

California State University, Bakersfield

Academic Senate

Minutes

Thursday, October 20, 2022

10:00 a.m. – 11:30 a.m.

Location: Student Health Services Conference Room and ZOOM Video Conference

<https://csub.zoom.us/j/89008353888?pwd=V2NoeVBQeURTZzBycUI5V2ltZU5sUT09&from=addon>

Members: A. Hegde (Chair), M. Danforth (Vice Chair), M. Ayuso, E. Correa, J. Gillard (virtual), V. Harper, H. He (virtual), C. Lam, M. Martinez, J. Millar (excused), S. Miller (virtual), M. Rees, J. Rodriguez, A. Rodriguez, M. Rush, T. Salisbury (virtual), A. Sawyer (excused; alternate M. Suleiman, virtual), D. Solano, B. Street, J. Tarjan, M. Taylor (virtual), C. Vollmer (excused), D. Wu, and K. Van Grinsven (Senate Analyst).

Visitors: E. Adams (virtual), J. Basilio (virtual), D. Boschini (virtual), D. Cantrell (virtual), D. Fowler (virtual), K. Grappendorf (virtual), F. Gorham (virtual), D. Jackson, E. Perez (virtual), L. Zelezny (virtual), J. Cornelison, A. Gomez-Navarro, and G. Ochoa.

A. Call to Order

- a. A. Hegde called meeting to order at 10:02 AM; read Tejon Tribe land acknowledgement.

B. Approval of Minutes

- a. September 22, 2022
 - i. E. Correa motioned to approve; D. Solano seconded; approved.

C. Announcements and Information

- a. President Zelezny's Report (**Time Certain: 10:10 AM**).
 - i. (L. Zelezny) Returning from a meeting with CSU Chancellor; Public Policy Institute of California (PPIC) gave a presentation regarding the changing demographics in California. Requested special disaggregated analysis for Kern County area.
 - ii. Governor Newsom has announced that he is lifting emergency COVID protocols in the state. More information regarding updated COVID guidelines to come.
 - iii. New Energy Innovation Building toast is scheduled for Wednesday, October 27.
 - iv. Friday, October 21 is the virtual University Council at 10:00 AM.
 - v. Will be participating in the California Economics Summit next week; hosted here in Bakersfield.
 - vi. Questions and Answers:

1. (J. Tarjan) Timeliness of processing employment contracts, both with stateside and non-stateside. (L. Zelezny) Recommends that Senate invites L. Blodorn (Human Resources) to provide an update on the delays and expectations for processes. (J. Tarjan) Believes the issue is within Academic Affairs, not Human Resources. (V. Harper) Yes, is aware of this concern and acknowledges delays that have occurred. Has had conversations with the deans regarding document processing. Does not expect the disruption to continue.
 2. (E. Correa) Is there a strategy or proposal for addressing potential student trends and enrollment projections? (L. Zelezny) Yes, is why she requested the disaggregated data. Will provide an update on strategies once that data is provided. (E. Correa) Encourages increased efforts to reach out to potential students in Canada and Mexico.
- b. Faculty Teaching and Learning Center (FTLC) Report - R. Weller and A. Slabey **(Time Certain: 10:25 AM)**.
- i. See slide deck (attached).
 - ii. (R. Weller) Introduced the FTLC technology team: A. Slabey and M. Gardner (new instructional designer who has taken over for A. Mitts).
 - iii. Questions and Answers:
 1. (E. Correa) As CSUB works to increase open education resources (OER) and zero cost course materials (ZCCM), she hopes the FTLC, faculty and deans will collaborate to move towards those efforts.
 2. (A. Rodriguez) Thanks FTLC for their great work. Mentions that FTLC emails often show up in clutter inbox in Office. (R. Weller) Is aware but unsure how to gain access to send emails directly to faculty inboxes.
 - iv. A. Hegde presented RES 222306 - R. Weller and FTLC Commendation. V. Harper expressed his appreciation of R. Weller's dedication and acknowledgement of their great work. L. Zelezny and J. Tarjan also expressed appreciation.
- c. Elections and Appointments- M. Danforth.
- i. See attached slide deck from M. Danforth.
 - ii. Questions and Answers:
 1. (E. Correa) Thanks M. Danforth and K. Van Grinsven for their efforts.
- D. Approval of Agenda **(Time Certain: 10:05 AM)**
- a. B. Street motioned to approve; M. Rush seconded; approved.
- E. Reports
- a. Provost's Report (V. Harper)

- i. First Faculty Sabbatical Symposium will take place Friday, October 21 10:00 AM to 3:00 PM.
 - ii. Will be meeting with each of the schools to present the updated conduct approach for MPPs, faculty, staff, and students.
 - iii. E. Correa leading OER efforts and upcoming communications in order to reduce instructional costs to comply with the Governor's compact.
 - iv. Information to come regarding efforts to bring physical representation to CSUB as a Hispanic Serving Institution.
 - v. Questions and Answers: none.
 - b. ASCSU Report (deferred)
 - i. See attached report from J. Millar.
 - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage*). (deferred)
 - i. ASI Report - C. Vollmer (tabled; ASI traveling to AV campus).
 - ii. Executive Committee - M. Danforth.
 - iii. Academic Affairs Committee (AAC) - J. Tarjan (*attached*).
 - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa (*attached*).
 - v. Budget and Planning Committee (BPC) - C. Lam (*attached*).
 - vi. Faculty Affairs Committee (FAC) – M. Rees (*attached*).
 - vii. Staff Report - S. Miller (deferred).
- F. Resolutions (**Time Certain: 10:45 AM**)
 - a. Consent Agenda
 - i. RES 222306 - R. Weller and FTLC Commendation
 - 1. Approved with agenda. A. Hegde presented resolution and commendation to FTLC.
 - b. New Business
 - i. RES 222307 - Campus Feedback on the Proposed New Intersegmental GE Transfer Admissions Pathway - EC.
 - 1. J. Tarjan presented the resolution containing proposed feedback to CSU Chancellor's Office regarding AB 928. First reading waived by E. Correa; seconded by D. Solano. Motion carried; approved.
 - 2. J. Tarjan presented an overview and second reading of the resolution.
 - 3. Questions and Answers:
 - a. (A. Rodriquez) Students can graduate without ever taking an American Institution course? (J. Tarjan) American Institutions is a CSU requirement, not required by UCs. Explained differences between the graduation requirements, transfer requirements and American Institution course requirements. (M. Martinez)

There are challenge tests, but most students do not pass them.

4. A. Hegde called for motion to approve; 1 opposed, 2 abstained. Majority approved.
- ii. RES 222308 - Department Formation Criteria – AAC, BPC, and FAC.
 1. C. Lam presented first reading. Feedback provided regarding some potential inconsistencies and clarification needed regarding Sections II, B. 1 and D. 3, particular with regards to tenured faculty vs. faculty at professor rank. (M. Rees) Proposed to remove Section III, A. 5 due to redundancy.
 2. (A. Hegde) Thanks M. Rush for chairing this taskforce, as well as BPC chair C. Lam and FAC chair M. Rees.
- c. Old Business
 - i. RES 222304 - Reconstitution of the Assessment Leadership Team – AAC
 1. J. Tarjan presented second reading and changes, including name change to Campus Assessment Team.
 2. (A. Hegde) called for motion to approve; no objections, 1 abstention. Approved.
 - ii. RES 222305 - Concerns About the Content and Consultation Process of Recent GVAR Memoranda from the Chancellor’s Office- AAC.
 1. J. Tarjan presented second reading. A. Hegde called motion to approve; 1 abstention. Approved.
- G. Open Forum (**Time Certain: 11:15 AM**)
 - a. (F. Gorham) In response to questions regarding FTLC email distribution; D. Boschini and V. Harper can approve R. Weller to have access to the faculty contact list in Outlook 365. Can also train Office 365 to not send those emails to Clutter as J. Tarjan mentioned.
- H. Adjournment
 - a. Meeting extended by 5 minutes; approved. (M. Martinez) Requests to end meetings in the future closer to 11:25 AM as was conducted pre-COVID.
 - b. A. Hedge adjourned meeting at 11:35 AM.

California State University, Bakersfield

Academic Senate

Agenda

Thursday, October 20, 2022

10:00 a.m. – 11:30 a.m.

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- A. Call to Order
- B. Approval of Minutes
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- C. Announcements and Information
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 - b. Faculty Teaching and Learning Center (FTLC) Report - R. Weller and A. Slabey (**Time Certain: 10:25 AM**).
 - c. Elections and Appointments- M. Danforth.
- D. Approval of Agenda (**Time Certain: 10:05 AM**)
- E. Reports
 - a. Provost's Report
 - b. ASCSU Report
 - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage*).
 - i. ASI Report- C. Vollmer (tabled; ASI traveling to AV campus).
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC)- J. Tarjan (*attached*)
 - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa (*attached*)
 - v. Budget and Planning Committee (BPC)- C. Lam (*attached*)
 - vi. Faculty Affairs Committee (FAC) – M. Rees (*attached*)
 - vii. Staff Report- S. Miller
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 - b. New Business
 - i. RES 222307- Campus Feedback on the Proposed New Intersegmental GE Transfer Admissions Pathway- EC
 - ii. RES 222308- Department Formation Criteria – AAC, BPC, and FAC
 - c. Old Business
 - i. RES 222304- Reconstitution of the Assessment Leadership Team – AAC

- ii. RES 222305- Concerns About the Content and Consultation Process of Recent GVAR Memoranda from the Chancellor's Office- AAC

G. Open Forum (**Time Certain: 11:15 AM**)


H. Adjournment



1



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Historically...	Currently...
<ol style="list-style-type: none">1. Mini-grants2. Tech/media support3. Training for online instruction	<ol style="list-style-type: none">1. Mini-grants2. Tech/media support3. Professional development in ALL modes of instruction4. New Faculty Foundations5. JEDI programming6. Collaborations

Academic Senate

Elections and Appointments

October 20, 2022



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD



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Fall 2022 Election Cycle

Order of Calls for Vacant/Unfilled Positions

1. Urgent calls for the term **Currently Ongoing**
2. Call for university-wide school positions (Each SEC, as needed)
3. If needed, elections for school positions
4. Call for university-wide at-large positions (Senate Office)
5. If needed, elections for at-large positions

