

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE  
AGENDA**

**Thursday, March 30, 2017  
Health Center Conference Room  
10:00 a.m. – 11:30 a.m.**

1. Call to Order
2. Approval of Minutes – March 16, 2017(pages 2-)
3. Announcements and Information  
General Education report presented by P. Newberry (**Time Certain of 10:10**)
4. Approval of Agenda
5. ASCSU Report
6. Provost Report
7. Committee and Report Requests  
(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)
  - a. Executive Committee (B. Hartsell)
  - b. Academic Affairs Committee (M. Slaughter)
  - c. Academic Support & Student Services Committee (J. Millar)
  - d. Budget & Planning Committee (A. Hedge)
  - e. Faculty Affairs Committee (D. Whetton)
  - f. Staff Report (J. Pascal)
  - g. ASI Report (A. Dominguez)
8. Resolutions – (**Time Certain 10:45 a.m.**)
  - a. Consent Agenda
  - b. Old Business
    - i) Review draft of University Handbook for amendments, “quarter” to “semester”
  - c. New Business
    - i) Annual Faculty Awards for Excellence RES 161713 (FAC) (First Reading)
    - ii) Assigned Time – General Principles RES 161714 (FAC) (First Reading)

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE  
MINUTES  
Thursday, March 16, 2017  
Health Center Conference Room  
10:00 a.m. – 11:30 a.m.

**MEMBERS:** A. Hegde, A. Dominguez, BJ Moore, B. Hartsell (Vice Chair), C. Cruz-Boone, C. MacQuarrie, D. Zhou, D. Whetton, D. Wilson, D. Boschini (Chair), J. Paschal, J. Millar, K. Madden, M. Martinez, M. Slaughter, M. Rush, S. Forester, S. Schmidt, Y. Lee

**ABSENT:** J. Kegley, J. Zorn, C. Murphy, S. Frye, H. McCown

**VISITORS:** J. Woods, P. Newberry, K. Krishnan, V. Harper, L. M. Moe, D. Schecter, F. Gorham, V. Kohli

1. **Call to Order** – Meeting called to order by Chair Boschini at 10:00 a.m.
2. **Approval of Minutes** February 16, 2017
  - a. Chair Boschini inquired of the Senate if any changes were needed to the minutes.
  - b. **Motion/Second/Approved:** The Academic Senate reviewed the minutes. A motion was initiated for approval, which was seconded. The minutes from February 16, 2017 stand approved.
3. **Announcements and Information**

New ASC, Beth Bywaters, introduced. The goal is to have minutes distributed and posted on the website, sooner. She is working with Vice Chair, B. Hartsell on elections. Due to new semester system, election season is shorter. All Senators are recruiters; encourage your colleagues to get involved in shared governance.

**Approval of Agenda** - Handbook Table of Contents formatting completion was added under Old Business. Handbook revision to change “quarter” to “semester” was added under New Business.

**Motion/Second/Approved:** A motion was initiated for approval, which was seconded. The motion to add Handbook Table of Contents, and Handbook revisions to the Agenda for March 16, 2017 stand approved.
4. **ASCSU Report** – Chair Boschini stated that there would not be a report, since the ASCSU Senators, C. Murphy and S. Frye, are at the ASCSU meeting today.
5. **Provost Report** - None. Chair Boschini informed the Senate that Provost J. Zorn gave advance notice that she would be absent. Senator BJ Moore requested reports on Grad Checks, Applications, and number of probations to bring to a discussion. Chair Boschini will request of the

Provost to report on Grad Check, and the Grad Report at the next Senate meeting. Chair Boschini asked the Senate if there were any more items to request of Provost. No other items came forward.

