CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

AGENDA

THURSDAY, APRIL 20, 2023

10:00 A.M. – 11:30 A.M.

*LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411
AND ZOOM VIDEO CONFERENCE*

https://csub.zoom.us/j/86276576714?pwd=bVFjVzdDSG1HekJnZDQzck45Y0NxQT09&from=addon

Meeting ID: 862 7657 6714

Passcode: 874596

A. Call to Order
B. Approval of Minutes
    a. March 30, 2023 (*handout*)
C. Announcements and Information
    a. Elections and Appointments- M. Danforth
    a. Enrollment Management – D. Cantrell **(Time Certain: 10:20 AM)** (*handout*)
    b. Faculty Honors and Awards – N. Michieka **(Time Certain: 10:30 AM)**
D. Approval of Agenda (**Time Certain: 10:05 AM**).
E. Reports
    a. Provost's Report (deferred)
    b. ASCSU Report
    c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage; Senate Log attached).*
        i. ASI Report- C. Vollmer
        ii. Executive Committee- M. Danforth
        iii. Academic Affairs Committee (AAC)- J. Tarjan (*handout*)
        iv. Academic Support & Student Services Committee (AS&SS)- E. Correa (*handout*)
        v. Budget and Planning Committee (BPC)- C. Lam
        vi. Faculty Affairs Committee (FAC) – M. Rees (*handout*)
        vii. Staff Report- S. Miller
F. Resolutions **(Time Certain: 10:45 AM)**
    a. Consent Agenda
       RES 222326 Addendum to Academic Calendar 2022-23 and 2023-24 – Juneteenth
    b. New Business
       RES 222327 Election Attempt Limit – Revert to Appointment
       RES 222328 Graduate Studies – Graduate Studies Committee Handbook
       RES 222329 Approval of the Minor in Environmental Sustainability

RES 222329 Approval of the Minor in Environmental Sustainability
RES 222330 Renaming Schools to Colleges: Academic Affairs Re-organization
RES 222331 Statement on Campus Modality
RES 222332 Statement on Reducing Educational Material Costs at CSUB
RES 222333 Honorary Doctorate Award – Procedures Update
RES 222334 RTP 2nd Year Review Materials – Handbook Change
RES 222335 RTP Evaluation Letters – Handbook Change

   c. Old Business (**Time Certain: 11:05 AM**)
RES 222322 Change Title from Small Business Management Concentration in the BSBS Program to "Entrepreneurship Concentration"
RES 222323 Reclassify Assistant VP to Associate VP IRPA and Associate VP GRaSP
RES 222325 Bylaws Change to Membership of Academic Support and Student Services Committee

G. Open Forum (**Time Certain: 11:15 AM**)
H. Adjournment

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

MINUTES

THURSDAY, MARCH 30, 2023

10:00 A.M. – 11:40 A.M.

Members: A. Hegde (Chair), M. Danforth (Vice Chair), M. Ayuso, E. Correa, V. Harper, H. He, C. Lam, A. Lauer (virtual), M. Martinez (virtual), J. Millar, S. Miller (virtual), J. Rodriguez, A. Rodriquez, D. Solano, M. Rees (virtual), T. Salisbury (virtual), A. Sawyer (virtual), B. Street (virtual), J. Tarjan, M. Taylor (virtual), C. Vollmer (Alt.), D. Wu and B. Bywaters/Analyst Retired Annuitant
Absent: E. Correa (excused), A. Hegde (excused), M. Rush

Visitors: E. Adams, M. Ayuso, D. Boschini (virtual), S. Bozarth (virtual), J. Cornelison (virtual), M. Espinoza (virtual), K. Flachmann, A. Gomez-Navarro (virtual), F. Gorham (virtual), A. Grombly (virtual), D. Jackson, A. Jacobsen (virtual), Y. Moreno (virtual) H. Niemeyer (virtual), M. Novak (virtual), G. Ochoa-Vega (virtual), E. Poole-Callahan (virtual), S. Roberts (virtual), D. Saini (virtual), M. Slaughter, L. Zelezny, K. Ziegler-Lopez

A. Call to Order
   M. Danforth called the meeting to order. She read a statement acknowledging CSUB's stewardship of the land of the Tejon Tribe.

B. Approval of Minutes
   a. March 16, 2023 – D. Solano moved to approve. A. Rodriguez seconded. Approved.

C. Announcements and Information
   a. President Zelezny's Report –
      - Future of Agriculture Conference – The President is attending today to support A. Hegde who is leading the panel discussion at the [Maddy Institute](#).
      - The Board of Trustees (BOT) approved Juneteenth - More from HR
      - CSUB Juneteenth celebration planned.
      - Diversity Action Plan for next year - Thanks to those who attended.
      - Strategic Plan Open Forum - Monday April 10, 10:30-Noon in person at Student Union MPR and virtually. CSUB received $38 million philanthropic support toward our progress.
      - Squirrel Control – There is movement behind the scenes.

- Walk and Talk – Resuming in-person meeting, April 10, 2023, 10:00. Meet in front of the President's office to walk to Edible Garden.
- Cesar Chavez Day – Reflect on his leadership and be productive.
- Cesar Chavez will be awarded a posthumous Honorary Doctorate at the Graduation Ceremony, Saturday, May 20th
- International Management Class trip to Great Britain and Ireland – President Zelezny will travel as co-leader with D. Olson.

Q: The ASCSU learned that the Cozen O'Connor firm report on Title IX will be headed to campuses before the BOT meeting. Will it be distributed to our campus? (J. Millar) The President had a long meeting with the law firm to review their methodology and hear their report. The process was delayed. CSUB is the last to be presented with the findings. There will be commendations and recommendations. Cozen O'Connor will share a written report and then the President may be able to vet for accuracy and then return to them. The firm will be sharing their broad system-wide report this summer and a campus report by end of the year. No surprises. More staffing and other resources needed to document commendations on training and professional development that folks don't realize are happening. The resources gaps are on better communications; Make sure everyone understands the policy and practices. She'll be asking the system for funds for an additional support. The President has money set aside for staff and faculty compensation.

Comment: LA Times featured an article today about the proposed legislation to repeal existing legislation banning government travel to anti-LGBTQ states. J. Tarjan asked that CSUB strongly support State Senate leader Toni Atkins' proposed legislation. Exception 6 seems to apply particularly to our faculty and yet we've been hesitant to make the case either on individual campuses or as a system. He expressed disappointed in the system and CSUB that they didn't fight harder. (J. Tarjan) Response: L. Zelezny will be a loud supporter of the repeal of the travel ban.

Comment: There remains controversy about AB 927 Public postsecondary education: community colleges: statewide baccalaureate degree program. The California Community College (CCC) system creates programs that are not in their region. Interim Chancellor Kester indicated that the CSU won't be moving forward on any more requests from the CCC. (J. Millar) Response: The process is changing. The CSU is trying to get their hands around it. The Presidents have not been informed. It may be occurring at the Academic Affairs level. The Provost would be the one to know more about it. The CSU is trying to collect those requests and vet them, and if they need our input as a regional campus for testimony, they'll reach out to us for an explanation, context, etc. That information would be entered into a collective matrix of those requests. This will continue to be challenging for us. They feel they have to do it. We followed the process of the law, and it didn't work. The

President will inform us, yet the Provost will know the most about it. (L. Zelezny) ASCSU representatives J. Millar and M. Martinez will be writing a resolution stating the faculty's position. (J. Millar) The CCC have not followed the spirit of the law and the Chancellor's Office (CO) is a step behind. Unfortunately, the Presidents' have their marching orders from the CO and it's not helpful to the rest of us. As a result, the faculty discussed how to be more proactive about the process. M. Martinez acknowledged the President's remarks made last year; it has to be a faculty-driven issue. There is no guidance from the CO. Faculty is left standing alone to counter proposals from the CCC. We know Bakersfield College (BC) has three more programs lined up after their Public Safety BA, which competes with our Criminal Justice BA. If we try to respond individually or as a department, we will be on the losing end of this. There's an appreciation that the offices of Presidents across the system haven't been given leeway how to act. M. Martinez has conversed with several members of BC. The process has not been consultative, collegial, nor friendly. We want to come up with a campus-wide plan, formally or at least informally, so each department isn't getting picked off one-by-one by these CCC programs. We're not in a good place as a system or as a campus to deal with AB 927. (M. Martinez) Response: The faculty position aligns with the President's. Please work with the Provost. She is interested to hear about the plan for a change and why they think it strengthens it. Even the Lieutenant Governor who sits on the BOT supports moving aggressively on CCC offering BA degrees. (L. Zelezny)

b. Elections and Appointments- M. Danforth
Senator Staff
    Janine Cornelison, Advising
Committee on Professional Responsibility (CPR)
    BPA: Jing Wang, Accounting & Finance
    NSME: Yize Li, Physics & Engineering
Faculty Honors & Awards Committee (FHAC)
    A&H Standing Member – Monica Ayuso, English
    A&H Alternate – Second Call ends April 10, 5 p.m.
    BPA Standing Member – Jing Wang, Accounting & Finance
    BPA Alternate - Second Call ends April 10, 5 p.m.
Faculty Teaching & Learning Center Advisory Board (TLC)
    SS&E – Allison Evans, Psychology
    Library – Kristi Chavez
General Education Curriculum Committee (GECCo)
    A&H – Jonathan Young, Philosophy & Religious Studies
    BPA – Atieh Poushneh, Management & Marketing
    NSME: Bilin Zeng – Mathematics
    SS&E: Second Call ends Tuesday April 11, 5 p.m.

Research Council of the University (RCU)
    NSME: Eduardo Montoya, Mathematics
    SS&E: Richard "Aaron" Wisman – Advanced Education Studies
University Program Review Committee (UPRC)
    A&H: Angel Vazquez-Ramos, Music
    NSME: Dayanand Saini, Physics & Engineering
    SS&E: Yeunjoo Lee – Advanced Education Studies
University Review Committee (URC)
    A&H: Second call ends Monday, April 10, 5 p.m.
    NSME: Paul Smith – Biology
Calls for At-Large nominations to elected positions forthcoming.

D. Approval of Agenda
RES 222324 Addendum to the Academic Calendar 2023-2024 is on the Consent Agenda. (M. Danforth) The amendment is to add a deadline for textbook orders. (C. Lam) D. Solano moved to approve the Agenda. H. He seconded. Approved.