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Urgent Calls and Elected Vacant Positions

❖ Election of BPA Dean Search Committee - COMPLETE

- Chandra Commuri - Public Policy and Administration
- Richard Gearhart - Economics
- Jeremy Woods - Management and Marketing
- Di Wu - Accounting and Finance

❖ School Election Committee - COMPLETE

A&H: Joseph Florez - Philosophy and Religious Studies

3

3

Urgent Calls and Elected Vacant Positions continued

❖ University Program Review Committee (UPRC) - UNDERWAY

A&H: One (1) tenured faculty member to complete Yvonne Ortiz-Bush's term through May 2023

Nominations due at 5:00pm today (October 20th)

❖ General Education Curriculum Committee (GECCo) - UNDERWAY

SSE: One (1) full-time faculty member to complete Richard Zamora's term through May 2024

Election required - Technical glitch, will be restarted once fixed

A&H: One (1) full-time faculty member to complete Arno Argueta's term through May 2023

Nominations due at 5:00pm today (October 20th)

BPA: One (1) full-time faculty member to complete Lori Paris's term through May 2023

Nominations due at 5:00pm tomorrow (October 21st)

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Urgent Calls and Elected Vacant Positions continued

❖ Research Council of the University (RCU) - SOON

SSE: One (1) full-time faculty to complete term to May 2023

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Vacant Appointed School Positions

❖ Academic Petitions Committee (APC)

SSE: One (1) full-time faculty to complete term to May 2024

❖ Faculty Performance Review Software Exploratory Committee

BPA: One (1) full-time probationary faculty

NSME: One (1) full-time probationary faculty

SSE: One (1) full-time tenured faculty

SSE: One (1) full-time probationary faculty

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Vacant Appointed Positions on TEAC

Vacant Appointed School Positions

❖ Teacher Education Advisory Committee (TEAC)

SSE: Two (2) full-time faculty to serve two-year term, 2022 to 2024

Vacant Appointed At-Large Positions

❖ Teacher Education Advisory Committee (TEAC)

One (1) full-time faculty representing the Senate to serve two-year term, 2022 to 2024

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Vacant Appointed At-Large Positions

❖ Accessible Technology Initiative (ATI) Steering Committee

One (1) full-time faculty to serve two-year term, 2022 to 2024

❖ General Studies (GST) Review Committee

One (1) full-time tenured faculty to serve one-year term to 2023

One (1) full-time tenured faculty to serve two-year term to 2024

❖ Intercollegiate Athletics Advisory Committee (IAAC)

One (1) faculty to complete term to 2024

❖ Transportation Committee

One (1) full-time faculty to serve two-year term, 2022 to 2024

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Vacant Appointed At-Large Positions continued

❖ University Police Advisory Committee

One (1) full-time faculty to serve two-year term, 2022 to 2024

❖ Note: We are still researching a few additional positions

Updates at next Senate meeting

If you are aware of any vacancies not listed, please email
Melissa Danforth and Katie Van Grinsven

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Exercise Your Influence 2022-23

56 Committees with Faculty Representation

282 Faculty positions

Strengthen and Expand Ideas

Elected and Appointed positions

Info available

- Your School Election Committee
- Election Committee Chair - Melissa Danforth
- Academic Senate webpage
- Academic Senate office

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School Election Committees 2022-23

Arts and Humanities

Joel Haney (chair)

Douglas Dodd

Joseph Florez

Business and Public Administration

Dan Zhou (chair)

Di Wu

Margaret Malixi

Natural Sciences, Mathematics and Engineering

Sophia Raczkowski (chair)

Qiwei Sheng

Prosper Torsu

Social Sciences and Education

Hector Nolasco (chair)

Yvonne Ortiz-Bush

Edna Molina-Jackson

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Regular Election Cycle

Order of Calls 2023-24









1. Statewide Senator
2. Senators for Schools
3. Senators At-Large
4. Faculty Members representing each school on various university-wide committees
5. At-Large Members on various university-wide committees

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Senate Website

SENATE MENUHomeMembershipMeetingsCommitteesResolutions

Senate Membership	Senate Meetings	Executive Committee Meetings	Standing Committees
			
Resolutions	Faculty Awards	Governing Documents	Academic Senate CSU
			
University Handbook	Elections and Appointments	General Faculty Meetings	Faculty Feedback

Committee charge, roster, terms, etc.

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Thank You !



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ASCSU Report : Janet for Faculty Affairs of the ASCSU meet virtually on October 7. Discussed and prepared for submission to the Plenary in November,2022 were several resolutions: faculty workload(not accepting volunteer hours or work with no pay); support of the Course Equity Portal; importance of WASCUC continuing to recognize virtual instruction; also for WASCUC to continue to recognize virtual instruction into the spring 2023; personhood of women; support for the Iranian women. Some of these resolutions may be presented to the plenary and may be co supported by other subcommittees.

ACADEMIC SENATE LOG – OCTOBER 20, 2022

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 am in BDC 134 and/or via Zoom video conference. Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover; IP	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. RES 222308- (1st reading to take place 10/20/22)			
4/26/22	2021-2022 #45 Academic Programs Assessment Quality Feedback	IP ; 10/6/22	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties. RES 222304 – Reconstitution of the Assessment Leadership Team (2nd reading to take place 10/20/2022)			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_ 8/30/22	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Completed 9/5/22	AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate.	n/a	n/a	n/a
9/9/22	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Completed 9/15/22	AAC, acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate	n/a	n/a	n/a
9/28/2022	2022- 2023 #08 GVAR Exam and/or Course Requirement	IP ; 10/6/2022	AAC Generate a statement in response to memo from Chancellor’s Office re GVAR Exam and/or course requirement. RES 222305 – GVAR Concerns (2nd reading to take place 10/20/2022)			

AAC Report
October 13, 2022 Meeting

1. We discussed the difficulties posed when courses from one school are utilized by programs in other schools and the lack of a formal communications process for consulting/informing colleagues of these changes. The topic will be continued at our meeting of October 27th.
2. **GWAR**
 - a. We drafted and approved a resolution dealing with the new GWAR requirements shortly after our last meeting of September 29th in response to a request from the Executive Committee. We previously had worked on drafting a memo to Chair Hegde.
 - b. We incorporated feedback from the Senate meeting on October 6, including a request for a longer implementation period for the required changes.
 - c. We changed language to more closely reflect the consultation process undertaken in the development of the new policies.
3. **AB 928**
 - a. At the request of the Executive Committee, we began the process of drafting a formal resolution regarding feedback on the new intersegmental GE transfer admissions pathway mandated by AB 928.
 - b. We continued this process via email.

ACADEMIC SENATE LOG – OCTOBER 20, 2022

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 am via Zoom video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	Carryover; IP	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	IP; Sent to AS&SS and BPC revised 9/15/22	AS&SS and BPC Address and consider taskforce report recommendations; consider current advising structure and whether to accept all recommendations, a few of them, or if other recommendations are needed. <i>IP: AS&SS to share response w/ BPC</i>			
10/17/2022	2022-2023 #10 Knowmia Replacement Project	10/17/22	AS&SS Address and consider replacement options for Knowmia Techsmith video media management service; consider FTLC/ITS report and evaluation and expected timeline of implementation.			

AS&SS Report
Thursday October 13, 2022

AS&SS spent two meetings hearing from Professional Advisors and Faculty who participated on the Academic Advising Structure Taskforce, and the first Report on Advising. The committee members reviewed the recommendations and the two options related to reporting lines that were identified. The committee members raised several concerns about the need for another administrative layer when resources are limited and more Professional Advisors are needed. AS&SS will provide a response to the Taskforce Report by offering suggestions for further consideration.

Best,
Elaine

Dr. Elaine Correa [she/her/hers]
Professor and Chair
California State University, Bakersfield
Department of Human Development, and Child, Adolescent, and Family Studies, (HD-CAFS)
Room #150
9001 Stockdale Highway
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93311, U.S.A.

Phone: (661) 654-3066
Email: ecorrea1@csub.edu

ACADEMIC SENATE LOG – OCTOBER 20, 2022

Budget and Planning Committee (BPC): Charles Lam/Chair, meets 10:00 am in SCI III-100 and/or via Zoom video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
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6/1/22	2022-2023 #01 Time Blocks and Space Utilization	IP; 8/26/22	BPC The need to reconsider Time Blocks for classes. <i>IP: being discussed</i>			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD; discussing in EC 8/30/22	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/23/22	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA	IP; 8/30/22	BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request. <i>IP: pending position description</i>			
8/26/22	2022-2023 #06 Addendum to Academic Calendar 22-23	Complete	BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open RES 222303- Addendum to Academic Calendar- sent to Senate 9/8/22	9/8/2022	9/20/2022	9/30/2022
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	IP; 9/15/22	AS&SS and BPC Address and consider Advising Task Force report recommendations and whether to accept them or not keeping in mind the needs that task force was designed to meet. <i>IP: AS&SS to share response w/ BPC</i>			
9/28/2022	2022-2023 #09 Addendum to the Academic Calendar 22-23	HOLD; Sent to BPC 9/28/22	BPC Addendum to add federal holiday Juneteenth as a campus holiday. <i>*Email from C. Lam- not yet an approved CSU holiday 10/4/22.</i>			

Budget and Planning Committee Report

Thursday, October 13th, 2022
10:00 –11:30 AM

SCI 3-100 or Zoom

1. 2021-22 Referral 02 – Department Formation Criteria – BPC returned with further suggestions to language proposed by FAC.
2. Budget Book discussion – members discussed the newly published 2021-22 Budget Book.

ACADEMIC SENATE LOG – OCTOBER 20, 2022

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 am in UA Conference room and via Zoom video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

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-	2019-2020 #08 Honorary Doctorate – Handbook Change	Carry-over from 3 AYS	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 #20 Accessibility of Instructional Materials	Carryover;	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			
9/21/21	2021-2022 23 Faculty Hall of Fame Selection Process Change	Carryover; IP	FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			
10/19/21	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Complete	FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months. RES 222301- Composition of Search and Screening Committees.	9/22/2022	10/6/2022	10/6/2022
3/1/22	2021-2022 #39 The Personnel Action File (PAF) and the Working Performance Action File (WPAF) – Handbook Change	Carryover;	FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement.			
3/1/22	2021-2022 #40 Digitizing the Performance Review Process	Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans.			
3/1/22	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	Carryover; IP	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc.			