## 6. **Committee and Reports**

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

### a. **Executive Committee (B. Hartsell) -**

- i. Budget – lengthy discussion about Committee’s dissatisfaction with the lack of information about the Budget, and the need to take action. The Executive Committee will continue to work on it.
- ii. Workload – Concerned about what appears to be inconsistency among schools. FAC is working on getting something in place to have transparency (what is going on) and equity (it is fair.)
- iii. Tenure Density – significant discussion on ratio of tenured faculty members to other faculty members. Discussion in Committee included possible approaches, such as conversion of lecturers. A Lecturer could be here 10-20 years, and because of circumstances, not get a tenure line, and yet we keep rehiring them. Discussion is on-going.
- iv. Grad Checks were discussed by Executive Committee, and will be followed up.
- v. All Faculty meeting planned, April 21, 2017. A survey will be sent to get sense of what the big issues are for all faculty. Results of the survey will be shared in All Faculty meeting.

- b. **Academic Affairs Committee (M. Slaughter) -** The Committee met with Paul Newberry on the Professional Development Workshops and identified problems with public relations, and perception. The AAC met with AS&SS regarding student disruption. AAC and AS&SS will define disruption in classroom and work to develop policy recommendations.
- c. **Academic Support & Student Services Committee (J. Millar) -** Collaboration with AAC on Disruption in the Classroom affirmed, and waiting to work with FAC and BPC on Lactation policy before bringing topics back to Senate. The campus has a few places for lactation, and we will recommend other places, including in future buildings.
- d. **Budget & Planning Committee (A. Hedge) –** The Committee will be drafting a Lactation policy and is still investigating Parking. Majority of meeting was discussing Budget – the lack of coherent information and the trends that are evident from the available information: There is less money per FTES for instruction.
- e. **Faculty Affairs Committee (D. Whetton)** Committee has taken up Workload and assigned-time issue and is looking to submit guiding principles for assigned time for next Senate meeting. Lactation policy is on calendar for review. Of all the items in FAC, the Committee stresses that whatever is in the Senate’s interest will be seen as priorities. Chair Boschini provided feedback from the Department Chairs Leadership Council (DCLC) meeting she attended: The department Chairs have strong interest in FAC to evaluate reassigned time for both instructional faculty and for department chair responsibilities.
- f. **Staff Report (J. Pascal) –** The Organization for Women Leaders is offering an event for all faculty and staff, today. It’s not just for women.
- g. **ASI Report (A. Dominguez) -** Spent five days in Sacramento with team of students. Meetings began with talks with other ASI presidents, and heard from some people from the Chancellor’s office. Later the group met with local legislatures, Assembly member Fong, Lackey, Salas, Senator Fuller about fully funding the CSU system. The Governor’s

budget came back in January, \$168 million short for a fully funded CSU. Of that, \$75 million was not included for Graduation Initiative. \$10 million was not included to finance infrastructure projects across CSU system. These cuts affect daily lives of students and faculty. CSU system is an economic engine for the Central Valley. Since 2011, research found that CSUB population of 1<sup>st</sup> generation increasing, and now at 70-75%. CSUB is one of the best institutions to move people out of poverty. ASI President Dominguez, CSUB President Mitchell and members of his cabinet, and Foundation Board member met with Senator Vidak and willing to meet with others. ASI added several new positions, Director for International Students, Greek Students, Housing Students, and our Athletes to give their representatives an official vote to bring student populations' involvement in various ASI committees. Elections applications open until March 22. A. Dominguez offered to answer any questions. None. Senator Martinez stated that A. Dominguez was accepted to law school, and had his document accepted to Midwest Political Science Association. He and two others received notice that they have funding from President Mitchell to go to Chicago.

**7. Resolutions – (Certain Time 10:45 a.m.)**

**a. Old Business**

University Handbook changed to an accurate Table of Contents. Other than formatting, there were no other changes. Latest revision date 12/1/16. This item was added as point of information, only.

**b. New Business**

Senator Hartsell brought forth suggestions from an ad hoc committee to see if we can gain consensus on a process for updating the University Handbook:

- i. Submit a proposal to change “quarter” to “semester,” where it makes sense to do so.
- ii. Work on reorganizing what exists; There seem to be pieces not together that logically should be. Put elements where they belong without changing Handbook content. Some moving of content warrants discussion. e.g. Should the Constitution be in the body of Handbook or in appendix?
- iii. Address some major conceptual issues, e.g. Do we need lists of committees in Handbook?
- iv. Identify specific policies that need significant revision. That would go through the typical Faculty Affairs process where there would be Referral to Faculty Affairs Committee for Handbook revisions.

