ACADEMIC SENATE EXECUTIVE COMMITTEE

Agenda
Tuesday, April 30, 2019
10:00 a.m. – 11:30 a.m.
SCI III Room 100

1. CALL TO ORDER

2. ANNOUNCEMENTS AND INFORMATION
   • April 30 Executive Committee meeting from 11:30-12:30 to meet with President Zelezny
   • Budget Forum May 14, Tuesday 09:00 – 10:00 Student Union Multi-Purpose Room
   • Calendars
     o EC: May 14
     o Sub-committees: May 2
     o Senate: May 9 finish 2018-2019 business and organizational meeting 2019-2020

3. APPROVAL OF MINUTES
   April 23, 2019 Minutes

4. APPROVAL OF AGENDA

5. CONTINUED ITEMS
   a. AS Log (handout)
      i. AAC (M. Danforth)
      ii. AS&SS (E. Correa)
      iii. FAC (M. Rush)
      iv. BPC (B. Street)
   b. Provost Update
      i. BC/CSUB Partnership
   c. Searches
      i. AVP EM
      ii. AVP Academic Programs
      iii. Associate Dean of Undergraduate and Graduate Studies
      iv. Director of Academic Operations
      v. Interim Dean SS&E
   d. University Week
      i. Faculty Meeting

6. NEW DISCUSSION ITEMS
   a. ITAC Report
b. Academic Calendars 2020-2021 and 2021-2022 (see previous handout)
c. Call for Interest: Faculty Ombudsperson
   i. Job description
d. Follow-upon effective communication
e. Appointments to various university-wide committees (handout)
   i. Academic Council for International Programs (ACIP)
   ii. Academic Petitions Committee
   iii. Teacher Education Advisory Committee (TEAC)
   iv. Faculty Athletic Representative (FAR)
   v. Instructionally Related Activities Committee (IRA)
   vi. Student Recreation Center Advisory Committee (SRC Advisory Committee)
   vii. Student Union Board
   viii. University Strategic Planning and Budget Advisory Board (USP & BAC)

7. **AGENDA ITEMS FOR SENATE MEETING May 9, 2019** (Time Certain 11:00 a.m.)

   **AGENDA FOR FIRST SESSION (OUTGOING) 10:00 – 10:45**
   Announcements
   WASC Report – D. Jackson (Time Certain 10:35)
   Consent Agenda
   New Business
   Old Business
   a. RES 181914 Graduate Director Term Limits and Review – Handbook Change Second Reading

   **AGENDA FOR SECOND SESSION (INCOMING) 11:05 – 11:30**
   Introduction of Members (Handout)
   Approval of Academic Senate Meeting Schedule 2019-2020 (Handout)
   Election of Standing Committee Chairs
   Academic Affairs Committee
   Academic Support and Student Services Committee
   Budget and Planning Committee
   Faculty Affairs Committee

8. **COMMENTS FROM THE FLOOR**

   * Changes to the University Handbook
1. CALL TO ORDER  
D. Boschini called to order.

2. ANNOUNCEMENTS AND INFORMATION  
- Trustee Romey Sabalius visits on April 23, 2019 4:20 – 5:00 p.m. in the President’s conference room. It conflicts with the WASC review and academic advising.  
- April 30 Executive Committee meeting from 11:30-12:30 to meet with President Zelezny  
- Budget Forum May 14, Tuesday 09:00 – 10:00 Student Union Multi-Purpose Room  
- Calendars  
  - EC: April 30, May 14  
  - Sub-committees: May 2  
  - Senate: April 25, May 9

3. APPROVAL OF MINUTES  
E. Correa moved to approve the April 9, 2019 Minutes. M. Danforth seconded. Approved.

4. APPROVAL OF AGENDA  
M. Rush requested to add 20.37 Assigned Time under New Discussion Items. Interim Provost Update requested to add GRASP, and Interim Dean SS&E. M. Rush, moved to approve the modified Agenda. B. Street seconded. Approved.

5. CONTINUED ITEMS  
a. AS Log (handout)  
  i. AAC (M. Danforth) AAC & AS&SS are bringing forth a joint resolution 181915 Appeal of Academic Disqualification or Probation. Referral #17 Distributed Learning Committee Policies – the committee is putting information together for next year’s committee. Referral #20 Continuous Enrollment Course – awaiting response from PPA. RES 181911 Annual Catalog (approved by President 4/4/19), L. Zuzarte requested to talk to DCLC about scheduling for the annual catalog.  
  ii. AS&SS (E. Correa)
Referral #05 Canvas Pilot – the committee decided to wait to have that conversation.

Referral #16 Faculty Participation in Information Technology - F. Gorham and Brian have attended committee meetings to explain what is coming, providing mini-presentations, and collecting feedback on next initiative(s). He said he would raise the concern over the lack of support faculty expressed for the Canvas Pilot. Examples: how to get on, navigate, and support as needed. He then emailed faculty with a request to have those with expertise in Canvas step up to be trainers. Faculty participation is on-going. Complete.


Referral #11 Textbook Ordering Process – The investigation concluded that IncludED is expensive and complicated whereby students have to opt-in and opt-out and it has an impact on the timely management of their financial aid. The referral is complete.

There was discussion about inviting the ASI Executive Director I. Pesco to the AS&SS anytime there is a resolution from ASI. Consider adding the position, ASI Executive Director, as a member of AS&SS.

There was discussion of adding the AS Chair on the Cabinet to increase awareness that the Academic Senate has more than the faculty perspective.

iii. FAC (M. Rush) RES 181914 Graduate Director Term Limits Second Reading is ready. Referral #21 Faculty Honor Doctorate Committee and Process warrants a report to be sent to D. Boschini formally and not a resolution. The committee didn’t see a problem with the structure or process of the FHDC. When the process is announced by the Chancellor’s Office, the President sends out the solicitation. That could cue the Academic Senate Chair and the Vice Chair to call on the FHDC to have the rules at their meetings and be more assertive in the process. There could be an initial meeting called by the Academic Senate Chair and Vice-Chair where the committee decides what happens with incomplete applications and then another to review and make recommendation(s). J. Tarjan said that the FHD award is a community award, thus different than the faculty awards that the FHAC is familiar with. He suggests that the award be handled by the Executive Committee. M. Rush suggested that the EC can call a meeting first thing in the fall if they want to make changes.

iv. BPC (B. Street) Nothing to report. B. Street will be meeting with T. Davis prior to the Budget Forum. The 30 TT lines in 2016-2017 from the GI 2025 fund will be discussed.