ACADEMIC SENATE LOG – OCTOBER 20, 2022

6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD discussing in EC 8/30/22	AAC, BPC, FAC Whether one person serving as Faculty Ombudsperson is enough; funding to support position; ways the committee Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #03 Holding Exams on the Last Day of Class	8/30/22	FAC Identifying the time of the final exam data collection challenges, possible solution, whether there are adequate resources, potential consequences.			
8/29/22	2022-2023 #04 Scheduling Office Hours Policy	Complete	FAC Whether changes need to be made to the existing office hours policy MEMO- No change to existing policy; Report in materials for 9/8/2022 AS meeting.	n/a	n/a	n/a

Faculty Affairs Committee Report

October 13, 2022 Meeting

At this meeting we discussed two referrals:

Referral 2021-2022 23 Faculty Hall of Fame Selection Process Change

We reviewed the Faculty Hall of Fame criteria and website and heard support for the award from Librarian Ying Zhong. FAC recommends that the award be maintained and be under the auspices of the Faculty Honors and Award Committee starting next year. Guidelines should be drafted to be included in the *University Handbook*, and award deadlines should be selected with the FHAC calendar in mind.

Referral 2021-2022 #41 Sixth-year Lecturer Review – Handbook Change

The committee continued to work on revamping the convoluted lecturer review sections of the *University Handbook*. We also plan to research handbook language used by other CSUs.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

Commendation of Dr. Rebecca Weller and the Faculty Teaching and Learning Center

RES 222306

Whereas, CSU, Bakersfield has persevered throughout the COVID-19 pandemic without exception; and

Whereas, the faculty had to pivot to virtual instructional delivery modality for teaching courses within a few days in March of 2020 due to the pandemic; and

Whereas, the Faculty Teaching and Learning Center (FTLC) was instrumental in providing critical support, encouragement, and direction with the pivot to online teaching; and

Whereas, Dr. Rebecca Weller provided steady leadership of the FTLC during virtual instructional delivery through the Fall 2021 semester; and

Whereas, Dr. Rebecca Weller created and presented guidance with the Instructional training workshops – Teaching Online with Proficiency Series (TOPS) to help faculty improve online teaching;

Whereas, the FTLC Instructional Designers, Alex Slabey and Alex Mitts, went beyond the call of duty in assisting faculty with their Canvas courses, and were readily available for assistance at any hour; therefore, be it

Resolved, the Academic Senate of CSU Bakersfield commend Dr. Rebecca Weller, Mr. Alex Slabey, Mr. Alex Mitts, and Mrs. Chris Shiery for their hard work, dedication, and leadership in ensuring a smooth transition by faculty to virtual instruction during a Global pandemic.

Distribution List:
CSUB Community

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

EC

**Campus Feedback on the Proposed New Intersegmental
GE Transfer Admissions Pathway**

RES ~~22307~~ 222307

RESOLVED: That the attached text be submitted as our campus feedback on the new transfer GE admissions pathway proposed to comply with AB 928.

RATIONALE: CSUB has ~~bee~~ ^{been} asked to submit feedback on the new proposed pathway. The proposal, crafted by representatives of the Senates of the CSU, UC and CCC, represents a compromise which complies with the mandates of AB 928 and is intended to serve students regardless of whether they transfer to a CSU or UC campus. A summary of the differences between the proposed new pathway and the existing CSU GE Breadth pathway (which separates and requires Area F independently of Area D) are summarized below.

- A reduction of 5 units (mandated by AB 928)
- Reduction of 3 of the 9 units of area C (Humanities and Arts)
- Removal of 3 of the 3 units of Area E (lifelong learning)
- A 1-unit science laboratory (Area B3) is required (instead of 0/1 unit)
- Critical thinking is to be writing intensive, and
- Oral communication is defined in a manner that focuses on content rather than skill development

Proposed Campus Feedback

- 1) CSUB supports a unified transfer admissions pathway for California Community College students to both the CSU and the UC. We appreciate the hard work and cooperation that went into drafting a compromise transfer package that has potential advantages for students transferring to both systems, while meeting the mandates of AB 928.
- 2) We are concerned about the loss of breadth due to the reduction in course requirements and strongly urge that campuses be allowed to craft their own lower-division graduation and general education requirements that support their campus student learning outcomes without interference, as long as requirements can be met within existing transfer and unit-limit mandates.

Selected Language from AB 928

(2) (A) Each of the following entities shall designate, on or before March 1, 2022, one representative to serve on the committee:

- (i) The Office of the Chancellor of the California Community Colleges.
 - (ii) The Office of the Chancellor of the California State University.
 - (iii) The Office of the President of the University of California.
 - (iv) The Association of Independent California Colleges and Universities.
 - (v) The State Department of Education.
 - (vi) The Student Senate for the California Community Colleges.
 - (vii) The California State Student Association.
 - (viii) The University of California Student Association.
 - (ix) The Academic Senate for the California Community Colleges.
 - (x) The Academic Senate of the California State University.
 - (xi) The Academic Senate of the University of California.
- (i) The Senate Committee on Rules shall appoint one member from the workforce sector with expertise in the fields of science, technology, engineering, or mathematics.
- (ii) The Speaker of the Assembly shall appoint one member with a background in higher education research that includes scholarship on student transfer issues in the state.
- (iii) The Lieutenant Governor shall appoint one member from an educational equity and social justice organization.
- (iv) The Governor shall appoint one member from an educational equity and social justice organization.
- (v) The Governor shall appoint one member who is a California community college student.
- (g) On or before December 31, 2023, the committee shall provide the Legislature with recommendations on all of the following issues impeding the scaling of the ADT and streamlining transfer across segments for students:

(1) Identifying annual goals for increasing transfer rates in California and closing racial equity gaps in transfer outcomes to be adopted by the state. Specifically, these goals shall include all of the following:

- (A) Annual goals for improving transfer attainment needed to meet the state's workforce demands.
- (B) Goals for closing gaps in transfer outcomes by race.
- (C) Goals for closing regional opportunity gaps to access ADT pathways.
- (D) Annual goals to meet the statewide degree attainment goal of 70 percent.

(2) Proposing a new unit threshold for STEM degree pathways that meet the requirements for admission to the California State University and the University of California. The recommendations made pursuant to this paragraph shall comply with both of the following requirements:

- (A) The recommendations shall include sufficient evidence supporting a higher unit threshold for each STEM degree pathway, including an analysis of colleges that have succeeded in adopting similar pathways within the 60-unit framework for lower division units taken at the California Community Colleges.

(B) A recommendation for a differing unit threshold within a STEM degree pathway shall not recommend a change of more than six units.

(3) Reengaging ADT earners who do not transfer or apply for transfer into a four-year postsecondary educational institution.

(h) On or before December 31, 2024, the committee shall achieve all of the following:

(1) Establish timelines and reporting deadlines for the existing regular review of declaring or matching transfer model curricula similar to the California State University majors for admissions purposes. In doing this, the committee shall develop a plan to establish reporting and accountability requirements to ensure that transfer model curricula are aligned with the ADT.

(2) Develop a plan for the periodic analysis and creation of additional transfer model curricula for the ADT to respond to evolving workforce demands, including STEM degree pathways, and degree pathways that will aid in the economic recovery from the COVID-19 pandemic, such as nursing and cybersecurity. The plan shall establish venues for professional collaboration in consultation with academic senates and appropriate discipline faculty on degree production, major alignment, and workforce- or industry-specific relevance.

(3) (A) Develop a comprehensive communications plan and guidance on student-centered outreach to inform students about the ADT pathway and to ensure prompt and accurate information is communicated across four-year postsecondary educational institutions, the California Community Colleges, and elementary and secondary education.

(B) The plan developed under subparagraph (A) shall include, but not be limited to, guidance to community college counselors and articulation officers on their role in communicating the value of the ADT pathway, guidance to high school counselors on incorporating the ADT pathway into their menu of college options, and templates that can be customized for outreach in local contexts. The communications plan shall also address how updates about the ADT pathways, including new majors and new participating four-year postsecondary educational institutions, will be communicated to four-year postsecondary educational institutions, the California Community Colleges, and high schools.

(C) The plan developed under subparagraph (A) shall address how updates about the ADT pathway will be regularly communicated to four-year postsecondary educational institutions, the California Community Colleges, and high schools so that counselors, advisers, and student support staff engaged in educating students about their college options, participating four-year postsecondary educational institutions, and degree options, have the most current information about the ADT pathway, and are aware of updates to the program such as new majors or new participating four-year postsecondary educational institutions.

(4) Provide feedback for the regular review and identification of updates needed to the ADT internet website maintained by the California Community Colleges to ensure current information and updates are communicated to students, families, and student support staff engaged in educating students about their college options, participating four-year postsecondary educational institutions, and degree options.

(i) (1) On or before May 31, 2023, the Intersegmental Committee of the Academic Senates of the University of California, the California State University, and the California Community Colleges shall establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to both the California State University and University of California. If the Intersegmental Committee of the Academic Senates of the University of California, the California State University, and the California Community Colleges is unable to come to agreement on or before May 31, 2023, the respective administrative bodies of those segments shall establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California by December 31, 2023.

(2) Commencing with the fall term of the 2025–26 academic year, the singular lower division general education pathway established pursuant to paragraph (1) shall be the only lower division general education pathway used to determine academic eligibility and sufficient academic preparation for transfer admission to the California State University and the University of California.

(3) The singular lower division general education pathway established pursuant to paragraph (1) shall not lengthen the time-to-degree and shall not include more units than is required under the Intersegmental General Education Transfer Curriculum on July 31, 2021.

