1. Call to Order
2. Approval of Minutes
3. Announcements and Information
   Safety - Police Chief, M. Williamson (Time Certain 10:05)
   President’s Faculty Forum on Search for Provost & VP AA – October 1, 09:00 – 10:00 Location: SU MPR
   WSCUC Visiting Team – October 7-10
   Budget Forum October 21, 11:00 a.m.-Noon, Location: SU MPR
   Elections and Appointments
4. Approval of Agenda
5. ASCSU Report
6. Provost Report
7. Committee and Report Requests
   (Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)
   a. Executive Committee (A. Hegde)
   b. Academic Affairs Committee (M. Danforth)
   c. Academic Support & Student Services Committee (E. Correa)
   d. Faculty Affairs Committee (M. Rees)
   e. Budget & Planning Committee (B. Street)
   f. Staff Report (L. Lara)
   g. ASI Report (A. Wan)
8. Resolutions – (Time Certain 10:45 a.m.)
   a. Consent Agenda
   b. New Business
      RES 192001 Faculty Award for Scholarship – Handbook Change FAC – First Reading
9. Open Forum Items (Time Certain 11:15)
10. Adjournment
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE  
Minutes  
Thursday, September 12, 2019  
Health Center Conference Room  
10:00 a.m. – 11:30 a.m.


Absent: D. Boschini, S. Gamboa

1. Call to Order
   A. Hegde called the meeting to order.

2. Approval of Minutes
   C. Lam moved to approve the August 29, 2019 minutes. D. Gove seconded. Approved.

3. Announcements and Information
   - D. Boschini is on medical leave. She’ll return the end of the month.
   - University Advancement – J. Self has enjoyed meeting and working with many individuals on campus on the what and the how to tell their stories. J. Self spent 28 years at the Bakersfield Californian Newspaper, and previously worked in health care serving an underserved population. CSUB’s social media campaign has stepped up. The Public Affairs Committee (PAC) Team’s biggest project this year is the launching of a comprehensive capital campaign – why it’s a good investment to work with CSUB. The Strategic Plan has been ratified and will be rolled out to the community, informing the what and the why we put students at the center of the plan. She is developing a Newsletter – an aggregation of local and global news and info that applies to CSUB. She invited faculty members to have one-on-one meetings with her, especially to identify students who are doing wonderful things. M. Rees thank her for important work. J. Self - There are faculty members on the 50th anniversary
committee, and she encourages everyone to bring ideas to her and University Advancement. They can help with programming events. There will be development people on the committee. M. Rees suggested a history person on the committee. M. Martinez endorsed J. Self as a wonderful resource. J. Self recommended that people attend the musical, *Mariachi Girl*, September 13, Dore Theater, 8:00 p.m.

- WSCUC Update – D. Jackson informed the Senators that the Visiting Team will spend October 8 and 9 on campus, and then on the 10th report their findings. The WSCUC team is scheduled to meet with Academic Senate committees: Executive Committee (EC), Academic Affairs Committee (AAC), Academic Support and Student Services (AS&SS), and the Budget and Planning Committee (BPC). They’ll also meet with the University Program Review Committee (UPRC), and General Education Curriculum Committee (GECCo). They requested open meetings with faculty, staff, and students. A confidential email address will be shared for campus to give feedback to the Visiting Team. They will address Six Lines of Inquiry: Assessment, GE, Program Review, Student Success Initiative, Strategic Plan integration, and Faculty Diversity. M. Suleiman inquired whether the Doctoral Program in Educational Leadership will be investigated by WCSUC. D. Jackson said that since it’s not one of the lines of inquiry, they will not spend time on it, although it falls under their interest in Undergraduate and Graduate EDD programs. She requested that faculty make themselves available because they may be called upon to engage in a special session. Be prepared with answers to questions that the visiting team could ask regarding the Lines of Inquiry. For example, How do you assure that there is diversity in hiring faculty? How does your school contribute to the graduate initiative?

- President’s Faculty Forum on Search for Provost and VP AA – October 1, 9:00 – 10:00 a.m. at the SU MPR to discuss the qualities of Provost, and whether to hire an outside search firm, etc.