E. Reports
   a. Provost's Report – V. Harper
- BPA Search Committee – Thank you to the members for bringing outstanding candidates. The Provost makes the reference calls, personally. He'll have conversations with the President and leadership team. There will be an announcement after Spring Break.
- Modality and Space – Met with DCLC yesterday. Thank you to M. Slaughter for her leadership, and welcome J. Tarjan as the incoming DCLC Chair.
- Interim Director Academic Advising – Thank you to the Senate for moving forward on this position. The Provost and D. Jackson met with the advising leads to craft a call. Thanks to advisors to help support the effort. We're moving forward with a faculty assistant for advising, as requested by Senator Solano on behalf of faculty advisors.

   b. ASCSU Report – J. Millar presented on behalf of she and M. Martinez. There were 28 resolutions presented. The Senators voted for faculty trustee candidates to go before the Governor for his appointment. The candidates are R. Sabalius (incumbent) Professor of German, and D. Yee-Melichar, Professor of Gerontology at SF State. Trustees Fong and Simon visited the ASCSU.   T. Parhum, President of CSU Dominguez Hills and part of the JEDI conversation, addresses the ASCSU at every plenary, focusing on how we can continue to stimulate people of color to come to the university and stay. He advocates for the university system to be able to present to people of color in ways which they would want to be a part of the university community.

c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage; Senate Log attached).*
   i. ASI Report- C. Vollmer Alternate M. Espinoza – Elections are being wrapped up. The new Board to be announced at the next meeting.
   ii. Executive Committee- The EC continues to have extra meetings to prioritize business for the remainder of this semester, for the Summer Senate, and the carry-over items for next year. The EC's Summer Senate project is to improve the Handbook. There are language inconsistencies and some duplication. (M. Danforth) There is a need to clarify what the Handbook is and isn't. Is it a faculty handbook, or a university handbook? Some things belong in a policy manual, student conduct manual, etc. (J. Tarjan) The Summer Senate is the collective EC from 2022-2023 and the new EC 2023-2024.   (M. Danforth)
   iii. Academic Affairs Committee (AAC)- J. Tarjan (*handout*) Refer to the handout. AAC is happy to have worked through many items.
   iv. Academic Support & Student Services Committee (AS&SS)- (*handout*) Co-chair A. Rodriquez spoke on behalf of the Chair, E. Correa who is conducting interviews for her department. Referral #24 Bylaws Change to Membership of the AS&SS committee was voted unanimously in support by the committee. The resolution is presented today. Refer to the handout for other topics of discussion and actions.
   v. Budget and Planning Committee (BPC)- C. Lam (*handout*) Refer to report. Juneteenth just approved by the BOT as a campus holiday. Expect another Academic Calendar update.
   vi. Faculty Affairs Committee (FAC) – M. Rees (deferred)
   vii. Staff Report- S. Miller there are many staff members who participated in Future Runners Day who were excited to see future students.

F. Resolutions
   a. Consent Agenda
   RES 222324 Addendum to the Academic Calendar 2023-2024 – Approved

   b. New Business
   RES 222322 Change Title from Small Business Management Concentration in the BSBS Program to "Entrepreneurship Concentration" – J. Tarjan presented on behalf of the AAC. The title is descriptive of what the program does. The courses have evolved in scope. The courses are listed. The expertise of our faculty is skewed toward entrepreneurship and away from small business.

   RES 222323 Reclassify Assistant VP to Associate VP IRPA and Associate VP GRaSP - C. Lam presented on behalf of the BPC. The request to EC came from the Provost to elevate the titles to provide equity amongst the Provost Council and reflect the current role of these positions in the market. Refer to

the resolution attachment. Q: Does the reclassification come with increased pay? (D. Solano) A. There might be a small increase. Moreover, it brings the titles in the Handbook up to date. The title, Assistant VP GRaSP posed a challenge since most positions in the system are Associate VP. The change is so people feel comfortable coming to our campus. (V. Harper) Q: Was there any opposition in BPC? A: There was discussion about pay, but otherwise the committee agreed that in order for these positions to become competitive in the market and provide equity to the Provost Council, the elevation is needed. It's a small change in pay. (C. Lam) A: Provost has also approved pay for staff, faculty and administrators, continually. (V. Harper)

RES 222325 Bylaws Change to Membership of Academic Support and Student Services Committee – Brought forward by the EC. We have moved the VP ASI from ex-officio non-voting to a voting member.

c. Old Business
RES 222317 Periodic Evaluation/Performance Review Calendar-Handbook Change – M. Rees presented on behalf of the FAC. The issue was inconsistent lengths of time provided to unit level committees in the RTP process, from 12 days to 26 days. Now that the Provost is final level of review, we're suggesting 28 days for unit level review. There was concern over who can serve on a committee and whether or not post-tenure can serve on a committee. FAC picked cleanest solution. If one is coming up for review, they cannot serve on the committee. (M. Rees) They should be able to serve. If not, it poses a hardship to his department. Next year, there won't be enough people in the Review Committee for certain disciplines. J. Tarjan moved to undo the changes to "j" under 305.6.1. D. Wu seconded. Discussion on the motion: There should be the option to elect Review Committee members who may be requesting promotion that academic year. For example, the Management and Marketing department elected a large committee to rep 12 disciplines, but only 10 can review. (J. Tarjan) The vote for the motion carried. Revert 305.6.1 item j. to its original wording. M. Rees moved to keep the word "review" so the processes included lecturers. J. Tarjan seconded. D. Wu moved to change the header 305.6 The Unit ~~RTP~~ Committee. Since we see only part of the document from the Handbook, we could be creating other conflicts in this document. (C. Lam) Change academic year to semester (D. Solano) M. Rees is OK with withdrawing the resolution to have it worked by the Summer Senate. (M. Rees) Could it be presented with a broadening and limited presentation how it's interpreted by departments? (J. Rodrigues) Provost Harper spoke on behalf of Dr. Boschini who suggested it be addressed by the Summer Senate. (V. Harper) D. Solano moved to strike ~~academic year~~ and add semester, 305.5.g. Faculty reviewed in the fall could then serve in spring. It may solve the situation where there is not enough

tenured faculty. (D. Solano) J. Tarjan moved to edit g., adding, <u>with the exception of those undergoing PTR not requesting promotion</u>. D. Solano seconded. Q: Is the change consistent with the practice we have? (J. Millar) A. Post-tenure review goes to the unit committee, the Dean, and then it's done. Faculty could still serve on lecturer and probationary faculty reviews. The motion would allow this. (M. Danforth) Comment: There is a need to structure the Handbook, not just this section, or one sentence at a time. H. He supports having the Summer Senate give overall clarity to the Handbook. (H. He) Motion passed. Then, the vote on the resolution as a whole was taken. The majority voted in favor. The resolution passed.

<u>RES 222318</u> Graduation Writing Assessment Requirement (GWAR) Committee Membership and Charge – J. Tarjan presented on behalf of the AAC. The vote by a show of hands, carried. Resolution passed.

<u>RES 222319</u> Discontinuation of the Master of Science in Administration - J. Tarjan presented on behalf of the AAC. No changes since First Reading. There is a teach-out plan included in the packet. The vote favored unanimously. The resolution passed.

<u>RES 222320</u> Bylaws Change to the Composition of the Budget and Planning Committee - C. Lam presented on behalf of the BPC. The change is to add, <u>or designee</u> to CFO membership. No comments to First Reading. The resolution passed unanimously.

<u>RES 222321</u> Faculty Hall of Fame – Handbook Change - M. Rees presented on behalf of the FAC. People are in favor of the process. There was only one comment, resulting in edits to the term, Emeritus. Emeriti is the plural. The FAC requests that the Provost's office ask each awardee which terminology the awardee prefers - Emerita, Emeriti, or Emerit. The vote resulted in approval of the resolution.

G. Open Forum
Topic: Bakersfield's Sister City, Wakayama, Japan is celebrating our 60-year anniversary. The Wakayama choir is holding a free concert at Centennial High School, 7p.m. (H. He)

Topic: In consultation with two programs that rely on Instructional Related Activities (IRA) funding, faculty and the Runner News, is there any update on the responses to their application this year? (A. Rodriquez) The IRA hasn't met since before the pandemic. The ASI Executive Director hasn't responded to request for information. (M. Slaughter) IRA was postponed due to rule changes with IRA funds at another institution that affects all of us. The committee may meet in April. (T. Salisbury)

Topic: The documentary, *The Hong Konger*, will be shown April 12, 5:30 at the Student Union Multi-Purpose Room. This is the type of documentary about human rights and social justice one would want their students to watch. The story is about a newspaper owner, Jimmy Lai. He is jailed, awaiting trial for violating National Security law in Hong Kong. A very prominent Human Rights activist, Sammy Chu, is invited to speak afterwards. He is the founder and President of The Campaign for Hong Kong, based in Washington, D.C. (M. Martinez) Sammy Chu has worked with LGBTQ, Jewish Community on Hunger, Protect the Vote, and is willing to come to any class to talk to those issues. If one wishes to schedule time to speak to him or bring him to your class, contact C. Lam or M. Martinez. (C. Lam)

J. Tarjan moved to extend the meeting by 10 minutes. (J. Tarjan) The motion carried.

Topic: Summer Session – Please put course requests forward as soon as possible. The students begin enrolling April 10. (M. Novak)
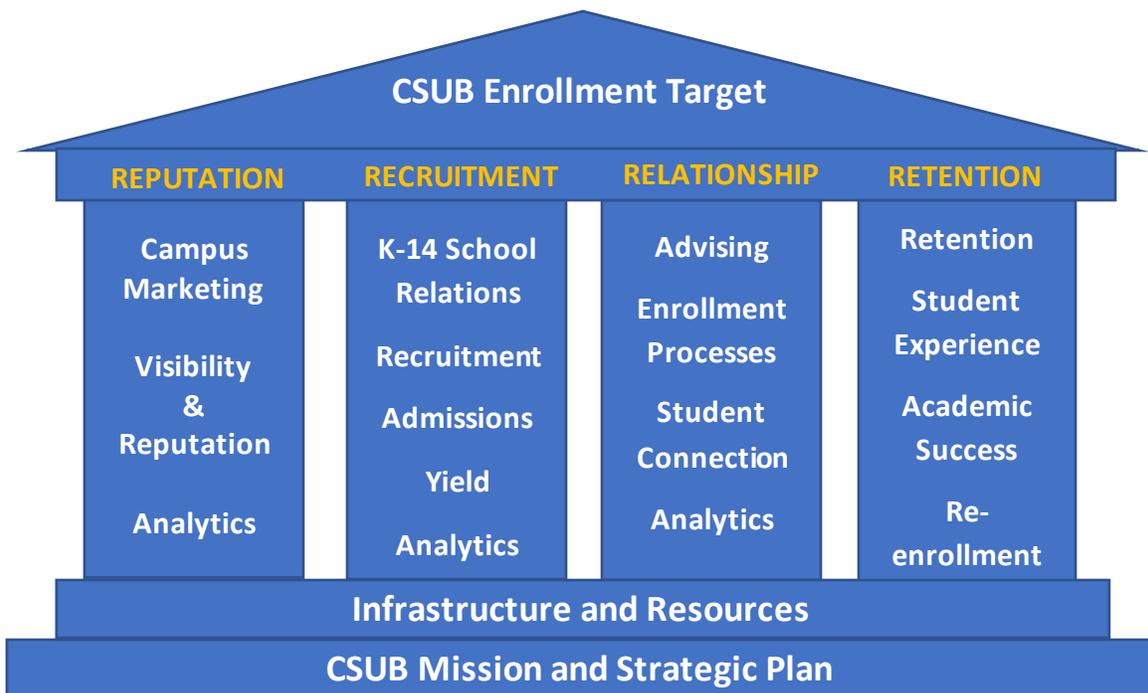
H. Adjournment
M. Danforth adjourned the meeting at 11:40

Four Pillars of Strategic Enrollment Management
CSUB/CSUB AV Campuswide S.E.M. Master Plan

