ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, February 04, 2020
10:00 a.m. – 11:30 a.m.
SCI III Rm 100

Absent: B. Street, J. Tarjan

1. CALL TO ORDER
   D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • All Faculty Meeting Monday, February 10 – Stockdale Room 11:30 a.m. -1:00 p.m. The invitation and RSVP form will go out today. There was a mis-route of the RSVP web form in ITS. There is a field for faculty’s #1 concern. The EC’s view of the concerns are faculty workload, block-scheduling, collective bargaining, Canvas LMS, Grad Check, Loren Blanchard’s survey regarding Ethnic Studies inclusion, etc. M. Danforth will forward the email to the people who participated in the Ethnic Studies open forum. When GECCo takes up the discussion, include the Ethnic Studies faculty. Things at EM are getting mis-routed to other departments. The Grad Check letters go to the students and not the advisors. The faculty are also advisors, but had not been informed at the time the staff advisors received the Grad Checks. There is a need for the training sessions. The only way D. Boschini knew of the Grad Check notification is due to her membership on the Student Success Network and as the Chair of Nursing. Nothing has been distributed to the faculty advisors. V. Harper is working with EM. There is a level of complexity to the graduation process. How do we get to a more integrative relationship with advisors and faculty across the university? A. Hegde said that the advising relationship depends on the schools. It has improved. D. Boschini said that it’s not a subject for the Senate to take on. M. Rees informed V. Harper of her concerns. M. Danforth said that we still have problems with Grad Check due to GE modification. Students are told they are four units short after graduation. Bakersfield College (BC) can’t see anywhere the duel enrollment requirements have been met. D. Boschini requested that M. Danforth draft an email to D. Cantrell for EC review, to be sent on behalf of the EC.
   • Faculty Open Forum – Canvas LMS Wednesday February 12 – HCCR 1:00-2:00 p.m.
   • B. Street is meeting with faculty candidates today.
   • J. Tarjan is out of town today.
• **Enterprise College** students take Economics courses during the summer, from 8:00–noon. The cost is $150 and free book. The challenge is that most students work. There are scholarships available. The goal is to obtain funding to do outreach in Arvin, Lamont, etc. for student candidates who likely will stay in the region. The program has been here 30 years.

• Spotlight Festival – Approximately 500 students from 19 high school will be on campus this weekend to participate theatre workshops.

• Student Affairs has been awarded $600,000 to take care of basic needs, including $75,000 for mental health. Separately, $125,000 one-time money going toward partnerships that offer Central Valley conferences on various topics for the CSU and Community Colleges. The Services for Students with Disabilities (SSD) received $2,000 for research.

• Standing Committee meeting minutes is a transparency issue. It’s important to include attendance.

• J. Miller did her duty to cover the AS&SS Chair position during fall 2019 after elected chair, Elaine Correa, accepted the Interim Associate Dean of SS&E. A. Lauer has a scheduling conflict. The EC considered whether to allow AS&SS member, Debra Wilson, to chair for the semester. She is interested and available for the standing committee meeting. D. Wilson would not be present at the Senate meetings. A. Hegde said to look at the practical side. It’s too much for a Senator from another committee to take the first time position as Standing Committee Chair. When the Senators were asked for a volunteer when the position became vacant, no Senator volunteered to chair AS&SS. Have D. Wilson perform as Vice Chair, and she could attend the Senate meeting and Senator A. Lauer would make the presentation of resolutions. J. Millar said that it would not be disruptive to have that change. She will attend the AS&SS meeting to facilitate a smooth hand-off the referrals Ethnic Studies and Canvas LMS. M. Rees asked if By-Laws. Sub-committee Chairs are selected by the Senate. It was brought up in the minutes and no one objected. M. Danforth attend Senate, and discuss at the Senate. A. Hegde There was an interest and the experience is very helpful. J. Millar will not be at the Senate due to a conference.