Finally, how to incorporate multiple Handbook changes that are made via the normal processes, simultaneously. So, if we pass a Resolution today that was a Handbook change, when and how should that appear in the Handbook when we have other changes going on at the same time?

Discussion ensued about whether the document is a faculty Handbook or an Academic Policy Manual. Without resolving that issue, senators expressed a consensus to move with process for updating the Handbook.

Vice Chair Hartsell introduced a motion from the floor (first reading.)

**RESOLVED:** that the Academic Senate recommend to the President that the University Handbook be amended to update all references of “quarters to “semesters” where doing so does not alter timelines (deletions in strikethrough, additions in bold underline).

**RESOLVED:** that the Faculty Affairs Committee submit for Senate approval policy revisions where changes of the word “quarter” require revision of timelines (as indicated in the attached draft Handbook).

Discussion ensued regarding the process, and members agreed to review a draft before the next meeting and to review the draft collectively in the next meeting.

8. **Open Forum** – Senator Hedge said time-blocks for Summer are needed. We don’t have time for the normal process of Budget & Planning going to the floor, etc.

Vice Chair Hartsell moved that Senator Hedge be delegated responsibility to circulate a draft of the summer time-block schedule to all members of the Senate, and that the Senate Executive Committee deliberate all issues on time-blocks on Tuesday, March 21.

**Motion/Second/Approved.**

Senator Dominguez reported that Governor Brown planned on phasing out middle class scholarship. This is a great concern by both sides of the legislature, and a concern & ASI working for. A lot of legislatures are turned off by idea.

Senator Forester shared that certain faculty members are hesitant to complete Mid-term Assessment because of the potential impact on students. They want to see evidence that it’ll impact students in a positive way. Perhaps Provost can reference a study that would indicate such. Vice Provost Schechter said no report was made. Chair Boschini raised the question, did the students who were part of the Mid-term Assessment experience have any feedback whether it had any benefit? Senator Moore stated that we still don’t have data on how many students on probation, and how many that failed. Senator Wilson’s concern is that since her department already is doing early intervention, it would upset students if they heard from another outside source. Also, if they find they’re at risk from an outside source and not have the resources, what’s going to happen with those students at risk? Vice Provost Schechter said in the case of nursing students, if none of the faculty listed those students, then they would never be referred to the program. Senator Forester requested a report to show whether there was an impact on students who were identified at risk through the Mid-term Assessment. If there wasn’t a report, the Provost made reference to studies that had been done before, showing that this does work. A few colleagues need to be convinced that it would have a positive effect on their students.

Chair Boschini asked if time should be extended or meeting to adjourn.

**Motion/Second/Approved to adjourn.**

Meeting adjourned at 11:33

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

**Annual Faculty Awards for Excellence**  
RES 161713

FAC

**RESOLVED:**

That the Academic Senate recommend to the President that the University Handbook be amended to include the following changes to Annual Faculty Awards for Excellence (deletions in strikethrough, additions in bold underline).

**308.3 Annual Faculty Awards for Excellence**

The following honors are annually bestowed upon faculty members who have distinguished themselves in areas of teaching, faculty leadership and service, or in research. In addition, the campus nominates faculty for the system-wide Wang Family Excellence Award.

In each instance the Provost/Vice President for Academic Affairs (P&VPAA) shall initiate the selection process by notifying the Faculty Honors and Awards Committee and Academic Senate of the timeline for proceeding.

Members of the Faculty Honors and Awards Committee shall neither be eligible to nominate a candidate for any of these awards nor be a candidate for any of the awards. Further, it is expected that committee members shall enter the process free of bias for or against any nominee.

