Academic Senate Executive Committee

Minutes
Tuesday, January 21, 2020
10:00 a.m. – 11:30 a.m.
SCI III Rm 100

Absent: J. Tarjan

1. CALL TO ORDER
D. Boschini called the meeting to order

2. ANNOUNCEMENTS AND INFORMATION
- President Zelezny unable to attend this meeting. She is scheduled to attend the Feb 20th Senate meeting, and the March 10th Executive Committee (EC) meeting.
- J. Tarjan is in Long Beach at a meeting at the Chancellor’s Office
- All Faculty Meeting Monday, February 10 – Stockdale Room 11:30 a.m. -1:00 p.m.

3. APPROVAL OF MINUTES
B. Street moved to approve the December 10, 2019 Minutes. M. Rees seconded. Approved.

4. APPROVAL OF AGENDA
SOCI packet routing – NSME and BPA hard copy SOCI packets were misrouted. Online SOCIs went to the Dean’s email, but did not get to the Chairs’ office. Dr. Harper will mention to the Deans today that their office needs to route the online SOCIs to their department chairs.
M. Rees moved to approve the agenda. B. Street seconded. Approved.

5. CONTINUED ITEMS
a. AS Log (handout)
   i. AAC (M. Danforth) The last meeting was the joint meeting of AAC, AS&SS, & BPC on Canvas, and then the joint meeting AAC & AS&SS on Student Misconduct. They were enlightening. The second reading of RES 192007 Online and Hybrid Courses on next Senate agenda. It’s the follow-up to RES 192002 Distributed Learning Committee, approved last semester. DLC is the committee in charge of how faculty are certified.
Referral 10– Ethnic Studies as a GE Requirement – Response to the Task Force Report – (handout) The December open forum was to get info to provide feedback on the first reading of AS-3403-19/AA Recommended Implementation of an Ethnic Studies System Requirement. There were concerns about the word “overlay” being vague, and thus undercut the work of the Ethnic Studies Faculty. “Overlay” is found in the Rational, and Implementation. “Overlay” is not in the resolution. Danforth the concern was in the Implementation guidelines. If it was meant to give the campus autonomy then it should specifically state that. A. Hegde asked the Interim Provost if AB 1460 CSU Graduation Requirement Ethnic Studies were to pass, would implementation be of an Executive Order (EO)? V. Harper expects that it would come as an EO because it’s based on legislation. It would be implemented by a specific date. The challenge is for all currently enrolled students. Three or four units for courses in GE or requirement for graduation would be left to the campuses to implement. J. Millar said that the ASCSU sees the spirit of the legislation; we know we need Ethnic Studies and we already have good ways of doing it. Let it be a process that fits for each campus. Danforth relayed that another concern was about a certificate in the overall legislation body of laws being proposed (including high schools, community colleges) and what’s going to happen with community college (CC) to establish a C-ID discipline group so there is a good foundation. For example, if a student took a Lower Division level Ethnic Studies course at CC would they have the foundation to move onto an Upper Division Ethnic Studies course at a CSU. The response to the first reading included the recommendation to have someone at the state level look into having a C-ID faculty interest group to support a foundation that readies students that furthers Ethnic Studies requirements. There is acknowledgement that the system isn’t going to get everything. There is willingness to be flexible on the zero unit implementation. However, the response should make clear that it does not mean zero cost. There will be faculty cost, facilities cost, and other costs associated with implementation. What is the game plan to legislation and future EO? There is need to establish learning community to expand the pool of qualified instructors. Ethnic Studies should be led by Ethnic Studies faculty and work with GE and/or major courses as well. What is the timeline and the wording for student learning outcomes? We don’t want to pit GE and JYDR against each other; both areas have merit - it’s a partnership. If the state is serious about putting Ethnic Studies in the system, the state needs to put more money into the system. Second handout is the feedback by J. Moraga and other
Ethnic Studies faculty. The direction is moving toward upper division requirement with lower division support. M. Danforth willing to work on zero unit (double counting) or built in option led by the faculty interest group and do the training. For example, Kegley Institute of Ethics does the ethics training across the curriculum. A. Hegde suggested that GECCo would be an appropriate place to have Ethnic Studies members. The voting members would defer to the subject matter experts (SME) when making decisions. It would be collaborative, and a start. Ethics Studies SME would have knowledge authority, but not voting authority. Danforth the Kegley Institute conducts training by faculty experts across campus and across disciplines, and has funding. Ethics is not a graduation requirement. Danforth recommends bringing SME from off campus to train faculty. A. Hegde thanked M. Danforth for her work on a daunting task. J. Millar it will be addressed at ASCSU AA meeting tomorrow. Dr. Weber is scheduled to attend the meeting by videoconference. The hope is that she will withdraw the legislation.