b. Interim Provost Update

i. BC/CSUB Partnership – (handout) V. Harper informed that the first meeting is April 30. Ground breaking for the building is scheduled for July 2019. The contractual relationship is between Bynum and BC with the understanding that they will occupy the building. The President said this is something to pursue.
Parking is part of the service agreement discussion (Police, IT, Dining, etc.) to take place as the buildings are constructed. D. Boschini has a timeline concern whereby service agreements will be in place before faculty leadership has an opportunity to weigh in. What agreements are being made and where is the consultation that could authentically influence the results? If the EC is not going to be consulted on service agreements (like parking) tell us, and then handle the backlash transparently. V. Harper responded that there is opportunity for EC to participate in the formation of the agreement. The Faculty’s input is needed particularly in the curricular pathways and how they evolve over time, and with services agreements on food service, library, etc. D. Boschini sees that the committee will not have ample time for input. When they return in August the modular units will already be here. V. Harper sees the opportunity for faculty input and influence to continue over time. There is a plan for three buildings on the property.

ii. GRASP – Dr. Schecter has been appointed as Interim Associate VP GRASP for an indefinite time. He will continue to hold his current position as Vice-Provost.

iii. Interim Dean SS&E – there has been consultation with Chairs, V. Harper scheduled an open hour at the school, and received emails in support/critique of nominees. He shared four names. The EC supports whatever his decision, given the input he’s received from the school. Individual input is still open through April 24. EC’s consultation is concluded.

c. Searches

i. AVP EM – There are (21) applicants. Time is running out to receive faculty input. The suggestion is to hold forums for input. The consultation is expected to wrap-up by the end of May, with the new person starting in September.

ii. AVP Academic Programs – V. Harper is still doing that job. The Interim appointment will occur while other appointments are being filled. He can take the salary money and deploy it for other things like the Faculty Leadership Academy. J. Tarjan thanked him.

iii. Director of Academic Operations is in negotiation.

iv. Associate Dean Undergraduate and Graduate Studies – interviews are underway.

d. University Week (deferred)

i. Faculty Meeting

6. NEW DISCUSSION ITEMS

a. ITAC Report (deferred)

b. Concerns regarding canvas pilot/decision-making process - Discussion took place about what is “consultation” with faculty when it’s bringing information to the Senate (sub-committee). Invitations to IT to have early conversations with faculty group(s), intended for brainstorming and initial feedback, are being used downstream as evidence of full consultation. The communication from the Senate needs to be more explicit. IT needs
to attend a Senate meeting and make their presentation. Then, if it needs to be a referral, it will be sent through the sub-committee process. Informational visits are starting to be problematic because they are being taken into other meetings and decisions are being made-then time goes by, memories get fuzzy-and then it becomes “the Senate has been consulted”. We don’t want either the Senate or the people seeking to communicate with us to end up with a gap on what happened. (Examples: Campus Pilot memo, Academic Calendar straw poll.) E. Correa requested a formal checklist. IT has been attending, but they need to know what the next thing that they must do. D. Boschini said that there needs to be an educational component. IT and TLC have the perception that Consultation occurred. However, if the first part of the conversation included only part of the conversation and feedback on that, and more information developed affecting the feedback, it has to go through another cycle. It’s iterative as more information becomes available. If the plan evolves, then the consultation needs to follow along. A. Hegde suggested a flow chart on the Senate website. By design, the Senate is a deliberative slow process, because it needs to have consultation and discussion. Put together flow chart and mechanism to identify at what point the faculty should be involved, and what kind of decisions where faculty should be involved. A. Hegde and B. Bywaters will work on an information flow diagram this summer. There isn’t urgency in some of IT’s projects, like Canvas Pilot and choosing an online SOCI platform. There is time to plan and consult. Generally speaking, a committee can simply act. The Senate deliberates. That may help IT understand how it works and to follow the process. M. Danforth suggested that if IT is not getting sufficient consultation with faculty representation on ITC then we need to address it. D. Boschini suggested the possibility of having standing meetings. F. Gorham reports to T. Davis and has a dotted line to V. Harper. The Interim Provost has not signed-off on Canvas. F. Gorham is trying to do it right. Perhaps it’s the way IT perceives what faculty said and the way their responses to faculty are written that gives faculty a misperception. The solution may to be give the process more structure.

c. Academic Calendars 2020-2021 and 2021-2022 (see previous handout) (deferred)
d. Call for Interest: Faculty Ombudsperson (deferred)
e. Article 20.37 Award – It is for exceptional service. There are people doing what they need to do (such as developing a new course) and feeling overworked. Awards are not given for activities that are part of the job or department activities. Three WTUs per semester have already been calculated for baseline service activities. Consider quantity and depth of what is above and beyond. J. Tarjan cited Article 20.37 of the Collective Bargaining Agreement. There isn’t any disallowing for the issuing of six units to an individual.

7. **AGENDA ITEMS FOR SENATE MEETING, APRIL 25, 2019** (Time Certain 11:00 a.m.)

**Announcements**

- UPRC Report - D. Solano (Time Certain 10:05)
- FHAC Faculty Awards – M. Rees (Time Certain 10:10)
• GECCo Report – pending confirmation
• Committee on Professional Responsibility: No activity for AY 2018-19 to report

Consent Agenda
RES 181909 Faculty Awards

New Business

Old Business
1. RES 181912 CSUB Academic Senate / General Education Task Force Proposal Second Reading
2. RES 181913 CSUB Tenure Density Priority Second Reading
3. RES 181914 Graduate Director Term Limits and Review – Handbook Change Second Reading

8. COMMENTS FROM THE FLOOR

* Changes to the University Handbook
### Academic Affairs Committee: Melissa Danforth/Chair, meets 10:00am in SCI III Rm 328 Research Room

**Dates:** Sept 6, Sept 20, Oct 4, Oct 18, Nov 1, Nov 15, Dec 6, Jan 31, Feb 14, Feb 29, Mar 14, Mar 28, Apr 11, May 2

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<tbody>
<tr>
<td>08/29/18</td>
<td>2018-2019 Referral 02 Change of Membership on AAC and Change in Bylaws</td>
<td>Complete</td>
<td>AAC Memo to Senate – AAC discussed and decided that since AVP of AP represents AA, the Director of AP need not be an ex-officio on AAC. No update to By-Laws needed.</td>
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<td>09/06/18</td>
<td>2018-2019 Referral 03 GITF Hold Proposal</td>
<td>Complete</td>
<td>AAC’s feedback was incorporated into the proposal document.</td>
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<tr>
<td>10/2/18</td>
<td>2018-2019 Referral 07 Interdisciplinary Studies Department Formation Proposal</td>
<td>Complete</td>
<td>AAC, BPC The faculty stakeholder’s proposal was withdrawn 2/27/19.</td>
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<tr>
<td>10/2/18</td>
<td>2018-2019 Referral 08 Instructor Initiated Drop Policy</td>
<td>Complete</td>
<td>AAC RES 181903 Instructor Initiated Drop Policy</td>
<td>1/24/19</td>
<td>2/1/19</td>
<td>2/8/19</td>
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<tr>
<td>03/05/19</td>
<td>2018-2019 Referral 17 Distributed Learning Committee Policies</td>
<td>Next year</td>
<td>The committee is putting information together for next year’s committee.</td>
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<td>03/05/19</td>
<td>2018-2019 Referral 20 Continuous Enrollment Course</td>
<td>Pending response</td>
<td>AAC waiting response from PPA.</td>
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<td>2018-2019 Referral 22_Immediate Reinstatement After Academic Disqualification_AAC+AS&amp;SS</td>
<td>Complete</td>
<td>AAC and AS&amp;SS RES 181915 Appeal of Academic Disqualification or Probation First Reading</td>
<td>4/25/19</td>
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**Academic Support and Student Services: Elaine Correa/Chair, meets 10:00am in BPA 134**  
**Dates:** Sept 6, Sept 20, Oct 4, Oct 18, Nov 1, Nov 15, Dec 6, Jan 31, Feb 14, Feb 29, Mar 14, Mar 28, Apr 11, May 2