Purpose: To engage the campus community to meet our enrollment target

CSUB Enrollment Target

REPUTATION	RECRUITMENT	RELATIONSHIP	RETENTION
Campus Marketing	K-14 School Relations	Advising	Retention
Visibility & Reputation	Recruitment	Enrollment Processes	Student Experience
Analytics	Admissions	Student Connection	Academic Success
	Yield	Analytics	Re-enrollment
	Analytics		

Infrastructure and Resources

CSUB Mission and Strategic Plan

Reputation - Campus Marketing and Visibility
Promotional advertisements on television and in local movie theaters
Push advertisements on social media platforms
Print advertisements in transportation venues (Airport, bus wraps, benches)
Continue media relations to promote campus on local news

Recruitment - K-14 School Relations, Admissions and Yield
Enhance relationships with school districts and school contacts
Increase CSUB presence on school campuses (CSUB staff, students and faculty)
Establish and maintain ongoing communication with prospective students (CRM)
Increase campus preference through campus tours, receptions and yield events

Relationship - Advising, Enrollment Processes and Student Connection
Review and revise advising processes for incoming students
Review, revise and streamline the class registration process for students
Review and enhance process for connecting new students to resources and services
Increase campus efforts to regularly reach out to first-year students to ensure well-being

Retention - Student Experience and Re-enrollment
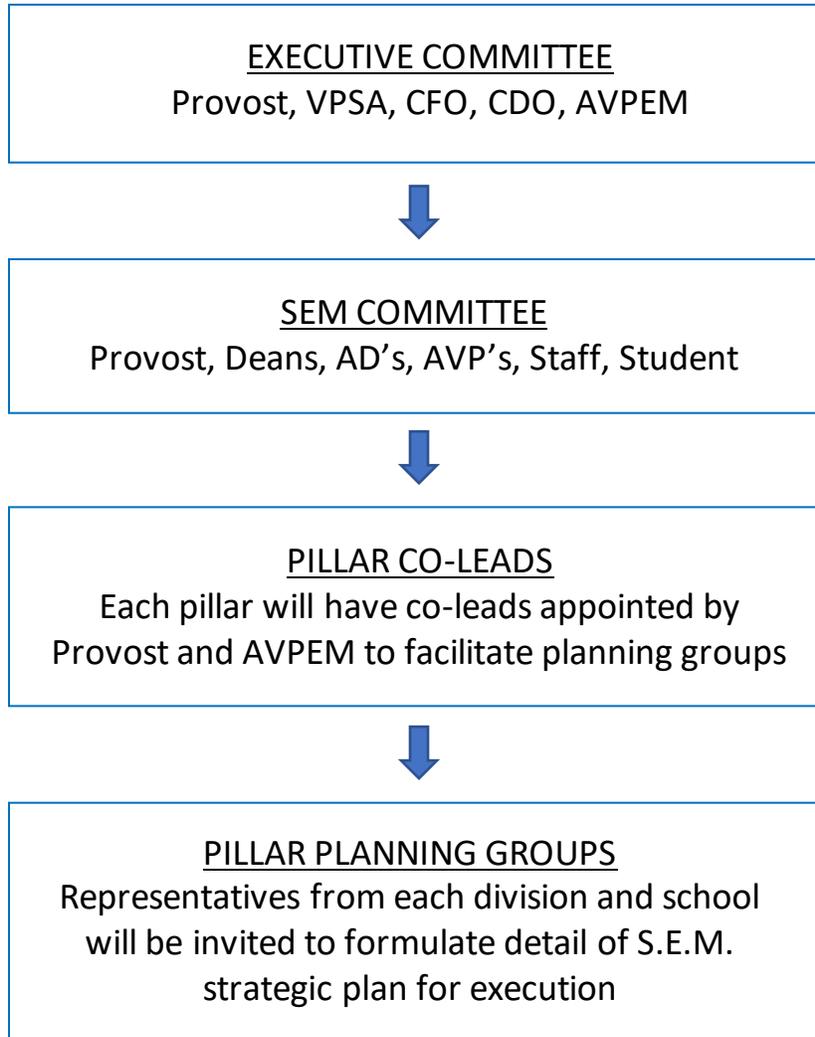Intentionally provide quality facilities and experiences for students
Ensure all faculty and staff understand the purpose of providing environments of belonging
Establish end-of-semester "re-recruitment" process to encourage current students to reenroll
Engage in strategic reenrollment efforts to encourage former students to return to CSUB

(Cantrell, 2023)

CSUB/CSUB AV Campuswide S.E.M. Master Plan
Oversight Structure

The following structure will used to establish, oversee and execute the campus S.E.M. Master Plan:

EXECUTIVE COMMITTEE
Provost, VPSA, CFO, CDO, AVPEM

⬇

SEM COMMITTEE
Provost, Deans, AD's, AVP's, Staff, Student

⬇

PILLAR CO-LEADS
Each pillar will have co-leads appointed by Provost and AVPEM to facilitate planning groups

⬇

PILLAR PLANNING GROUPS
Representatives from each division and school will be invited to formulate detail of S.E.M. strategic plan for execution

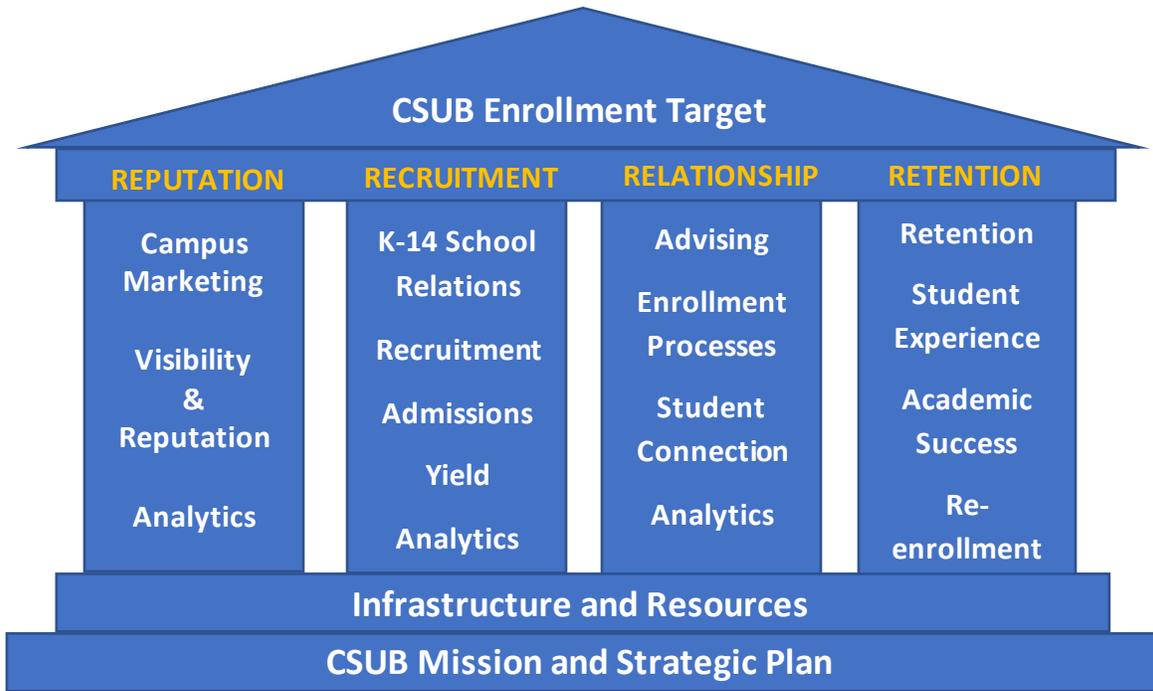**Timeline/Implementation**
Plan will be established by June, 2023
Full implementation of plan will commence July, 2023*
Ongoing assessment of each pillar will be conducted on a regular basis

*Note, some strategies are already in progress

(Cantrell, 2023)

CSUB/CSUB AV Campuswide S.E.M. Master Plan
Pillar Co-leads and Planning Groups

CSUB Enrollment Target

REPUTATION	RECRUITMENT	RELATIONSHIP	RETENTION
Campus Marketing	K-14 School Relations	Advising	Retention
Visibility & Reputation	Recruitment	Enrollment Processes	Student Experience
Analytics	Admissions	Student Connection	Academic Success
	Yield	Analytics	Re-enrollment
	Analytics		

Infrastructure and Resources

CSUB Mission and Strategic Plan

Pillar 1 Co-Leads
James Burger
Dr. Cantrell

Planning Group
Faculty Member
Student
Staff Member
Administrator
Community Rep

Pillar 2 Co-Leads
Dean J. Rodriguez
Dr. Evans-Santiago

Planning Group
Faculty Member
Student
Staff Member
Administrator
Community Rep

Pillar 3 Co-Leads
Dr. Jackson
Ilaria Pesco

Planning Group
Faculty Member
Student
Staff Member
Administrator
Community Rep

Pillar 4 Co-Leads
Dean D. Dong
Heather Macaulay

Planning Group
Faculty Member
Student
Staff Member
Administrator
Community Rep

(Cantrell, 2023)

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 AM in BDC 134 and/or via video conference. Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	**Item**	**Status**	**Action**	**Approved by Senate**	**Sent to President**	**Approved by President**
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. **RES 222308**- Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
04/26/2022	2021-2022 #45 Academic Programs Assessment Quality Feedback	Complete	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties. **RES 222304** – Reconstitution of the Campus Assessment Team	10/20/2022	10/31/2022	11/2/2022
06/01/2022	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	**ON HOLD**	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.	**ON HOLD**		
08/29/2022	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Complete	AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate. Completed 9/15/2022.	n/a	n/a	n/a
09/09/2022	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Complete	AAC, acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate. **MEMO** received 9/12/2022. No further action needed.	n/a	n/a	n/a
09/28/2022	2022- 2023 #08 GWAR Exam and/or Course Requirement	Complete	AAC Generate a statement in response to memo from Chancellor's Office re GWAR Exam and/or course requirement. **RES 222305** – GWAR Concerns	10/20/2022	10/31/2022	-

Academic Affairs Committee (AAC) continued…						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
11/02/2022	2022-2023 #11 GWAR Committee Structure		AAC Address the question of the GWAR committee structure; consider who to report to, role in approving GWAR courses and committee composition. RES 222318 GWAR Committee Membership & Charge	3/30/23		
11/02/2022	2022-2023 #12 A2 and A3 Skills Reinforcement in AI History and AI Government	Complete	AAC Design of the AIMS GE program; consider removing A2 pre-requisites for AIH and A3 pre-requisites for AIG. **MEMO** received. No further action needed 1/26/2023.	-	-	-
11/09/2022	2022-2023 #13 Proposal to add minor in Environmental Sustainability	First Reading 4/20/2023	AAC Review the proposal to add a minor in Environmental Sustainability to the Environmental Resource Management (ERM) Program. RES 222329 Approval of the Minor in Environmental Sustainability			
11/09/2022	2022-2023 #14 Proposal to add a minor in Public Health	Complete	AAC Review the proposal to add a minor in Public Health. **RES 222313**- Approval of Minor in Public Health	12/1/2022	12/12/2022	12/13/2022
11/09/2022	2022-2023 #14 Proposal to add a minor in Public Health	Complete	AAC Review the proposal to add a minor in Public Health. **RES 222313**- Approval of Minor in Public Health	12/1/2022	12/12/2022	12/13/2022
11/09/2022	2022-2023 #15 New FYS Course for Business Majors	Complete	AAC Review the proposal for a new FYS course BPA 1028 for Business majors. **MEMO** received. No further action needed 1/26/2023.	-	-	-