- Referral 13 Response to Student Misconduct Task Force Report (deferred)
- Referral 14 New Course Forms and Process – It’s a priority for the AAC. Update on both sections. (deferred)
- Referral 16 Program Review Process Improvement (deferred)
- Referral 17 Learning Management System – Canvas (see BPC)
- Referral 18 Interdisciplinary BS Degree in Public Health Proposal (deferred)
- Referral 19 Winter Term Courses and Units Policy (deferred)
- Referral 20 Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering (deferred)
- Referral 21 Minimum IELTS and TOEFL Scores for International Graduate Students A resolution is scheduled for drafting at the January 30th meeting.

ii. AS&SS (J. Millar)

- Referral 05 Canvas Pilot – report received by October 31. Complete.
- Referral 12– Graduate Student Grievance and Appeals Policy – Reporting Chain (deferred)
- Referral 13 Response to Student Misconduct Task Force Report – There needs to be a joint meeting to bridge the faculty perception and students’ perception before putting together a joint resolution. There are certain things that faculty has to do, and certain things that the Office of Students Rights and Responsibilities (OSRR) must do. Faculty can provide specifics on courses, but it does not have the data on a campus level in terms of extensions or expulsions. Faculty doesn’t have any authority over that data and consequence at the campus level. OSRR handles the behavior as if it were
drinking or another violation of the Student Code of Conduct. AAC and AS&SS will review whether the Student Misconduct Task Force’s recommended an update to the current policy or a new policy. There are additional thing OSRR has to do: hand in aggregate data on trends to the CO, and that the data gets back to the Academic side. Communication still needs to address who gets the information. BPA faculty are concerned about the reporting line of the OSRR. There should be a dotted line from the OSRR to the Academic side. Especially pertaining to campus level penalties to be imposed, if there isn’t a dotted line, the violations will continue and academic integrity becomes a hollow term. For repeat offenders, there should be campus level consequence. Discussion ensued. Some faculty are not reporting the lower level violations. How does one extricate the character?  M. Rees repeated her earlier suggestion to have academic integrity a feature on University Day. We all need to be on the same page. Show the steps and escalation. Walk students and faculty through the steps and the consequences. There needs to be clarity on the faculty actions. Faculty should be able to tell what happened to the students upon reporting a violation. A. Hegde voiced concern about reporting line dotted line from OSRR to Academic side. If there isn’t, there will be repeat offenders. Discussion ensued. Students have seen other students go through the process without consequences. There is an interest in punishment, not just consultation. There needs to respect for the work that faculty does. The student doesn’t have fourteen opportunities to write a five-page paper. It’s important to model the civility and process we want. The VP of Student Affairs and the Director of the Office of Student Rights and Responsibilities (OSRR) have been informed that they could do much better job to inform student on what is plagiarism. Say it more often and that academic integrity is very important. This is how it works. Those captured and held accountable. Clarity is needed for both faculty and students. The position of the OSRR is that failing the course is the consequence. It needs to be a partnership between the OSRR and Academics. AAC’s discussion noted faculty’s concern about reporting and additional referral review process whereby some put more than 50% on SOCs and may have to review the RTP process and the appropriateness of materials. The SOCI should be a portion of the RTP and not the complete evaluation. Consider whether this is a new referral. Additionally, the First Year Seminar course needs stronger language about academic integrity.

- Referral 17 Learning Management System – Canvas - V. Harper notified C. Hu and C. Shiery about the emails on Canvas implementation.

