

**BPC Meeting Notes**  
**February 1, 2018**

**Members Present:** A. Hegde (Chair), C. Lam, D. Boschini (ex-officio), B. Street, T. Davis, A. Grombly, J. Drnek, J. Sun, A. Huynh, M. Gomez (ASI)

**Visitors:** I. Ebong

1. Update from A. Hegde
  - a. UAS referral – Public Affairs feedback – need representation on committee
  - b. BPA Academic Certificate – Exec Cmt decided to hold off on the discussion until BPA revises proposal requesting internship co-ordinator position
  - c. Max Term Units – FAC supports 17 units, while BPC, AAC, and AS&SS support 19 units
  - d. Office Space – Need inventory of office space before proceeding with discussion; some guiding principles – faculty need office space to meet with students, most staff do not; is space being used effectively
2. AVP Grasp, Imeh Ebong at 10:30 (time certain)
  - a. Memo from Chancellor’s Office (2015) requires a committee to evaluate requests for drone usage on CSU campuses – committee makeup defined by this, however GRaSP is open to adding other members, as needed; CO’s requirements, FAA regulation, and Humboldt State U policy considered in drafting UAS policy by GRaSP
  - b. While no current faculty members with drone experience on committee, work of the committee still needs to get done – some campuses requests go through Safety and Risk (represented on CSUB committee)
  - c. Application process takes 10 days; any CSUB member can request permission to operate a drone on campus; operators need to be certified by the FAA
  - d. Policy needs to be approved ASAP as there are applications in the pipeline, waiting for approval
3. New Degree AMP form – need to add faculty involvement signature line on form (next meeting)
4. Engineering concentration referral – target growth – what are the campus expectations and support for expanding; is this proposal to give options to current students?; To be able to provide a mech engineering major, campus needs lot more resources, so not under consideration (need?);
  - a. A. Hegde to invite chair to next BPC meeting
5. Facilities Use referral – referred by previous exec cmts, may not be relevant at the moment – request Exec Cmt to withdraw
6. Budget – Forum to be held before 2/28; there is still need for information on budget central – comprehensive financials; need information by department – FTE, headcount, cost of instruction, salary, etc; T. Davis: need to consider ‘best in class’ rather than ‘best management practices’ with regards to data availability;