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<td>10/2/18</td>
<td>2018-2019 Referral 05 Canvas Pilot</td>
<td>Waiting</td>
<td>AS&amp;SS Recommendations made. Response received. — The committee decided to wait to have that conversation.</td>
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<td>10/2/18</td>
<td>2018-2019 Referral 06 Distributed Learning Committee</td>
<td>Referred to FAC</td>
<td>No further action from AS&amp;SS.</td>
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<td>11/8/18</td>
<td>2018-2019 Referral 11 Textbook Ordering Process</td>
<td>Complete</td>
<td>IncluED is expensive and complicated whereby students have to opt-in and opt-out and it has an impact on the timely management of their financial aid</td>
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<tr>
<td>02/27/19</td>
<td>2018-2019 Referral 16 Faculty Participation in Information Technology Matters</td>
<td>Complete</td>
<td>AS&amp;SS IT request to have those with expertise in Canvas step up to be trainers. It is an on-going discussion.</td>
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<td>Complete</td>
<td>AAC and AS&amp;SS RES 181915 Appeal of Academic Disqualification or Probation First Reading</td>
<td>4/25/19</td>
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### Budget and Planning Committee: Brian Street/Chair, meets 10:00am in Student Health Center, Conference Room (HCCR)

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<td>Complete</td>
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<td>10/2/18</td>
<td>2018-2019 Referral 09 University Hour</td>
<td>Complete</td>
<td>BPC No resolution is forthcoming or action by the Senate required</td>
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<tr>
<td>4/4/19</td>
<td>2018-2019 Referral 23 Strategic Planning Budget and Faculty Tenure Density Priority</td>
<td>Complete</td>
<td>BPC RES 181913 Faculty Tenure Density Priority</td>
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<td>4/25/19</td>
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Faculty Affairs Committee: Maureen Rush/Chair, meets 10:00am in SCI III Rm 235 Math Library  
**Dates:** Sept 6, Sept 20, Oct 4, Oct 18, Nov 1, Nov 15, Dec 6, Jan 31, Feb 14, Feb 29, Mar 14, Mar 28, Apr 11, May 2

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<tr>
<td>08/28/18</td>
<td>2018-2019 Referral 01 Faculty on Sabbatical Serving on RTP Review Committee</td>
<td>Complete</td>
<td>RES 181902 Faculty on Sabbatical Serving on RTP Review Committee Second Reading 10/11/18</td>
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<td>10/19/18</td>
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<td>10/2/18</td>
<td>2018-2019 Referral 04 Ombudsperson</td>
<td>Complete</td>
<td>RES 181905 Role of Ombudsperson in Dispute Resolution</td>
<td>02/21/18</td>
<td>03/01/19</td>
<td>03/04/19</td>
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<tr>
<td>11/13/18</td>
<td>2018-2019 Referral 13 Faculty Award Process – Handbook Change V02 complete</td>
<td>V02 complete</td>
<td>RES 181909 Faculty Award Process – Handbook Change V02 Senate 4/25/19 edit to include Millie Ablin Award</td>
<td>03/07/19</td>
<td>04/25/19</td>
<td>03/15/19</td>
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<tr>
<td>10/2/18</td>
<td>2018-2019 Referral 06 Distributed Learning Committee</td>
<td>Moved to AAC</td>
<td>Referral moved from AS&amp;SS to FAC on 10/30/18. Referral moved from FAC to AAC on 03/05/19.</td>
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<td>12/4/18</td>
<td>2018-2019 Referral 15_University Council Membership Addition-Library Representative – Handbook Change (105.3)</td>
<td>Complete</td>
<td>RES 181910 University Council – Addition Library Member</td>
<td>02/21/18</td>
<td>03/01/19</td>
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<td>03/05/19</td>
<td>2018-2019 Referral 18 Graduate Director Term Limits and Feedback Review - Handbook Change</td>
<td>Second Reading 5/9/19</td>
<td>FAC RES 181914 Graduate Directors Term Limits Second Reading 5/9/19</td>
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<td>03/05/19</td>
<td>2018-2019 Referral 19 Faculty Workload</td>
<td>Defer to AY19-20</td>
<td>FAC Defer to AY19-20</td>
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<td>03/05/19</td>
<td>2018-2019 Referral 21 Faculty Honorary Doctorate Committee Structure and Process Improvement</td>
<td>Report to EC 4/23/19</td>
<td>FAC No formal resolution to the Senate. Report to EC 4/23/19.</td>
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ACADEMIC COUNCIL for INTERNATIONAL PROGRAMS (ACIP)
Function: Engages in the planning of International Programs (IP) publicity and recruiting activities, the selection processes for the Resident Directors and IP students and the outreach to faculty and administration for IP. Report to Senate at least once a year.

(1) Full Time Faculty member to serve a three-year term May 2019-May 2022

Please provide a brief description of why you are interested and how you have suitable background for this Committee.

Emerson Case
I would like to be considered for the Academic Council for International Programs (ACIP).

I am very interested in international programs. My PhD is in English with an emphasis in Teaching English to Speakers of Other Languages (TESOL). I was an English as a Second Language Teacher for 12 years. I have taught ESL writing at nine different schools, including in China and Poland, and have had students from over 50 different countries, so I have a lot of experience that could be quite useful.

Thanks,
Emerson Case

Lena Taub Robles
I hope you the indicated committee might still be able to consider my name although I realize the deadline was earlier today.

I would like to express my desire to serve on the ACIP committee. Over the past year I have been working closely with the center for global outreach on campus and have assisted their program coordinator in establishing a summer program in Lyon, France. I am currently working with students who are planning their trips abroad for the coming summer as well as one student who will participate in the year long program in Aix-en-Provence. As a professor of French, I am always interested in coordinating, promoting, and assisting with international study programs. Additionally, I have studied and taught in universities in France and I feel confident that I would be a suitable candidate to assist students participating in the IP programs as well as work with faculty and other administrative affairs related with outreach and planning.

Lena Taub Robles
Assistant Professor of French

See attached Response of David Olson
Heejong Jacob Joo
I am writing to express my interest in the opportunity to serve as a member of ACADEMIC COUNCIL for INTERNATIONAL PROGRAMS (ACIP). Attached please find a document describing my interest in the committee and qualification for the position.