The following is suggested as a timetable for awards of the Millie Ablin Excellence in Teaching, Faculty Leadership and Service, and Faculty Scholarship and Creative Activity:

<del>First</del> <b><u>Third</u></b> Week of Spring <del>quarter</del> <b><u>semester</u></b>	P&VPAA and the Academic Senate Chair jointly issue a call for nominations
30 <del>45</del> Days	Closing date for nominations
Following Application Period	Awards committee may choose one candidate per award and submits name to Academic Senate approval
End of Spring <del>quarter</del> <b><u>semester</u></b>	Senate approval
University Day	Nominee receives award and University recognition from Academic Senate Chair

### **308.3.1 The Millie Ablin Excellence in Teaching Award**

The Millie Ablin Excellence in Teaching Award is intended to recognize and encourage excellence in teaching.

#### **308.3.1.1 Selection**

A nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee augmented by a student member appointed by the President of the Associated Students.

#### **308.3.1.2 Procedures**

a. In the first ~~first~~ **third** week Spring ~~quarter~~ **semester** each year the P&VPAA shall initiate the process and ask the President of Associated Students to appoint a student to the committee. The P&VPAA and the Chair of the Academic Senate shall, at the same time, send out a call for nominations. This announcement shall include a deadline for submissions and a description of what is required for nomination.

b. Any full-time member of the CSUB faculty is eligible for nomination, which may be submitted by administrators, faculty, students, or alumni. **No self-nominations shall be accepted.** A **completed nomination form,** ~~nomination must include~~ the nominee's current abbreviated vita, ~~accompanied by~~ **and** a signed, written statement, not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee **shall be submitted.** The statement should be concise and factual. The criteria for the award call primarily for excellence in teaching. Scholarship, creative activity, and service to campus and community are important but may not substitute for a candidate's teaching accomplishments.

c. Materials submitted for consideration and all committee deliberations concerning them must be held in strict confidence.

d. The Faculty Honors and Awards Committee may choose the Millie Ablin Excellence in Teaching nominee from among the finalists, and submit this candidate's name to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

e. In order to maintain confidentiality, all materials collected by the committee shall be promptly destroyed.

### **308.3.2 Faculty Leadership and Service Award**

The Faculty Leadership and Service Award has been established by the Academic Senate of CSUB in order to recognize and encourage outstanding contributions by faculty to the principle and practice of shared governance on this campus as well as service to the community and the University service region.

#### **308.3.2.1 Selection**

The Faculty Leadership and Service Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.

### **308.3.2.2 Procedures**

- a. In the first **third** week Spring ~~quarter~~ **semester** each year the P&VPAA shall notify the Faculty Honors and Awards Committee of the timeline for proceeding. The P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.
- b. Any full-time faculty member of the CSUB faculty is eligible for nomination by administrators, faculty, students, or alumni. **No self-nominations shall be accepted.** A **completed nomination form,** ~~must include~~ the nominee's current abbreviated vita, ~~accompanied~~ **by and** a signed, written statement, not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee **shall be submitted.** The statement should be concise and factual and confined to issues related directly to matters of shared governance and community service. The criteria for the award, as set forth by the Academic Senate of the California State University, Bakersfield, call for outstanding efforts and service toward collegial governance and service to the community and the university service region. Scholarship, creative activity, and teaching are important but may not substitute for a candidate's service and leadership.
- c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidate that it deems relevant and necessary to make an informed judgment on a worthy nominee for the award. Materials submitted for consideration and those solicited, as well as all committee deliberations concerning them, shall be held in strict confidence.
- d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Faculty Leadership and Service Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

### **308.3.3 Faculty Scholarship and Creative Activity Award**

The Faculty Scholarship and Creative Activity Award has been established to recognize and encourage outstanding contributions to the principle and practice of research in academia.

#### **308.3.3.1 Selection**

The Faculty Scholarship and Creative Activity Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.

