1. CALL TO ORDER
   A. Hegde called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   - Formation of the Ethnic Studies Unit Implementation Task Force – A. Hegde requested an extra Executive Committee (EC) meeting be devoted solely to the topic. The task force will send a recommendation to the EC. The EC will review and then send their recommendation to Academic Affairs to deliberate with GECCo. If ES should be Area D, current courses need to move from Area C. We need to figure out how to get the three units institutionalized. Everyone agreed to have the extra EC meeting on September 15.
   - President Zelezny joined the meeting and shared the following
     o Chancellor White swore in Student Trustee, Krystal Raynes. She is CSUB ASI Vice-President of Legislative Affairs. President Zelezny thanked C. Lam for taking his assignment to report Academic Senate updates to ASI seriously and making it relevant for the students and staying to take their questions.
     o President Zelezny accepted an invitation along with other leaders in higher education to attend a virtual meeting at the White House to hear Vice President M. Pence and Physician Ambassador Dr. D. Birx. The objective of the call was the 1) concern that university presidents and chancellors weren’t taking seriously their communication to students to stay away from crowded parties and to adhere to safety requirements to avoid the spread of COVID-19 and 2) the Presidents are responsible to clearly communicate safety protocols to prevent the spread of the virus. The fastest growing COVID-19 positives in the nation are 19-25 year olds. Dr. Birx said that 90% of the students who were to stay home to
take virtual instruction have returned to campuses. If they become COVID-19 positive, keep them in their community, and don’t send them back home. This was very informative since a couple CSU campuses had COVID-19 positives in the dorm and sent the students home which was not a good direction. CSUB has been doing so many extra things such as giving out CARES money and now has the responsibility for healthcare and keeping them on campus. The President shared this information with ASI and will continue to share at the Open Forum next week.

- President Zelezny has a call with Chancellor White and the 23 Presidents on Spring 2021. Much thought goes into such decisions.
- Fall semester – The first two weeks went smoothly. She thanked the Summer Senate for being so productive this summer. Access up-to-date info at the Open Forum September 16, 9:00-10:30 a.m. and Walk & Talk September 17, 2:00-3:00 p.m.
- Q&A - R. Gearhart commented that a national mandate to wear masks would be helpful. President Zelezny replied that she just did a video to remind everyone coming to campus to wear a mask. She’s observed that people are abiding to that directive. B. Street asked if other CSUs have met the threshold of 2% positive cases to close down campus. Do we know how CSUB is doing in real time? President Zelezny responded that those numbers are posted on COVID-19 website. If we have 18 positives on our campus at a given time, CSUB would have to decide whether all classes go virtual. She recommended that faculty front load labs; try to put as much of the face-to-face work earlier than later in the semester in the event we hit the trigger point. She commended D. Boschini’s handling of the Nursing Department. B. Street requested more communication to clarify to students that if they have symptoms that they will not be negatively impacted academically for not coming to campus. C. Lam thanked the President for representing CSUB at the White House meeting. He asked if there were contingency plans to isolate students if they got sick and whether there is testing available for the students living on campus. President Zelezny replied that there are 80 students in residence halls that don’t have anywhere to go. They are in single rooms and there are scheduled sanitation practices in place. If they were to become ill, they would be quarantined and shouldn’t expose others. We are using free public health services for testing. It is their domain. We are sending people to get testing. It takes up to a week to get results. D. Boschini said the website posts one new case. It would be helpful to have two weeks of data at the same time rather than a cumulative number. She said that Chief Williamson, E. Delamar and the whole team are doing an excellent job. They built a lot of
trust. There were things that the Nursing Department thought they would have to handle themselves and they are doing it better, given the department’s resources. The Assistant Director of Health Services, E. Delamar, has become an expert at case management. She stays in close communication with students. The Nursing Department is cleared. There hasn’t been any trouble because of the great response from the Campus Preparedness Team. The weak point in the system is the delay in outside testing, not what is in place on campus. President Zelezny thanked D. Boschini for her recommendations and will take them back to the Campus Preparedness Team. M. Martinez and A. Hegde are on the team. The right people are at the table. That’s one reason why CSUB’s Campus Instructional Plan was one of the very few accepted by the CO. The COVID cases posted on the CSUB Dashboard are of students not on campus. M. Danforth expressed concern over members of the campus community who are experiencing power shut offs and threats to safety and property due to the wildfire situation. A faculty member is affected. There likely are many students affected. She suggested a message of reassurance to faculty that we are doing the best we can, and to let students know that they won’t be penalized academically if they can’t attend class.

