ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, May 19, 2020
10:00 a.m. – 11:40 a.m.
Video Conference

Absent: J. Millar

1. CALL TO ORDER
A. Hegde called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • The Summer Senate schedule of six meetings was agreed upon. V. Harper worked with B. Hartsell on the allocation of $100 per meeting per Senator. The Senators are in support of their contract.
   • Grade submission is extended to June 1, 2020

3. APPROVAL OF MINUTES
   R. Gearhart moved to approve the May 12, 2020 Minutes. D. Wilson seconded. Approved.

4. APPROVAL OF AGENDA
   J. Tarjan requested to add Mode of Delivery to NEW DISCUSSION. B. Street moved to approve the Agenda as amended. C. Lam seconded. Agenda approved.

5. CONTINUED ITEMS
   a. Provost Update – V. Harper
      i. Discussions with the CFA conclude today. There has been productive exchange on the following topics: RTP accommodations Fall 2020, International faculty – premier processing suspended by U.S. Government and Academic Affairs’ solution for harmonious entry, and Alternate Delivery expectations of faculty and students regarding exams and time-slots.
      ii. The Alternate Delivery Guidance and Operating Model document was shared with the Department Chairs
         1. Typology: A1, S1, S2 (credit given to J. Tarjan for his recommendations)
2. PeopleSoft code result from consultation with the Chancellor’s Office
4. The Administration expects to have classes and type chosen and approved by the CO and the Department of Public Health sometime in July
5. The Administration will support the technology and the instructional support

Questions remain as to whether there is a maximum allowable persons on campus, what the exception criteria to certain policy may be on the type of course delivery, etc.

b. Searches - Update
   i. AVP FA – The search committee met. The job description will be posted through the summer. The candidates will come to campus in the Fall.
   ii. AVP Academic Programs – no committee formed yet
   iii. Dean SS&E – The last candidate interview is today. V. Harper thanked B. Street and B. Evans-Santiago for bringing a very good slate of candidates.
   iv. Associate Dean SS&E – the search follows announcement of Dean SS&E
   v. Dean Antelope Valley – the search committee to be populated in Fall 2020. The search to be completed by Summer 2021.
   vi. Dean Library – The search committee will restart in Fall.

c. Financial and strategic planning transparency and faculty participation – B. Street
   i. There is a push to move restricted funds to COVID 19 account. That’s a big change. It involves a lot of discretion on campus, etc.
   ii. Remaining half of CARES funding needs to be allocated

A. Hegde reminded members that there is an opportunity to learn more during the President’s Open Forum on May 21.

d. Handbook Error Log – nothing to report

e. COVID-19 related issues – The Chancellor’s Office (CO) will offer some guidance this summer on Spring 2021.

f. URC Memo: Recommendations to the RTP Process - Tabled.

g. GWAR – follow up discussion from May 12 Summer Senate meeting. The CO called for a suspension of in-person testing. Some interpreted the suspension as waiving the GWAR. Nine students needed to take the GWAR to graduate. K. Flachmann set-up the testing over teleconference. She wrote a memo to the Academic Senate about the need to continue GWAR testing. CSUB has the capability to continue testing, online. M. Rees sees that the temporary suspension is sought to facilitate student progress toward degree completion while faculty redesign curricula to
ensure students have the instruction and practice needed in order to achieve university writing outcomes, without the use of in-person testing. The end of the sentence implies other modes of testing is okay. The Summer Senators are in support of GWAR testing in modes of testing other than face-to-face.

h. Updates on University Week/ Faculty Day Planning – A. Hegde and M. Danforth are on the planning committee. The All Faculty Meeting will be virtual, using break-out rooms and webinars. This is a continuing item through the summer.

i. Fall QM suspension – M. Danforth and R. Gearhart are working on a resolution in response to R. Weller’s request. (see Minutes from Summer Senate May 12, 2020.) This is a continuing item for May 27 meeting.

6. NEW DISCUSSION ITEMS

a. Electronic RTP – The topic has surface in the CFA, and other places. Senators D. Boschini, A. Hegde, and M. Martinez are members of the Emergency Planning Committee. The Handbook says that electronic files can be submitted, yet there is no process. M. Danforth shared the CFA’s concerns about the workload to convert files, privacy, security, SharePoint versus Box storage, and the logistical issues. She suggested getting F. Gorham involved to address privacy and security. M. Rees referred to Handbook 305.4.2.10. She is concerned about a permanent change made during the emergency. She also expressed concern about the size of the files. For example, if one has 500 pieces to scan, that is a lot of time on campus. Further, reading the files is laborious. The people most affected will be those reading the files. C. Lam shared that campuses that do not have electronic RTP have a physical access problem. The files are touched by a number of people. V. Harper informed the group that B. Hartsell is looking at software to address the issue. A. Hegde suggested that the members think about the issue, consult with junior faculty to get their thoughts, and the resources needed. Someone coming up for tenure would have five years of files to be converted. Who would scan the files? Would a summary sheet be sufficient? This is a continuing item for May 27 meeting.