I believe my personal and educational background, teaching and research experience, and professional and administrative experiences as international program director across two universities make me a qualified candidate for the position. I am very interested in the opportunity to serve at CSUB.
Heejong Jacob Joo, Ph.D.
Professor
Department of Criminal Justice
Proposal for David Olson to serve on:

ACADEMIC COUNCIL for INTERNATIONAL PROGRAMS (ACIP)

Function: Engages in the planning of International Programs (IP) publicity and recruiting activities, the selection processes for the Resident Directors and IP students and the outreach to faculty and administration for IP. Report to Senate at least once a year.

(1) Full Time Faculty member to serve a three-year term May 2019-May 2022

Please provide a brief description of why you are interested and how you have suitable background for this Committee.

Response of David Olson:

The reason I am interested in serving on this committee is because I am a champion for the internationalization of our campus and of the CSU. We are facing a crossroad in our society, region, and campus and we must choose the path leading to greater access and understanding to all peoples. I will receive great satisfaction from performing in this role at the highest level.

I am well prepared for this position because I have such a great interest in this area and because I have prepared for it by participating and advancing the internationalization of our campus in many important ways. Below you will find some of the internationalization activities I have been involved in at CSUB:

- May/June 2019: Will take 14 students on a short-term study abroad course in the U.K. and Ireland
- April 2019: Completed a training program with European Association for International Education (EAIE) entitled, “The Fundamentals of Building a Strategic Internationalization Plan” (SIP) and have begun to create a SIP for BPA
- January 2019: Took 22 students on a short-term study abroad course in Italy
- 2018-present: Studied Italian in order to take students to Italy
- 2017 to present: Phi Beta Delta International Honor Society member
- 2017 to present: Theta Theta Honor International Society founding member, committee member, and local programs coordinator
- 2017 to present: Center for Global Outreach Committee founding board member
- 2016-present: Member of EAIE
- 2015: Took 30 students on a short-term study abroad course in Italy
- 2012: Took 21 students on a short-term study abroad course in Chile
- Several Years: Served on the International Study Abroad Student Evaluation Committee
- 2006: Took 2 students with me to present a joint paper at an International Conference in Italy
**ACADEMIC PETITIONS COMMITTEE**

Function: The Academic Petitions Committee (APC) meets each academic term to review petitions from undergraduate students submitted by the deadline prior to the respective meeting. Appointments are made by the Senate Executive Committee (EC).

(1) Full Time Faculty member from BPA to serve a three-year term May 2019-May 2022
(1) Full Time Faculty member from NSME to serve a three-year term May 2019-May 2022

Please provide a brief description of why you are interested and how you have suitable background for this Committee.

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**John Stark**

I would like to go ahead and put my name in for the Academic Petitions Committee (APC) for the BPA three year term running from May 2019 to May 2022. I have been involved with student advising for nearly my entire 19 year career here at CSUB. As the Associate Dean for BPA, I was responsible for supervising our Advising Center. And, during the Q2S conversion, I was heavily involved in the program conversions here in BPA. I was also the Chair of the Academic Affairs Committee for two years, and I served as a GWAR reviewer for nearly a decade. All of this goes to show that I have had a lot of experience and exposure to the academic requirements on the campus and am well aware of the needs and challenges of our students. I believe that I am, therefore, both qualified and prepared to handle the responsibilities of membership on this committee. If anything more is needed for this submission, please just let me know. Sincerely, John Stark

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**Mike Way**

I am willing to serve on the Academic Petitions Committee. I’ve been the BPA rep for the last 3 years, and I have served on similar committees at other universities.

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See next page for NSME submittal from Becky Larson.
Beth Bywaters

From: Sophia Raczkowski <racz@csub.edu>
Sent: Wednesday, April 24, 2019 2:04 PM
To: Beth Bywaters
Subject: FW: Reminder: Call for Interest - NSME Academic Petitions Committee

Beth,

Becky Larson is willing to serve as the NSME representative to the academic petitions committee if nobody else is willing. No short description will be included because of the reasons supplied below.

Sophia

Prof. Raczkowski
Department of Mathematics
California State University
Bakersfield, CA 93311
Tel.: (661) 654-3353; (661) 654-3197

From: Becky Larson <blarson@csub.edu>
Sent: Wednesday, April 24, 2019 12:15 PM
To: Sophia Raczkowski <racz@csub.edu>
Subject: RE: Reminder: Call for Interest - NSME Academic Petitions Committee

Sophia,

I replied “... I don’t know what a suitable background is“ due to what the call says:

Please provide a brief description of why you are interested and how you have suitable background for this Committee.

I’m not sure how Beth’s answer pertains. The pages discuss the petitions and committee from the student’s point of view, not the committee member’s point of view.

I’m willing to serve so NSME will be represented. If others show interest, I’m more than happy to let them serve.

Again, I don’t know if I have a suitable background, since again I haven’t seen a description of what that is.

-- Becky

From: Beth Bywaters <ebywaters@csub.edu>
Sent: Wednesday, April 24, 2019 11:32 AM
To: Sophia Raczkowski <racz@csub.edu>; Becky Larson <blarson@csub.edu>
Subject: RE: Reminder: Call for Interest - NSME Academic Petitions Committee

Sophia, Becky,  
https://www.csub.edu/academicprograms/undergraduate%20studies/academic%20petitions%20committee/  
Also refer to the Academic Standing section of the catalog, after subsection Academic Disqualification (pages 66 and 67)  
Debra Jackson can inform interested faculty on the volume of NSME petitions and how they are processes.  
Beth

From: Sophia Raczkowski <racz@csub.edu>
Sent: Wednesday, April 24, 2019 11:05 AM
To: Beth Bywaters <ebywaters@csub.edu>
Subject: FW: Reminder: Call for Interest - NSME Academic Petitions Committee

From: Becky Larson <blarson@csub.edu>
Sent: Wednesday, April 24, 2019 9:21 AM
To: Sophia Raczkowski <racz@csub.edu>
Subject: RE: Reminder: Call for Interest - NSME Academic Petitions Committee

Sophia,

I am willing to serve, however I don’t know what a suitable background is.

-- Becky

From: Sophia Raczkowski <racz@csub.edu>
Sent: Wednesday, April 24, 2019 8:51 AM
Cc: Subject: Reminder: Call for Interest - NSME Academic Petitions Committee

We still need NSME representative to the ACADEMIC PETITIONS COMMITTEE

**ACADEMIC PETITIONS COMMITTEE**

Function: The Academic Petitions Committee (APC) meets each academic term to review petitions from undergraduate students submitted by the deadline prior to the respective meeting. Appointments are made by the Senate Executive Committee (EC).

(1) Full Time Faculty member from NSME to serve a three-year term May 2019-May 2022

Please provide a brief description of why you are interested and how you have suitable background for this Committee.