(j) (1) On or before August 1, 2024, where ADTs for major pathways exist, the California Community Colleges shall place students on the ADT pathway if students declare a goal of transfer on their mandatory education plans pursuant to the Seymour-Campbell Student Success Act of 2012 (Article 1 (commencing with Section 78210) of Chapter 2 of Part 48 of Division 7) and such a pathway exists for their intended major, to maximize the probability that students will transfer into a four-year postsecondary educational institution and earn a degree in their chosen field of study in a timely manner, and to minimize the accrual of excess units.

IGETC subject and unit requirement*

Subject area	Required courses	Units required
1. English Communication One course in English composition and one course in critical thinking/English composition.	2 courses	6 semester units or 8-10 quarter units
2. Mathematical Concepts and Quantitative Reasoning	1 course	3 semester units or 4-5 quarter units
3. Arts and Humanities Three courses with at least one from the arts and one from the humanities	3 courses	9 semester units or 12-15 quarter units
4. Social and Behavioral Sciences Three courses from at least two disciplines, or an interdisciplinary sequence	3 courses	9 semester units or 12-15 quarter units
5. Physical and Biological Sciences One physical science course and one biological science or course, at least one of which includes a laboratory	2 courses	7-9 semester units or 9-12 quarter units
6. Language Other than English * Proficiency equivalent to two years of high school courses in the same language.	Proficiency	Proficiency
Total:	11 courses*	34 semester units

*Does not include ethnic studies currently.

GE Breadth

13 courses

39 semester units

Key Differences

AI, Oral Communication, Area E, LOTE, Critical Thinking

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC, BPC, and FAC

Department Formation Criteria

RES 222308

RESOLVED: That the Academic Senate adopt the document and policy in “The Formation and Modification of Academic Departments: Principles and Procedures”.

RATIONALE: The existing department formation criteria and procedure is unclear and outdated. The new guidelines provide a detailed description for parties involved in both the proposition and evaluation processes.

Distribution List:

President

AVP for Academic Affairs and Dean of Academic Programs

AVP Faculty Affairs

School Deans

Library Dean

Dean of Antelope Valley

Department Chairs

General Faculty

Academic Senate Task Force

Department Formation Criteria

Response to 2021-2022 REFERRAL #02

At its meeting on August 24, 2021, the CSUB Academic Senate Executive Committee requested that the AAC, BPC, and FAC address the issue of Department Formation Criteria Revision. The standing committees elected representatives to an ad hoc Task Force to examine New Department Formation policies and procedures, with representatives from the Academic Affairs Committee (AAC), Budget and Planning Committee (BPC), and Faculty Affairs Committee (FAC). The Task Force was asked to clarify and expand upon the current department formation procedures. Particular issues of concern were the need to include the rationale behind creating a new Department, existing support resources for the proposed department, additional support resources required, and how the creation of a new department affects current RTP process for impacted faculty.

The Task Force members and chairs from AAC, BPC, and FAC met on September 14, 2021 to formally call the Task Force and elect a committee chair. Additional meetings by the committee occurred during the Fall 2021 Semester, with additional committee correspondence via email.

The Task Force reviewed existing new department formation criteria, the University Handbook, the CFA-CSU CBA, example policies from other CSU campuses, and recommendations from last year's Academic Senate standing committees. The current document represents a consensus recommendation from the Task Force for a new policy document. We share this document with the standing committees and invite comments and suggestions, if any.

Composition of the Task Force on New Department Formation:

Maureen Rush (Task Force Chair), Anna Jacobsen, John Deal, Jackie Kegley, Jorge Moraga
John Tarjan, Academic Affairs Committee (AAC) Chair
Charles Lam, Budget and Planning Committee (BPC) Chair
Mandy Rees, Faculty Affairs Committee (FAC) Chair

**THE FORMATION AND MODIFICATION OF ACADEMIC DEPARTMENTS:
Principles and procedures**

PRINCIPLES

I. Purpose and qualities of an Academic Department

A. Purpose of an Academic Department

(1) The purpose of an academic department (unit) is to support the mission of the university by offering academic programs or courses in the disciplines it houses, promoting academic inquiry and critical thinking within and across disciplines, and engaging in disciplinary and interdisciplinary research, scholarship, and creative activities.

B. To qualify as an academic department the proposed entity must:

(1) Offers a set of academic courses, approved through the appropriate curricular review process (departmental, school, and university levels), that lead to undergraduate or graduate degrees.

(2) Ensure to its faculty, the rights and responsibilities of Academic Freedom, as defined by the American Association of University Professors (AAUP), to engage in free inquiry and dissent in both scholarship and instruction. This includes the rights of the unit to initiate curricular proposals, to make autonomous decisions on instructional materials, pedagogy, delivery mode, and grading systems/practices. The faculty unit is free to offer its own views and interpretations that may dissent from the received views of either the discipline or in any other arena of society.

(3) Be mainly comprised of Unit 3 faculty, who are subject to the rights and responsibilities of the CFA-CSU CBA, the CSUB University Handbook, and other relevant university policies.

(4) Include sufficient tenured and tenure-line faculty (see additional guidance below), with assistance of associated departments when necessary, to engage meaningfully in shared governance activities, especially those related to Retention, Tenure, and Promotion (RTP) and Post-tenure Review (PTR) processes, classroom observations, and other required activities associated with performance evaluation, and peer feedback/review.

II. Formation of new Academic Departments, or modifications to existing departments

- A.** Requests to change the structure of a department should usually emerge from the concerns of the faculty and/or the dean directly involved. However, other individuals of the university may suggest that the faculty examine the effectiveness of the present departmental structure, especially as part of the Program Review process.
- B.** A new department may be formed as (1) an entirely new entity, (2) a result of dividing an existing department, or (3) a result of combining two or more existing departments.
- C.** If the change affects more than one school, then more than one dean will be involved, so any references to a dean in this policy statement imply more than one dean if the situation so indicates.
- D.** Collegiality is the fundamental principle upon which the governance of the university rests. At any point in this process, any of the parties involved may consult informally with anyone in the campus community whose contribution seems desirable.
- E.** It is assumed that each level of review will focus primarily on its charge and issues.

PROCEDURES FOR THE ESTABLISHMENT OF A NEW ACADEMIC DEPARTMENT

I. Initiation of Proposal

- A.** Faculty members, departments, or administrative officers of the University may initiate the discussion and consultation processes to consider the establishment of a new academic department.
- B.** When considering a change in departmental structure, the relevant faculty, the appropriate academic dean, and the Provost and Vice President for Academic Affairs should engage in considerable informal discussion. These people should solicit advice from other potentially interested parties, possibly including faculty in other departments or schools as well as the Academic Senate.
- C.** When informal discussions appear to have elicited all of the relevant issues and concerns, the faculty who wish to form the new department should write a proposal that addresses all of the areas included below (Section II. New Department Proposal: Contents).
- D.** The initial request should be submitted in writing to the appropriate dean(s). Because of the potential impact on departments/schools/programs, faculty, staff, and students, the proposal must follow the guidelines and review process set forth below (Section III. New Department Proposal: Procedure for Review).

II. New Department Proposal: Contents

- A.** Background and Introduction
 - (1) The exact name of the proposed academic department and name(s) of individual(s) preparing the proposal;
 - (2) Description of the consultation process and information discussions that occurred prior to the submission of the proposal (Section I. Initiation of Proposal);

- (3) Describe how and why the establishment of a new department will better serve institutional needs, including student, faculty, staff, school, and university needs;
- (4) Description of possible consequences of not forming the new department.

B. Faculty Composition

- (1) List the proposed faculty members for the new department's first year of operation, including the names of existing faculty who would be moved or jointly appointed from other department(s) and/or school(s).

Include the following information:

- a. For each faculty member include their name, rank (Lecturer, Assistant Professor, Associate Professor, or Professor), current departmental affiliation, and if they will be moved to the new department or jointly appointed between their prior department and the new department. New departments are required to have a minimum of three tenured faculty affiliated with their unit (whether through appointment, joint appointment, or Memo Of Understanding) in order to document that they will be able to fully carry out the hiring and performance review duties of the department.
- b. For each individual who will have a joint appointment, include:
 - i. the portion of their assignment within the new department,
 - ii. documentation of assignments from the President and his/her designee confirming the assignment proportion, and
 - iii. documentation from the appropriate dean designating which of the units will be responsible for conducting RTP/PTR review.

- (2) If the new department is breaking away or drawing members from existing departments, list all foreseeable effects that this change would have on other department(s) or school(s) in terms of name change, number of faculty remaining, support staff, curriculum, operating budget, space, etc.
- (3) Results of a vote from each department or school directly affected, including written comments from affected academic program chair(s)/director(s) and faculty. Anonymity, if requested, should be accommodated and respected throughout the process.

C. Curricular and Degree Impacts

- (1) List the courses, curricula, programs, degrees to be administered by the new department;
- (2) Describe how the change will affect the governance and delivery of curriculum and degree programs;
- (3) Present a three-year plan for assessment of student learning outcomes, program development, course scheduling, and individual faculty assignments. In instances where a new department will not be solely responsible for a degree program, include documentation of consultation and course schedule and assessment planning from across all impacted and associated units;
- (4) In the case of impacts on departments or programs with external accreditation, provide the rationale and justification for creating the department that aligns with accreditation requirements.

D. Faculty Rights and Responsibilities

- (1) Describe how the establishment of the new department will affect recruitment, appointment, review, promotion and tenure of faculty, as well as faculty assignments and workload;
- (2) Include the following criteria and policies, including documentation that they have been reviewed and approved by the incoming departmental faculty (as included in Section II. B.1.), the appropriate school dean, and the P&VPAA.
 - a. Retention, Tenure and Promotion (RTP) Criteria,
 - b. Post-Tenure Review (PTR) Criteria,
 - c. Classroom observation policies, and
 - d. Criteria and Procedures for the periodic evaluation of temporary faculty
- (3) In the case where the initial faculty composition of the new department does not include a minimum of three tenured faculty of the rank of Professor, include information on the pool from which qualified faculty will be drawn for RTP, PTR, and other committees that require faculty of this rank.
- (4) Include "Rules of Governance" that, at minimum, specifically address the following items:
 - Voting procedures
 - Department committees (formation, responsibilities, structure, membership)
 - Advisory committees (formation, responsibilities, structure, membership)
 - Frequency of department meetings

E. Budgetary, Financial, and other Resource Considerations

- (1) Describe the needs of the new department for financial support and resources, particularly for the first three years of operation, including:
 - a. operating expenses,
 - b. staff,
 - c. space, including staff (ASC) offices, mail, housing of instructional support equipment, laboratories, etc.
 - d. equipment, and
- e. possible other sources of non-stateside funding, if applicable.
 - f. Information Technology Services
 - g. Library
 - h. other facilities;

F. Planned Implementation and Timeline

- (1) The proposed date of implementation and the appropriate timeline for the process of implementation;
- (2) Include important milestones and dates for the development of the department.

