

Budget and Planning Committee Minutes

Thursday, February 15, 2018
10:00 –11:30 AM

Sci III, Rm 100

Attendance: A. Hegde (Chair), C. Lam, D. Boschini (ex-officio), B. Street, T. Davis (Ex-Officio), A. Grombly, J. Drnek, J. Sun, A. Huynh, M. Gomez (ASI), L. Lara, S. Betty

Visitors: Jorge Talamantes

I. Call to order at 10:05am

II. Approval of Minutes

- a. Minutes from the February 1, 2018 committee meeting
- b. *Motioned for approval by A. Huynh, seconded by J. Sun, approved by consensus.*

III. Announcements and Updates

- a. Introductions

IV. Approval of Agenda

V. Old Business

- a. Proposal for Energy and Power Engineering within Engineering Sciences (Referral 2017-18 #17) - **Time Certain: 10:15 am - Jorge Talamantes**
 - i. Dr. Talamantes gave a brief overview of the proposal.
 - ii. C. Lam requested information regarding the sustainability of the program. Dr. Talamantes shared the equipment was purchased with the grant; he mentioned that most departments do not have an equipment maintenance budget.
 - iii. A. Huynh requested clarification on what students this equipment will be affecting; Dr. Talamantes confirmed that the equipment supports the Engineering programs in general.

- iv. A. Grombly requested for clarification on library services that will be impacted. Dr. Talamantes confirmed that there is no subscription service that is a part of the equipment purchase or the program.
 - v. Dr. Talamantes confirmed that no new faculty would be hired with this.
 - vi. Dr. Talamantes clarified that this program would be an emphasis for students to their degree; no new courses are being created for this program/emphasis. This last comment clarified a lot of questions for the committee.
 - vii. A. Hegde will send the resolution supporting the referral via email to the committee for an electronic signature (after receiving a verbal agreement from the group).
- b. BPA Academic Certificate (Referral 2017-18 #1)
- i. A. Hegde provided an update that the School will be amending the proposal to resubmit to the BPC group.
- c. Maximum Units Per Term (Referral 23; Resolution 161719)
- i. A. Hegde shared that this resolution was brought to the floor at the last Academic Senate meeting. With the exception of Faculty Affairs Committee, there is an agreement for 19 units. Faculty Affairs believes that it should be 17 units. The discussion was tabled for the next Academic Senate meeting.
 - ii. D. Boschini requested for the Resolution to be renumbered to “1718XX”.
 - iii. ***Motioned to approve the resolution, with the edit to the number, by the three committees by S. Betty, seconded by B. Street, approved by consensus.***
- d. Use of Small Unmanned Aircraft Systems at CSUB (Referral 2017-18 #9)
- i. The committee reviewed the draft resolution and requested the following edits:
 - 1. Replace “seem” with “appear” in the rationale

2. Include Safety and Risk Management, the Provost, University Police, and the Office of Public Affairs and Communications to the distribution list.
3. Include the full name of the FAA.

ii. Motioned to approve the resolution, with the edits listed above, by the by L. Lara, seconded by A. Huynh, approved by consensus.

- e. University Facilities Use and Costs (Referrals 2015-16 #4 and 2016-17 #25)
 - i. Tabled for the next BPC meeting.
- f. Proposing New Degree Process (Referral 2017-18 ##)
 - i. The committee reviewed the edit to the form to propose a new degree. The edits included a signature line for a faculty member and the chair of the department.
 - ii. Motioned to approve the resolution by the by A. Huynh, seconded by A. Grombly, approved by consensus.*
- g. Office Allocation (Referral 2017-18 #10)
 - i. A. Hegde sent out a request for office inventory to the school deans but has not received all of the information yet.

VI. New Business

VII. Other Business

- a. D. Boschini confirmed that S. Betty was added to the Outlook group for this committee.
- b. The committee congratulated D. Boschini and A. Hegde on being appointed as Chair and Vice Chair, respectively, to Academic Senate.

VIII. Adjournment at 11:01am