ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, October 29, 2019
10:00 a.m. – 11:30 a.m.
SCI III Rm 100


Absent: D. Boschini, M. Danforth

1. CALL TO ORDER
   A. Hegde called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   D. Boschini is anticipated to return to campus next week.
   M. Danforth is at an engineering education conference in Southern California, today.

   J. Tarjan – He’s very impressed by the President’s leadership on the Provost Search. J. Kegley was asked by the President to chair the committee. The finalists will be interviewed on campus. President Zelezny went over the notes from the Open Forum on the Search Committee for Provost, and the job description including qualifications. The candidates will be asked to address questions when they apply. The position will be advertised in the Chronicle. A search firm is being used. There are 13 Provost Searches going on in the CSU. J. Tarjan feels that CSUB has an exemplary process and committee membership. This is as good a start as he’s seen. The President didn’t bring anyone from the outside community to the Search Committee. There isn’t any plan to have local leaders meet with the candidates.

   A. Hegde said that the Ethnic Studies as a GE Requirement Open Forum took place October 23. There were about six people who attended. There is a minority of people who want straight Ethnic Studies, which brings concern about displacing other courses. It’s a difficult task. The Academic Affairs Committee (AAC) and the General Education Curriculum Committee (GECCo) are weighing in on it, and those who submitted feedback at the Open Forum or to the AS Office. The campus’ response to the ASCSU request is due November 1. J. Millar said that Senator Pan is looking for what the ASCSU would do if it were the curriculum committee for Ethnic Studies. J. Tarjan said that the discussion at the ASCSU standing committee meeting last week leaned toward an expectation that the legislation will move ahead on Ethnic Studies as a GE Requirement.
Assemblyperson Weber does not appear to be interested in others’ input. A. Hegde said that the Provost Office already sent a response. The Senate leadership is to send faculty response, and what CSUB has done to date.

3. APPROVAL OF MINUTES
   B. Street moved to approve the October 22, 2019 Minutes via email. M. Rees moved to second. Approved.

4. APPROVAL OF AGENDA
   B. Street moved to approve the agenda. M. Rees seconded. Approved.

5. CONTINUED ITEMS
   a. Online SOCI software – following last week’s discussion in the Senate, F. Gorham asked the Senate to approve a renewal of the Campus Climate software license. The discussion didn’t raise a strong opposition, or alternative suggestions. Currently, the online SOCI are administered by S. Miller in IT. The department already has a subscription to Campus Climate. In case more discussion is needed, it can be extended so we can look to test it once again in Winter 2020. We decided that we wouldn’t send to committee because it’s not changing any policy. It costs $13,000 annually and faculty receives a better response. J. Tarjan said that having the Provost on the EC was a great decision. He repeated his earlier recommendations to have the Academic Senate Chair on the Cabinet. The CIO reports to BAS with a dotted line to V. Harper. It’s great that F. Gorham brought the request to the Senate, however he went to faculty after the fact without any faculty input, again. Example: Canvas. B. Street said that the key is having faculty involved at the beginning of exploration. J. Millar recalled that when we had problems with the online SOCIs, IT purchased Campus Climate software rather than approaching faculty with a possible solution. She is agreeable to moving forward with Campus Climate and before F. Gorham moves forward on fixing faculty problems, he needs to get faculty involved to discuss whether his idea would fix faculty’s problem. Before IT adopts online SOCIs for online courses, wait until faculty see how the online SOCIs for classroom courses perform. J. Tarjan feels that our CIO is an improvement. It’s a matter of procedure. Get people involved early. M. Rees was satisfied with the cost. A. Hegde received a diagram from F. Gorham showing that the other campuses are migrating to Canvas. B. Chen/Director of Enterprise Applications had informed BPC that the turn-around time for online SOCIs is days versus weeks for paper SOCIs. Response rate for paper is trending downward: spring 2017 55%, fall
2017 70%, spring 2018 60%, fall 2018 51%. During the same time online SOCIs response rate was 40%, 52%, 44% and 41% for the same time period. There has been an increase in percent of courses using online SOCIs. J. Tarjan said that since the campus is exploring, Bring Your Own Device (BYOD), the participation rate may increase. A. Hegde said that Campus Climate can turn-off and turn-on what the instructors can see, such that they will see student feedback a week or so after grades are turned in. B. Street mentioned that the software is capable of aggregating the data to match the answer to the question and the comments. That aggregation and matching are the useful part of the data. Qualtrics can’t do that. A. Hegde will inform F. Gorham that EC supports the purchase of Campus Climate for online SOCIs. The software only replaces the in-house method of conducting online SOCIs and does not change any policy regarding usage of online SOCIs. Later, the committee can discuss using online SOCIs for online courses.

