ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, September 17, 2019
10:00 a.m. – 11:30 a.m.
SCI III Rm 100


Absent: D. Boschini, J. Tarjan
Visitor: D. Schecter

1. CALL TO ORDER
   A. Hegde called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   - D. Boschini is on medical leave, and will be returning at the end of the month.
   - Faculty Forum with President Zelezny regarding Provost Search, October 1, Student Union MPR 9:00 – 10:00. The call is using the current language (FT faculty) in the Handbook. FAC has a referral to look at making criteria (TT) match that of search for Associate Deans.
   - Results of Call for Nominations for Academic Senate (AS) representative for SS&E to finish E. Correa’s term will be available in two days. The most important position to fill is the AS&SS Chair, and then Executive Committee membership participation. A. Lauer declined to chair the committee. J. Millar volunteered to chair AS&SS. Those in attendance agreed that J. Millar is the solution to the vacancy. J. Millar thanked E. Correa for her contribution to student success. The decision is pending input from D. Boschini and the full Academic Senate.

3. APPROVAL OF MINUTES
   E. Correa moved to approve September 10, 2019 Minutes with corrections. B. Street seconded. Approved.

4. APPROVAL OF AGENDA
   M. Danforth requested that the Interdisciplinary (INST) Course Proposal discussion be the first of NEW DISCUSSION ITEMS. E. Correa moved to approve the agenda, as amended. B. Street seconded. Approved.

5. CONTINUED ITEMS
   a. AS Log (handout)
i. AAC (M. Danforth) D. Jackson has been invited to attend the September 19 meeting to discuss the WSCUC Visiting Team appointment with AAC. The committee will also discuss these items on the log:
   - Referral 01 Distributed Learning
   - Referral 04 Proposal for a Masters in Kinesiology – develop questions to bring to the joint meeting with BPC

ii. AS&SS (E. Correa)
   - Referral 05 Canvas Pilot – no update
   - Referral 03 ASI Executive Director as Ex-Officio Non-Voting Member of Academic Support and Student Services Committee (AS&SS) - Bylaws Change – she drafted a resolution for the committee to process. The intention is to close the gap in communication between the student and faculty leadership on campus issues. The ASI Executive Director enables ongoing oversight of the student leadership participation and subsequent communication to the student body.
   - Referral 12– Graduate Student Grievance and Appeals Policy – Reporting Chain – no update

A. Hegde suggested that the first order of business at their September 19 meeting is to elect A. Lauer as vice-chair. J. Millar is tentatively the interim chair. The desire of the EC is that A. Lauer will agree to be the chair, if elected by the Senate. A. Hegde thanked E. Correa for working through the transition of AS&SS’s leadership as she is taking on her new position as Interim Associate Dean of SS&E.

iii. FAC (M. Rees) Nothing new to report since September 5 meeting. The next FAC meeting is September 19 to discuss items on the log:
   - Referral 02 Faculty Workload – One WTU Defined
   - Referral 05 SOCl for Summer Courses
   - Referral 06 Faculty Award for Scholarship – Handbook Change
   - Referral 08 Honorary Doctorate-Handbook Change
   - Referral 09 Faculty Membership on Search Committee for the Provost & VP of AA – Handbook Change
iv. BPC (B. Street) Nothing new to report since September 5 meeting. The next BPC meeting is September 19 to discuss items on the log:
- Referral 04 Proposal for a Masters in Kinesiology - develop questions
- Referral 07 Academic Calendar – Spring and Fall Semester Breaks

b. Interim Provost Update – No report.
J. Millar informed the EC that she attended the BC/CSUB Partnership planning meeting at BC. CSUB faculty members D. Gove, K. Flachmann, J. Kegley, were seen in attendance, and Police Chief M. Williamson. President S. Christian addressed the group. Interim Provost, V. Harper, asked for a FAQ which would include the benefits of the partnership. J. Millar suggested that the FAQ address workload for faculty. CSUB’s issue with BC’s Nursing program development was not addressed. The BC/CSUB Partnership is looking at 1) where each are, now and 2) what it could be. The FAQ needs to reiterate the purpose and function of the community college, and the purpose and function of the university and they cannot be subsumed under each other, either way. FAQs need to set the tone and be accessible to both BC and CSUB. There is going to be a shuttle service between BC SW campus and BC Panorama campus. There is concern for the accommodation of disabled students on the shuttle. A CSUB faculty meeting on the BC/CSUB Partnership is scheduled for Tuesday, September 24 in ADM 101. BC faculty and staff are concerned whether they will be working at both locations, use of food pantries, etc. There will be BC/CSUB coordinator at our campus to help with ADTs. Some of the hard questions have not yet been addressed. For example: 1) it’s cheaper to attend BC and some CSUB summer classes were cancelled because there wasn’t sufficient EEGO enrollment. The assumption is that student opted to go to BC instead of CSUB 2) parking, etc. A. Hegde summarized that the anxiety underscores that CSUB hasn’t had the opportunity to discuss these issues on our own. BC has known, and has moved forward without working through important CSUB concerns to demonstrate equanimity of benefits to CSUB.

