1. **CALL TO ORDER**
   A. Hegde called the meeting to order.

2. **ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK**
   - There were political jokes and social media moments shared which served as a wellness check on members’ state of mind. A healthy sense of humor was present.
   - Political Science department is doing an election analysis event today.
   - The Board of Trustees (BOT) meets on November 17 and 18. In CSUB’s draft resolution opposing the CO implementation of AB 1460, the first resolve is the recommendation that the BOT rescind their July 2020 Title V changes. There are 15 or more CSU campuses that have similar resolutions in opposition.

3. **APPROVAL OF MINUTES**
   M. Rees clarified the discussion regarding late nominations for awards. C. Lam moved to approve the November 3, 2020 Minutes as amended. R. Gearhart seconded. Approved as amended.

4. **APPROVAL OF AGENDA (Time Certain 10:05)**
   A. Hegde proposed adding a draft Resolution CSUB Academic Senate Opposition to AB 1460 Implementation Plan to NEW DISCUSSION. M. Rees requested that two topics be added: Alma Mater, and Faculty Poll. B. Street moved to approve the agenda as amended. C. Lam seconded. Approved by a show of hands.

5. **CONTINUED ITEMS**
   a. **AS Log (handout)**
      i. AAC (R. Gearhart) the committee made the changes to RES 202109 Changes to the GE Breadth Requirement – Ethnic Studies. They briefly discussed Referral #9 Expanded Winter Session. B. Street offered to share and get involved in discussion of Expanded Winter Session when
asked by AAC. R. Gearhart said that M. Novak is doing a survey. He is invited to AAC December 10. If Winter Session is expanded, it would start before the Fall grades are due, and Spring Session would start before Winter grades were due. There would be issues with administrative drops and other things were students might think they can take courses or sign-up for multiple sections if they think they are failing, etc. The AAC also began discussion of Referral 10 Course Repetition.

ii. AS&SS (C. Lam)—The entire meeting was used to complete discussion on Graduate Student Grievances and Appeals in preparation of presenting a resolution at the Senate meeting. They included forms.

iii. FAC (M. Rees) Referral 2019-2020 # 8 Honorary Doctorate – Handbook Change – the committee felt there was a good policy, yet it wasn’t being followed. Why were the President and Trustees moving nominations forth without checking with faculty? A. Hegde discussed it with the President. She’s on board with how the EC sees the process and her role and the role of faculty in looking at the nominations before they go forward. Referral 2020-2021 # 8 Notification to Chairs of Assigned Time. Perhaps the timing of Senate elections can be changed. A. Hegde recommended that item be covered under NEW DISCUSSION, Elections and Appointments

iv. BPC (B. Street) The session was devoted to calendar discussion and the committee’s approval of RES 202112. He will clarify that Fall 20 changed because of the time crunch and that the EC had to approve the change fast.

b. Provost’s Update – V. Harper

i. Instructional Plan Spring 2021 – The Provost thanked all faculty and department chairs who worked hard on it. It is going to be approved at the President’s level. The CO plays a lesser role this cycle. Upon the President’s approval, V. Harper will communicate those classes that have been approved.

ii. GRaSP – a memo on its future forthcoming. It is a captured position. The Provost will oversee that unit. The SPA Board meets soon. Thanks to I. Ebong for all he has done.

iii. The Pandemic Research Group will be announced shortly. Thanks to everyone who has gotten on board with that project.

iv. Legislative visits are this week. There are many sessions scheduled with the legislative staffers.
Academic Affairs is building a great team and that required some changes. Every administrator needs to row in the same direction. The team needs to be organized and in concert with faculty in the right direction.

c. Searches – V. Harper
   i. Dean Library – the last candidate has been interviewed. The Council will be working with the consultant and reaching a decision soon.
   ii. NSME Permanent Dean Search – It’s moving very well. He and the consultant conversed last week. The position is an important one for our institution. Attracting the best candidates is critical.
   iii. AVP AA Dean of Academic Programs – The committee has been charged. Position description to be completed in the next couple weeks.
   iv. AVP Faculty Affairs – The search begins in the Spring 2021.
   v. Dean AV- The search begins in Spring 2021.
   vi. Interim IRPA – M. Malhotra starts December 1. A. Hegde will be inviting her to the December 8 EC extra meeting. V. Harper has added the meeting to her onboarding plan.