**Please specify your interest** to ebywaters@csub.edu by **Wednesday, April 24, 2019, 5:00 p.m.**  
Note: Please provide a brief description of why you are interested (and a CV where applicable) and how you have suitable background for the committee(s) you specify. Thank you!

Visit [Elections and Appointments webpage](https://www.csub.edu/academicprograms/undergraduate%20studies/academic%20petitions%20committee/) for more information.
TEACHER EDUCATION ADVISORY COMMITTEE (TEAC)
Function: The University-Wide Teacher Education Advisory Committee, which is chaired by the P&VPAA, is charged with the responsibility to review all components of teacher preparation and to recommend policy and actions regarding these matters. Its recommendations for new programs and modifications to extend ones are reviewed by the Academic Senate and approved by the President before submission to the California Commission on Teacher Credentialing. Faculty is appointed by the Senate Executive Committee to serve two-year staggered terms upon recommendation by the Vice President of Academic Affairs.

(2) Full Time Faculty representative from A&H to serve a two-year term May 2019-May 2021
(1) Full Time Faculty representative from SS&E to serve a two-year term May 2019-May 2021

Amy Ressler
I currently teach Theatre Education in the Music & Theatre department. I am interested in this committee because the theatre program will be developing a single subject certification teacher preparation program in secondary ed theatre for CSUB. Being on this committee would be a great way to learn all the ins and outs of California teacher preparation. I am well prepared for this committee, having served on the Pre-Service Council at the National College of Education (National-Louis University), studied in the Master of Arts in Teaching program there, and am currently doing doctoral work in Educational Leadership. I earned teaching certification in Illinois in 2002 and taught high school English, language arts, theatre and social studies at a public school in Wisconsin. I served as a drama specialist in many schools in Virginia, Iowa, Illinois and Wisconsin. I also co-authored the drama/theatre education standards for the state of Iowa.

Thank you so much for your consideration.
Amy J. Ressler, M.F.A.
Assistant Professor of Theatre
Music & Theatre Department

Kamala S. Boeck
I have been employed by CSUB since 2005 as a full-time lecturer with a specialization on Theatre Education in my department. During my tenure I have served on the Liberal Studies advisory committee and GECCO. I have taught and developed classes in Theatre Education including Dramatic Activity in the Classroom, Applied Dramatic Activity in the Classroom, Dramatic Literature and Performance for Children and Youth and have led the Theatre for Young Audiences Tour from 2006 to 2018 bringing theatre to local schools. I have been a member of CETA (California Educational Theatre Association) and AATE (American Alliance for Theatre Education) and presented numerous workshops for teachers for in-service training. I am abreast of the current actions towards implementation of the Theatre Credential in the state of California and am eager to add CSUB to the new list of schools offering the single subject credential. My vita is attached for your perusal.

Kamala S. Boeck, MFA
Department of Theatre and Music
California State University, Bakersfield
Maryann Parada
I would like to submit my name for the TEAC and IRA committees. 
TEAC: As a faculty member in Modern Languages, my students overwhelmingly pursue a teaching profession. I am a parent of three children in a BCSD dual immersion school and I am involved in local organizations like the BCSD Multilingual Committee and a regional chapter of CABE (California Association of Bilingual Education).
Dr. Maryann Parada
Assistant Professor of Spanish
Graduate Coordinator
Department of Modern Languages & Literatures

See attached letter from A&H candidate, Gladys Gillam, Lecturer, Language Lab Coordinator

Alice D. Hays
I am interested in serving on the teacher education advisory committee (TEAC) for two reasons. The first is that I want to develop a more in-depth understanding of the process that our students must go through in order to obtain their credential program. Several of our exit surveys have indicated that students are confused by the credentialing process at CSUB, and as a full time faculty member, I ought to be able to better support my students in this role by being fully informed about the process of credentialing. Additionally, as a single subject specialist, I feel I am in a unique position to understand some of the nuanced components of what students go through as they work through the program, and I would be able to provide that perspective on this committee, as there are significant differences in the experiences between multiple subject and single subject candidates.

I have a suitable background for this committee in that I have spent many years of service on various committees, and I am an active faculty member within the teacher education department. This affords me a more in-depth perspective of the teacher education components, and I do have some understanding and knowledge of the CTC requirements already. Additionally, as a former English teacher, I feel that I will likely have an affinity with a member of the Arts and Humanities department, which will enable our working relationship to thrive.

Thank you for your consideration,

Alice D. Hays, Ph.D.
Teacher Education Department

See attached letter from SS&E candidate, R. Aaron Wisman, Teacher Education
April 20, 2019

To Whom It May Concern,

My name is Gladys Gillam, and I am interested in serving in the Teacher Education Advisory Committee (TEAC) for a variety of reasons. Prior to joining the Department of Modern Languages & Literatures as a full-time lecturer, during my tenure at Los Angeles Unified School District, I served as Department Chair and Bilingual Coordinator. My primary responsibilities were to develop and administer operating policies and practices for the language department, which were consistent with the content standards for modern languages. I was also responsible for managing all the resources and budget assigned to the department as well as defining the language department's scope, mission, and objectives within institutional guidelines. Furthermore, in my role as Bilingual Coordinator, I provided instructional support and assistance for both teachers and students when needed. I worked in collaboration with California State University, Northridge Education Department to improve our ELL English teachers pedagogical content knowledge and support our ELL curriculum.

As a result of those experiences, I have an understanding of the role and function of teacher preparation programs as well as the teacher credentialing process. I have served as a Master Teacher and a University Field Supervisor for both California State University, Northridge and California State University, Bakersfield Credential program. In my capacity in both institutions, I worked closely with faculty and preservice teachers in the program. I understand the importance of bringing representative stakeholders to the table to develop goals. If I am selected for the committee, I will be diligent about the responsibilities that it entails, and I will do my level best to make positive and meaningful contributions.

Thank you for your consideration,

Gladys Gillam
Lecturer/Language Lab Coordinator
Department of Modern Languages & Literatures
April 24, 2019

To the Senate Executive Committee;

I am writing to express my interest in serving on the Teacher Education Advisory Committee (TEAC) at California State University, Bakersfield (CSUB). I am a newly appointed assistant professor in the department of Advanced Educational Studies in the School of Social Sciences and Education. I have spent the last academic year adapting and adjusting to my role in preparing educational leaders and I believe my background prior to my academic appointment here at CSUB has provided me with substantive experiences and academic training to serve on the TEAC committee. I have an Educational Doctorate (Ed.D.) in Educational Leadership and Organizational Development from the University of Louisville and a Master of Arts in Teaching from the University of the Cumberlands. In addition, I hold a current teaching credential in the Commonwealth of Kentucky for biological sciences, grades 8 through 12.