III. New Department Proposal: Procedure for Review

- A.** The proposal must pass through the following levels of review in the order indicated. The individual(s) at each level shall review the proposal, consult with others as seems appropriate, and then either forward it to the next level with a positive recommendation or return it to the previous level with a written explanation of the reasons for withholding approval. All levels of review must be documented clearly for subsequent review levels:
- (1) The initial proposal must be submitted to the appropriate dean(s) for consultation and signature(s). The dean(s) shall provide written comments/recommendations to the originator(s) of the proposal.
 - (2) The proposal, including responses and revisions based on feedback from the dean(s), shall then be submitted to the Provost and Vice President for Academic Affairs, who shall consult with the Council of Deans and provide written comments/recommendations reflecting their own review and feedback from the council;
 - (3) The revised proposal, including responses and revisions based on feedback from the dean(s), P&VPAA, and Dean's Council, shall then be submitted to the Academic Senate, through the Executive Committee. If all prior levels of review are deemed to have been satisfied, the proposal shall be forwarded to the Standing Committees for review. Each Standing Committee will review the proposal and provide their comments/recommendation.
 - (4) If the revised proposal receives approval from all prior levels of review, the proposal will then be sent to the full Academic Senate for review and final action.
 - (5) If the proposal fails to receive approval at any level, the proposers may choose to revise and resubmit it to that level of review.
 - (6) The approved proposal shall then be forwarded to the President for their final decision regarding the proposal.
- B.** If the proposal fails to receive approval at any level, the proposal shall not proceed to the next level of review. In this case, the proposers may choose to revise and resubmit to the level which did not give approval. Any revisions of a proposal shall be communicated with previous levels of review.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Campus Leadership Team
Reconstitution of the ~~Assessment Leadership Team~~

RES 222304

Campus Leadership Team

RESOLVED: That the ~~Assessment Leadership~~ Team be reconstituted this semester following the revised charge below.

RATIONALE: There is concern that program assessment activities are uneven across campus and that there is insufficient coordination and communication across assessment coordinators, In addition, no group has been charged with overseeing program assessment activities across campus and providing information regarding those activities to governing body. The reconstitution of the ~~Campus Assessment Team - Assessment Leadership~~ will address these issues.

CSU Bakersfield
~~Campus Assessment Team~~ ~~Assessment Leadership Team~~

Campus Assessment Team

The CSU Bakersfield ~~Assessment Leadership Team~~ aims to create a sustainable culture of assessment at the institution by providing a forum for meaningful discussion of assessment related issues. The Team meets quarterly at least twice a semester to

- Encourage compliance with university assessment requirements.
 - Review the status of program assessment activities across the university.
 - Provide feedback on program assessment quality.
 - Encourage the posting of program assessment information to the campus assessment management system.
 - Share information about the status of the university in the WSCUC reaccreditation process.
- Support programs and their faculty and staff in achieving their assessment goals.
 - ~~Plan program assessment trainings and workshops.~~
 - Ensure at least one professional development activity for assessment coordinators and other interested faculty occurs every semester
 - Encourage the Provost and/or Faculty TLC to provide sufficient resources to support these professional development activities.
 - Discuss strategies for utilizing assessment activities to achieve campus retention and graduation goals.
 - Provide a forum for Program Assessment Coordinators to share ideas and best practices and to express concerns.
 -
- Promote “evidence-based storytelling” to communicate assessment findings to CSUB stakeholders (e.g., community, donors, legislators/politicians, and others).
 - Curate content for public-facing university assessment webpages.
 - Produce a campus assessment newsletter documenting best practices for program assessment.
- Maintain up-to-date draft position descriptions including recommended compensation for
 - School Assessment Coordinators
 - Program Assessment Coordinators
- Provide an annual overview of program assessment activities, results and potential needed improvements in program assessment to the Academic Affairs Committee of the Academic Senate.

Assessment Leadership Team Representatives serve as liaisons between their units and assessment offices on campus. These representatives include the following:

- WSCUC Accreditation Liaison Officer (meeting convener)
- Associate Vice-President for Institutional Research, Planning, and Assessment or designee
- ~~WSCUC Accreditation Liaison Officer~~
- General Education Faculty Assessment Coordinator
- Arts and Humanities Faculty Assessment Coordinator
- Business and Public Administration Faculty Assessment Coordinator
- Natural Sciences, Mathematics, and Engineering Faculty Assessment Coordinator
- Social Sciences and Education Faculty Assessment Coordinator
- Extended Education Faculty Assessment Coordinator
- ~~Associate~~ Vice-President for Student Affairs or designee
- A School Associate Dean designated by the Dean’s Council

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

**Concerns About the Content and Consultation Process of Recent GVAR
Memoranda from the Chancellor's Office**

RES ~~2122XX~~222305

RESOLVED: That the content of the attached memo be communicated to the Chair, ASCSU, the Executive Vice Chancellor for Academic and Student Affairs and to the members of the Board of Trustees Committee on Educational Policy; and be it further-

RESOLVED That campuses be allowed to defer implementation of the new GVAR policies until the 2024-25 academic year.

RATIONALE: The process of consultation when changes to the GVAR requirement were contemplated, the policy changes outlined in recent memoranda, and the inflexibility of the policy changes across campuses are all problematic. Providing an additional catalog cycle to engage in consultation and implement any changes to policy would allow campuses to thoughtfully and appropriately address GVAR requirements.

While we can understand why some may have concern about a requirement for CSU graduates to demonstrate college-level upper-division writing and reading proficiency as part of the requirements of a degree only through an examination, we have strong concerns about the recent memoranda and associated policies received in relation to the GVAR requirement.

- 1) Our strongest concern lies with the process by which the memoranda were developed. This led to ensuing concerns about the content. CSU composition faculty are recognized leaders in their field and have worked diligently for many decades to ensure that our students graduate with composition, reading and thinking skills that prepare them for lifelong success, by meeting our students “where they are” upon admission to our 23 campuses. The CSU English Council is an outstanding consultative body and any changes to composition requirements should receive a positive recommendation from that group and be approved for implementation by the Academic Senate CSU, the body that by state law and Board of Trustee policy should have the primary role in formulating curricular policy. While Dr. Nelson Graff, our current representative to the English Council, was one of three compositions coordinators who were asked to respond to the proposed changes, to not receive a positive recommendation from the two aforementioned bodies prior to implementation was inappropriate. We can only speculate what impact following appropriate consultation processes would have had on the policies implemented, but appropriate consultation usually results in policies which better support student learning outcomes.
- 2) We take exception to the use of the term “high stakes” in reference to all GVAR exams, including the one on our campus, in the March 24, 2022 memorandum. In fact, composition coordinators from other campuses also raised this concern when the policy was being drafted. Our faculty, under the leadership of our own Dr. Flachmann, one of the preeminent experts in college composition in California, continues to develop highly effective courses and continuously monitors and norms expectations related to GVAR courses and our GVAR exam. Dr. Flachmann engages faculty with ongoing professional development in these areas. Students have the option to pass either a GVAR course or an exam to demonstrate competency and can retake either repeatedly until receiving a passing grade or score. Our approach is developmental and supportive, with reinforcement of writing skills throughout our curriculum.
- 3) The elimination of the opportunity for our students to demonstrate proficiency by exam places yet another burden on students in programs which have accreditation and/or licensure requirements, and/or have many units of cognates required for completion of the degree. To require 120 units for graduation along with the meeting of all system and campus graduation requirements may make sense in the humanities. However, a 120-unit cap places undue strain in majors such as engineering, accounting, and nursing. Again and again, faculty in those majors must find “creative” solutions to meet both discipline requirements and

other requirements. This is typically done by waiving skill and breadth requirements or finding ways to have discipline courses do “double” and even “triple duty,” potentially diminishing the accomplishment of student learning outcomes in multiple areas. Students in these majors who can demonstrate strong proficiency by exam are able to meet program and university learning outcomes within 120 units. Those who need to use course credit to demonstrate proficiency may be unable to do so.

California State University, Bakersfield

Academic Senate

Minutes

Thursday, September 22, 2022

10:00 a.m. – 11:30 a.m.

Location: Student Health Services Conference Room and ZOOM Video Conference

<https://csub.zoom.us/j/89008353888?pwd=V2NoeVBQeURTZzBycUI5V2ltZU5sUT09&from=addon>

Members: A. Hegde, M. Danforth, M. Ayuso, E. Correa (virtual), J. Gillard (virtual), V. Harper, H. He (excused, alt. Lorelei Punsalan, virtual), C. Lam, M. Martinez, J. Millar, S. Miller, M. Rees (virtual), J. Rodriguez, A. Rodriguez, M. Rush, T. Salisbury (virtual), A. Sawyer (virtual), D. Solano, B. Street, J. Tarjan, M. Taylor (virtual), C. Vollmer (virtual), and D. Wu.

Visitors: D. Boschini (virtual), D. Fowler (virtual), F. Gorham (virtual), D. Perez-Granados (virtual), J. Basilio (virtual), M. Slaughter (virtual), E. Adams (virtual), and H. Niemeyer (virtual).

1. Call to Order (A. Hegde)
2. Approval of Minutes
 - a. August 25, 2022
 - i. C. Lam moved to approve; D. Solano seconded. Approved.
 - b. September 8, 2022 (tabled)
3. Announcements and Information
 - a. Elections and Appointments- M. Danforth.
 - i. (M. Danforth) Elections and Appointments
 1. Should be able to get BPA Dean Search Committee call out soon. Still finalizing rosters for the other schools.
 2. (J. Tarjan) Comment: General Studies Committee should be finalized soon as class observations will need to begin for RTP.
 - b. Information- Memo from J. Paschal re: Course Change Forms (*attached*)
 - i. (A. Hegde) See attached memo and revised Course Change Forms from J. Paschal.
4. Approval of Agenda (Time Certain: 10:05 AM)
 - a. M. Rush moved to approve; B. Street seconded. Approved.
5. Reports
 - a. Provost's Report
 - i. (V. Harper)
 1. Events related to Hispanic Heritage Month will be announced soon.