d. Financial and strategic planning transparency and faculty participation –
   Pandemic Budget Task Force (PBTF) - A. Hegde, D. Boschini, M. Rees and B. Street are on the task force. D. Boschini provided an update. The group process is past forming, past storming and now norming. It’s difficult to make cuts. Priorities are being identified. It raises questions as to why things are the way they are. Faculty travel will be going away. Not all faculty received travel support in the past. People can be successful without travel support. As a trend for the future, travel and printing are a target for savings and sustainability. The task force is looking at class caps and class sizes. There are different things being looked at for different schools. The task force recommends that schools determine appropriate cuts at the department level. Perhaps consolidate lecturer positions so there are less benefits being paid to fewer individuals. B. Street agreed with assessment. There was consensus against cuts in advising and release time for chairs. M. Rees said there were certain comments that were said about Advising coming from one school. Some schools feel there can be too many advisors and others not enough. That’s where the flexibility with cuts in schools is important because situations are different. R. Gearhart asked if faculty travel will be cut permanently. It could have unintended consequences of reducing our talent pool. M Rees replied it’s assumed to be temporary for the next two years. V. Harper intends the cuts to be for a 24-month period. Engage Deans how to implement the PBTF’s recommendations.
e. Ally Software – V. Harper asked the EC to weigh in on the program. A. Hegde said the issue is whether the software is turned on by default or we have faculty opt-in. It’s to have digital files accessible. M. Danforth recommended that the ad hoc ATI Instructional Materials team be formalized into a committee and they be charged as a multiple stakeholder committee. The membership to include certain administrators, staff, students, SSD, Library, and faculty for local knowledge. FTLC can have workshop on what Ally is and what it does. M. Danforth said last year ATI discussed that Ally would begin as a pilot. She will share ATI’s report with the EC. V. Harper said the cost paid by CO may influence timing of Ally software adoption.

f. Zoom Lecture Recordings – M. Danforth has scheduled a speaker for senior project. The speaker works for a national lab and is only authorized to speak on the condition that the meeting would not be recorded. The Zoom recording policy will affect our speaker pools and student experience. V. Harper shared the letter from the CO, signed by Willie Hugh, Office of General Counsel. They are “…directing all campuses to take steps to preserve all instruction Zoom content from Spring 2020 term forward that is or will be stored on the Zoom cloud. Specifically, for the time being, CSUB should remove the delete capability for users in Zoom.” M. Danforth said it sounds like this is saying to just remove the ability to delete. It does not say something must be recorded. A. Hegde sees from the administrative side for the system and for the whole campus that the ability to delete will be removed. On the faculty side, we have to start recording. R. Gearhart noted that the CO’s letter says that faculty does not have to change their practice regarding recording and that contradicts what we’re being advised locally to do. V. Harper said we should start recording. J. Millar asked ASCSU AA about it, voicing concerns which were discussed in EC November 3 on whether advising is considered instructional content that must be recorded. She received a letter from AVC A. Wrynn stating that any instruction that is recorded is subject to legal hold and faculty is not mandated to record anything. M. Martinez observed that the ASCSU is not quite sure how to interpret this. He raised the issue of storing lectures securely. Banking and other institutions lose data and they have very sophisticated security. Can CSU protect the stored recordings? People may look at what was said in class, take it out of context, and then issue a lawsuit. Does the system have the funds to protect faculty in a lawsuit? V. Harper’s understanding that the removal of delete capability is immediate. In Spring 21, everything will be recorded. The Provost will conduct an open forum. K. Bendell and F. Gorham will be present to answer questions. Unless things change, we will be recording all Zoom meetings. The plaintiffs
sought all recordings. The letter creates ambiguity, but there is no ambiguity from counsel to the Provosts. M. Danforth asked about auto record Spring 2021. If we do, it opens us to all kind of liability. Preserve on the cloud and clarify if taking steps to preserve recordings also means automatically recording all lectures. The memo does not state automatic recording in Spring 2021. A. Hegde requested that the members draft questions and concerns and highlight areas of the letter and then send to V. Harper. It will give him an opportunity to discuss with local counsel, K. Bendell, and CO General Counsel, W. Hugh be ready for the open forum. There is obvious disconnect so get questions lined up. The EC will submit feedback to the Provost and go from there.