Prior to my appointment at CSUB in the 2018-2019 school year, I spent three years serving persistently low achieving (PLA) schools with the Kentucky Department of Education. Specifically, my role was to provide technical supports and advising to school and district personnel in how to design, implement, monitor, and adjust systems for continuous instructional improvement in some of the most challenging urban educational contexts: schools serving high concentrations of students in poverty and of minority status in Kentucky’s largest urban public school district, Jefferson County Public Schools. In this role I gained a great deal of experience coaching teachers, especially teachers who were either transitioning into the profession from a traditional teacher preparation program or teachers who were simultaneously beginning their teaching careers while earning their teaching credential through an alternative certification pathway. In addition to these one-on-one intensive supports, I also worked with small cohorts of new teachers in PLA schools by facilitating differentiated, job-embedded, ongoing professional development. Moreover, I worked closely with school district leadership to design and implement a district-wide induction program for teachers new to PLA schools (most of whom were novice teachers), an induction program that is still ongoing in the district. This role also allowed me the opportunity to serve on diagnostic review committees across the commonwealth of Kentucky (similar to accreditation review committees) with AdvancED, an internationally recognized non-profit accrediting agency. Finally, while in this role, I served on several district-wide committees that reviewed school and district policies salient to school turnaround work, such as a committee to make recommendations to the board of education regarding possible changes to teacher contracts and a committee to review PLA school policies to make recommendations for coherence across PLA schools in the district.

Prior to this work with the Kentucky Department of Education, I was a high school biology teacher in two remarkably different school contexts. First, I served as a novice teacher in a small Catholic high
school in Louisville, Kentucky for four years. Heeding a calling to serve the marginalized, I then took a teaching position at Doss High School, which was a newly identified PLA school, a high-minority/high-poverty school in Louisville, KY. Through my experiences learning how to teach and lead in education, I gained a great appreciation of the challenges facing new teachers, especially those who serve our most marginalized students.

I thank the committee for its consideration of my appointment to serve a two-year term as a representative from the School of Social Sciences and Education on the TEAC at CSUB. I believe I can provide critical insights and supports by drawing on my experiences in education and education preparation programs (both university and school-district based), in addition to my knowledge and understanding of the challenges facing teachers and teacher preparation programs alike. I hope the committee will also consider my burgeoning research agenda and its salience to the appointment in consideration. I have included a copy of my current curriculum vitae for your consideration as well.

Thank you,

R. Aaron Wisman, Ed.D.  
Assistant Professor  
Advanced Educational Studies  
California State University, Bakersfield  
(661) 654 – 6111  
rwisman@csub.edu
**FACULTY ATHLETIC REPRESENTATIVE (FAR)** in the Intercollegiate Athletics Advisory Committee (IAAC)

Function: The Intercollegiate Athletics Advisory Committee (IAAC) is advisory to the President in the oversight of intercollegiate athletics as required by NCAA policy. The IAAC reviews the policies and scope of operations of intercollegiate athletics to assure their consistency with the University’s academic mission and vision.

(1) Tenured Faculty member with the rank of at least associate professor within their discipline and the University and shall not be an employee with a primary or secondary employment of the Department of Athletics to serve a three-year term, May 2019 – May 2022. Reappointment is possible. Roy LaFever is currently the Faculty Athletic Representative and is eligible for reappointment. This position requires substantive knowledge of NCAA and other applicable regulations and of the academic environment at CSUB. Experience as a teacher, knowledge of the campus and overall faculty perspective are key to this position.

Please provide a brief description of why you are interested and how you have suitable background for this Committee. A curriculum vitae (CV) is also required. The FAR shall be a recommendation of the Academic Senate and then appointed by the President.
I enthusiastically submit my name for consideration for appointment as the Faculty Athletics Representative. While contemplating this submission, I identified qualities that I feel are important to be an effective FAR. These qualities are described below and I relate my experiences at CSUB that have cultivated these qualities.

Knowledge of NCAA requirements and duties of the FAR

As the FAR for the last six years I have learned a great deal of NCAA regulations and requirements. This understanding has come from interactions with our compliance team, attending the NCAA Regional Rules seminars, attending the National FARA meetings, and attending the NCAA FAR Institute as a Fellow. These opportunities have provided a thorough understanding of Best Practices for the Role of the Faculty Athletics Representative including managing violations, waiver applications, eligibility certification, squad lists & participation reports, rules examinations, and engaging faculty on campus.

Understanding of Campus policies and procedures to ensure compliance

I have been an active participant in the Athletics Academic Advisory Council and have developed an understanding of our campus commitment to student athletes as well as NCAA compliance. I have also served on the Athletics Academic Support and Certification Committee which is charged with term-to-term certification of our student athletes. Due to the ever-changing NCAA policies it is necessary to continually update our certification measures. For example, the NCAA Academic Progress Rate (APR) has been gradually increasing over the last few years and it is necessary to communicate changes with the coaches and academic advisors. It is essential for the FAR to stay current with NCAA regulations by engagement with the NCAA National office and the Association of FAR’s, FARA.

Knowledge of Campus academic requirements

As a faculty member for nearly twenty years, that has been advising students since day one, I understand graduation requirements across campus, this understanding has been bolstered by my
time in the Academic Senate and especially during my time serving on the Academic Affairs
Committee first as a member, then as the Chair.

Understanding of the development and implementation of Campus policies

I have been a long-time member of the Academic Senate (9 years’ total) including service on
AAC (2 years Chair), BPC, and FAC (2 Years Chair). This service has instilled an intimate
knowledge of the committee structure on campus, and the procedures involved in modifying
existing policies and developing and implementing new policies on campus. I have also served
as the FAR for the last six years which has further enhanced my understanding of campus
policies and procedures.

Rapport with students, faculty, staff, and administrators

Having taught here for more than twenty years, I have interacted with thousands of students. The
vast majority of these interactions have been positive. Over the years, I have had many of our
student athletes in a general education chemistry course and worked extensively with the 2011
Outstanding Chemistry graduate, Ms. Arianna Celis, and the 2015 WAC Stan Bates Award
winner, Mr. Karnell Grimes. I’ve also had the opportunity to know and work with faculty
colleagues and coaches in the athletics program, I served with our former wrestling coach on the
Senates BPC. The coaches have a valuable and unique perspective regarding the campus and
I’ve come to know that they emphasize academic success far more than many faculty realize.
The experiences I’ve had at CSUB have introduced me to all sectors of the campus community
and I believe I can communicate and work with all equally well.

Interest and support of athletics and our student athletes

Throughout my life I’ve had an interest in athletics that began as a little league catcher that
hoped to eventually replace Johnny Bench of the Cincinnati Reds. Although this did not happen,
my interest in athletics has continued, however, at this stage of my life it is largely as a spectator.
As the FAR for the last six years, I have admired many of our student athletes. These students
are ambassadors for our campus, and in many cases, are the most disciplined and committed
students I’ve encountered. The student athletes operate with a level of scrutiny and pressure that
other students do not experience and it is the obligation of this campus community to facilitate
their success. More broadly, a successful athletics program will endear alumni to our campus and
foster community involvement and support.

In closing, I possess all the necessary experience and skills to continue as the FAR. As
important, I have the energy and commitment to ensure that the FAR responsibilities will be
carried out in a thorough and timely fashion.