b. AS Log (handout)
   i. AAC (M. Danforth) (deferred)
      ▪ Referral 04 Proposal for a Masters in Kinesiology
      ▪ Referral 13 Response to Student Misconduct Task Force Report
      ▪ Referral 14 New Course Forms and Process
      ▪ Referral 15 Interdisciplinary Studies New Course Proposals
      ▪ Referral 16 Program Review Process Improvement
      ▪ Referral 17 Learning Management System – Canvas
      ▪ Referral 18 Interdisciplinary BS Degree in Public Health Proposal
      ▪ Referral 19 Winter Term Courses and Units Policy
   ii. AS&SS (J. Millar)
       ▪ Referral 05 Canvas Pilot (pending report to EC)
       ▪ Referral 12– Graduate Student Grievance and Appeals Policy – Reporting Chain (deferred)
       ▪ Referral 13 Response to Student Misconduct Task Force Report – BJ Moore and R. Alvarez attended. The core discussion was to make civility and integrity a main push for all on campus. J. Millar will get with AAC chair to combine committees’ responses before reporting back to EC.
       ▪ Referral 17 Learning Management System – Canvas – There is a joint meeting with BPC on Thursday. F. Gorham will be attending.
   iii. FAC (M. Rees)
Referral 02 Faculty Workload – One WTU Defined - M. Rees said that P. Miser provided the assigned time list from the past three years. That’s been shared with the committee.

Referral 08 Honorary Doctorate-Handbook Change (deferred)

Referral 09 Faculty Membership on Search Committee for the Provost & VP of AA – Handbook Change (deferred)

Referral 11– New Regulations on Consensual Relationship - Handbook Change (deferred)

iv. BPC (B. Street)

Referral 04  Proposal for a Masters in Kinesiology – BPC’s part of the revamped proposal was submitted to J. Stark and M. Danforth of AAC. B. Street anticipates a draft resolution co-written by AAC, to be ready for the next Senate meeting.

Referral 07 Academic Calendar – Spring and Fall Semester Breaks – BPC received calendars from the Calendar Committee. BPC is waiting for confirmation from D. Cantrell that the Commencement dates were confirmed by the Commencement Committee. B. Street asked the Calendar Committee to attend BPC’s November 14 meeting to go line by line to help facilitate a discussion toward finalizing the calendar.

Referral 17 Learning Management System – Canvas – F. Gorham will be attending BPC’s meeting to have discussion with both BPC and AS&SS. J. Millar will forward AS&SS’s minutes to B. Street. It may be necessary to have to be a meeting amongst the three committees to include AAC’s discussion.

c. Interim Provost Update (V. Harper)

- Calendar Query – teaching days during Thanksgiving week and University Week. D. Cantrell took the calendar strategies to the executive groups and then reported back to BPC that two were rejected. The only favorable strategy was to take three days from University Week, thus reduce University Week to two days. Albeit, University Week is important to the President and the Interim Provost.

- Teacher Education Program – thank you to the Teacher Education Program for its American Association of State Colleges and Universities (AASCU) Award. He, the President, and Dr. K. LaGue travelled to Phoenix where the AASCU recognized CSUB’s Rural Residency Program amongst all programs in the nation. Our Teacher Education Program is doing its absolute best to expand the number of teachers in our region.
• SSE Dean Handbook language has been reviewed. There will be a Call for Search Committee in November.
• Solidarity with CSU colleagues impacted by fires - Maritime Academy lost vehicles and evacuated. Sonoma State and other campuses closed. J. Millar informed the group that the Counseling Center is available to students, faculty, and families impacted by the fires. We want to support their ability to cope with separation from their family in the affected areas and stay on campus.

d. Searches - Update
   i. AVP Academic Programs – no update
   ii. Dean SS&E – Call to Search Committee going out next month
   iii. Associate Dean SS&E – no update
   iv. Faculty Director of Interdisciplinary Studies - Interviews this week
   v. Faculty Director of the Teaching and Learning Center – Call out today
   vi. Faculty Ombudsperson – Call for Interest going out next week
   vii. Faculty Coordinator for Sustainability – A. Hegde will provide job description this week. The Call for Interest going out next week.

e. Financial and strategic planning transparency and faculty participation – there is ongoing follow up on the items discussed at the Budget Forum, October 21.

f. Handbook Error Log – there is a Handbook Revision Log in Senate website, and a new log, Corrections to Handbook, is being maintained by the EC. Editorial changes can be made. Substantive changes will be handled accordingly.