3. **APPROVAL OF MINUTES**  

4. **APPROVAL OF AGENDA**  
   M. Danforth moved to approve agenda. M. Rees seconded. Approved.
5. CONTINUED ITEMS
   a. AS Log (handout)
      i. AAC (M. Danforth)
         ▪ Referral 13 Response to Student Misconduct Task Force Report
         ▪ Referral 14 New Course Forms and Process there was a request for online catalog D. Boschini in AAC’s purview to take up the issue.
         ▪ Referral 16 Program Review Process Improvement
         ▪ Referral 17 Learning Management System – Canvas
         ▪ Referral 18 Interdisciplinary BS Degree in Public Health Proposal
         ▪ Referral 19 Winter Term Courses and Units Policy
         ▪ Referral 20 Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering
      ii. AS&SS (J. Millar)
         ▪ Referral 12– Graduate Student Grievance and Appeals Policy – Reporting Chain
         ▪ Referral 13 Response to Student Misconduct Task Force Report
         ▪ Referral 17 Learning Management System – Canvas
      iii. FAC (M. Rees)
         ▪ Referral 02 Faculty Workload – One WTU Defined
         ▪ Referral 08 Honorary Doctorate-Handbook Change
         ▪ Referral 11– New Regulations on Consensual Relationship - Handbook Change
      iv. BPC (B. Street)
         ▪ Referral 17 Learning Management System – Canvas
         ▪ Referral 20 Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering
   b. Interim Provost Update
      i. Mentorship Programs
      ii. Block scheduling – The pilot has ended. Academic Affairs is still working on achieving major aims – attended unit load at 15. Block scheduling has been renamed Guided Registration. The campus has acquired a software module to achieve aims of block scheduling without infrastructure. The application helps transfer students when they register. It would require that their registration maintains courses on their path. It will ensure that they select courses that are on their roadmap. They won’t be able to complete their cart until they select the appropriate course(s). D. Boschini asked how first time freshman who (financial and learning needs) want to register for only for six units-11 units would be impacted. FT is 12 units and above. PT students don’t count in graduation rate.
D. Boschini expressed concern for students who may be forced to register for classes on days they can’t attend. M. Danforth requested a venue where people can submit questions about situations that don’t fit the module, and create a FAQs about the software. V. Harper will talk about Guided Registration at the All Faculty Meeting.

iii. ALL faculty meeting topics: Budget and advocacy change, searches.

c. Searches - Update
   i. AVP Faculty Affairs - selection of Interim position is next week.
   ii. AVP Academic Programs
   iii. Dean Antelope Valley – V. Harper is going to AV Feb 26 to meet with faculty, etc.
   iv. Dean Library – four faculty members, one from each school on Search Committee
   v. Dean SS&E - The search is underway A. Hegde passed along a concern to V. Harper
   vi. Faculty Ombudsperson
   vii. Faculty Coordinator for Sustainability

d. Financial and strategic planning transparency and faculty participation

e. Handbook Error Log

6. NEW DISCUSSION ITEMS
   a. Article 20.37 Assigned Time committee and call – CBA bargaining is on the table to be reconsidered. It may or may not be available to be assigned. Harper discussed at Provost Council and we don’t know if it will be available. Boschini advised to pull the committee together and then if it changes it will be pulled. The proposed language added to the call includes the normal basic duties of a faculty member. (University Handbook 303.1) A. Hegde funding for the Article 20.37 is the budget for next year. There isn’t anything wrong with stating “this is not exceptional service”. M. Rees suggested to add“ the aforementioned activities are unlikely not be considered by the Academic Senate” M. Danforth the “award is subject to funding.” J. Millar stated that it’s important that candidate’s service “supports CSU priorities” such as GI 2025.
   D. Boschini said there is conflict with some department chairs asked to attest that the WTU count is accurate but there isn’t a request for more information. It doesn’t ask the chair to look at the narrative and attest to that. Include chair’s acknowledgement and recommendation on assigned time. The proposed committee members: A. Hegde, J. Millar, and B. Street.

b. Bring Your Own Device Survey (handout) M. Danforth looking at tech in classrooms what students need. Students would be required to have laptop or tablet and would have to be sufficient for those courses. There is a companion survey for students.
The handout is the survey for faculty. It focuses on pedagogy. M. Danforth and C. Lam developed the survey. The EC accepted the survey.

c. Criteria for Dean’s List and Graduation with Honors  A. Hegde every year in BPA the percentage of students on Dean’s list increases. This year more than 40% have received honors based on GPA. Instead of set GPA, consider a percentage of each major gets on Dean’s List. If the cut-off is 3.8 or 3.2 because of the nature of the major, it will change. The criteria for the Dean’s List is in the catalog. There are questions about who and how the criteria was developed. The Dean should have something to say about it. Part of the challenge is determining what is the average GPA at CSU. The workbook on Tableau is gone. There are students who have stated that a faculty member said that everyone is getting either an A or B in class. The AAC handles what constitutes honors. The referral to AAC, Criteria for Dean’s List and Graduation with Honors. Request the data. Examine whether it’s supposed to be a portion of a major. Leave the decision up to the sub-committee. M. Danforth expressed concern over the depth of AAC log.

d. EO 1110 Task Force Recommendation – Catalog Change (handout)

e. RTP Issues: Implementation and Handbook Language (handouts)

f. GECCo review

7. **AGENDA ITEMS FOR SENATE MEETING February 6, 2020** (Time Certain 11:00 a.m.)
   - Announcements
   - Canvas timeline
   - AS&SS Chair position
   - Consent Agenda
   - New Business
     a. RES 192009 Faculty Membership on Search Committee Provost and VP AA
     b. RES 192010 Minimum IELTS and TOEFL Scores for International Graduate Students

8. **COMMENTS FROM THE FLOOR**

9. **ADJOURNMENT**
   - The meeting adjourned at 11:30