#### **308.3.3.2 Procedures**

- a. In the first **third** week of Spring ~~quarter~~ **semester** each year, the P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.
- b. Any full-time faculty member of the CSUB faculty is eligible for nomination by administrators, faculty, students, or alumni. A nomination must include the nominee's most current abbreviated vita accompanied by a signed, written statement not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee. The statement should be



concise and factual. The ONLY criteria for the award shall be outstanding research or creative achievement.

c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidates that it deems relevant and necessary to make an informed judgment on the worthiness of the nominee for the award. Material solicited and submitted for consideration, as well as all committee deliberations, shall be held in strict confidence.

d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Faculty Scholarship and Creative Activity Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

### **308.3.3.3 Procedures**

~~a. At the beginning of the Spring quarter semester, the P&VPAA shall notify the FHAC of the timeline for proceeding and ask the President of Associated Students to appoint a student to the committee. The P&VPAA and the Chair of the Academic Senate shall at the same time send out a call for nominations. This announcement shall include a deadline for submissions and a description of what is required for nomination.~~

~~b. Any full time probationary or tenured faculty member from the above disciplines is eligible for nomination. Nominations may be submitted by administrators, faculty, students, or alumni. Nominations will include a current resume or curriculum vitae, and be limited to five (5) single-spaced pages.~~

~~d. If it desires, the FHAC may solicit supportive documentation or testimony from individuals familiar with the finalist's area of expertise. The FHAC shall screen the nominees and select one candidate from each of the above disciplines.~~

~~e.~~

~~f. Materials submitted for consideration and all committee deliberations concerning them shall be held in strict confidence.~~

~~g. The FHAC shall select the nominee from each discipline and submit the names of the nominees to the Academic Senate for approval. Upon approval, the Academic Senate shall forward the names of the nominees to the President.~~

~~h. In order to maintain confidentiality, all materials collected by the FHAC shall be promptly destroyed.~~

~~i. The following timetable is suggested:~~

First week of Spring quarter <u>semester</u>	P&VPAA and the Academic Senate Chair shall jointly call for nominations
30 Days	Closing date for nominations
Following Application Period	Awards committee may choose one candidate per award and submits name to Academic Senate for approval
End of Spring quarter <u>semester</u>	Senate approval

Nominee receives award and University recognition from Academic Senate Chair

In addition to the four selections by the FHAC, the President may nominate one administrator who currently serves in the management personnel plan as an Administrator III or IV.

### **308.3.4 Promising New Faculty Award**

**The Promising New Faculty Award has been established to recognize exemplary achievements in teaching, research, scholarship, creative activities, and/or service among all full-time, tenure-track faculty (or Assistant Professors).**

#### **308.3.4.1 Selection**

**The Faculty Scholarship and Creative Activity Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.**

#### **308.3.4.2 Procedures**

**a. In the third week of Spring semester each year, the P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.**

**b. Any full-time, tenure-track assistant professor of the CSUB faculty is eligible for nomination by administrators, faculty, students, or alumni. No self-nominations shall be accepted. A completed nomination form, the nominee's current abbreviated vita, and a signed, written statement, not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee shall be submitted. The statement should be concise and factual and confined to issues related directly to the contributions, achievements, and currency as articulated in criteria for selection. The criteria for the award, as set forth by the Academic Senate of the California State University, Bakersfield, call for the following:**

**Contribution: The primary criterion is outstanding, demonstrated, significant contributions to teaching, research, scholarship, creative activities, and/or service.**

**Achievement: There must be evidence that the nominee has performed work of superb achievement as demonstrated by publication or artistic production and evaluation by peer review.**

**Currency: Nominees shall be scholars who are current with developments and findings in their field and in the use of effective pedagogy.**

**c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidates that it deems relevant and necessary to make an informed judgment on the worthiness of the nominee for the award. Material solicited and submitted for consideration, as well as all committee deliberations, shall be held in strict confidence.**

**d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Promising New Faculty Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.**

### **308.3.5 Outstanding Lecturer Award**

**CSUB is committed to providing encouragement and supporting of outstanding teaching achievements by full-time lecturers. The Outstanding Lecturer Award has been established to honor a full-time lecturer for excellence in teaching effectiveness and service to the CSUB campus community.**