6. **NEW DISCUSSION ITEMS**
   a. Energy and Power Engineering within the degree of B.S. in Electrical Engineering (handout) Referred to AAC and BPC.
   b. Wang Award - FHAC’s recommendation - M. Rees, FHAC Chair, said that the committee spent a lot of time looking at the criteria and where the nominees’ CVs and letters met it. There is one nomination going forward, Dr. Isabel Sumaya, for Outstanding Faculty Innovator in Student Success. J. Tarjan expressed support of having K. Flachmann nominated in the future. She is the doctor of composition for the state. She was recommended in 2015-2016. A. Hegde will forward the EC’s recommendation to the President Office. The President doesn’t have to take the FHAC/EC’s recommendation. He thanked M. Rees for chairing the FHAC Wang Award Committee. M. Rees expressed the committee’s appreciation of the work done by ASC B. Bywaters.

7. **AGENDA ITEMS FOR SENATE MEETING November 7, 2019** (Time Certain 11:00 a.m.)
   Announcements
8. **COMMENTS FROM THE FLOOR**

- J. Tarjan suggested that we have something of value to present to the faculty at the next Senate meeting. J. Millar suggested that University Advancement (UA) provide an update on the Comprehensive Capital Campaign.

- A. Hegde said that there’s always need to have outside funds, a reserve outside of state funds, to support a number of things like sending students to Carnegie Hall. At the GI 2025 Symposium, the President of Paul Quinn College described how this private institution went from near bankruptcy to lowering tuition, room and board. Over the years, that university cultivated corporate partners. BPA’s Internship coordinator contacts employers for internships (it’s an academic outreach, because there is a certificate granted upon completion of the internship). UA dictates that BPA has to go through Advancement because there may be an existing relationship. Yet, BPA already has a relationship with the employers. The BPA’s Executive Advisory Committee was very excited to volunteer their time to mentor. UA told BPA not to contact those mentors. Then, the Alumni Association started Runner Alumni Mentor Program (RAMP). They are asking BPA’s career person if she know mentors for RAMP. UA is trying to do things that may not be in their wheelhouse and not doing well in those things that are in UA’s wheelhouse. J. Millar suggested that it may be good time to have UA update on the Comprehensive Capital Campaign, and RAMP – to hear the questions and have an opportunity to respond. J. Tarjan in favor of sending invitations to GECCo, and UA to make a very brief presentation at Senate. An invitation on behalf of A. Hegde to go to V. Martin.

- J. Millar said that the University of PA *Counseling and Psychological Services, Director G. Eels completed suicide*. He was the chair of the National University and College Counseling Center Directors. This is a reminder that the counselors are competent in their areas, yet they may not be as good at asking for help when they need it.

- J. Millar saw students last week instead of attending the EC extra meeting.

- The Chancellor Search Committee development is moving forward. There will be three faculty opportunities. The faculty trustee is a member. There are two
faculty on the Advisory Committee: the ASCSU Chair, and another person selected from interests of people on the ASCSU. If there are comments and concerns about the search process, we need to get information to R. Sabalius and/or C. Nelson. They will go on a listening tour. They may not visit CSUB.

○ V. Harper said that Chancellor White has been very good to him.

○ A. Hegde summarized the Academic Senate meeting with Trustee W. Fong. He was impressed by her awareness and curiosity about our campus. She knew everyone’s name. She took a lot of information, and shared that she’s on the Chancellor Search committee. She described the process and is very understanding of our role and what we do. The Senators shared with her the specialness of this place. She has visited 22 campuses in the short time she’s been on the BOT. She’s dedicated to her role. J. Tarjan said a lot of time went to discussion of fourth year quantitative reasoning. There is a lot of public pressure on these trustees. Again, the Faculty voice is a part of the deliberation but he believes that the other segments will be the definitive voice. The BOT talk about public pressure to do things or not do things. In this case, more information is not needed because the data and outcomes are available. Adding fourth year Quantitative Reasoning to high schools strengthens the students’ ability to continue their education and have success.

○ Extra meeting – D. Boschini will decide. A. Hegde will let her know there aren’t any pressing issues to warrant the extra meeting, at this point.

9. ADJOURNMENT
   The meeting adjourned at 11:30.