Academic Affairs Committee (AAC) continued…						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
11/22/2022	Proposal for New GST 2230 Course	Complete	AAC Consider the addition of GST 2230 Course to the CSUB course catalog. **MEMO** received. No further action needed. 01/30/2023	-	-	-
01/19/2023	2022-2023 #18 Academic Probation Proposed Terminology Change	Complete	AAC and AS&SS Consider the proposed terminology change from "Academic Probation" to "Academic Notice"	2/16/2023	2/24/23	2/24/23
2/21/2023	2022-2023 #21 Concentration vs. Emphasis to Describe Size of Program		AAC Use of the terms "Concentration" and "Emphasis" and whether CSUB is using appropriate term(s) in reporting			
3/3/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Second Reading 4/20/2023	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee			
3/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV		AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications.			
3/7/2023	2022-2023 #28 MS Administration Discontinuance		AAC Whether there is any impact to students, university or community. RES 222319 Discontinuation of the MS in Administration	3/30/23		
3/14/2023	2022-2023 #36 Graduate Studies Committee		AAC Whether the proposed language change to the Graduate Studies Committee Bylaws benefit students and the university at-large.			
			AAC continued next page…			

Academic Affairs Committee (AAC) continued...						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/21/2023	2022-2023 #39 Small Business Concentration Name Change – Entrepreneurship Concentration	Second Reading 4/20/23	AAC Consider rationale and impact on students in the program. RES 222322 Change in Title from Small Business Management Concentration in the BSBA Program to Entrepreneurship Concentration			

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 AM in EDUC 123 and/or via video conference. Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	**Item**	**Status**	**Action**	**Approved by Senate**	**Sent to President**	**Approved by President**
10/19/2021	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	**IP;** 21-22 Carryover	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path *IP; Committee members conducting more research.*			
09/08/2022	2022-2023 #07 Advising Task Force Recommendations	Canceled	AS&SS and BPC *Canceled- New referral 2022-2023 #21 Drafted.*	-	-	-
10/17/2022	2022-2023 #10 Knowmia Replacement Project	Complete	AS&SS Address and consider replacement options for Knowmia Techsmith video media management service; consider FTLC/ITS report and evaluation and expected timeline of implementation. **RES 2223010**- Knowmia Replacement Project	12/1/2022	12/12/2022	12/13/2022
01/19/2023	2022-2023 #18 Academic Probation Proposed Terminology Change	Complete	AAC and AS&SS Consider the proposed terminology change from "Academic Probation" to "Academic Notice" RES 222315	2/16/2023	2/24/23	2/24/23
1/09/2023	2022-2023 #19 ATI Instructional Materials Handbook Appendix K		AS&SS New goals and metrics from the CO			
1/25/2023	2022-2023 #21 Advising Task Force Recommendations- Director of Advising	Complete	AS&SS and BPC Address the need, role and duties of a Director of Advising position. RES 222316 Interim Director of Academic Advising Recommendations	3/16/2023	3/24/2023	3/24/2023
3/3/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Second Reading 4/20/2023	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee			

Academic Support and Student Services (AS&SS) continued						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV		AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. Recommendation sent.			
3/14/2023	2022-2023 #34 Advisor and Student Initiated Course Add/Drops in Adobe Sign		AS&SS Whether there is a need for guidance or policy when student initiates form, when there is compound input from faculty, etc.			
3/14/2023	2022-2023 #35 Skipping Course Waitlist		AS&SS Whether it's possible to skip queue, roll students off waitlist, policy change, etc.			
3/14/2023	2022-2023 #37 Academic Integrity Pledge		AS&SS Creating an Academic Integrity Pledge to be included in matriculation, place in student file, etc.			
3/14/2023	2022-2023 #38 Disability Accommodations Statement in Syllabus		AS&SS Whether the current statement for all faculty use contains the correct info, and include links			
3/21/2023	2022-2023 #41 Statement on Open Educational Resources OER	First Reading 4/20/2023	AS&SS Support and obligation to reduce costs for students, ways to incorporate OER, Bookstore terminology change. RES 222332			

Budget and Planning Committee (BPC): Charles Lam/ Chair; meets 10:00 AM in SCI III-100 Conference room and/or via video conference. Dates: 9/1, 9/15, 10/13, 10/27, 11/10, 11/17, 01/26, 02/09, 02/23, 03/09, 03/23, 04/13, and 04/27						
Date	**Item**	**Status**	**Action**	**Approved by Senate**	**Sent to President**	**Approved by President**
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. **RES 222308-** Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
06/01/2022	2022-2023 #01 Time Blocks and Space Utilization	**IP;** Sent to BPC	BPC The need to reconsider Time Blocks for classes. *IP; still in discussion.*			
06/01/2022	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	**ON HOLD**	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.	**ON HOLD**		
08/23/2022 3/21/23	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA	Second Reading 4/20/2023	BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Provost Harper's request. Resent 3/21/23 with updated job description – proposed Handbook change Section 104. RES 222323 Reclassification of Assistant VP to Associate VP IRPA and Associate VP GRaSP.			
08/26/2022	2022-2023 #06 Addendum to Academic Calendar 22-23	Complete	BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open **RES 222303-** Addendum to Academic Calendar- sent to Senate 9/8/22	9/8/2022	9/20/2022	9/30/2022
3/3/2023	2022-2023 #24 AS&SS Membership – Bylaws Change	Second Reading 4/20/2023	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee			

Budget and Planning Committee (BPC) continued…						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
9/28/2022	2022-2023 #09 Addendum to the Academic Calendar 22-23	First Reading 4/20/2023	BPC Addendum to add federal holiday Juneteenth as a campus holiday RES 222326 Addendum to Academic Calendar 2022-23 and 2023-24 Juneteenth			
11/09/2022	2022-2023 #17 Academic Calendar 2023-2024	Complete	BPC Address the Academic Calendar 2023-2024 as presented by the Calendar Committee. **RES 222314**- Adoption of Academic Calendar 2023-2024	12/1/2022	12/12/2022	12/13/2022
1/19/2023	2022-2023 #20 RTP Review Calendar Timeline	Complete	BPC and FAC Consider changes proposed to RTP review calendar timeline. RES 222317 Periodic Evaluation/Performance Review Calendar – Handbook Change	3/30/2023	4/14/2023	4/17/2023
1/25/2023	2022-2023 #21 Advising Task Force Recommendations- Director of Advising	Complete	AS&SS and BPC Address the need, role and duties of a Director of Advising position. RES 222316 Interim Director of Academic Advising Recommendations	3/16/2023	3/24/2023	3/24/2023
3/3/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Second Reading 4/20/2023	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee			
3/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV	First Reading 4/20/2023	AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications. RES 222327 Election Attempt Limit – Revert to Appointment			
3/7/2023	2022-2023 #29 BPC Membership – Bylaws Change		BPC Whether to edit membership, CFO or designee RES 222320 Bylaws Change to the Composition of BPC	3/30/23		
Budget and Planning Committee (BPC) continued…						

Budget and Planning Committee (BPC) continued…						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/7/2023	2022-2023 # 30 Election Attempt Limit – Revert to Appointment-Handbook Change	First Reading 4/20/2023	BPC Whether to revert elected positions open to eligible faculty after four attempts. RES 222327 Election Attempt Limit- Revert to Appointment			
3/7/2023	2022-2023 #31 Academic Administrators Search & Screening -Handbook Change		BPC Whether to add use of search firms, add language regarding exceptions, and add an option for university to retreat.			
3/21/23	2022-2023 #40 Search Committee Composition AVP GRaSP 309.5, 310	Complete	BPC Clarify Handbook sections 309.5 and 310 regarding composition of Search Committee. **MEMO** from BPC stating use of Section 309.5 applies.			

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 AM in HOB 100 and/or via video conference. Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	**Item**	**Status**	**Action**	**Approved by Senate**	**Sent to President**	**Approved by President**
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. **RES 222308**- Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
-	2019-2020 #08 Honorary Doctorate – Handbook Change	First Reading 4/20/2023	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED. RES 222333 Honorary Doctorate Award – Procedures Change			
08/31/2021	2021-2022 #20 Accessibility of Instructional Materials	Complete	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook. FAC's recommendation that book orders be on Academic Calendar was accepted. Guidelines exist in Handbook on orders. If other details need to be managed, they can be considered next year.			
09/21/2021	2021-2022 23 Faculty Hall of Fame Selection Process Change	Complete	FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer RES 222321 Faculty Hall of Fame Selection Process – Handbook Change	3/30/23	4/14/2023	4/17/2023
10/19/2021	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Complete	FAC Handbook 309.5: clarify candidate eligibility, add "General Faculty", reconstitute committee > 18 months. RES 222301- Composition of Search and Screening Committees.	9/22/2022	10/6/2022	10/6/2022

	Faculty Affairs Committee (FAC) Continued…					
Date	**Item**	**Status**	**Action**	**Approved by Senate**	**Sent to President**	**Approved by President**
03/01/2022	2021-2022 #40 Digitizing the Performance Review Process	21-22, 22-23 Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans. FAC recommends that discussion be postponed until new software is selected.			
03/01/2022	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	21-22, 22-23 Carryover;	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. Work has begun on major topic. Notes will be forwarded to next year's committee.			
06/01/2022	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	**ON HOLD**	AAC, BPC, FAC Whether one person serving as Faculty Ombudsperson is enough; funding to support position; ways the committee Professional Responsibility works with the Faculty Ombudsperson.			
08/29/2022	2022-2023 #03 Holding Exams on the Last Day of Class	Complete	FAC **MEMO** from FAC: *University Handbook* already gave suitable guidelines regarding holding exams on the last day of class. FAC recommends that the Senate Chair sends out reminders about the finals policy at least twice a year during times that faculty might be devising their syllabi.			
08/29/2022	2022-2023 #04 Scheduling Office Hours Policy	Complete	FAC Whether changes need to be made to the existing office hours policy **MEMO-** No change to existing policy; Report in materials for 9/8/2022 AS meeting.	n/a	n/a	n/a
11/16/2022	2022-2023 #16 GST Instructor Classroom Observations	Complete	FAC Whether deferment of classroom observations GST and FYS instructors who do not have home departments should be considered. Deferment already happened.			