2. Personnel Updates: Welcomed Interim Dean Dr. Seung Bach to BPA who is currently finalizing the interim Associate Dean search. Permanent BPA Dean search will be soon.
 3. Two faculty meetings coming up:
 - a. Provost Faculty Open Forum: Will share data from the Campus Climate Survey and strategies for areas that need improvement.
 - b. Early Faculty Open Forum: For faculty in probationary years 1-3. Will be conducting a survey to collect questions/topics to be discussed at the forum.
 4. The CSU 5% compact: Multi-year compact between the government and the CSU system that offers 5% based budget improvements once certain performance benchmarks are met.
 5. AB 928 and AB 927: Will be meeting with Deans Council, President, and Executive Committee regarding strategies.
 6. Thanks Dr. Boschini for her work with School Elevation Exploration Committee and the faculty involved.
- ii. Provost's Open Forum:
1. Regarding AB 927:
 - a. (M. Martinez) More comprehensive approach to retain adjunct faculty and lecturers is needed.
 - b. (V. Harper) Community Colleges are partners. Need to look at what we can do to increase our academic portfolios.
 - c. (J. Millar) Appreciates considering what programs can be offered that would be beneficial to the students and community that would not be a duplication.
 - d. (A. Rodriguez) Request clarification on what is meant by "improving our academic portfolios." (V. Harper) What we do is part of our academic array, which includes investing in our academic programs.
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 - i. (J. Millar) Presents the ASCSU report. She and M. Martinez just attended the Academic Senate CSU Plenary.
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 1. Comment regarding the 5% increase to CSUs:
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 1. (C. Vollmer) Discussed AB 927, AB 928, and Cozen visits at the conference ASI attended. Would like to request those reports from Cozen to be shared with ASI as well.
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 - v. Budget and Planning Committee (BPC)- C. Lam
 - vi. Faculty Affairs Committee (FAC) – M. Rees (deferred)
 - vii. Staff Report- S. Miller
 - 1. (S. Miller) Nothing to report.
6. Resolutions (Time Certain: 10:25 AM)
 - a. (A. Hegde) Request to move Resolution time certain to 11:00 AM; approved.
 - b. Consent Agenda (none)
 - c. New Business (none)
 - d. Old Business
 - i. RES 222301 Composition of Search and Screening Committees- Handbook Change – FAC
 - 1. (M. Rees) Presented second reading and updates made since the first reading. (M. Rush) Missing comma after “If” under 309.6. K. Van Grinsven added grammatical edit to resolution. Not an amendment since discussed in first reading.
 - 2. RES 222301 approved.
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 - 1. (J. Tarjan) Concerned Chancellor’s Office will force one GE pathway, not leaving room for campuses to have innovation or autonomy.
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situation. In answer, no there should not be anyone else that has that access. (F. Gorham) ITS can assist with investigations into Canvas access, etc. Just needs to know the course and instructor.

2. (B. Street) Comment: Similar situations have occurred where athletic advisors are able to release holds that should have been done by program, department, or school. (A. Hegde) Requested B. Street to email him as well with his concern.

iii. IRB Reviews:

1. (D. Wu) Concerned with IRB Review procedures and process. In previous years, proposal submission went quickly and smoothly. This year, it has taken much longer, as in 6-7 months. There have been many questions that are irrelevant to the questions presented in the proposal. (M. Martinez) Agrees. (A. Hegde) There are changes in Federal guidelines that IRB cannot control. Will ask the IRB Chair to come to Senate. (M. Martinez) Disagrees. Is not a federal guideline change that is causing these issues. (B. Street) Agrees with M. Martinez. There are instances where they are questioning the validity of the research.

8. Adjournment

- a. A. Hegde adjourned meeting at 11:27 a.m.

California State University, Bakersfield

Academic Senate

Minutes

Thursday, September 22, 2022

10:00 a.m. – 11:30 a.m.

Location: Student Health Services Conference Room and ZOOM Video Conference

<https://csub.zoom.us/j/89008353888?pwd=V2NoeVBQeURTZzBycUI5V2ltZU5sUT09&from=addon>

Members: A. Hegde, M. Danforth, M. Ayuso, E. Correa (virtual), J. Gillard (virtual), V. Harper, H. He (excused, alt. Lorelei Punsalan, virtual), C. Lam, M. Martinez, J. Millar, S. Miller, M. Rees (virtual), J. Rodriguez, A. Rodriguez, M. Rush, T. Salisbury (virtual), A. Sawyer (virtual), D. Solano, B. Street, J. Tarjan, M. Taylor (virtual), C. Vollmer (virtual), and D. Wu.

Visitors: D. Boschini (virtual), D. Fowler (virtual), F. Gorham (virtual), D. Perez-Granados (virtual), J. Basilio (virtual), M. Slaughter (virtual), E. Adams (virtual), and H. Niemeyer (virtual).

1. Call to Order (A. Hegde)
2. Approval of Minutes
 - a. August 25, 2022
 - i. C. Lam moved to approve; D. Solano seconded. Approved.
 - b. September 8, 2022 (tabled)
3. Announcements and Information
 - a. Elections and Appointments- M. Danforth.
 - i. (M. Danforth) Elections and Appointments
 1. Should be able to get BPA Dean Search Committee call out soon. Still finalizing rosters for the other schools.
 2. (J. Tarjan) Comment: General Studies Committee should be finalized soon as class observations will need to begin for RTP.
 - b. Information- Memo from J. Paschal re: Course Change Forms (*attached*)
 - i. (A. Hegde) See attached memo and revised Course Change Forms from J. Paschal.
4. Approval of Agenda (Time Certain: 10:05 AM)
 - a. M. Rush moved to approve; B. Street seconded. Approved.
5. Reports
 - a. Provost's Report
 - i. (V. Harper)
 1. Events related to Hispanic Heritage Month will be announced soon.

2. Personnel Updates: Welcomed Interim Dean Dr. Seung Bach to BPA who is currently finalizing the interim Associate Dean search. Permanent BPA Dean search will be soon.
 3. Two faculty meetings coming up:
 - a. Provost Faculty Open Forum: Will share data from the Campus Climate Survey and strategies for areas that need improvement.
 - b. Early Faculty Open Forum: For faculty in probationary years 1-3. Will be conducting a survey to collect questions/topics to be discussed at the forum.
 4. The CSU 5% compact: Multi-year compact between the government and the CSU system that offers 5% based budget improvements once certain performance benchmarks are met.
 5. AB 928 and AB 927: Will be meeting with Deans Council, President, and Executive Committee regarding strategies.
 6. Thanks Dr. Boschini for her work with School Elevation Exploration Committee and the faculty involved.
- ii. Provost's Open Forum:
1. Regarding AB 927:
 - a. (M. Martinez) More comprehensive approach to retain adjunct faculty and lecturers is needed.
 - b. (V. Harper) Community Colleges are partners. Need to look at what we can do to increase our academic portfolios.
 - c. (J. Millar) Appreciates considering what programs can be offered that would be beneficial to the students and community that would not be a duplication.
 - d. (A. Rodriguez) Request clarification on what is meant by "improving our academic portfolios." (V. Harper) What we do is part of our academic array, which includes investing in our academic programs.
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 - 1. (S. Miller) Nothing to report.
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 - a. (A. Hegde) Request to move Resolution time certain to 11:00 AM; approved.
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 - 1. (M. Rees) Presented second reading and updates made since the first reading. (M. Rush) Missing comma after “If” under 309.6. K. Van Grinsven added grammatical edit to resolution. Not an amendment since discussed in first reading.
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8. Adjournment

- a. A. Hegde adjourned meeting at 11:27 a.m.

California State University, Bakersfield

Academic Senate

Agenda

Thursday, September 22, 2022

10:00 a.m. – 11:30 a.m.

Location: Student Health Services Conference Room and ZOOM Video Conference

<https://csub.zoom.us/j/89008353888?pwd=V2NoeVBQeURTZzBycUI5V2ltZU5sUT09&from=addon>

- a. Call to Order
- b. Approval of Minutes
 - i. August 25, 2022
 - ii. September 8, 2022
- c. Announcements and Information
 - i. Elections and Appointments- M. Danforth.
 - ii. Information- Memo from J. Paschal re: Course Change Forms (*attached*)
- d. Approval of Agenda (**Time Certain: 10:05 AM**)
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 - 2. Executive Committee- M. Danforth
 - 3. Academic Affairs Committee (AAC)- J. Tarjan (*attached*)
 - 4. Academic Support & Student Services Committee (AS&SS)- E. Correa (*attached*)
 - 5. Budget and Planning Committee (BPC)- C. Lam (*attached*)
 - 6. Faculty Affairs Committee (FAC) – M. Rees
 - 7. Staff Report- S. Miller
- f. Resolutions (**Time Certain: 10:45 a.m.**)
 - i. Consent Agenda
 - ii. New Business
 - iii. Old Business
 - 1. RES 222301 Composition of Search and Screening Committees- Handbook Change – FAC (2nd reading) (*attached*)
- g. Open Forum (**Time Certain: 11:15 a.m.**)
- h. Adjournment



MEMORANDUM

Date: September 14, 2022

To: Dr. Aaron Hegde, Chair, Academic Senate

From: Academic Operations w/in Enrollment Systems
Dr. Jaimi Paschal, Tommy Holiwell

Subject: Course Proposal Form Modification, AY 2022

This memorandum summarizes the activities of Academic Operations work on the Curricular Forms available for Academic Year (AY) 2022.

Revision of the Course Proposal Form

Responding to feedback by campus faculty, Academic Operations revised the Course Proposal Form, approved by Senate for use in 2020, to make completion easier. All questions not pertaining to curriculum or catalog were removed, clarifying wording was added, and the form was converted to pdf. Overall, the form was significantly shortened and has received positive feedback from the School Associate Deans, BPA and SSE Curriculum Committee, and the AH Department Chairs.