Roy E. LaFever, Ph.D.
Professor of Chemistry & Biochemistry
Curriculum Vita

Roy E. LaFever
Department of Chemistry & Biochemistry
California State University, Bakersfield
Bakersfield CA 93313
(661)-664-2336, E-Mail - rlafever@csub.edu

Education
B.S., Chemistry, Humboldt State University, Arcata, CA 1989
Ph.D., Biochemistry, Washington State University, Pullman, WA 1993

Professional Experience
Oceanographic and Meteorological Technician, United States Navy, 1978-1984
Undergraduate Research Assistant, Institute of Biological Chemistry, Washington State University, 1989
Teaching Assistant, Department of Chemistry, Washington State University, 1989
Graduate Research Assistant, Institute of Biological Chemistry, Washington State University, 1989-1993
Post-Doctoral Research Associate, Department of Chemistry, Oregon State University, 1993-1994
NIH Post-Doctoral Research Fellow, Department of Chemistry, Oregon State University, January 1995-July 1996
Assistant/Associate/Full Professor of Chemistry & Biochemistry, California State University, Bakersfield, August 1996-present.
Interim Director Provera Laboratories, Bakersfield California, 2004-2008
Expert Witness in (U.S. District Court, case no. S-01-1520 MCE GGH) 2005
Expert Witness in U.S. District Court, Eastern District of Northern California (case no. S-02-2514 FCD JFM) 2005

Awards, Fellowships, Grants
1983 Meritorious Citation, US Naval Oceanographic Command Center
1989 National Science Foundation Research Experience for Undergraduates Award
1989 Glenn King Scholarship Recipient, Washington State University
1993 Sigma Xi Graduate Research Paper Award, Washington State University
1995 National Institute of Health Post-Doctoral Fellowship-National Research Service Award
1996 Competitive grant program, University Research Council, CSU Bakersfield. $5000 (Funded)
1997 Competitive grant program, University Research Council, CSU Bakersfield. $5000 (Funded)
1998 Best Research Project. Associated Students Inc. CSU Bakersfield
1998 Competitive grant program, University Research Council, CSU Bakersfield. $5000 (Funded)
1998 National Science Foundation Research Opportunity Award. $13,700, P.I. (Funded)
1998 Research Corporation, Cottrell College Science Award, $33,000. P.I. (Funded)
1998 Best Research Project. Associated Students Inc. CSU Bakersfield
1999 DOD Instrumentation Grant, Office of Scientific Research for purchase of ICP-MS. Co-P.I., $180,000. (Funded)
2000 USDA Instrumentation Grant, Enhancing Biochemical Research at CSUB. Co-P.I., $24,750 (not Funded)
2002 Napro Biotherapeutics Research Contract for evaluating potential effectors of Taxane Biosynthesis in Yew. $45,000 (Funded)
2003 USDA Instrumentation Grant, Expanding SEM Capabilities at CSUB. Co-P.I., $140,000 (Funded)
2008-15 Chevron REVS-UP group Examining Plant Natural Product Production (Funded)
2009 NSF Instrument Grant, MRI-R2: Acquisition of an High Performance Digital 400 MHz NMR Spectrometer, Co. P.I., $270,000. (not Funded)
2010 Most Valuable Professor Award, CSU Bakersfield Athletics
2013 NCAA - Resources for the Dr. Jacquelyn Kegley Center for Student Success, funded $20,000. P.I. (Funded)
2015 NCAA – Accelerating Academic Success Program, $900,000 funded, three years, Co-P.I. (Funded)

Abstracts, Presentations and Manuscripts
1995 - Center of Gene Research and Biotechnology Retreat, Oregon State University. Dihydroxy Acetaanalide Epoxidase I and II: Catalytic Cousins from Non-Related Genes.
1997 - Meeting of the American Chemical Society, Biosynthetic Study of Diterpenoid Production in the Medicinal Herb Marrubium vulgare (Common Horehound).
1998 - Meeting of the American Chemical Society, Marrubiin Biosynthesis in Marrubium vulgare and Related Species.
1998 - Central California Research Symposium, Natural Product Biosynthesis in the Medicinal Herb Marrubium vulgare (White Horehound).
1999 - Southern Oregon University. Adhesives, Anti-Cancer Drugs, and the Common Cold. What’s the Connection? Diterpenoid Production in Plants (Invited Talk)
1999 - Meeting of the American Chemical Society, Los Angeles, Marrubiin Production in the White Horehound: Localization of Diterpenoid Production
1999 - Central California Research Symposium, Isolation and Characterization of the Diterpenoid Intermediate Perigrinol and Related Studies Pertaining to Marrubium vulgare (White Horehound)
2000 - Meeting of the American Chemical Society, San Francisco, Diterpenoid Biosynthesis in the common Horehound: Isolation and Characterization of Secretory Cells Producing the Furanic Labdanes
2000 - Central California Research Symposium, Biosynthesis of the Furanic Labdanes: Isolation and Characterization of Secretory Cells from Marrubium vulgare (White Horehound)
2001 – European Symposium on Isoprenoids, Bonn, Germany Marrubiin biosynthesis in the common horehound: Characterization of the diterpene synthase en route to the furanic labdanes. (Invited Talk)
2002 - Central California Research Symposium (CSU Fresno), Modulation of Taxol Biosynthesis in the Ornamental Yew by Addition of Supplemental Micronutrients.
2003 - Central California Research Symposium (CSU Fresno), Effects of Supplemental Magnesium and Manganese Ions on the Biosynthesis of Taxol in the Ornamental Yew.
2005 – Presentation at Napro Biotherapeutics, Effects of Supplemental Magnesium and Manganese Ions on the Biosynthesis of Taxol in the Ornamental Yew, Boulder Colorado (Project Summary)
2007 – CSUB REVS-UP, Biological Prospecting of Medicinal and Culinary Herbs
2008 - CSUB REVS-UP, Evaluation of Capsaicinoid Levels in Pepper Cultivars and Assessment of Antimicrobial Activity of Pepper Extracts
2008 – Celebrate CSUB, Cancer, Cosmetics, and Capsaicin: What’s the Connection. (Invited talk)
2009 - CSUB REVS-UP, Comparison of Pigments and Pungency in Developing Fruit of the Brazilian Atomic Starfish Pepper.
2010 - CSUB REVS-UP, Metabolic Profiling of Peppers (Capsicum sps) and Evaluation of Capsaicinoids.
2012 - CSUB REVS-UP, Metabolic Profiling of Congo Peppers (Capsicum annum)
2013 – CSUB CREST Committee, Extraction of hydrocarbons from Tulare Lake Sediments, Jonish Misbah, Roy LaFever (Student Presentation)
2013 - CSUB REVS-UP, The Effect of Wounding and Herbivory Mimicry on Secondary Metabolite Production in the Brazilian Atomic Starfish Pepper
2014 – CSUB REVS-UP, Mapping of Capsaicin Production and Accumulation in Jalapeño Fruit
2015 – CSUB REVS-UP, Secondary Metabolite Production in Peppers in Response to Aphid Infestation
2015 – Graduate Student-Faculty Collaborative Initiative, Shelf life Determination of a locally produced, tomato based food product. DeAnne Hetzog & Roy LaFever (Student Presentation)
2016 - N-alkanes and grass phytoliths to paleoclimate records from a lake with poor pollen preservation and low organic matter, Jeremiah Reagan, Kelsey Padilla, Roy LaFevers, Anna Jacobsons, and Robert Negrinis. Geological Society of North America, GSA special paper on western lakes (Submitted)
2016 – Warmer climates and deeper lakes during Dansgaard-Oeschger interstadials recorded in late Pleistocene lacustrine sediments from Summer Lake, Oregon, western Great Basin, Eric J. Heaton, Greg Thompson, Dawn Fetzer, Robert M. Negrini, Peter E. Wigand, Manuel R. Palacios-Fest, Roy LaFever, Anna Jacobson, Quaternary Research (Submitted)