Faculty Affairs Committee (FAC) Continued…						
Date	Item	Status	**Action**	Approved by Senate	Sent to President	Approved by President
1/19/2023	2022-2023 #20 RTP Review Calendar Timeline	Complete	BPC and FAC Consider changes proposed to RTP review calendar timeline. RES 222317 Periodic Evaluation/Performance Review Calendar – Handbook Change	3/30/23	4/14/2023	4/17/2023
2/21/2023	2022-2023 #22 GECCo Review and Appointment	**Postponed**	FAC Whether GECCo draws the review of Faculty Director etc. and whether the position is open for another three-year appointment			
3/1/2023	2022-2023 #23 Effect of Sabbatical on Assigned Time and Release Time	**Pending**	FAC Where a person serving on a committee should step down. What is effect on assigned time & release time. FAC recommends consulting with URC and UPRC to see if a policy is preferred.			
03/01/2022	2021-2022 #39 The Personnel Action File (PAF) and the Working Personnel Action File (WPAF) – Handbook Change	Complete	FAC Whether the PAF or WPAF is the official file…flow chart of levels of involvement. **RES 222309-** Personnel Action File (PAF) and the Working Personnel Action File (WPAF)	12/1/2022	12/12/2022	12/13/2022
3/3/2023	2022-2023 #24 Academic Support & Student Services Membership – Bylaws Change	Second Reading 4/20/2023	AAC, AS&SS, BPC, FAC Whether there is any reason(s) not to change the student membership to voting member. RES 222325 Bylaws Change to Membership of AS&SS Committee			
3/7/2023	2022-2023 #25 RTP 2nd Year Review Materials	First Reading 4/20/2023	FAC Whether the URC and other higher levels should consider entire 1st year review. RES 222334 RTP 2nd Year Review Materials – Handbook Change			
Faculty Affairs Committee (FAC) Continued…						

Faculty Affairs Committee (FAC) Continued…						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
3/7/2023	2022-2023 #27 Standing Committee Bylaws Change Section IV		AAC, AS&SS, BPC, FAC Whether statements of interest in Chair required, two-year experience required, term limits, and qualifications.			
3/7/2023	2022-2023 #26 Letters in the RTP	First Reading 4/20/2023	FAC Whether guidance of checklist needed for reliable review of RTP &/or rebuttal & acknowledgement at the next level(s) RES 222335 RTP Evaluation Letters - Handbook Change			
3/7/2022	2022-2023 #32 Three-Year Lecturers and PTR Committee – Handbook Change		FAC Language regarding 3rd-Yr Lecturers and post-tenure faculty, PTR Committee Structure, and outside department procedures.			
3/7/2023	2022-2023 #33 Sabbatical Eligibility Language – Handbook Change	Complete	FAC Whether the Handbook 307.1 language should be changed to match the language of the Collective Bargaining Agreement (CBA) Article 27.2 **MEMO**: After further investigating policies in the Collective Bargaining Agreement, discovered that our *University Handbook* does not contradict the CBA. We are ready to close the referral without further action.			

AAC Report
April 13, 2023 Meeting

1. Concentrations and Emphases (Subprograms)
    a. We continued our discussion.
    b. We seem to be coalescing around a recommendation that a concentration would be a subprogram within a major of at least 12 units of focused study.
    c. If we recommend the use of emphases as a subprogram possibility as well, the emphasis would contain fewer required units of focused study than the concentration.
    d. We hope to send a resolution to the Senate on subprograms after our next meeting.
2. Bylaw Language Relating to Standing Committee Chairs
    a. Discussed without a consensus.
3. Graduate Studies Committee
    a. A recommendation is being sent to the Senate.
4. Minor in Environmental Sustainability
    a. A resolution in support is being sent to the Senate.

Report to Academic Senate for AS&SS
March 23, 2023

AS&SS committee members provided feedback on the School Elevation Exploratory Committee Report. Concerns from the committee focused on the impact on AV, the need for more data-driven feedback outlining the benefits and drawbacks before voting on supporting the name change. AS&SS also supported FAC's recommendations and minor revisions to Referral # 38 -Disabilities Statement in the Course Syllabus. Recommendations were also drafted for Referral # 34 -Advisor and Student Initiated Course Drops in Adobe Sign, as well as Referral # 37 – Academic Integrity Pledge. The committee is reviewing the draft recommendations for the next meeting. AS&SS has also completed a response to Referral #19 – ATI Instructional Materials, Handbook Appendix K and anticipates recommendations on Referral #19 at the next Senate meeting.

Faculty Affairs Committee
Report to Senate
April 20, 2023

FAC prepared three resolutions for consideration by the Senate: Honorary Doctorate Procedures, RTP Evaluation Letters, and RTP—2nd Year Materials.

A discussion was held on 2022-23 Referral #27: Standing Committee — Bylaws Change Section IV. FAC is in favor of adding an eligibility requirement of at least one year on the Senate.

Regarding other referrals on the FAC docket:
2021-22 Referral #20: Accessibility of Instructional Materials: FAC's recommendation that book order deadlines be included on the Academic Calendar was accepted. Guidelines currently exist in the handbook for handling book orders. If other details need to be managed on this topic, they can be considered next year.
2021-22 Referral #40: Digitizing the Performance Review Process: FAC recommends that discussion on this topic be postponed until the new software for faculty reviews (to replace Box) is selected.
2022-23 Referral #41: Sixth-year Lecturer Review – Handbook: Work on this section (which needs major overhauling) has begun, but the committee did not have time to complete it. Notes will be forwarded to next year's committee.
2022-23 Referral #22: General Education Curriculum Committee (GECCo) Review and Appointments: Postponed.
2022-23 Referral #23: Effect of Sabbatical on Assigned Time and Release Time: No current action was taken. The committee recommends consulting with the UPRC and URC to see if a policy is needed, or if allowing flexibility is preferred.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

ADDENDUM TO ACADEMIC CALENDAR
RES 222326

BPC

RESOLVED: That June 19th (Juneteenth) is added as a university holiday in the
Summer 2023 and Summer 2024 calendars.

RATIONALE: The CSU Board of Trustees adopted a resolution on March 22nd,
2023 designating June 19th (Juneteenth), which was recently
recognized as a federal and state holiday, as a paid holiday for
CSU employees, effective 2023.

Attachments:
Revised Academic Calendar Summer 2022-23
Revised Academic Calendar Summer 2023-24

Distribution List:
President
Provost
AVP for Academic Affairs and Dean of Academic Programs
AVP Faculty Affairs
School Deans
Library Dean
Dean Antelope Valley
Department Chairs
General Faculty

California State University, Bakersfield
Academic Calendar 2023

Summer Session, 2023

SS1: 10-Week Session

May 01............................	**Orientation** for New Students Begin (Fall 2023)
May 30............................	**ALL SUMMER SESSION 1 FACULTY DUE ON CAMPUS**
May 30............................	**First Day of Classes**
May 30 – June 05............	Schedule Adjustment Period
June 05...........................	Last Day to Add Classes
June 05...........................	Last Day to Change between Audit and Letter Grading
June 05...........................	Last Day of Schedule Adjustment Period (for Summer Session 1)
June 15...........................	**Academic Advising for New Transfer Students Begins (for Fall 2023)**
June 15...........................	**Registration** for New Transfer Students Begins (for Fall 2023)
June 15...........................	Census Day
June 15...........................	Last Day to Change between Credit/No-credit and Letter Grading
June 19	**HOLIDAY** – Juneteenth – Campus Closed
June 15...........................	Last Day to Withdraw from Classes without a "W" being recorded
July 04...........................	**HOLIDAY** – Independence Day – Campus Closed
July 10...........................	Last Day to Withdraw from Classes for a Serious and Compelling Reason
July 17...........................	Academic Advising for First-Time First-Year Students Begins (for Fall 2023)
July 17...........................	**Registration** for First-Time First-Year Students Begins (for Fall 2023)
August 03	**Last Day of Classes**
August 03	Last Day to Submit Completed Thesis/Dissertation
August 07 – 08	Examination Period
August 09	Evaluation Day
August 10	Grades Due

SS2: 5-Week Session

May 30............................	**ALL SUMMER SESSION 2 FACULTY DUE ON CAMPUS**
May 30............................	**First Day of Classes**
May 30 – June 05............	Schedule Adjustment Period
June 05...........................	Last Day to Add Classes
June 05...........................	Last Day to Change between Audit and Letter Grading
June 05...........................	Last Day of Schedule Adjustment Period (for Summer Session 2)
June 08...........................	Census Day
June 08...........................	Last Day to Change between Credit/No-credit and Letter Grading
June 08...........................	Last Day to Withdraw from Classes without a "W" being recorded
June 19	**HOLIDAY** – Juneteenth – Campus Closed
June 22...........................	Last Day to Withdraw from Classes for a Serious and Compelling Reason
June 29...........................	**Last Day of Classes**
July 04...........................	**HOLIDAY** – Independence Day – Campus Closed
July 03 – 05....................	Examination Period
July 06...........................	Grades Due

SS3: 5-Week Session

July 04...........................	**HOLIDAY** – Independence Day – Campus Closed
July 10...........................	**ALL SUMMER SESSION 3 FACUKTY DUE ON CAMPUS**
July 10...........................	**First Day of Classes**
July 10 – 12....................	Schedule Adjustment Period
July 17...........................	Last Day to Add Classes
July 17...........................	Last Day to Change between Audit and Letter Grading
July 17...........................	Last Day of Schedule Adjustment Period (for Summer Session 3)
July 20...........................	Census Day
July 20...........................	Last Day to Change between Credit/No-credit and Letter Grading
July 20...........................	Last Day to Withdraw from Classes without a "W" being recorded
July 27...........................	Last Day to Withdraw from Classes for a Serious and Compelling Reason
August 09	**Last Day of Classes**
August 10 – 14	Examination Period
August 15	Grades Due

THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR

California State University, Bakersfield
Academic Calendar 2024

Summer Session, 2024

SS1: 10-Week Session

May 01	. . . . . .	**Orientation** for New Students Begin (Fall 2024)
May 28	. . . . . .	**ALL SUMMER SESSION 1 FACULTY DUE ON CAMPUS**
May 28	. . . . . .	**First Day of Classes**
May 30 – June 05	. . . . . .	Schedule Adjustment Period
June 05	. . . . . .	Last Day to Add Classes
June 05	. . . . . .	Last Day to Change between Audit and Letter Grading
June 05	. . . . . .	Last Day of Schedule Adjustment Period (for Summer Session 1)
June 03	. . . . . .	Academic Advising for New Transfer Students Begins (for Fall 2024)
June 03	. . . . . .	**Registration** for New Transfer Students Begins (for Fall 2024)
June 15	. . . . . .	Census Day
June 15	. . . . . .	Last Day to Change between Credit/No-credit and Letter Grading
June 15	. . . . . .	Last Day to Withdraw from Classes without a "W" being recorded
June 19	. . . . . .	**HOLIDAY** – Juneteenth – Campus Closed
July 04	. . . . . .	**HOLIDAY** - Independence Day - Campus Closed
July 10	. . . . . .	Last Day to Withdraw from Classes for a Serious and Compelling Reason
June 24	. . . . . .	Academic Advising for New First Time First-Year Students Begins (for Fall 2024)
June 24	. . . . . .	**Registration** for First-Time First-Year Students Begins (for Fall 2024)
August 05	. . . . . .	**Last Day of Classes**
August 05	. . . . . .	Last Day to Submit Completed Thesis/Dissertation
August 06 - 07	. . . . . .	Examination Period
August 08	. . . . . .	Grades Due