Summary of Changes:

Added:

- Reset Form button
- Clarifying wording
 - Under Revision, Cancelled, and Moratorium Proposal Actions
 - Above Program or School & Department box
 - Rationale for Requested Change box
 - Previous Course Offerings box
 - Course Equivalency box
 - Cross Listing box
- Previous Course Title line in Course Information box
- Additional Questions box
- 2 questions regarding impact on roadmaps and/or 2+2 plans
- GE Course form link to Next Steps

Removed:

- Remedial Grade Basis option
- Course Attributes box
- Service Learning and Community Engaged Learning Attributes and Values box
- Classroom Characteristics and Needs box
- Textbook and Other Materials box
- Staffing and Other Resources box
- GWAR box (already on GECCo form)
- GE Course Consideration box (already on GECCo form)
- Impact of Course Proposal on Other Course Offerings box
- Impact of Course Proposal on Degree(s) box
- Director of Academic Operations signature line

Modified:

- Course Unit Value to provide fixed and variable unit option boxes
- Course Type and Delivery mode box to provide clarity between split and non-split course options
- Wording in first line of Next Steps box to include attaching Catalog Copy

Moved:

- Rationale for Course Proposal to first page, 3rd box

COURSE PROPOSAL FORM

SELECT ONE PROPOSAL ACTION *(Select One)*

EFFECTIVE CATALOG YEAR: FALL			
<input type="radio"/> NEW	<input type="radio"/> REVISION* <small>*Complete the Program/School box, Rationale, the Course Info, and then the boxes where the change(s) are requested.</small>	<input type="radio"/> CANCELLED** <small>(no longer offered)</small> <small>**For Cancelled and Moratorium: Complete the Program/School box, Rationale stating when you want the course to change states, and Course Info.</small>	<input type="radio"/> MORATORIUM** <small>(not schedulable)</small>

PROGRAM OR SCHOOL & DEPARTMENT *(Select School, complete Department and Proposed By)*

School:						
<input type="radio"/> ALL UNIV	<input type="radio"/> A&H	<input type="radio"/> BPA	<input type="radio"/> NSME	<input type="radio"/> SSE	<input type="radio"/> EUD	
Department:						
Proposed by:						

RATIONALE FOR COURSE CHANGE *(e.g. title change, unit change, date no longer offered etc.) (NOT Required for NEW):*

List Rationale for Course Change:

COURSE INFORMATION *(All areas are required)*

Previous Course Title (Only required for Revision:
Course Title (Catalog Long Title):
Schedule Title <i>(30-character space limit)</i> <i>(This title will appear on a student's transcript):</i>
Subject Code (e.g HIST, SOCL):
Course Number :
Is the Course Number Being Reused?: <input type="radio"/> YES <input type="radio"/> NO
If YES – indicate the last term course was offered:
Course Unit Value – Fixed Units OR Variable Units

Course Description: (Attach a clean version. 40-word limit. If attaching a sample syllabus or outline, descriptions should match.)

Grade Basis (Choose one):

- LETTER GRADED CR/NC CR/NC with RP FYS GRADED with RP

Prerequisites/Co-requisites:

(Minimum grade requirement must be explicitly stated, if applicable. Include applicable equivalent course/test score prerequisites/co-requisites.)

NOTE: Prerequisites may be enforced at the Schedule Level. Department consent may be enforced at the Schedule Level.

PREVIOUS COURSE OFFERINGS (Complete this section if course was previously offered)

If this is a new course proposal, has this course been offered previously with a different subject/course number?

- YES NO

If YES, indicate the Last Term Offered: Year: and Course ID:

COURSE EQUIVALENCY (Choose one and provide details, if necessary)

Is this course equivalent to other course(s): YES NO

If YES, list all of the course(s):

COURSE REPETITION (must include repeat and maximum unit limit details in course description):

Repeatable for Credit? YES NO

Allow multiple enrollments in the same term? YES NO

Repeatable under different topics? YES NO

Maximum repeatable units allowed?

Maximum repeatable amount of times?

COURSE TYPE & DELIVERY MODE (Complete option 1 OR 2)

Option 1: Choose one Course type (for non-split courses), provide the CS#

- ACTIVITY CLINICAL DISCUSSION INDEPENDENT STUDY LECTURE LAB SEMINAR
 SUPERVISION TUTORIAL

CS# _____

Option 2: Use this option when the unit load is split for a course. Choose 2 Course Types, provide the CS# and units for each.

- ACTIVITY CLINICAL DISCUSSION INDEPENDENT STUDY LECTURE LAB SEMINAR
 SUPERVISION TUTORIAL

CS# _____ / Units _____ & CS# _____ /Units _____

Be sure to review this page for minutes of instruction and associated faculty workload

CROSS-LISTING *(Complete only if applicable)*

Is this course cross-listed with another subject/course?: YES NO

If YES – indicate the cross-listed course(s):

TYPICALLY OFFERED *(Please indicate when the course is typically offered. This will display to students in the Degree Audit)*

This Course is Typically Offered which Terms:

ADDITIONAL QUESTIONS *(Required)*

Is This Course a Zero Cost Course Material Course (ZCCM)? YES NO

Does this change impact the Road Map? YES NO

If Yes, please indicate what changes are needed:

Will this change impact your current AD-T or 2+2 agreement(s)? YES NO

SPECIAL INSTRUCTIONS *(Not required)*

Please include information on course attributes, SERVICE LEARNING AND COMMUNITY ENGAGED LEARNING ATTRIBUTES & VALUES, or other special instructions

NEXT STEPS:

- Attach syllabus and catalog copy w/ revisions *(for Revisions only)* to this proposal
- Attach current/degree proposal form to this proposal (if applicable)
- Submit to department/program curriculum committee for review & approval
- Department submits to school curriculum committee for review & approval
- If no additional approvals required are required, school/program curriculum committee submits to Academic Operations after all final approvals have been recorded. [See Annual Catalog & Curriculum Deadlines Dates](#)
- If this course is up for GE consideration, [Submit GE Course Form to GECCO for Review and Approval](#)

SCHOOL/PROGRAM COMMITTEE & OTHER APPROVALS:

Department Chair/Program Director:	Date:
School/Program Curriculum Committee Chair:	Date:
Dean of School:	Date:
Director of GE:	Date:

ACADEMIC OPERATIONS USE ONLY:

Effective Term:	Catalog Year:
Comments:	
Course ID:	Enrollment Requirement Group:
Added Course Attribute:	

ASCSU Report

Of

Plenary Session

September 8-9

By Janet Millar and Mark Martinez

Thursday 9/8/22

This plenary was held via zoom and there is no decision about the format for the November Plenary.

Report from Trustee Sabalius: Compact is good news for the CSU, stipulates 5% increase to the CSU each year for next five years. There are conditionals...some metrics but it provides a good base for interaction with the legislature.

Interim CSU Chancellor, Koester, CSU Board of Trustees Chair, Wenda Fong and CSU Board of Trustees Vice Chair, Jack Clark.

They spoke about the Compact and that each of the three segments of higher education have a slightly different compact. CSU has expectation of making positive progress towards six areas: increasing access to the CSU; improving student success and equity gap reduction; affordability; increasing intersegmental collaboration and support workforce preparation and high demand career prep; increase access to online course offerings .

Regarding Title IX investigations. The Cozen Group is meeting with administrations functions responsible for Title IX action on each campus. Work is about policy and procedure as well as culture.

EVC Alva re: How the ASCSU engages with the CSU CO: She uses 5 questions to guide her work

1. Can students find their way
2. Can students learn here
3. Are students invited to participate in their own learning
4. Do students feel like they belong on their campus/in their program
5. How people and the system serving them are doing

Lots of conversation about Cal GETC/single GE pathways, AB 928 and CSU GE

Friday 9/9/22

Chair Gina Maisto Smith, Vice Chair Leslie Gomes of "Institutional Response Group, Cozen O'Connor

Lots of discussion about how the Institutional Response Group (IRG) is moving through the process on campuses. Framing the conversation on each campus with: We don't know what we don't know; flip the lens (recognizing who is being served); Embrace the tension; Together we are better than the sum of

our parts. Several concerns surfaced, some conversations were held when faculty (and others) were away from the campus during summer, a sense that Cozen may be a good mechanism of understand current status, but scope doesn't seem to include culture change,

Resolutions: passed On the intersegmental Committee of Academic Senates (ICAS) Cal GETC Proposal: Feedback.

Passed: Considering the Campus Impacts of AB928

2nd reading (November) Support for evaluating the CSU Course Equity Portal

Others still in first reading and will be brought to the November, plenary.

AAC Report

September 15, 2022 Meeting

1. Program Outcomes Assessment
 - a. We continued our discussion of program outcomes assessment and were joined by Dean Frakes, who provided an administration perspective on the issues involved.
 - b. We reviewed the ALT (Assessment Leadership Team) guiding document and discussed some proposed changes to the document, including changes in the membership and the charge to the group.
 - c. We expect to have a related resolution ready for the Senate at its October 6th meeting.
2. In its capacity as the interschool curriculum, we approve the removal of three GST courses from the campus catalog that are no longer being offered.
3. We discussed the Department Formation Criteria Task Force report, including suggested changes to the recommendations suggested by BPC. We are in favor of having the report go forward in its current form and having all Senators have the change to weigh in on any potential changes.

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 am in BDC 134 and/or via Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution.			
4/26/22	2021-2022 #45 Academic Programs Assessment Quality Feedback	Carryover;	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties.			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_ 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Completed 9/5/22	AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate	n/a	n/a	n/a
9/9/22	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Completed 9/15/22	AAC, acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate	n/a	n/a	n/a

Katherine Van Grinsven

From: Elaine Correa
Sent: Thursday, September 15, 2022 6:05 PM
To: Katherine Van Grinsven; Melissa Danforth; Aaron Hegde
Cc: Elaine Correa
Subject: re: Report for AS&SS - 9/15/2022

Dear Colleagues,
Here is the report for AS&SS for 9/15/2022

Report for AS&SS – 9/15/2022

AS&SS reviewed the Advising Taskforce Recommendations (Referral #7). Professional advisors were requested to attend the meeting to provide background information and context for the Report. Vice-Chair, Dr. Alicia Rodriguez assisted with the discussion. Dr. Joel Haney attended the meeting to provide some faculty insights and concerns related to the two different options related to direct reporting lines. The committee will hear from faculty and professional advisors who contributed to the Taskforce Recommendations or were involved in the drafting of the Student Success Initiatives at CSUB at the next meeting.