University Service
CSUB Honors and Award Committee 2000-2001
Academic Affairs Committee of the Academic Senate 1999/2000, Chair 2001/02
Budget and Planning Committee of the Academic Senate 2007/08
Chemistry Department Chair 2005-2007
Faculty Affairs Committee of the Academic Senate Chair 2011/12
Health Careers Advisory Committee member 1996-Present, 2003-2015 Chair
Associate Vice-President for Academic Programs Search Committee, 2008
CSUB Student Research Competition; Judge 2005 - present
Kern County Science Bowl Coordinator 2014-Present
Vice- President of Academic Affairs/Provost review committee, 2014
Vice- President of Academic Affairs/Provost Search Committee, 2015
Athletics Director Search Committee, 2015
Faculty Athletics Representative, 2012-Present (2nd 3-year appointment)
Faculty Veterans Advisor, 2016-present (3-year appointment)
Vice-President for University Advancement Search Committee, 2016

Professional Service/Affiliations
INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)
Function: To develop criteria, consistent with systemwide guidelines, and procedures to assist in determining which activities will be supported. To develop procedures specific to how the committee will allocate budget funds. These guidelines and procedures will be specific, written and submitted for inclusion in the permanent file of that year.

(1) Full-Time Faculty appointed by the Academic Senate to serve a one-year term
May 2019- May 2020

Corey A. Mathis
I would like to be considered for the open position on the Institutionally Related Activities Committee (IRA).
I am very interested in getting more involved with the different aspect of the university. This committee caught my attention because it involves looking at procedures and allocation of funding to enhance our students experience at CSUB. I feel that I could learn more about our university and students while also giving back by serving on this committee.

Thank you for your consideration.

Corey A. Mathis, Ph.D.
Department of Teacher Education

Maryann Parada
I would like to submit my name for the TEAC and IRA committees.
IRA: I bring perspectives from service learning in my courses and from having been awarded funds on campus and a recent California Humanities grant.
Dr. Maryann Parada
Assistant Professor of Spanish
Graduate Coordinator
Department of Modern Languages & Literatures
STUDENT RECREATION CENTER ADVISORY COMMITTEE
Function: To advise, through review, comment, and vote, the University President and Vice-President for Student Affairs via the Student Recreation Center Director regarding facilities, programs, and services of the Student Recreation Center. The Executive Committee (EC) of the Academic Senate shall appoint the Faculty Representative. The terms of the faculty, staff, and alumni members are set by their representative bodies, but are recommended not to exceed two years.

(1) Full-Time Faculty appointed by the EC to serve a two-year term 2019-2021
Please provide a brief description of why you are interested and how you have suitable background for this Committee.

Joshua Miller - Kinesiology

I am interested in working on this advisory committee because I teach in the Department of Kinesiology and I have had several of my students who work at the SRC as well as teach a lab portion of one of my courses using the SRC. My previous experiences working in adult fitness, corporate- and hospital-based wellness will also lend to my abilities to best represent the field of fitness and wellness. I have a broad understanding of the current trends in fitness that can lend to addressing questions as well as helping CSUB students obtain the best possible recreation facility while they are students here on campus.
STUDENT UNION BOARD
Function: This is an auxiliary organization subject to the direction of the President or designee to operate a campus union facility at CSUB, a student body center for the benefit of the students, faculty, staff, and alumni in order to promote and assist the educational mission of the university. https://www.csub.edu/studentunion/Student Union Board/index.html

(1) Full-Time Faculty appointed by the Senate Executive Committee to serve a one-year term September 2019- September 2020

Janet Millar MA MOD LMFT
I would like to continue on the Student Union Board. I think the intersection of my faculty and student affairs work is helpful to this organization as they work to make things better for the University. In addition, I was appointed to a Chancellor's Office task force by ASCSU to review the audit findings of student clubs and organizations. These are student groups that often use the Student Union for their programming.
I think it's a good fit. Thanks,
Janet Millar MA MOD LMFT
Counseling Center Coordinator
Division of Student Affairs
CSU Academic Senator
CSUB Academic Senator
UNIVERSITY STRATEGIC PLANNING and BUDGET ADVISORY COMMITTEE (USP & BAC)

Function: The University Strategic Planning and Budget Advisory Committee monitors progress towards the achievement of the University’s goals and objectives, including the review of institutional metrics and data, and provides input on the budgetary strategy to support the plan. The Committee advises the President on campus budget matters, and makes recommendations for supporting the academic mission and maintaining institutional viability in light of fiscal challenges and opportunities. (Selected by President in consultation with the Academic Senate EC.)

(1) Full-Time Faculty member to replace or re-appoint John Tarjan for a two-year term May 2019-May 2021

Please provide a brief description of why you are interested and how you have suitable background for this Committee.

John Tarjan
I would like to be considered for the USPBAC. I have long had a strong interest in budgetary matters and strategic planning at CSUB. The following experience may be relevant.

- Several years’ experience on USPBAC at CSUB including membership on a couple of subcommittees and the main committee this year.
- Participation in the Cornerstones process and deep involvement in the production of the Access to Excellence strategic plan.
- Many years on the CSUB and ASCSU Executive Committees
- Years of independent budget analysis relative to CSUB and the CSU.
- Academic training in strategic planning.
- Membership on the BPA strategic planning group this year.

Thanks. JT
John Tarjan
Chair, Management/Marketing

Charles C.Y. Lam
Statement of Interest:
I have been a project director or Co-PD of various grants on campus, and have served in various committees that covers various aspects of the operations of the university. I am well aware of University’s goals and objectives and the need for sensible budget planning to support the needs for various stakeholders, and in particular, the need to ensure education quality and meet faculty needs. Currently, I am the project director of a Department of Education Title III(f) HSI-STEM grant, and also a member of the Academic Senate Budget and Planning Committee.
Charles C.Y. Lam, Professor
Department of Mathematics