SS2: 5-Week Session

May 28	. . . . . .	**ALL SUMMER SESSION 2 FACULTY DUE ON CAMPUS**
May 28	. . . . . .	**First Day of Classes**
May 30 – June 05	. . . . . .	Schedule Adjustment Period
June 05	. . . . . .	Last Day to Add Classes
June 05	. . . . . .	Last Day to Change between Audit and Letter Grading
June 05	. . . . . .	Last Day of Schedule Adjustment Period (for Summer Session 2)
June 08	. . . . . .	Census Day
June 08	. . . . . .	Last Day to Change between Credit/No-credit and Letter Grading
June 08	. . . . . .	Last Day to Withdraw from Classes without a "W" being recorded
June 19	. . . . . .	**HOLIDAY** – Juneteenth – Campus Closed
June 22	. . . . . .	Last Day to Withdraw from Classes for a Serious and Compelling Reason
June 27	. . . . . .	**Last Day of Classes**
July 01 - 02	. . . . . .	Examination Period
July 03	. . . . . .	Grades Due
July 04	. . . . . .	**HOLIDAY** - Independence Day - Campus Closed

SS3: 5-Week Session

July 04	. . . . . .	**HOLIDAY** - Independence Day - Campus Closed
July 08	. . . . . .	**ALL SUMMER SESSION 3 FACULTY DUE ON CAMPUS**
July 08	. . . . . .	**First Day of Classes**
July 10 - 12	. . . . . .	Schedule Adjustment Period
July 17	. . . . . .	Last Day to Add Classes
July 17	. . . . . .	Last Day to Change between Audit and Letter Grading
July 17	. . . . . .	Last Day of Schedule Adjustment Period (for Summer Session 3)
July 20	. . . . . .	Census Day
July 20	. . . . . .	Last Day to Change between Credit/No-credit and Letter Grading
July 20	. . . . . .	Last Day to Withdraw from Classes without a "W" being recorded
July 27	. . . . . .	Last Day to Withdraw from Classes for a Serious and Compelling Reason
August 07	. . . . . .	**Last Day of Classes**
August 08 - 12	. . . . . .	Examination Period
August 14	. . . . . .	Grades Due

THIS IS NOT TO BE CONSTRUED AS AN EMPLOYEE WORK CALENDAR

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

ELECTION ATTEMPT LIMIT – REVERT TO APPOINTMENT
RES 222327

BPC

RESOLVED: That for any Senate-initiated election where the position is open for all members of the general faculty, when no nominations are received after two (2) successive calls to elect a representative, the position will be reverted to an Academic Senate Executive Committee appointment. The Academic Senate Elections Committee (ASEC) shall include this notice of pending action on the second call for nominations. And be it further

RESOLVED: That the following paragraph to be added to the Academic Handbook, Section 202.6:

For any Senate-initiated election where the position is open for all members of the general faculty, when no nominations are received after two (2) successive calls to elect a representative, the position will be reverted to an Academic Senate Executive Committee appointment. The Academic Senate Elections Committee (ASEC) shall include this notice of pending action on the second call for nominations.

RATIONALE: To facilitate the timely population of committees, there is a need to stop the nominations process after two failed attempts.

Distribution List:

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Graduate Studies/Graduate Studies Committee Handbook Revisions
RES 212228

RESOLVED: That the CSUB Academic Senate approve the following Handbook changes
related to graduate studies and the Graduate Studies Committee.

107.3 Committees Reviewing Curriculum and Academic Programs
Committee on Academic Requirements and Standards (See Section 201.1)
University Program Review Committee (See Section 202.4)
All-University Teacher Education Advisory Committee (See Section 201.5)
Curriculum Assessment Council (See Section 201.6)
Graduate Studies Committee **(See Section 201.7)**
Academic Integrity Review Committee (See Section 203.4)
Distributed Learning Committee (See Section 203.11) (Added 01/08/20)

201.3 Graduate Degree Programs
Departments, program committees and relevant school deans administer the
graduate degree programs. The Dean of Academic Programs coordinates these
programs. The Dean **of Academic Programs**, in collaboration with the school
deans and graduate **program** directors, oversees **the implementation of**
policies, practices, and operations of graduate programs. **The Dean of
Academic Programs, in collaboration with the Division of Enrollment
Management,** facilitates, coordinates, and supports activities for student**s**
seeking admission to graduate schools and financial support for graduate
education.

201.7 Graduate Studies Committee
**The Graduate Studies Committee is composed of graduate program
directors and graduate program admissions staff, and is chaired by the
Associate Dean of Graduate Studies. The Graduate Studies Committee
makes recommendations regarding policies and procedures pertaining to
graduate courses and programs, reviews and approves graduate division
language in the catalog, and monitors graduate program assessment
activities and planning. As an advisory committee to the Graduate Student
Center, the Graduate Studies Committee also oversees graduate student
awards and support services.**

RATIONALE:

The Graduate Studies Committee has operated for nearly a decade as the Council of Graduate Coordinators and, more recently, the Council of Graduate Program Directors. The proposed handbook revision describes the activities of this group and aims to codify the role of the committee.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Approval of the Minor in Environmental Sustainability

RES 222329

RESOLVED: That the CSUB Academic Senate approve the proposed Minor in
Environmental Sustainability; and be if further resolved

RESOLVED: That the Sustainability Committee be encouraged to review the course options
within the minor during the 25/26 academic year to determine

- if the content of courses currently in the minor have sufficient
focus on sustainability-related learning outcomes to make their
inclusion in the minor appropriate, and
- if changes to the minor to increase coherence for both students and
potential employers is merited.

RATIONALE: The proposed minor addresses an important community need and can be
implemented using already authorized resources. Every level of review has
found it to be sound academically. Approving this minor may also allow the
GE Theme S minor to focus exclusively on social justice, providing two
options for minors with more coherence than the current Theme S minor.

Attachments:
CSUB Changes to Degree Form Final Sust Minor
Updated Table AAC recommendations

California State University, Bakersfield
Academic Operations & Support Services
Mail Stop: EDUC 22, 9001 Stockdale Highway
Bakersfield, California 93311-1022
Email: curriculum@csub.edu
Tel. (661) 654-6181

CSU Bakersfield

DOWNLOAD THIS FORM AND DO A "SAVE AS" COPY (and save in [designated] folder) BEFORE FILLING OUT THE FORM

CHANGES TO DEGREE FORM

Form Number

PROPOSAL ACTION (Select One)

EFFECTIVE CATALOG YEAR: FALL

○ **PROGRAM REVISION**   ○ **PROGRAM CANCELLATION**

○ **PROGRAM PLACED IN MORATORIUM**   ○ **ADD CONCENTRATION**   ○ **ADD EMPHASIS**

○ **ADD OPTION**   ◉ **ADD MINOR**

PROGRAM OR SCHOOL & DEPARTMENT

School/Program: Business and Public Administration

Department: Environmental Resource Management Program

Proposed by: Aaron Hegde

DEGREE INFORMATION (MAJOR, CONCENTRATION/EMPHASIS/OPTION/MINOR)

Degree Title: Minor in Environmental Sustainability

REVISIONS TO CURRENT DEGREE DESCRIPTION AND REQUIREMENTS

Degree Description *(Insert Degree Description from Current University Catalog; Use Strikethrough and Underline MS Word Actions To Delete Text Or Add/Revise Details):*

ADDING AN OPTION, CONCENTRATION OR SPECIAL EMPHASIS (ATTACH APPROPRIATE DOCUMENTS):

Per EO 1071, before any option, concentration, or special emphasis (or similar subprogram) approved under this delegation, can be implemented, the campus shall obtain a Chancellor's Office confirmation of compliance with CSU policy and applicable law. Campus notifications shall be submitted to the Department of Academic Programs and Faculty Development (degrees@calstate.edu). The following information must be submitted:

- The exact title of the new subprogram and the complete degree designation and title of the major degree program housing the new subprogram (e.g., Bachelor of Science in Biology with a Concentration in Biochemistry);

- A list of courses and required units constituting that new subprogram;

- Total units required to complete the entire degree, including the combination of subprogram and major program;

- The complete list of courses and required units constituting the major degree program as approved by the Chancellor's Office;

- A 4-year major-and-subprogram roadmap for freshmen and a 2-year major-and-subprogram roadmap for transfer students;

- The CSU degree program code (formerly called "HEGIS") that students use to apply to the major degree program;

- The campus-proposed CSU degree program code to be used to report enrollments in the concentration (may be the same as the degree code);

- A detailed cost-recovery budget for self-support subprograms to be offered within state-support major degree programs; and

- Documentation of all campus-required curricular approvals.

ADDING A MINOR

Program Description and Minor Requirements:

The minor in Sustainability is open to ERM majors as well as any other major who would like to add it to their degre

RATIONALE FOR DEGREE PROPOSAL *(required)*:

Provide Rationale for Degree Proposal:

There is no sustainability minor at CSUB. This will provide an opportunity for students to gain knowledge in a releva

IMPACT OF DEGREE PROPOSAL ON OTHER PROGRAMS OR DEPARTMENTS

What Is the Impact of This Degree Proposal on Course Offerings from Other Department(S) Or Programs?

Please Include Supporting Emails with This Proposal:

None. Uses courses already offered by departments (either for majors or for the GE program)

IMPACT OF DEGREE PROPOSAL ON COURSE(S)

List All the New and Revised Courses Required for This Degree Proposal (If Applicable):
ERM 1090

Attach/Submit All the Course Proposal Forms Together with This Form for Curricular Review and Approval

09.18.20

NEXT STEPS

- **Attach Course Proposal Form(s) to This Proposal (If Applicable)**
- **Attach Appropriate Documents if Adding an Option, Concentration or Special Emphasis**
- **Attach Revised Academic Roadmap**
- **Submit to Department/Program Curriculum Committee for Review & Approval**
- **Department Submits to School/Program Curriculum Committee for Review & Approval**
- **School/Program Curriculum Committee Submits Related Forms to GECCo (If Applicable)**
- **Chancellor's Office (CO) Notification for Implementation of Option, Concentration or Special Emphasis**
- **If No Additional Approvals Are Required, School/Program Curriculum Committee Submits to Academic Operations After Final Approvals Have Been Recorded. _See Annual Catalog & Curriculum Deadlines Dates_**

SCHOOL/PROGRAM COMMITTEE & OTHER APPROVALS:

Department Chair/Program Director: S. Aaron Hegde	**Date:** 10/17/2022
School/Program Curriculum Committee Chair: _Chandra Communi (Oct 25, 2022 14:17 PDT)_	**Date:** Oct 25, 2022
Dean of School: _Seung Bach (Oct 25, 2022 14:56 PDT)_	**Date:** Oct 25, 2022
Director of GE:	**Date:**
CO Notification for Implementation of Option, Concentration or Special Emphasis:	**Date:**
CO Confirmation of Compliance for Options, Concentration or Special Emphasis:	**Date:**
President's Approval for Minor:	**Date:**
WSCUC Approval:	**Date:**
Director of Academic Operations:	**Date:**

ACADEMIC OPERATIONS USE ONLY:

Effective Term:	**Catalog Year:**
Comments:	
CIP Code:	
HEGIS Code:	
Program Code:	
Plan Code:	
Sub-Plan Code:	

09.18.20

Catalog Updated:	
Updated Academic Requirements Page:	
Updated Academic Road Maps:	
Updated Program Plan Mapper:	
Admissions Office Notified:	

4

# PROPOSAL FOR A NEW MINOR, CONCENTRATION or EMPHASIS

Proposals to add a new minor, concentration or emphasis must receive appropriate campus approval prior to implementation. In addition, the Chancellor's Office must be notified of the campus approval prior to implementation. All attachments are to be added to this cover sheet and remain with the proposal through the required steps of evaluation. Please consult with the Associate Vice President of Academic Programs for questions or assistance.