- Interim Associate Dean SS&E – E. Correa has accepted the position, to serve to the end of the academic year.
• Call for Nominations for Academic Senate SS&E representative to complete E. Correa’s term May 2018- May 2020 will be sent next week
• Election of AS&SS Chair – It has to be a Senator. The chair also serves on the EC which meets every other Tuesday, and attends the ASI Board meetings on every Friday. It comes with three WTUs which can be applied towards Spring. E. Correa said that AS&SS reviews important issues for students: grades, textbooks, drop-policy, etc. One can see the impact the committee’s work has on students. There is a referral to expand AS&SS to include the ASI Director on the committee, which may release the requirement to attend ASI Board Meetings. A. Hegde opened the floor for nominations: Senator A. Lauer agreed to Chair until one has been nominated. Please come prepared to nominate next Senate meeting. We will miss E. Correa.
• Budget Forum Monday, October 21, 11:00 a.m. – Noon at the Student Union MPR
• Elections and Appointments
  FACULTY HONORS AND AWARDS COMMITTEE
  Mandy Rees (Music & Theatre) elected to the Alternate position
  UNIVERSITY PROGRAM REVIEW COMMITTEE
  Angel Vazquez-Ramos (Music & Theatre) elected to the A&H position
  Doreen Facile-Anderson (Sociology) elected to the At-Large position
  UNIVERSITY REVIEW COMMITTEE
  Emerson Case (English) elected to the A&H position.
  INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)
  Dave Peterson (Theatre) appointed by the EC to serve a one-year term May 2019- May 2020
  STUDENT RECREATION CENTER ADVISORY COMMITTEE
  Janet Millar (Counseling) appointed by the EC to serve a two-year term 2019-2021

4. Approval of Agenda
   M. Suleiman moved to approve the Agenda. B. Street seconded. Approved.

5. ASCSU Report
J. Tarjan reported that the Chancellor Advisory Committee meets Tuesday, and Wednesday there will be a meeting on the evaluation of EO 1110 assessment, and then the plenary meeting on Thursday and Friday. J. Millar informed the group that she is the Vice-chair of the CSU Academic Affairs Committee this year. The discussion will be about Senator Pan’s AB 1460 Ethnic Studies Task Force Report. The Chancellor has responded to the report. Now, the campuses are weighing in on the report.

6. **Provost Report**

V. Harper recommended the musical, Mariachi Girl, at Dore Theater, September 13 at 8:00 p.m. He announced significant opportunities for senior faculty leaders. The calls will be in this order: Director of Institutional Studies, Faculty Director for Teaching and Learning Center (TLC), Sustainability Coordinator, and Ombudsperson. The CSUB/BC partnership meeting to be held tomorrow at BC’s Renegade Room, located in the NE corner of campus, next to the Child Development Center. V. Harper will create a FAQ. He invited questions for him to cover. He was receptive to M. Martinez’s suggestion to do a presentation to the Hispanic Chamber of Commerce. V. Harper announced that the Fall commencement is scheduled for December 11, 7:00 p.m. at the Robobank. An estimated 833 Undergraduate and post-baccalaureate degrees will be awarded. It will be a ticketed event. He will confer with D. Cantrell about students who have applied for spring graduation and if they are eligible to graduate in December, how to proceed. Affected students will receive an email. The Icardo is not available, plus due to its limited capacity (3,000 max) student could only have three guests. Guest tickets for commencement are free. The announcement will include parking cost.

7. **Committee and Report Requests**

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

Executive Committee (EC) (A. Hegde) The EC conducted an extra meeting on Tuesday, September 10, 2019.

HSIRB the EC reviewed and then recommended re-appointments to the Provost Office:

Dr. Nate Olson

Dr. Jessica Williamson

Ms. Marianne Wilson
IACUC - re-appointments reviewed by the EC and then forwarded to the Provost Office:

Dr. Amber Stokes
Dr. Amy Gancarz-Kausch
Ms. Lyda-Craft

The group discussed the Search Committee for Provost and VP AA structure and election process, and the President’s Faculty Forum on same. Four new referrals were made: #9 Faculty Membership on Search committee for the Provost & VP AA; #10 Ethnic Studies as a GE Requirement- Response to Task Force Report; #11 New Regulation on Consensual Relationship – Handbook Change; #12 Graduate Student Grievance and Appeals Policy – Reporting Chair. The EC will continue discussion on the University Program Review Committee (UPRC)’s recommendations, and the Student Mis-Conduct Task Force Report.

a. Academic Affairs Committee (M. Danforth) The committee is inviting Bob Carlisle to the next meeting to join the discussion of the Distributed Learning Committee. A joint meeting with BPC is planned, to work on the Masters in Kinesiology. J. Tarjan stated that the Distributed Learning Policy is not located anywhere. Interim Provost Harper replied that a centralized Policy Portal is needed. CIO F. Gorham recently demonstrated a software product that is already installed, which could be used.

b. Academic Support & Student Services Committee (E. Correa) She is drafting a resolution regarding expanding the committee to include the ASI Director. F. Gorham and B. Chen attended the meeting to address faculty input on Canvas software. They will be issuing a report October 1 on the Canvas Pilot. B. Chen requested that the Senate consider replacing the current SOCI with an online SOCI.