- 2019-2020 Resolutions - President Zelezny is interested whether the Chancellor signs ASCSU Resolutions. Resolutions are the work and the candid voice of faculty and doesn’t need the President’s approval. The two tabled resolutions, 192015 Faculty Workload and 192017 Balancing the Restoration of Faculty Ranks with MPP and Staff Hiring aren’t ones she wants to sign now because some of it needs to emerge. The Provost is working on them. Regarding Faculty Workload, committees were formed on the assignment of release time and fairness. She has heard the voice of faculty through debriefs with the Provost and sees that progress is being made. She doesn’t need to be the one having oversight. RES 192017 is not the domain of faculty. AS Chair A. Hegde and BPC Chair B. Street met and gave consultation on budget. Consultation on budget needs to continue. The President’s position is that prescriptive budget decisions are not a good idea at this time. At any moment we may have be to flexible due to the three-year challenge. She takes the budget very, very seriously, particularly as it concerns hiring. She suggested that RES 192017 be tabled. Students say CSUB needs diverse members in Advising and in Services for Student with Disabilities. There are concentrated efforts being made to progress racial equity. The President discussed the resolutions with the Provost and they arrived at a collective decision to move forward, ensuring shared governance.
A. Hegde asked if the EC was willing to extend the meeting 15 minutes. Approved, unanimously.

D. Boschini commented that she understood where the President was going regarding hiring. Former President Dr. Mitchell didn’t sign a prior resolution regarding hiring, yet he would acknowledge that the faculty was heard. While President Zelezny and the Provost have acknowledged that RES 192015 Faculty Workload was being addressed, the Handbook says that resolutions are approved or denied by the President. If the President is not the final step, we need to change the Handbook. The FAC expected that the Senate would move Faculty Workload to completion. Then we had the pandemic. President Zelezny responded that work has not stopped without her approval. Of the 26 resolutions in 2019-2020, she signed 24. There are four resolutions she will be discussing with the Provost this afternoon. M. Rees appreciates that the President is present to discuss the topic. She asked if there is something missing in particular, and whether faculty can assume we can implement resolutions upon the Senate’s approval. President Zelezny responded that there is nothing in particular and she understands that the work continues and that the committee is looking for recommendations. V. Harper said if FAC were to invite him to inform the committee about what he has taken from the resolution and the results of their work that he would be happy to accept it. There are pieces of the resolution we can implement. A. Hegde acknowledges that the President’s involvement is a change and there is nothing wrong with that. It’s good to hear that some pieces of RES 192015 are to be implemented. The EC will take up whether the Handbook needs to be changed. We’ll research how other campuses handle changes in academic policy. He will discuss the progress with the President in their one-on-one meetings. D. Boschini stated that RES 192015 Faculty Workload addressed inequities across campus. To have faculty take care of that area hasn’t worked before. President Zelezny responded that Provosts are born to handle these kinds of decisions, and she thanked V. Harper for taking care of it. A. Hegde thanked the President for representing faculty in many places, not the least of which was at the White House.

- **Budget Forum - October 19, 11:00 a.m. – 12:00 Noon via Zoom videoconference.**
  Topics will include CSUB spending of the funds provided by the CARES Act. B. Street said there will be information regarding the captured positions across the division. Forecasting the next three years is not part of the budget book but it’s certainly related. The calendar (last fiscal year) budget book is expected to be ready in October and published prior to the meeting.

3. **APPROVAL OF MINUTES**
September 1, 2020 Minutes approved by email.

4. **APPROVAL OF AGENDA**
   D. Boschini moved to approve the Agenda. R. Gearhart seconded. Approved.

5. **CONTINUED ITEMS**
   a. AS Log (handout)
      i. AAC (R. Gearhart) Referral 2019-2020 #18 Interdisciplinary for Public Health was sent back last year. D. Boschini said that NSME has since received a Title V grant. If there were financial concerns, it answers the question on getting it started. Referral 2019-2020 #16 Program Review Process Addendum is important, but information has not been made available yet.
      ii. AS&SS (C. Lam) Nothing to report. No questions.
      iii. FAC (M. Rees) The committee received five referrals from the last EC meeting and one carried over from last year. Referral # 007 Fall Classroom Observations helps to address that function in the RTP process affected by the pandemic. A. Hegde suggested that letters from the Provost Office would be helpful at each level of the review. Because of the RTP deadlines, he requested to have a Resolution ready for the next Senate meeting.
      iv. BPC (B. Street) Referral # 03 Institutional Research in Response to WSCUC Report can have broad interpretation. The nature of the referral is the process with IRPA.
   b. Provost Update – V. Harper
      i. AB 1460 ES Requirement – There is a systemwide Provosts meeting today. No change in the implementation timeline and expectations. The CO explained that the deliverable is the copy of the campus catalog to the Office of General Counsel.
      ii. Virtual Background – V. Harper said that we need to be cautious about taking action on virtual backgrounds. The question went to counsel. Guidelines forthcoming. It will be imperfect. M. Danforth disabled virtual backgrounds after BC experienced Zoom bombing. J. Millar said that the concern is background privacy, and the use of certain backgrounds that distract from receiving the course material. R. Gearhart suggested requiring students to choose from specific campus approved backgrounds. A. Hegde asked V. Harper to find out about the legality of using university approved backgrounds, such as Road Runner,
etc. V. Harper said there shouldn’t be an issue if faculty stated their virtual classroom policy in the syllabus at the beginning of their course(s) but the official policy will lean on Counsel to get back to us.