c. Searches – No update
i. Provost and VP AA – Election for Search Committee members, by school.
ii. AVP Academic Programs
iii. Dean SS&E
iv. Associate Dean SS&E
v. Faculty Director of Interdisciplinary Studies
vi. Faculty Director of the Teaching and Learning Center
vii. Faculty Ombudsperson
viii. Faculty Coordinator for Sustainability
d. AS&SS Chair – A. Hegde will convey the EC’s thoughts to the Academic Senate Chair and then request her input.
e. UPRC Recommendations – tabled until next EC when V. Harper can join the discussion on MOUAPs.
f. Update from Student Misconduct Task Force (handout) A. Hegde provided background: The concern is that students who violated Academic Integrity are sent to the Office of Student Rights and Responsibilities (OSRR) which is under the purview of Student Affairs. Faculty is not made aware of the outcome of the investigation, or the number of violations a student has amongst the schools. There doesn’t appear to be any penalty for recurring offenders. A Task Force was assigned in 2018. Their report (handout) suggests policy changes. While there is a flow chart and steps in place, it is not always followed. The flow does not include faculty in the feedback loop. M. Rees said it’s useful for faculty to know what happens when students go to OSRR and what faculty’s responsibility is. It should be part of University Day orientation. M. Danforth said the lack of communication implies that there is a lack of results to violations of academic integrity. Therefore, what use of it is there to faculty to fill out the form? There is a need for aggregate data to go out to the entire faculty. The issue was referred to AAC and AS&SS.
g. Financial and strategic planning transparency and faculty participation – ongoing. Budget Forum is October 21.
h. ATI Faculty Coordinator – roles and responsibilities (deferred)
i. University Handbook APPENDIX K: Instructional Materials Accessibility Plan (IMAP) (tabled until ATI Coordinator appointed)

6. NEW DISCUSSION ITEMS
a. INST Course Proposal – Interdisciplinary Studies has three new course proposals. AAC has typically been the body to review course proposals when there isn’t a curriculum committee to perform that function. The item was referred to AAC.
b. Calendar referendum – M. Rees emphasized that there are pedagogical and financial concerns that cannot be properly weighed when a campus-wide survey is used to decide the Academic Calendar. People will vote on their lifestyle, not what is best for the university. The survey can list issues and leave space to add something that has not been addressed. The EC was reminded that the campus quarter to semester conversion issue produced a referendum, and it was not binding. D. Schecter suggested that survey offer ranking of issues. E. Correa said that if participants don’t see how the information will be used, they won’t
participate. If they are asked, yet the decision has already been made, what’s the point of setting people up for disappointment and distrust? The problem is how we can make a decision with as much input from people as possible. The EC is not in favor of doing a referendum. Instead, allow for a deeper conversation, then have a campus-wide survey that shows what the outcome would be to the *institutional interest* if they voted one way or another.

c. Course Forms for Catalog and Curriculum Review – referred to AAC. A. Hegde will communicate with L. Zuzarte on the technical issues surrounding the data and the process of going through the Senate.

d. Summer Service (deferred)

e. GRaSP post-award – BAS (deferred)

f. Financial Aid - (deferred)

g. Faculty parking – there is a request for a forum. BPC’s dealt with it last year. Because half are for, and half are against, no change. Students pay more for parking. J. Millar said it’s about those students, faculty, and staff who want/need to park closer to their classes. It’s not about faculty, per se. A. Hegde suggests issuing parking permits according to the market system: the prime lots cost more. He will communicate the recurring issues and then request that solutions be brought forward. EC agrees that a forum with the President and Chief M. Williamson is not the best use of campus’ time. Chief Williamson can address quantity and demand of parking spaces when he meets with the Senate.

h. Senate rep for Alumni Association – Isabel Sumaya is the current Senate representative. A. Hegde will ask her if she is available and willing to be the representative next term.

7. **AGENDA ITEMS FOR SENATE MEETING September 26, 2019** (Time Certain 11:00 a.m.)

   **Announcements**
   
   Campus Safety – Chief M. Williamson (Time Certain 10:05)
   
   President and Faculty Forum regarding Provost Search, October 1, SU MPR 9:00 – 10:00
   
   Budget Forum – October 21, 2019 11:00 a.m. – Noon SU MPR

   **Election and Appointments**

   **Consent Agenda**

   **New Business**

   **Old Business**

8. **COMMENTS FROM THE FLOOR**