b. Academic Standings for Processing Spring 2020 (handout) D. Jackson, Interim AVP AA and Dean of Academic Programs sent a memo to the Provost requesting that the campus consider temporarily altering the disqualification process. Discussion ensued in favor and not in favor. Most Senators were OK with item a) and item b) in the memo. The initial list of considerations are
   i. Does disqualification only apply to first semester at CSUB?
   ii. What are the reinstatement requirements for disqualification?
   iii. What are the reinstatement requirements for academic jeopardy?
iv. If students’ disqualification is suspended, are they automatically reinstated?
v. If student’s disqualification is suspended, will students still have to attend workshops, and/or other intervention meetings/courses to address academic jeopardy and/or academic probation?
vi. What are the ramifications of suspending students’ disqualification and then returning after one semester off (and taking classes through Extended Education) at the expense of increasing their student loan amount and debt amount? We have increased their debt without providing a service. Are we helping or harming the students?
vii. Some students rely on the university as their sanctuary from their home or lifestyle, especially at this time. Consider suspension of disqualification for this Spring 2020 semester.
viii. Students don’t get into this situation in one semester. Will students, especially juniors and seniors who were disqualified, be able to take enough courses to achieve grades to meet GPA graduation requirements? Refer to memo items c and d.
ix. What is the strategy to fix the reason why students disqualified? Many come from lower socio-economic situations. We can’t just reinstate students and not do anything about what got them in the situation in the first place.

c. Canvas Implementation Committee appointments - The committee recommends the following faculty:
(2) FULL TIME FACULTY MEMBERS from A&H
Amy Ressler - Theatre
Jeremy B. Warner - Digital Media

(2) FULL TIME FACULTY MEMBERS from BPA
John Deal - Economics
JT Chen - Management & Marketing

(2) FULL TIME FACULTY MEMBERS from NSME
Karlo Lopez - Chemistry & Biochemistry
Jeroen Gillard - Biology

(2) FULL TIME FACULTY MEMBERS FROM SS&E
Reem Abu-Lughod - Criminal Justice
Allison Evans - Psychology

(1) LIBRARIAN
Andrea Anderson - Sr. Asst. Librarian
J. Tarjan moved to extend the meeting ten minutes, to 11:40. Approved by majority.

d. Governor’s May Revision to Higher Education Funds – The revised Budget from the State of California, addresses a reduction of funds for Higher Education (pages 47-58). Discussion ensued. The state proposes a flat pay cut for state workers. Why not mimic the income tax rates whereby the higher incomes take more of a cut? There is a problem when politicians and administrators receive wage benefits like housing and transportation benefits in the six-figure range, and they aren’t cut. There’s no suffering there. So the document is imposing regressive taxation on higher education workers’ income. Basically, the 10% cut is $8 million from CSUB budget. Some say that we’re going to see a 10% reduction in wages, and others say that there won’t be a cut because we’re not civil servants. Initially, expect an increase in workload. Faculty needs to do what they need to do to stay up their profession. The union should be concerned about how the public perceives their requests while so many people are out of work. If the CFA doesn’t negotiate, a 10% cut may be imposed. A. Hegde and D. Boschini met with President Zelezny yesterday. They asked for more communication on the subject. The President asked CFO T. Davis to create scenarios of what may happen. The President’s Open Forum on May 21 is an opportunity to ask questions of her and the Cabinet.

e. Mode of Delivery – J. Tarjan said that the big question is whether or not faculty currently scheduled to teach in a time block can opt to move to A1 mode. If not, all the Marketing & Management classes listed as online currently would receive an A1 code. The rest would stay in S1 since we would need a special justification/authorization to schedule as S2 (the stated preference of most of Management & Marketing faculty). If there is the possibility for instructors to move to S2, what criteria will be used to decide if it will be allowed? V. Harper responded that there was a robust conversation with the Deans and Associate Deans about establishing some rules. He has faith in the faculty to choose the right mode of delivery for the course and the students. M. Rees asked for data to inform faculty how well students perform in A1 classes. The ASI survey indicated that students don’t like asynchronous (A1) classes. J. Tarjan expressed concern about differentiating CSUB online courses from cheaper and less rigorous online offerings. He recommends giving faculty more time to think about their courses’ mode of delivery such that the students have a positive learning experience. Also, consider students who have back-to-back classes but in different modes of delivery would have difficulty switching from face-to-face to online course when they have to go home for computer access or the parking lot to use their phone for access. They would need transition time to switch modes. Discussion ensued. R. Gearhart raised concern about faculty and students who have child-care
issues. They would be inclined to favor A1 mode. M. Rees said that if we have a lot of courses going to A1, and faculty wants a synchronous final exam, might that cause conflicts? There are limited final slots open for on-line exams. C. Lam thinks that a synchronous class would give students more regular schedule and help them develop discipline. It’s particularly important for first and second year students toward preparing them for their return campus when pandemic is over. M. Danforth referred to Resolution 192007 Online and Hybrid Courses “Online and hybrid offerings must be approved by the department or program based on a documented rationale consistent with the Distributed Learning Policy, not solely based on instructor preference.” The resolution later states, “Unless authorized by the department or program to teach a course in an online or hybrid format, faculty shall teach each course in a face-to-face format.” The suggestion to the Provost is to require the department chair and/or the Dean to approve the change of delivery mode.

7. **AGENDA ITEMS FOR SENATE MEETING AUGUST 27, 2020** (Time Certain 11:00 a.m.)
   - Announcements
   - Consent Agenda
   - Standing Committee 2020-2021 approval
   - New Business
   - Old Business
   - Open Forum Items

8. **COMMENTS FROM THE FLOOR**
   The President is conducting a virtual Open Forum on May 21, 2020 from 3 to 4 p.m. The forum will include updates from the President’s Cabinet as well as members of the CSU Bakersfield Emergency Operations Center team.

9. **ADJOURNMENT**
   A.Hegde adjourned the meeting at 11:40.