ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, April 28, 2020
10:00 a.m. – 11:30 a.m.
Video Conference


1. CALL TO ORDER
   D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION

3. APPROVAL OF MINUTES
   J. Tarjan moved to approve the April 21, 2020 Minutes. B. Street seconded. Approved.

4. APPROVAL OF AGENDA
   J. Tarjan has a potential resolution of Commendation to add.
   D. Boschini recommended adding the following:
   Summer conversations and decision-making - Summer Senate
   Ethnic Studies courses and the legislation that hasn’t been approved, yet.
   ASI Learning Survey. It’s valuable to get the feedback and the quality of comments.
   Canvas Implementation Committee
   Emergency Operations Committee (EOC) – faculty representation
   B. Street moved to approve the amended Agenda. J. Millar seconded. Approved.

5. CONTINUED ITEMS
   a. AS Log (handout)
      i. AAC (M. Danforth) Referral 14 New Course Forms and Process - draft policy is being reviewed by members. Separately, a resolution is being developed with language similar to what was in the EO 1110 Task Force memo: How students are placed in regular courses and stretch courses. How the appeal puts them into another placement.
      ii. AS&SS (D. Wilson)
      iii. FAC (M. Rees)
      iv. BPC (B. Street)
   b. Interim Provost Update
i. Mentorship Programs - BPA Academic Certification Program and RAMP – the concern is the overlap of BPA Mentorship and activities and the Runner Alumni Mentorship Program (RAMP). [refer to EC Minutes December 10, 2019] It speaks to the need to have a process to coordinate multiple entities. There was a negative impact on the BPA Academic Certification Program when University Advancement (UA) contacted BPA’s mentors without consultation. The certification program is based on this mentorship. There should not be multiple efforts. There also should be coordination. Identify which mentorship program the alumni want to be involved with. V. Harper talked to V. Martin. He acknowledged a shortage of mentors and some conflict. V. Martin was willing to find a solution to the conflict. Discussion ensued. D. Boschini said that the next move is for BPA to communicate directly with UA. Communication gap happened and its best handled by the school. A. Hegde is OK with BPA follow up with UA. V. Harper is available to have a group meeting to mediate if necessary. J. Tarjan asked that the Dean and a representative from BPA’s Curriculum Committee to attend. The impact was significant. The enrollment to the BPA program is only four students. Every Business major should be enrolled.

c. Searches – Update  V. Harper presented scenarios for fall. Details under COVID discussion.

   i. AVP Faculty Affairs
   ii. AVP Academic Programs
   iii. Dean Antelope Valley
   iv. Dean SS&E
   v. Associate Dean SS&E
   vi. Dean Library

d. Financial and strategic planning transparency and faculty participation – Some of the EC were able to participate in the videoconference with people from the Chancellor’s Office regarding institutional research. They were looking for what is going on at CSUB in context of other campuses. V. Harper was not in any of the meetings. However, V. Harper directed the meetings to take place. Institutional research was the first concern in WASC report. V. Harper wanted to be as pro-active as possible. An external consultant met with the group. V. Harper had a summary conversation. There will be further conversations with the group. J. Millar asked for the dates of the future meetings. There is a lot that can be done to promote student health. B. Street said that there was a secondary session about Budget. He suggested to bring the different groups together to have some cross-talk with IRPA. We can help each other. D. Boschini said IRPA is polite but they need a translator as to what the budget and faculty needs, and comments. A. Hegde suggested using
student assistants with data analytics. Not every chair has the ability to parse the data. It gives students practical experience. V. Harper has met some Economics students and sees this as an opportunity on a contingent basis. The takeaway from first series of meetings is that there are issues for the Senate to address.