This new proposal is a (check one):

☑ Minor - Is this minor available to all undergraduate students? ☑ Yes ☐ No, only in _____

☐ Concentration   ☐ Emphasis   within the degree of _____

Title _Minor in Environmental Sustainability_____ effective (term): _2023 (fall)___

☑ Use the following degree code _49050_____ instead of the major degree code for reporting (note the degree codes)

Originating Department or Individual: _ERM Program_____

If a department formally approved the attached proposal, attach the appropriate memorandum and approval date.
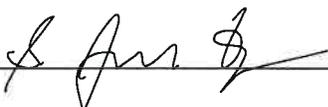
Signature:_____ date:_10/17/22___

Curriculum Committee(s): Interschool programs should attach comments or approval from relevant school or department curriculum committees before being submitted to the Academic Affairs Committee, acting as the University Curriculum Committee. A memorandum and approval date from the curriculum committee must be attached. If any revisions were required or agreed to, a revised copy of the proposal must be attached.

Chair Signature: _Chandra Communi (Oct 25, 2022 14:17 PDT)___ date:_Oct 25, 2022___

School Dean(s): I have reviewed this proposal and send it forward for university-wide review with my comments attached. These comments include my analysis of the resource commitments that must be made to support the program and the origin(s) of those resources.

Dean Signature: _Seung Bach (Oct 25, 2022 14:56 PDT)___ date:_Oct 25, 2022___

AVP of Academic Programs: I have reviewed this proposal and send it forward to the Provost.

AVP Signature: _Debra Jackson (Oct 26, 2022 16:08 PDT)___ date:_Oct 26, 2022___

Date of Senate Approval: _____   **Date of President Approval:** _____

Please attach the final Academic Senate Resolution, as signed by the President and return to the Office of Academic Programs, which will notify the Chancellor's Office and the appropriate campus departments. A copy of this form and final electronic catalog copy must be sent to the Director of Academic Operations and Support.

Proposal for a <u>Minor in Environmental Sustainability</u>, proposed by the Environmental Resource Management Program

<u>GOAL:</u> The proposed <u>Minor in Sustainability</u> is an impactful way in which students with different academic backgrounds and career goals can acquire a deeper understanding of sustainability principles, worldviews, strategies, politics, and ethics to examine the critical, all-encompassing sustainability issues that affect us all, followed by exploring potential solutions as a result. This minor deepens the student's awareness of the complexity of environmental problems and the pressing need for actions. Courses in this minor are being taught by faculty members from all schools at CSUB, and thus, is truly interdisciplinary. However, it was developed in a manner to allow students to choose electives that best complements their major. Whether a student pursues a natural science degree, or a business degree, or is interested in the effects of globalization or politics, the proposed elective courses enhance a deeper understanding of the complexity of sustainability related problems and potential solutions. Only courses with a significant sustainability related content (at least 20%) are included in the list of electives.

The proposed Minor supports the following university learning outcomes: Goal II: Students will be able to communicate orally and in writing; Goal V: Students will become engaged citizens; and Goal VI: Students will develop a well-rounded skill set. The minor requires the completion of a core course ERM 1090: Introduction to Sustainability. In addition, students are required to choose one course from four out of five categories listed below.

1. **Environmental justice and ethics, ecological footprints and human lifestyle**
2. **Scientific aspects related to sustainability**
3. **Historical and social science components related to sustainability**
4. **Importance of education, communication, and literature to promote sustainability**
5. **Environmental politics and economic development in the Anthropocene**

Overall, this minor requires 13 course units.

<u>ENVIRONMENTAL SUSTAINABILITY MINOR LEARNING OUTCOMES:</u>

Outcome 1: Students will identify factors that influence sustainability, which may include economic, social, ethical, cultural, political, historical and scientific.

Outcome 2: Students will analyze the connectedness between the factors that influence sustainability.

Outcome 3: Students will be able to effectively communicate the factors that influence sustainability and the connectedness between them.

Students must choose one course from four out of five categories outlined in the table below.

Categories	Programs	Qualified Course	Course Title	Units	Prerequisites	Theme course
1. A&H	**Environmental Justice and Ethics/ Ecological Footprints and Human Lifestyle**					
	Philosophy	PHIL3368	Environmental Ethics	3		yes, UD-C, Theme S
	Philosophy	PHIL3358	Phil. Tech & our Future	3		yes, UD-C

	Religious Studies	RS3538	Religion & Human Rights	3		yes, UD-C
	Religious Studies	RS4528	Religion, Ethics, and Social Justice	3	45 units and completion of LD area C	yes, UD-C, Theme S
2. NSME	**Scientific Aspects related to Sustainability**					
	Biology & Human Biology	BIOL1009	Principles of Ecology	3	none	no
	Geology	GEOL1209	Earthquakes, Volcanoes & Nat. Disasters	3		yes, GE-B1
	Geology	GEOL2020	Introduction to Environmental Science	3		no
	Geology	GEOL2030	Introduction to Oceanography	3		no
	Geology	GEOL3011	Natural History of National Parks	4	GEOL2010	no
	Geology	GEOL3050	Geological Oceanography	4		no
	Geology	GEOL4020	Environmental Geochemistry	4	GEOL3010	no
	Geology	GEOL4050	GIS for Natural Sciences	4		no
	Science	SCI2310	Introduction to Earth Science	2		no
	Science	SCI3009	California Natural History	3		yes, UD-B, Theme S
	Science	SCI3129	Environmental Chemistry and Sustainability	3		yes, UD-B, Theme S
	Science	SCI3109	The Science of Food	3		yes (UD-B)
	Science	SCI3329	Water in the West	3		yes UD-B, Theme S
	Science	SCI3639	Intro to Weather Dynamics	3		yes, UD-B
	Science	SCI3319	Cali Geol & Society	3		yes, UD-B
	Chemistry	CHEM2500	Foundations of Food Science		CHEM 1000 and 1001	No
	Kinesiology	KINE3118	Epidemiology & Wellness	3		yes, UD-D
	Engineering	ECE/ENGR1628	Introduction to Engineering	2	ECE/ENGR1618	no
	Sciences	SCI3409	Stats of Inequality	3		yes, UD-D, Theme S
3. SS&E, A&H	**Historical and Social Science Components related to Sustainability**					
	Anthropology	ANTH2308	Native People of Northern America	3		Theme S
	Anthropology	ANTH3318	Peoples of Mexico	3		Theme S
	Anthropology	ANTH3340	People and the Environment	3		no
	Anthropology	ANTH3320	Native Peoples of California	3		no
	Anthropology	ANTH3310	Globalization and Cultural change	3	ENGL1109 or 110 and completion of	no

					another ANTH course with a C- or higher	
	Anthropology	ANTH4100	Cultural Resource Management	3	ANTH118 or 104, must be a sophomore	no
	Political Sciences	PLSI3648	Food Policy & Politics	3		yes, UD-D, Theme S
	Public Policy and Administration	PPA3500	Nonprofit Organizations in America	3		no
	Public Policy and Administration	PPA4690	Urban Planning and Public Policy	3	must be sophomore	no
	Psychology	PSYC3648	Environmental Psychology	3		GE-SELF
	Psychology	PSYC2648	Living the Green Life	3		GE-SELF
	Sociology	SOC4008	Society and the Natural Environment	3		no
	Sociology	SOC4018	Social Change & Social Movements	3		yes, UD-D
	Sociology	SOC4028	Globalization & Social Changes	3		yes, UD-D
	Sociology	SOC4038	Technology & Society	3		yes, UD-D
	Sociology	SOC4308	Sociology of Immigration	3		yes, UD-D
	Sociology	SOC3300	Cultural and Social Geography	3		no
	Sociology	SOC3600	Social Services and Social Problems	3	Open to students in the Sociology Human Services concentration only	no
	Sociology	SOC3640	Urban Sociology	3		
	Sociology	SOC4200	Globalization and Social Change	3		no
	Sociology	SOC4650	Neighborhood and Community	3		no
	History	HIST4528	Plagues & Public Health	3		yes, UD-C
	History	HIST3650	Science, Medicine & Empire	3		no
	History	HIST3258	The American Environment	3		yes, UD-C, Theme S
	History	HIST3228	American Indian History	3		yes, JYDR
4. SS&E, A&H	**Importance of Education, Communication, and Literature to promote Sustainability**					
	Teacher Education					
	English	ENGL3248	Ethnic Literature	3		yes, UD-C
	English	ENGL3268	Writing Nature	3		yes, UD-C, Theme S
	Communications	COMM3058	Intercultural Communication	3		Theme S

		Communications	COMM3080	Communication and the Environment	3		no
5. BPA		**Environmental Politics and Economic Development in the Anthropocene**					
		Agricultural Business	AGBS3520	Economics of Ag. and Nat. Res.	3	ECON2018	no
		Agricultural Business	AGBS3530	Agricultural Trade Policy	3	ECON2018	no
		Economics	ECON3108	Economy of Health & Health Care	3		yes, UD-D
		Economics	ECON3508	Environmental Economy	3		yes, UD-D, Theme S
		Economics	ECON3418	Energy Econ & Policy	3		yes, UD-D, Theme S
		Economics	ECON4108	Int. Econ Dvlpmt.	3		yes, UD-D, Theme S
		Economics	ECON4588	Human Rights Econ	3		yes, UD-D
		Economics	ECON3118	The Pacific Rim Economies	3		yes, UD-D
		Environmental Resource Management	ERM4110	Environmental Law	3		no
		Public Policy and Administration	PPA4038	Public Policy Process	3		yes, GWAR

Updated table, based on AAC recommendations.