c. Budget & Planning Committee (B. Street) The next meeting will focus on the WSCUC visiting team’s inquiry on the implementation of the Strategic Plan. The referral on the Masters Kinesiology is still under review. They will develop questions in preparation for their joint meeting with AAC. The committee is considering the best way to survey campus on Spring Break, and then develop a resolution for an Academic Calendar structure for perpetuity. B. Street is working with D. Cantrell and
the Calendar Committee. There will be four main topics at the Budget Forum: GI 2025 funds, the new budget book displaying trends, funding of the Capital Campaign and how they’re used, and the Reserve details from the past few years.

d. Faculty Affairs Committee (M. Rees) Workload issues are being addressed through a survey of department chairs and touching base with the Deans. When CSUB converted to semester, reassigned time was unevenly distributed across schools and FAC is looking at what’s fair. The committee is considering adding winter courses to the referral requesting examination of implementing SOCIs for summer courses. There are rules stateside which may affect whether the Extended Education and Global Outreach does SOCI’s. FAC is fixing the discrepancy in the Handbook as to which committee processes the Faculty Scholarship and Creative Activity Award. The structure and process of the Faculty Honorary Doctorate Committee is being addressed.

e. Staff Report (L. Lara) She will be meeting with the Staff Forum.

f. ASI Report (A. Wan) It’s an eye-opener to see how hard faculty is working on how to improve the university to achieve student success. Event news: 65 clubs participated in the Student Leadership Council. ASI is interested in working with faculty and staff toward more united events. Senator A. Lauer and the Director of Sustainability are working on an upcoming event. He extended an invitation to the group to attend the Club Social that evening. Former students will be there, too. The Rock the Vote campaign is September 24. An ASI Director is leading student involvement in legislative affairs, civic engagement, increasing census, and possibly voting next semester. A. Wan will be attending the CSAA meeting to address items that the ASI statewide Senate has passed. 181 CSUB students are interested in ASI. That’s an increase from last year. ASI increased the amount of scholarship they award to 21. He requested each school offer scholarships to their students, too. The Food Pantry has increased their hours to test what time has the most traffic.

8. **Resolutions** – *(Time Certain 10:45 a.m.)* None.

9. **Open Forum Items** *(Time Certain 11:15)*

D. Gove announced that we are at the beginning of 10 days in a row of palindromic dates: 91219 and won’t happen again until December 2021.

F. Gorham issued a change to facility staff mowing and blowing, not during student hours: 1. Heavy loud between 5:00 a.m. – 8:00 a.m. 2. The priority is around academic locations. 3. Working through the changes with facilities. 4. Administrative, housing and parking areas are still on the existing schedule.

M. Martinez inquired about the logo. Alumni Board member, J. Kitchen, is working on it.

L. Lara reminded the group that the Hall of Fame nominations are due September 23rd. Submit online csub.edu/alumni.

M. Suleiman informed the group that the student and faculty Fulbright grant application has been extended to September 16. He has been awarded multiple Fulbright scholarships.

D. Cantrell reminded the group that next week begins student drop for non-payments. Students who have debt in their account could impact enrollment. M. Rees requested a message to go to faculty. A. Hegde suggested to remind students, if dropped they could “add”. Census Day is September 24, 2019.

C. Lam grew up Hong Kong. There is a bill in U.S. Congress: Human Rights and Democracy Act of 2019. He requested that individuals write to their congressional representatives and senators. Google “Action Network Hong Kong” first link will have a sample letter to direct to congressman and senators. U.S. Congressman Kevin McCarthy is in support.

10. Adjournment

A. Hedge called to adjourn the meeting at 11:20. Unanimously approved. Meeting adjourned.
# Academic Senate Log – September 26, 2019

**Academic Affairs Committee: Melissa Danforth/Chair, meets 10:00am in SCI III Room 100**

**Dates:** Sept 5, Sept 19, Oct 3, Oct 17, Oct 31, Nov 14, Dec 12, Jan 30, Feb 13, Feb 27, Mar 12, Mar 26, Apr 9, April 30