6. **NEW DISCUSSION ITEMS**
   
a. RES 202112 CSUB Academic Senate Opposition to the Chancellor’s Office AB 1460 Implementation Plan - A. Hegde said it is similar to what 15 CSU Academic Senates have produced. The first resolve is a recommendation that BOT rescind changes made to Title V in July. (The BOT will be revisiting that in November.) The second resolve opposes AB 1460 implementation. CSUB is in solidarity with 15 campuses and more are expected to oppose. The third resolve recommends an extension to the timeline. There wasn’t time to exercise true and effective collaboration between the CO, the ASCSU, and the Council on Ethnic Studies. The fourth resolve is about autonomy for the campus. Fifth resolve is about the creation of Area F and the decrease units in Area D. The sixth resolve is about campus autonomy, giving more flexibility to students to meet ES requirements in lower and upper division. The sixth resolve is about the ASCSU and CO consulting with the Counsel on ES to arrive at the core competencies. The EC edited the resolution as recommendations were made during discussion. A. Hegde sent the draft to the members and asked that all changes be made by end of today in order to present to the Senate, November 12.

b. Elections and Appointments (deferred)
   i. School Elections Committees
   ii. Committee proliferation

c. UPRC Changes (deferred)
d. APM Proposal – GECCo (deferred)
e. FYS Instructors and GECCo structure (deferred)
f. EEGO course offerings – Summer Term (deferred)
g. Post-Tenure Review Requirements (deferred)
h. Handbook 306.2.2.e (deferred)
i. Campus Data Needs (deferred)
j. Syllabi Accessibility (deferred)
k. Alma Mater (deferred)
l. Faculty Poll regarding online instruction (deferred)
m. Sabbatical Application Procedures (deferred)
n. URC Recommendations (deferred)
o. Proposal for creation of a Department of Ethnic Studies (deferred)
p. Graduate student grievances and appeals – C. Lam presented the draft resolution for comments. The EC agreed it was ready for Senate.

7. **AGENDA ITEMS FOR SENATE MEETING NOVEMBER 12, 2020 (Time Certain 11:00 a.m.)**
   
   **Announcements**
   President Zelezny (Time Certain 10:10)
   
   **Approval of Agenda (Time Certain 10:05)**
   
   **Reports**
   
   **Resolutions**
   
   **Consent Agenda**
   
   **New Business**
   RES 202110 Academic Calendar Fall ’20 Spring ’21 Fall ’21 Spring ’22 Summer ’22
   RES 202111 Graduate Student Grievances and Appeals – Handbook Change
   RES 202112 CSUB Academic Senate Opposition to the Chancellor’s Office on the AB 1460 Implementation Plan
   
   **Old Business**
   RES 202109 Changes to the GE Breadth Requirement – Ethnic Studies
   
   **Open Forum and Wellness Check (Time Certain 11:15)**
   Past Senate Chair, V. Kohli (Time Certain 11:20) – A. Hegde said if she not available on the 12th, she will be invited to join the Senate’s extra meeting on the 19th.

8. **COMMENTS FROM THE FLOOR**
   A. Hegde summarized action items for EC:
   1) Look through letter on Zoom recording and send thoughts to V. Harper
   2) Look at RES 202112 and make edits in track changes and then email to the EC.

   No meeting Nov 24th, the week of Thanksgiving.

9. **ADJOURNMENT**
   A. Hegde adjourned the meeting at 11:33.