iii. FAC (M. Rees) – the last meeting discussion faculty search committee.
Referral 02 Faculty Workload – One WTU Defined (deferred)
Referral 08 Honorary Doctorate-Handbook Change (deferred)
Referral 09 Faculty Membership on Search Committee for the Provost & VP of AA – Handbook Change – The resolution is expected to be presented at the February 6th Senate meeting. The committee is addressing the language around membership and authority to add members. Refer to Handbook 309.5
Referral 11– New Regulations on Consensual Relationship - Handbook Change (deferred)

iv. BPC (B. Street)
Referral 17 Learning Management System – Canvas – B. Street working with F. Gorham to conduct an Open Forum to address issues and a path to resolution. F. Gorham needs to make a decision about Canvas by early April. Discussion ensued. We should be cognizant of F. Gorham’s timeline but it should not drive the process. The Open Forum is faculty’s opportunity to hear from F. Gorham and correct how things roll out in the future. Faculty must have access to Blackboard for RTP files. The process is important. Poor planning does not mean urgency. Administration can’t circumvent the shared governance process to the decision making. D. Boschini said that there are issues Senate takes on by itself, and there are issues that should be put before entire faculty. IT needs to engage with the entire faculty. It’s ITs project to manage. Perhaps we should have had an open forum last year. It’s not the Senate’s job to manage the process. V. Harper has been working with F. Gorham.
Referral 20 Proposal for Energy and Power Engineering Emphasis within the B.S. degree in Electrical Engineering – It’s the first item on BPC’s agenda. B. Street will invite S. Jafarzadeh for the discussion. He is the main power engineer professor, and who wrote the proposal.

b. Interim Provost Update
i. Mentorship Programs (deferred)

c. Searches - Update
i. Provost - V. Harper said it will be several weeks before the consultant interviews him for the Provost position. D. Boschini said that V. Harper will be able to work on the Interim AVP Faculty Affairs. The permanent Provost would be in place to be involved in the decision process for AVP Faculty Affairs. She asked V. Harper for an organizational chart or Gantt chart of the interim and permanent positions. V. Harper will send out a call for AVP Faculty Affairs this week. D. Boschini asking for the Call for Interim Provost to indicate that the service will be at the minimum December 31st. V. Harper is the hiring officer and consults with the President.
ii. AVP Academic Programs – V. Harper has been doing that job on Sundays. He does not receive a stipend for his work.

iii. Dean SS&E

iv. Associate Dean SS&E

v. Dean Library – There will be a call for a permanent position

vi. Dean Antelope Valley

vii. Faculty Ombudsperson Call for Interest deadline January 27.

viii. Faculty Coordinator for Sustainability

d. Financial and strategic planning transparency and faculty participation

e. Handbook Error Log

6. NEW DISCUSSION ITEMS

a. Interim AVP of Faculty Affairs - AVP Faculty Affairs - V. Harper sent memo, and he realizes how important that position is. Deans communicate frequently to the AVP Faculty Affairs. V. Harper relies on D. Schecter a lot. The Vice Provost position has been returned. He discussed it with the President. March 15 is D. Schecter’s last day. The call for Interim AVP Faculty Affairs is open to all faculty and MPPs. It will be a two week call. D. Schecter will not be in the committee but he will make a recommendation. If the candidate is an MPP s/he can stop. For example, an Associate Dean. The Provost Office could work that out with the respective Dean. The AVP to carry until the end of May. If it’s a faculty member we wouldn’t want current classes impacted. The faculty member would receive a stipend from around March 1 through June 1 and then June 1 start the interim position as MPP. A. Hegde recommended that it’s better to finalize the positions to create more certainty. For example, the committee for permanent search for AVP Faculty Affairs doesn’t have to start in a year. V. Harper informed the group that the faculty member would shadow Schecter, do their class, and receive a stipend. He plans to have a search for the permanent AVP FA in fall 2020.

b. RTP Issues: Implementation and Handbook Language (handouts) (deferred)

c. Bring Your Own Device Survey (handout) (deferred)

d. Block Scheduling (deferred)

e. Article 20.37 Assigned Time committee and call (deferred)

f. Addition of Winter session 2020-21 Calendar Change Request - D. Boschini said that EEGO wants two additional days before campus closes in December. It’s up to faculty how to run their courses. The EC is not going to take up the Winter Intersession calendar issue. It will be will be handled by the Calendar Committee and BPC for future planning. EEGO can be included in their running list of concerned stakeholders.
7. **AGENDA ITEMS FOR SENATE MEETING January 23, 2020** (Time Certain 11:00 a.m.)
   - Announcements
   - University Police Department Briefing – M. Williamson (10:05 Time Certain)
   - Consent Agenda
   - New Business
   - Old Business
   - RES 192007 Online and Hybrid Courses Handbook Changes **Second Reading**

8. **COMMENTS FROM THE FLOOR**

9. **ADJOURNMENT**