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<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Status</th>
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<th>Approved by Senate</th>
<th>Sent to President</th>
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</tr>
</thead>
<tbody>
<tr>
<td>08/27/19</td>
<td>2018-2019 Referral 20 Continuous Enrollment Course</td>
<td>Withdrawn 8/27/19</td>
<td>AAC There won’t be anything for the Senate to act on until the subcommittee issues their report.</td>
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<tr>
<td>08/27/19</td>
<td>2019-2020 Referral 01 Distributed Learning</td>
<td></td>
<td>AAC Define committee charge and process of determining whether a class is taught on-line or hybrid.</td>
<td></td>
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<tr>
<td>08/27/19</td>
<td>2019-2020 Referral 04 Proposal for a Masters in Kinesiology</td>
<td></td>
<td>AAC, BPC Address the Program rationale, Existing support resources for the proposed program, and additional support resources required</td>
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<tr>
<td>09/10/19</td>
<td>2019-2020 Referral 10 Ethnic Studies as a GE Requirement – Response to the Task Force Report</td>
<td></td>
<td>AAC Implications of the report on various units of the university</td>
<td></td>
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<tr>
<td>09/17/19</td>
<td>2019-2020 Referral 14 New Course Forms and Process</td>
<td></td>
<td>AAC New forms’ integration with curriculum review, catalog, PeopleSoft, degree audit, etc.</td>
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<tr>
<td>09/17/19</td>
<td>2019-2020 Referral 15 Interdisciplinary Studies New Course Proposal</td>
<td></td>
<td>AAC Intro to Ethnic Studies, Intro to Latina/o Studies, and Latina/o – Chicanas/os and Popular Culture</td>
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### Academic Support and Student Services: Elaine Correa/Chair, meets 10:00am in BPA 134

**Dates:** Sept 5, Sept 19, Oct 3, Oct 17, Oct 31, Nov 14, Dec 12, Jan 30, Feb 13, Feb 27, Mar 12, Mar 26, Apr 9, April 30

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<td>08/27/19</td>
<td>2018-2019 Referral 05 Canvas Pilot</td>
<td>Carried over</td>
<td>AS&amp;SS Chair to request that Canvas Pilot Committee provide a report by Oct 1 referencing viability of adoption based on the result of compiling positive and negative factors and description their decision process.</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 03 ASI Executive Director as Ex-Officio Non-Voting Member of Academic Support and Student Services Committee (AS&amp;SS) - Bylaws Change</td>
<td>AS&amp;SS</td>
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<td>09/10/19</td>
<td>2019-2020 Referral 12– Graduate Student Grievance and Appeals Policy – Reporting Chain</td>
<td>AS&amp;SS</td>
<td>Policy alignment: University Handbook, and Catalog</td>
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<td>09/17/19</td>
<td>2019-2020 Referral 13 Response to Student Misconduct Task Force Report</td>
<td>AS&amp;SS</td>
<td>Proposed changes to policy and procedures, and implementation</td>
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## Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am in SCI III Rm 235 Math Library

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<tr>
<td>08/27/19</td>
<td>2019-2020 Referral 02 Faculty Workload – One WTU Defined</td>
<td>FAC</td>
<td></td>
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<td>08/27/19</td>
<td>2019-2020 Referral 05 SOCs for Summer Courses</td>
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<tr>
<td>08/27/19</td>
<td>2019-2020 Referral 06 Faculty Award for Scholarship – Handbook Change</td>
<td>First Reading 9/26/19</td>
<td>Resolve discrepancy in award process – RCU and FHAC RES 192001 Faculty Award for Scholarship-Handbook Change</td>
<td>FAC</td>
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<td>08/27/19</td>
<td>2019-2020 Referral 08 Honorary Doctorate-Handbook Change</td>
<td>FAC</td>
<td>Refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED</td>
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<td>09/10/19</td>
<td>2019-2020 Referral 09 Faculty Membership on Search Committee for the Provost &amp; VP of AA – Handbook Change</td>
<td>FAC</td>
<td>The qualification requirements of faculty members</td>
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<td>09/10/19</td>
<td>2019-2020 Referral 11– New Regulations on Consensual Relationship - Handbook Change</td>
<td>FAC</td>
<td>Changes to University Handbook 303.13 to address new regulation from Chancellor’s Office (CO)</td>
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## Budget and Planning Committee: Brian Street/Chair, meets 10:00am in Student Health Center, Conference Room (HCCR)

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<tr>
<td>8/27/19</td>
<td>2019-2020 Referral 07 Academic Calendar – Spring and Fall Semester Breaks</td>
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<td>BPC</td>
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RESOLVED: that the Academic Senate recommend to the President the following change to the University Handbook:

308 REVIEW PROCEDURES FOR SPECIAL AWARDS AND APPOINTMENTS

The Faculty Honors and Awards Committee (FHAC) is the University-wide committee responsible for reviewing and making recommendations for the granting of honors, awards, and distinctions as specified in this section, except for the Faculty Research Award. Recommendation for the latter is determined by the Research Council of the University.

RATIONALE: The reference to the Research Council deciding the "Faculty Research Award" appears to be a remnant of a past version of the University Handbook. The award is now named the Faculty Scholarship and Creative Activity Award and later in the handbook (308.3.1) this award is assigned to the FHAC. In addition, the overview of the responsibilities of the RCU (308.4) makes no mention of this faculty award. The suggested language change would make the University Handbook consistent with current practice. The faculty members of the RCU have been consulted and are in unanimous support of this resolution.