appointed by the appointing officer in consultation with the Cabinet.

c. One student selected by the Executive Committee of Associated Students, Inc.

d. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.

e. Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate maintaining the majority faculty membership. The appointments shall be made to assure representation of the entire university.

f. The search committee shall elect its chair. In the case of cabinet level positions, the President in consultation with the search committee will appoint the chair.
The search and screening committees for other administrative positions (excluding assistant or associate deans) shall be as follows:

g. One full-time tenured faculty member, representative of and elected by the affected constituency.

h. One administrator appointed by the appointing officer in consultation with the Cabinet.

i. One student selected by the Executive Committee of Associated Students, Inc.

j. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.

k. Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate. The appointments shall be made to assure representation of the entire university.

**RATIONALE:** Currently the *University Handbook* is inconsistent with the qualifications regarding faculty membership on search committees for various administrators, specifically regarding whether faculty members are to be tenured. The proposed handbook changes would fix this particular inconsistency, ensure faculty representatives have institutional knowledge and familiarity with the requirements of the positions, and be compatible with service expectations for tenured faculty.

For university-wide administrator positions, an additional committee member is suggested so other members of the General Faculty may have the opportunity to serve, in particular librarians, counselors and coaches who currently cannot put their names forth for consideration.

The list of administrative positions in the opening paragraph under 309.5 has been updated to match the list specified in 311.2.