#### **308.3.5.1 Selection**

**The Outstanding Lecturer Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.**

#### **308.3.5.2 Procedures**

**a. In the third week of Spring semester each year, the P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.**

**b. All full-time lecturers (as defined by the CSU collective bargaining agreement) with one or more years of full-time teaching at CSUB are eligible to receive the Outstanding Lecturer Award provided they are teaching full time in the year of the award application. The following criteria shall be used:**

**Teaching Effectiveness: The principal criterion for receiving this award shall be a sustained record of outstanding teaching across multiple terms as evidenced by:**

- **Summaries of student evaluations and sample comments from students**
- **Active participation in curriculum development or improvement, assessment, pedagogical improvement, innovation, or integration of high impact practices into teaching**
- **Peer observations of teaching.**

**Service: Engaging in service to the campus and/or contributions beyond classroom teaching that benefits students. Examples may include involving students in research, scholarship or creative activities; conducting extra-curricular activities**

**with students; leading field trips; advising student clubs or organizations; and mentoring/advising students.**

**Currency: Nominees should be current with developments and findings in their field and in the use of effective pedagogy.**

**c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidates that it deems relevant and necessary to make an informed judgment on the worthiness of the nominee for the award. Material solicited and submitted for consideration, as well as all committee deliberations, shall be held in strict confidence.**

**d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Outstanding Lecturer Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.**

**RATIONALE:**

The recommended changes bring clarification regarding some procedures and expand the opportunities to recognize faculty members for their work.

**Distribution List:**

President  
Provost & V.P. for Academic Affairs  
School Deans  
Department Chairs  
General Faculty

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

**Assigned Time – General Principles**  
RES 161714

FAC

**RESOLVED:**

That the Academic Senate recommend to the President that the University Handbook be amended to include the following addition (additions in bold underline).

**308.6 Assigned Time – General Principles**

**The following basic principles shall guide the allocation of assigned time:**

1. **Assigned time shall be identified in a report that identifies every individual who receives assigned time during a fiscal year, the source of the assigned time, the amount of the assigned time, and the purpose of the assigned time.**
2. **The assigned time reports shall be made available at the end of the term as a link on the Faculty Affairs webpage.**
3. **Rules regarding allocation of assigned time shall be reasonably consistent across schools, departments, and individuals while also allowing for reasonable variation in circumstances.**
4. **Credit for assigned time shall be done in consultation with the Department Chair, the School Dean and the faculty member.**

**RATIONALE:**

As a public university, CSUB should assign work via procedures that reflect principles of transparency and fairness. Variables such as department sizes, class size, number of course preparations, and external funding for assigned time necessitate flexibility. Nevertheless, procedures should promote fairness while recognizing that equality can be unfair.

**Distribution List:**

President  
Provost & V.P. for Academic Affairs  
School Deans  
Department Chairs  
General Faculty





**Budget & Planning Committee: (Aaron Hegde, Chair- Meets in SCI III Room 100 at 10:00 am) (8/25, 9/08, 9/22, 10/06, 10/20, 11/03, 11/17, 1/26, 2/09, 2/23, 3/09, 3/23, 4/06, 4/27)**

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDEN	APPROVED BY
09/16/15	Policy & Procedures for the Use of Univ. Facilities (2015-2016)	Carried over from 2015-16	Discussion to continue			
03/30/16	Timeline for Emeritus & Faculty Award Nominations (2015-2016)	COMPLETE (RES 151617)	Removed by the EC on 8/23/16			
05/11/16	Activity Schedule for Students (2015-2016 036)	Carried over from 2015-16	Pending additional info from			
09/02/16	Revised Academic Calendar 2017-Summer 2019 (2016-2017 01)	COMPLETE	Discussion Complete	N/A		
09/02/16	BA in History with an Emphasis in Public History Proposal (2016-2017)	COMPLETE	On Senate Agenda 9/29/16 RES 161703			
09/07/16	Custodial and Maintenance Concerns (2016-2017 04)	COMPLETE	On Senate Agenda 10/13/16	BPC to monitor		
09/19/16	Implementation of Faculty Parking Proposal (2016-2017 05)	COMPLETE	Report provided to the Senate on 10/13/16. No action			
09/20/16	Formation of CAFS Department (2016-2017 08)	PASSED	On Senate Agenda 11/10/16			12/20/16
10/04/16	Grad Check Concerns (2016-2017 10)		Provost to take up issue with DCLC			
11/15/16	Name Change Art Department (2016-2017 14)	PASSED	On Senate Agenda 12/01/16 RES 161707	11/10/16	11/17/16	12/20/16
12/02/16	Parking Options (2016-2017 15)					
02/02/17	Academic Master Plan	PASSED	On Senate Agenda RES 161712	2/16/17	2/27/17	
02/02/17	Lactation Policy		AS Open Forum 02/02/17 Discussion in ASS, BPC, FAC			