Best,
Elaine

Dr. Elaine Correa [she/her/hers]
Professor and Chair
California State University, Bakersfield
Department of Human Development, and Child, Adolescent, and Family Studies, (HD-CAFS)
Room #150
9001 Stockdale Highway
Bakersfield California
93311, U.S.A.

Phone: (661) 654-3066
Email: ecorrea1@csub.edu

** I respectfully and gratefully acknowledge CSUB is on cession land treaties 285, 286, and 311 of Tejon Tribe that includes the Chumash, Yokuts, and Hul Kuhk'u lands.*

I am grateful for the opportunity to work as a guest in communities and territories across the lands known today as the United States, and Canada. I honor the stewardship of the many Indigenous peoples who have resided on and cared for these Indigenous Lands since time immemorial. I make my acknowledgement, as a sign of respect for all Indigenous Peoples, and awareness of histories and practices of injustice. I accept the true impact of the past, and the pain suffered by generations of Indigenous Peoples. I express my commitment to support activities that are inclusive by remaining committed to building relationships based in honor and respect.

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 am in EDU 123 and/or Zoom video conference
Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	Carryover;	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	Sent to AS&SS and BPC 9/13/22; revision sent 9/15/22	AS&SS and BPC Address and consider taskforce report recommendations; consider current advising structure and whether or not to accept all recommendations, a few of them, or if other recommendations are needed.			

Budget and Planning Committee Report

Thursday, September 15th, 2022
10:00 –11:30 AM

SCI 3-100

1. 2021-22 Referral 02 – Department Formation Criteria – Committee finalized recommended changes. Document forwarded to AAC and FAC.
2. Referral 05 – Reclassification of AVP IRPA – Committee waiting for Provost on revised position description to update Handbook language.
3. Referral 01 – Time Blocks and Space Utilization – Committee looked at Chancellor’s Office space utilization report. Further information is needed on classroom usage per time block, and broken down by school. Issue on class schedule conflict on required classes across departments is also discussed.

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Budget and Planning Committee (BPC): Charles Lam/Chair, meets 10:00 am in SCI III-100 and/or via Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2021-2022 #02 Department Formation Criteria Revision	Carryover	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021, and 2/10/22. See 3/1 Minutes EC drafts resolution. RES212202			
6/1/22	2022-2023 #01 Time Blocks and Space Utilization		BPC The need to reconsider Time Blocks for classes.			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA		BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request.			
8/26/22	2022-2023 #06 Addendum to Academic Calendar 22-23		BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open. RES 222303- Addendum to Academic Calendar- sent to Senate 9/8/22	9/8/2022	9/20/2022	
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	Sent to AS&SS and BPC 9/15/22	AS&SS and BPC Address and consider Advising Task Force report recommendations and whether to accept them or not keeping in mind the needs that task force was designed to meet.			

From: [Mandy Rees](#)
To: [Katherine Van Grinsven](#)
Subject: Re: Academic Senate Agenda- September 22
Date: Wednesday, September 21, 2022 6:36:09 PM
Attachments: [image001.jpg](#)

FAC Report for 09-15-2022

Faculty Affairs Committee heard some of the preliminary concerns from the CFA regarding Office Hours. We reviewed comments from the Senate on the first reading of the resolution regarding administrative search committees and made minor revisions. We discussed the latest version of the Department Formation guidelines and crafted some language to submit for consideration. Last, we opened the discussion regarding lecturer evaluation, especially those lecturers in their sixth year and examined the handbook and its lack of specificity in this area.

Mandy Rees
Professor of Theatre
Theatre Program Coordinator
Music & Theatre Department
California State University, Bakersfield
(661) 654-2240 mrees@csub.edu

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 am in UA Conference room and/or Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See 3/1 Minutes EC drafts resolution			
-	2019-2020 #08 Honorary Doctorate – Handbook Change	Carry-over from 3 AYs	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 #20 Accessibility of Instructional Materials	Carryover;	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			
10/19/21	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Carryover;	FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months. RES 222301- Composition of Search and Screening Committees- brought to senate 9/8/22			
3/1/22	2021-2022 #39 The Personnel Action File (PAF) and the Working Performance Action File (WPAF) – Handbook Change	Carryover;	FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement.			
3/1/22	2021-2022 #40 Digitizing the Performance Review Process	Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans.			
3/1/22	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	Carryover;	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc.			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #03 Holding Exams on the Last Day of Class	Sent to FAC 8/30/22	FAC Identifying the time of the final exam data collection challenges, possible solution, whether there are adequate resources, potential consequences.			
8/29/22	2022-2023 #04 Scheduling Office Hours Policy	Sent to FAC 9/6/2022	FAC Whether changes need to be made to the existing office hours policy	n/a	n/a	n/a

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

			MEMO- No change to existing policy; Report in materials for 9/8/2022 AS meeting.			
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CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Composition of Search and Screening Committees - Handbook Change

RES 222301

FAC

RESOLVED: That the Academic Senate recommend revisions to the *University Handbook* language regarding the composition of search committees for administrative positions (deletions in strikethrough, additions in **bold underline**) as specified below:

309.5 Composition of the Search and Screening Committees

Administrators

Search and screening committees for positions concerning faculty and academic matters shall consist of the membership outlined below. Faculty shall make up a majority of the total membership of the search committee for the following positions: Provost and Vice President for Academic Affairs, Associate/Assistant Vice President for Faculty Affairs, ~~Associate Vice President for Academic Programs/Dean of Undergraduate and Graduate Studies~~ **Associate Vice President for Academic Affairs and Dean of Academic Programs, all Academic Deans,** and Associate/Assistant Academic Vice Presidents.

The appointing officer shall assure the selection of the Search and Screening Committees as follows:

- A. For university-wide positions: five full-time tenured faculty members one from each school and one at-large (drawn from the General Faculty including librarians, counselors, and coaches). For individual school ~~deans: Library or Antelope Valley Dean positions:~~ four full-time tenured faculty members drawn from and elected by the ~~affected constituency~~ **relevant school. For library and Antelope Valley dean positions: five full-time tenured faculty members, including one drawn from and elected by each school, and one faculty member drawn from and elected by the affected constituency (i.e., a librarian for the library dean position and a current Antelope Valley faculty member for the Antelope Valley dean position.)**
- B. One administrator appointed by the appointing officer in consultation with the Cabinet.
- C. One student selected by the Executive Committee of Associated Students, Inc.
- D. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.
- E. Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate maintaining the majority faculty membership. The appointments shall be made to assure representation of the entire university.

309.6 Roles and Procedures of the Search and Screening Committees

n. If none of the candidates recommended by the committee accepts the position offer, the appointing officer and President shall meet with the committee to determine whether any acceptable candidates remain in the applicant pool. If **after consultation between** the committee, ~~in consultation with~~ the appointing officer and President, **it is determined that the search is unsuccessful or needs to be extended** ~~there are no further acceptable candidates, the search process shall begin anew~~ **a new search committee is to be formed.**

RATIONALE: The composition of the search committees for school, library and Antelope Valley deans needed to be clarified. For instance, the "affected constituency" for the library is the entire campus, and following the current policy no diversity of disciplines would be guaranteed. Antelope Valley draws faculty from across the four schools as well. This is corrected by calling for faculty from each school. By specifying that a librarian and current Antelope Valley faculty member serve on their respective dean searches guarantees representation from those constituencies.

When an administrative search yields no hire, the handbook specifies that the search process shall "begin anew," which means starting from the beginning and forming a new search committee. Revised language is suggested to broaden the reasons why a search is not completed. The text "no further acceptable candidates" implies that an acceptable candidate was found and it may be that no candidates were found, or there was disagreement about which candidates were acceptable. By replacing this with "it is determined that the search is unsuccessful," multiple circumstances for the lack of a hire are now included.

Academic Senate Attendance Roster 2022-2023

Date: September 22, 2022

Senate Members:		Alternate	
Name	Initials	Name	Initials
Hegde, Aaron	SAL		
Danforth, Melissa	✓		
Ayuso, Monica	M Ayuso	Emerson Case	
Correa, Elaine	✓	Janet Armentor	
Harper, Vernon	✓		
He, Heidi	—	Lorelei Punsalan	✓ zoom
Lam, Charles	✓	Aubrey Kemp	
Lauer, Antje		Jeroen Gillard	JG
Martinez, Mark			
Millar, Janet			
Miller, Steve	✓ zoom		
Rees, Mandy	HR		
Rodriguez, James	JR	Robert Frakes	
Rodriguez, Alicia	AR	Carol Dell'Amico	
Rush, Maureen	✓		
Salisbury, Tracey	✓ zoom	Rhonda Dugan	
Sawyer, Adam	✓ zoom	Mahmoud Suleiman	
Solano, Danielle	DS	Sarah Forester	
Street, Brian	BS	Jeff Moffit	
Tarjan, John	✓	Sumita Sarma	
Taylor, Melanie	✓ zoom	Andres Sanchez	
Vollmer, Carson	✓ zoom	Maria Espinoza	
Wu, Di	DW	Dan Zhou	
Van Grinsven, Katie	✓		

Frequent Visitors:

Name	Initials
President Zelezny	
Boschini, Debbie	✓ zoom
Bozarth, Sandra	
Cantrell, Dwayne	
Catota, Claudia	
Dell'Amico, Carol	
Fowler, Denver	✓ zoom
Gorham, Faust	✓ zoom
Jackson, Debra	
Malhotra, Monica	
Niemeyer, Heath	✓ zoom
Novak, Mark	
Perez-Granados, Deedee	✓ zoom
Self, Jennifer	
Watson, Kristen	
Zenko, Zachary	

Thank you!