iii. Virtualization of Offices and Logistics – Adobe Sign and other initiatives to become more data driven are moving forward. Best practices to be instituted within 24 months.

c. Searches – V. Harper reported.
   - Interim Dean NSME – The conversation with the chairs is scheduled for September 21. There will be an open call for interest. The Provost will conduct round-robin interviews and then make the selection.
   - Permanent Dean NSME – The call for Search Committee forthcoming. Because of the scale and the market we are in, V. Harper is considering using a search firm will help identify candidates. The position description is expected to be posted by mid-semester. The plan is to have candidates on campus in Spring 2021 and the new dean to start July 1, 2021.

d. Financial and strategic planning transparency and faculty participation – The AA Pandemic Budget Advisory Task Force (PBTF) chair selection is underway. B. Hartsell is facilitating it. Deans Rodriguez and Frakes have been appointed by the Provost. L. Lara was appointed as Staff Member. AA Budget Analyst P. Miser is on the committee. At the Faculty Open Forum, BJ Moore suggested choosing someone with Public Policy finance experience. M. Danforth noted that the budget is handled at the state level. It’s not necessary to have someone with a Public Finance background. BPC chair B. Street and FAC chair M. Rees have been appointed by the EC. The EC is to recommend a Co-Chair. It will be a tenured full professor who has extensive background in organizing university committees to help manage the meetings and filter the information. A call for a Faculty Co-Chair to be appointed by the EC will go out today.

e. Academic Testing – The CO issued guidance on proctoring exams and consideration of making it equitable, assuring privacy protection, and offering alternate assessment and accommodation for those with disabilities. The classes that are delivered via teleconference will be testing using Zoom. Face-to-face classes will have face-to-face testing. A. Hegde will distribute the message from the CO to the EC. No actionable items.

6. NEW DISCUSSION ITEMS
   a. Notification to Chairs of Assigned Time – Refer to EC minutes April 30 and August 25 for preliminary discussions. M. Danforth said to keep in mind when the chairs are required to submit their schedule. When new faculty is brought in to cover
classes, the background checks before hiring adds more time to the process. R. Gearhart suggested that the awarded release time becomes effective the following semester. M. Rees noted that reassigned time comes from many places. M. Martinez said it’s also an internal issue. If someone gets a grant, the department need to be on top of it. Whether the grant money or assigned time comes from the Academic Senate, Deans, or Provost, some rules about informing others should be in place. If one has a sabbatical and they are given three semesters to decide whether to take the time or not, it causes havoc in the department. B. Street said the chairs need to be involved at the beginning of the process. M. Danforth said that HR gets parental leave notices to the chair(s) as late as one week beforehand. She can see where faculty doesn’t tell their chair that they are expecting time off due to family issues. A. Hegde said there are some deadlines out of our control, such as an RCU grant whereby one has a course release. The time could be taken at a specific time. Referred to FAC.

b. Sustainable Financial Task Force - reference August 5 minutes (deferred)
c. Post-Tenure Review Requirements (deferred)
d. FYS Instructors and GECCo structure (handout) (deferred)
e. APM Proposal – GECCo (handout) (deferred)
f. Unapproved Software (deferred)
g. Expanded Winter Session (handout) (deferred)
h. Elections and Appointments (deferred)
   i. AS&SS Librarian interest and appointment (handout)
   ii. School Elections Committees
   iii. Call for GECCo members
   iv. Committee proliferation

7. **AGENDA ITEMS FOR SENATE MEETING SEPTEMBER 17, 2019** (Time Certain 11:00 a.m.)
   **Announcements**
   **President Zelezny** (Time Certain 10:10)
   **Consent Agenda**
   **Reports**
   **New Business**
   **Old Business**
   **Open Forum**

8. **COMMENTS FROM THE FLOOR**