**Faculty Affairs Committee: (Danny Whetton, Chair-Meets in EDUC 123 at 10:00 am) (8/25, 9/08, 9/22, 10/06, 10/20, 11/03, 11/17, 1/26, 2/09, 2/23, 3/09, 3/23, 4/06, 4/27)**

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:
02/03/15	Controlled Substance Policy (2014-2015 22)	Withdrawn by the EC on 8/23/16	No action taken			
09/30/15	Edits to Academic Policy Manual (2015-2016 008)	<b>Carried over from 2015-16</b>	Process: On Senate Agenda 10/27/16 RES 161706			
01/19/16	Faculty Workload (2015-2016 016) Assigned Time – General Principles	<b>Carried over from 2015-16</b>	On Senate Agenda 3/30/17 RES 161714			
03/01/16	Hall of Fame Policies and Procedures (2015-2016 022)	<b>Carried over from 2015-16</b>	On Senate Agenda 02/02/17 RES 161710	02/16/17	2/27/17	
03/01/16	Review of General Faculty Constitution (2015-2016 027)	<b>Carried over from 2015-16</b>	On Senate Agenda 10/27/16 RES 161706			
3/30/16	Policy on Disposition of Allegations of Research Misconduct (2015-2016 030)	<b>APPROVED</b>	<b>COMPLETE</b>	10/27/16	11/02/16	11/29/16
9/2/16	Emeritus and Faculty Award Process (2016-2017 03)					
9/19/16	Conflict of Interest Across Committees (2016-2017 06)	<b>COMPLETE</b>	No Action Taken. Reported to EC on 11/01/16			
09/19/16	Administrator Evaluation Policy (2016-2017)	<b>COMPLETE</b>	On Senate Agenda Second Reading 10/13/16 RES 161701	10/13/16	10/20/16	
09/20/16	Formation of CAFS Department (2016-2017)	<b>PASSED</b>	On Senate Agenda 11/10/16 RES 161707	11/10/16	11/17/16	12/20/16
09/20/16	ERFA Seat on Senate (2016-2017 09)	<b>Pending further discussion</b>	On Senate Agenda 10/27/16 RES 161705			
10/13/16	Position of Ombudsman (2016-2017 11)	Returned 2/16/17 to Committee by Senate	On Senate Agenda 2/02/17 Tabled by Committee 2/21/17			

**Faculty Affairs Committee: (Danny Whetton, Chair-Meets in EDUC 123 at 10:00 am) (8/25, 9/08, 9/22, 10/06, 10/20, 11/03, 11/17, 1/26, 2/09, 2/23, 3/09, 3/23, 4/06, 4/27)**

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:
11/15/16	Name Change Art Department (2016-2017 14)	<b>PASSED</b>	On Senate Agenda 12/01/16 RES 161707	11/10/16	11/17/16	12/20/16
11/02/16	Evaluation for School Associate Dean (2016-2017 12)	<b>PASSED</b>	On Senate Agenda 02/16/17 RES 161708	2/16/17	2/27/17	
11/07/16	Schedule for the RTP (2016-2017 13)	<b>COMPLETE</b>				
02/02/17	Lactation Policy		AS Open Forum 02/02/17 Discussion in ASS, BPC, FAC			
03/24/17	Annual Faculty Awards for Excellence		On Senate Agenda 3/30/17 RES 1617413			

This page purposely left blank.