6. NEW DISCUSSION ITEMS
   a. CSU Undergraduate Admissions (handout) (deferred)
   b. URC Memo: Recommendations to the RTP Process (handout) (deferred)
   c. COVID-19 Planning—V. Harper discussed which group is doing the planning and he shared a draft presentation about what can be expected. The President asked him to work on scenarios for fall. The four phases were developed by the Emergency Operations Committee (EOC). It integrated what would be done in Academic Affairs. Depending on the phase, there would be a mode of delivery. New normal will not be the same as Fall 2019 instruction. Face-to-face instruction is the students’ strong preference. As a community, regardless of modality, we need collaboration amongst the Senate, CFA and Provost and Deans. Consider if alternative delivery is a minimum 20% of instruction, we need to have a requirement that syllabi and grade books are in Canvas. Introduce a protocol to support students in the modalities. Synchronous classes need to be offered in their designated time slots. Instill academic integrity, to make sure testing requirement is secure. Virtual academic lab resources need to be purchased. It’s more than YouTube videos. We would need massive committees to digest this soon and decide what are the deliverables. The President is aware of this. J. Tarjan encouraged 1) overcommunication—people need to know that there is discussion with faculty leaders, 2) terminology and language about modalities needs to be consistent with the FTLC. M. Danforth said that it’s a significant increase in workload for the department chair, faculty and staff. DCLC called a meeting for next week for discussion. A. Hegde requested that the Emergency Operations Committee (EOC) reach out to faculty and others. He supports having the Summer Senate involved in the conversations. D. Boschini said that given the list of things to decide, the faculty needs to be in the room with the EOC. She thanked V. Harper for sharing the draft presentation for the EC to review. There needs to be a link between the Senate Executive and the EOC. V. Harper said the team has M. Martinez and around 19 others on the group. He will talk to the President. D. Boschini said the quicker the permanent Provost is selected the quicker we can focus on this space. M. Rees wants to be involved. She is concerned about cleaning spaces and when it will be scheduled. Curriculum development for online is a lot of work. We need to support part-timers. 1) Lecturers who are
scared and worry about whether their jobs are threatened. Their contracts are up
and they are applying for unemployment. Get contracts renewed. People need to
be reassured so they can make plans. 2) Students need to be reassured.
d. Commendation related to COVID-19 pandemic – a draft will be emailed to the EC for
edits
e. Canvas Implementation Committee (deferred)
f. Summer Senate – It’s the outgoing and the incoming EC together. We could be
adding new committee chairs. M. Martinez is the new ASCSU Senator. Decide now
that there will be a weekly meeting during the entire Summer to take on these
issues. The decisions made with have to be ratified by the full Senate in the fall. J.
Tarjan said under the contract faculty can request stipends based on their salaries.
D. Boschini said it would be lovely to get stipends and she doesn’t want to volunteer
to set a bad example. In this case, this is a legitimate crisis. M. Rees asked for a
Doodle Poll (since she has a summer class). D. Boschini said it’s important to include
people who want to be involved. M. Danforth is not paid for summer work and she
is reluctant to volunteer to set a precedent. V. Harper understands the contract and
he would never ask them to work off contract and will ask for stipend. It’s
important to stipend faculty for critical work for the university. D. Boschini said that
the EC is the group to address the issues and can pull in relevant faculty for input.
(Example: Lecturers) We’ll wait for further discussion.
g. Ethnic Studies – M. Danforth said the prefix ETHS was in effect when the campus
used Banner approximately 15 years ago. The discussion is part of larger need to
establish the ES requirement. When it comes down from the legislature, we need to
be ready. J. Millar said that ASCSU AA met with Vice-Chancellor Blanchard about
resolution language before the resolution goes to the BOT to change Title V. D.
Boschini said that the issues are 1) what’s going to happen with the system-wide ES
requirement 2) There are CSUB courses that need to be approved. AAC is the
Curriculum Committee (CC) for Interdisciplinary Studies. V. Harper will be meeting
with the Provost Council later today. AB 1460 will continue to move to the Governor
unless the CSU takes action to show we are serious. M. Danforth shared that the
State has changed the implementation of AB 1460 to 2021-2022 effective date. It’s
not urgent for this fall. The pressing issue is to change the Interdisciplinary Studies
prefix of the courses that AAC and GECCo already approved to an Ethnic Studies
prefix. Currently they are coded as INST. ETHS prefix is in the system and has been
unused for fifteen years. D. Boschini agreed to focus on the courses. J. Tarjan the
system is likely going forward with an Ethnic Studies in Title V. If the legislature
passes, we may have to do what the EO said and that would mean a GE do-over. D.
Boschini said that implementation of ES requires a formal organized review on
campus of how it fits in GE. There will be a significant amount of work with many
stakeholders. V. Harper, A. Rodriguez, and L. Zuzarte have met and have subject
code created. ETHS is the subject code. M. Danforth received acknowledgement
from L. Zuzarte that ETHS can be reactivated. D. Boschini doesn’t see a downside to
activate the ETHS code. V. Harper is in support of reactivating it. B. Street if ES
doesn’t have opposition, it makes sense. J. Tarjan recalled that CSUB used to have
ES programs. When Modern Language was organized, the programs were
discontinued. D. Boschini said there has to be documentation of approval. J. Millar
said that approving the courses informs the CSU ES Council that CSUB faculty is
serious about adapting and adopting ES requirements. D. Boschini said that
approval of courses is normally done by a Curriculum Committee (CC).
Interdisciplinary Studies is not located in a school. That’s why AAC performed as the
CC. A. Hegde doesn’t see any reason to object. M. Danforth is concerned about
process. Do we need official request from A. Rodriguez on behalf of ES and put on
Consent Agenda? D. Boschini replied that it does not go to the full Senate. It is a
curriculum issue for AAC, in the role of CC. If there is any objection, then send a
message to L. Zuzarte. Issue closed.

7. **AGENDA ITEMS FOR SENATE MEETING APRIL 30, 2020** (Time Certain 11:00 a.m.)
   - **Announcements**
     Faculty Awards 2020-2021 – Emeritus announcement comes from the Provost Office.
     Notify the faculty member and make campus wide announcement to recognize
     Emeritus.

   - **Consent Agenda**
     RES 192022 Course Placement Appeals for GE Areas A2 and B4
     RES 192023 Commendation on Consent Agenda for reading. J. Tarjan

   - **Old Business**
     RES 192013 Response to Student Misconduct Task Force Report – AAC, AS&SS
     RES 192015 Faculty Workload - FAC
     RES 192017 Balancing the Resolution of Faculty Ranks with MPP and Staff Hires - EC
     RES 192019 RTP Levels of Review - FAC
     RES 192021 Winter Term Courses and Units Policy - AAC

8. **COMMENTS FROM THE FLOOR**
   D. Boschini and A. Hegde meet with the President immediately following this meeting.

9. **ADJOURNMENT**
   The meeting adjourned at 11:30