Students must choose one course from four out of five categories outlined in the table below
(students need to cover 1 course each out of 4 categories). Existing Theme courses are
highlighted in light green:

Schools	Programs	Qualified Course	Course Title	Units	Prerequisites	Theme course
1. A&H	**Environmental Justice and Ethics/ Ecological Footprints and Human Lifestyle**					
	Philosophy	PHIL 3368	Environmental Philosophy	3		yes, UD-C, Theme S
	Philosophy	PHIL 3358	Phil, Tech & our Future	3		yes, UD-C
	Religious Studies	RS 3260	Indigenous Religious Traditions of the Americas	3		no
	Religious Studies	RS 4528	Religion, Ethics, and Social Justice	3	45 units and completion of LD area C	yes, UD-C, Theme S
2. NSME	**Scientific Aspects related to Sustainability**					
	Biology & Human Biology	BIOL1039	Principles of Ecology	3	none	no
	Biology & Human Biology	BIOL 3210	Human Ecology	3	BIOL 2210, BIOL 2220, and BIOL 2230	no
	Geology	GEOL 2310	Introduction to Earth Science	3		no
	Geology	GEOL 3310	Integrated Science – Earth Science	3	Geol 2310	no
	Geology	GEOL 3318	California Geology and Society	3	45 units and LD B completed	no
	Geology	GEOL 2020	Introduction to Environmental Science	3		no
	Geology	GEOL 2030	Introduction to Oceanography	3		no
	Geology	GEOL 2050	Introduction to Soil Science	4	GEOL2010 or permission	no
	Geology	GEOL 3011	Natural History of National Parks	4	GEOL2010	no
	Geology	GEOL 3339	Dinosaurs	3	45 units and LD B completed	Yes, UPB, Theme S
	Geology	GEOL 4050 and 4150	GIS for Natural Sciences	4		no
	Science	SCI 3009	California Natural History	3	45 units and LD B completed	yes, UD-B, Theme S

	Science	SCI 3129	Environmental Chemistry and Sustainability	3	45 units and LD B completed	yes, UD-B, Theme S
	Science	GEOL 3329	Water in the West	3	45 units and LD B completed	yes UD-B, Theme S
	Chemistry	CHEM 3500	Foundations of Food Science		CHEM 1000 and 1001, 2230, 2400, 2900/2940	No
	Engineering	ECE/ENGR 1628	Introduction to Engineering	2	ECE/ENGR1618	no
3. SS&E, A&H	**Historical and Social Science Components related to Sustainability**					
	Anthropology	ANTH 2308	Native People of Northern America	3	Pre or Co-req A2	Theme S
	Anthropology	ANTH 3318	Peoples of Mexico	3	45 units and LD D completed	Theme S
	Anthropology	ANTH 3340	People and the Environment	3	ENGL 1109 and C- or higher in one ANTH course	no
	Anthropology	ANTH 3320	Native Peoples of California	3	ANTH118 or permission of instructor	no
	Anthropology	ANTH 4100	Cultural Resource Management	3	ANTH118 or 104, must be a sophomore	no
	Political Sciences	PLSI 3648	Food Policy & Politics	3	45 units and LD D completed	yes, UD-D, Theme S
	Political Sciences	PLSI 3470	Environmental Politics	3	Sophomore or higher	no
	Public Policy and Administration	PPA 4690	Urban Planning and Public Policy	3	must be sophomore	no
	Psychology	PSYC 3648	Environmental Psychology	3		GE-SELF
	Psychology	PSYC 2648	Living the Green Life	3		GE-SELF
	Sociology	SOC 4008	Society and the Natural Environment	3	45 units and LD D completed; Pre or Co-req A2	no
	History	HIST 4528	Plagues & Public Health	3	45 units and LD C completed	yes, UD-C
	History	HIST 3258	The American Environment	3	45 units and LD C completed	yes, UD-C, Theme S
4. SS&E, A&H	**Importance of Education, Communication, and Literature to promote Sustainability**					
	English	ENGL 3268	Writing Nature	3		yes, UD-C, Theme S

	Communications	COMM 3089	Communication and the Environment	3		no
5. BPA	**Environmental Politics and Economic Development in the Anthropocene**					
	Agricultural Business	AGBS 3520	Economics of Ag. and Nat. Res.	3	ECON 2018	no
	Economics	ECON 3508	Environmental Economy	3	45 units and LD C completed	yes, UD-D, Theme S
	Economics	ECON 3418	Energy Econ & Policy	3	45 units and LD C completed	yes, UD-D, Theme S
	Environmental Resource Management	ERM 4110	Environmental Law	3		no

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

EC

Renaming Schools to Colleges: Academic Affairs Re-organization

RES 222330

RESOLVED: That existing schools be renamed to colleges.

RESOLVED: That no new colleges or schools be created until such a time as the Academic Senate has created policies and procedures for the creation of colleges and schools, respectively.

RESOLVED: That no changes to existing staff and MPP structure be made; therefore, no positions be created or transferred (MPP and Staff) as a result of the renaming of schools to colleges.

RESOLVED: That no costs associated with renaming be transferred to schools or departments.

RATIONALE: The renamed organizational structure provides many benefits to the University. Among these benefits are opportunities for fundraising, alignment with majority of CSU campuses and with other similar universities, increased student recruitment, and more logical structure for accreditation purposes.

Attachment:

1. School Elevation Exploration Committee (SEEC) Recommendations
2. Summary of campus community survey and open forum
3. Memos from AS standing committees

Distribution List:

President
Provost
Campus Community

Date: March 20, 2023
To: Senate Executive Committee
From: School Elevation Exploratory Committee (SEEC)
Co-Chairs Deborah Boschini (AVP Faculty Affairs) & Steve Frye (English Department Chair)
Re: Recommendations to Academic Senate

_____

Background

The School Elevation Exploratory Committee (SEEC) was constituted in 2022 by the Academic Senate to consider whether the four academic schools should be elevated to the level of colleges and whether additional levels of academic structure should be considered in the future.

Membership

The composition of SEEC was determined by the Academic Senate, including the following: two Department Chairs from each of the four Schools, the ASI President (or designee), two School Deans, two Senate Executive Committee members, a representative from Antelope Valley, and a representative from the WS Library.

Process

The members of SEEC met several times to consider these structural questions and develop recommendations. Feedback from the following stakeholder groups was incorporated into SEEC's discussions: Department Chairs Leadership Council (DCLC), Graduate Program Directors, Associated Students, Incorporated (ASI), Deans Council, and the Provost's Council.

The committee considered the history of CSUB's academic structure over time and the processes used to restructure academic units, reviewed the structures of other CSU campuses, and identified potential benefits and concerns related to restructuring. Provost Harper confirmed that expenses related to renaming schools to colleges would be funded by administration.

Results

SEEC developed recommendations based on identification of the following potential benefits and concerns (current and future):

Potential benefits identified by stakeholders:
- Improved image as metropolitan university
- Consistency with other CSU campuses
- Budget benefits (donor sponsorship of naming opportunities)
- Opportunity for organized growth by adding Schools as part of existing structure
- Opportunity to locate Doctoral programs in Schools
- Opportunity for programming synergy and efficiency
- Alignment with accreditation expectations

Potential concerns raised by stakeholders:
- Additional work of implementing change
- Perceived change for the sake of change
- Budget concerns (cost of MPPs, staff, etc.)
- Increased ratio of administrators to faculty
- Potential for restructuring to be used to ineffectively address personnel issues
- Space constraints
- Impact on advising and student success/progress
- Impact on Antelope Valley

Recommendations

SEEC recommends to the Academic Senate that the four existing schools be elevated to colleges. There was broad support for this recommendation from stakeholder groups.

SEEC recommends that the Academic Senate develop an approval process for the formation of future schools within the colleges. By doing so, the Academic Senate would establish authority over the development of this process, as well as authority over the approval of future school proposals.

Default Report

Schools Elevation Feedback
April 10, 2023 10:58 PM PDT

Q1 - What is your affiliation with CSUB?
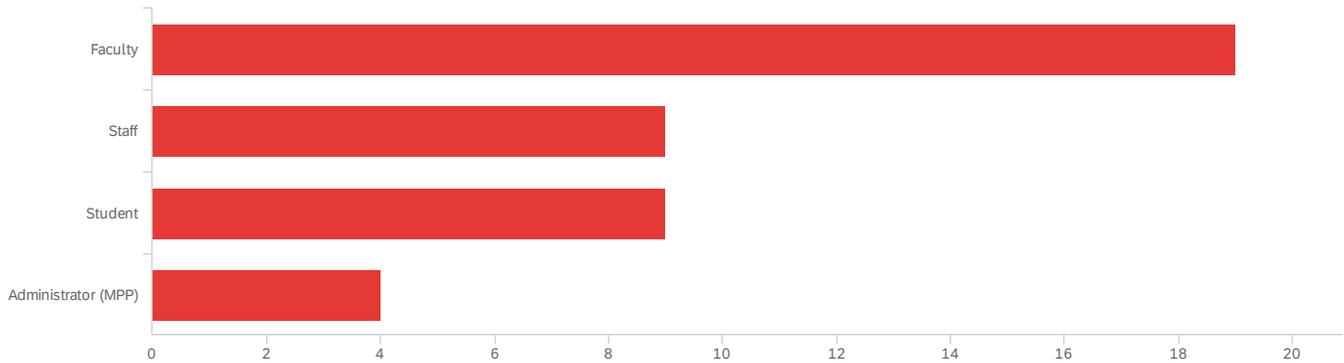
#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	What is your affiliation with CSUB?	1.00	4.00	1.95	1.03	1.07	41

#	Field		Choice Count
1	Faculty	46.34%	19
2	Staff	21.95%	9
3	Student	21.95%	9
4	Administrator (MPP)	9.76%	4
			41

Showing rows 1 - 5 of 5

Q2 - Do you support Schools being elevated to Colleges? Yes or No. Please explain your choice.

Do you support Schools being elevated to Colleges? Yes or No. Please explai...

Yes. It will help in overall recruitment efforts when compared to other CSU campuses that have colleges instead of schools.

Yes, the elevation will support fundraising and the perception of the university with stakeholders.

Yes, I think we have matured as a university to take that next step.

Uncertain at this point. I'm worried that it will open the door to creation of schools that will have associated costs that may be too much for university of our size. I understand the pros of colleges, but does it make sense for smaller universities?

No; it seems like an extensive amount of work that doesn't really change the structure. If we aren't ready to go to Colleges, schools and departments then maybe that is when we make the change instead of doing it halfway now and then a second change down the road.

Yes! I absolutely support the elevation to "colleges," primarily for the prestige associated with the term and for the fundraising possibilities. It is a bonus that it is more in line with the majority of the CSUs.

Yes

yes; It provides more prestige and gives space for departments to become schools within the colleges

Yes, it's consistent with other campuses and sounds more elevated.

Yes, My department would like to become a School

Yes. This seems to make sense and has several benefits as presented by the taskforce. In addition, I think that we should "elevate" Graduate Studies to a College as well. Many other CSU campuses have this structure and it would increase the ability of graduate program administration to smoothly and efficiently oversee and expand graduate programs.

Yes, to create more room for growth

Yes.

NO. How will this benefit students? Sounds like more opportunity to hire administrators and "appear" fancy to the outside. I think it will also pull more faculty out of teaching to being program managers, program directors etc...

Absolutely I do. I feel like the funding structure would greatly benefit students and student driven projects as well as boosting enrollment numbers. The only 3 CSUs left that have schools instead of colleges have the lowest enrollments in the system.

No. I believe we've discussed it in our department meetings, but my concern is that our department will end up bearing the costs of changing from schools to colleges. I have further concerns that changing from schools to colleges will lead to more administrators. This is funding that can, and should, be going towards the students and the current building infrastructure that make a student's education at CSUB better. Changing this name does not positively affect students like converting funds to student education would.

Yes, needed for accreditation purposes for some professional degrees.

Yes

No. There are no advantages to renaming schools into colleges. All programs can be (and are) accredited no matter if they are housed in a school or a college. Schools can be named the same as colleges can. There are plenty of examples across the CSU system for that. The system does not care if a campus has a school or a college structure. On the other hand, the costs for the conversion are real, both present and future. The money spent on the conversion is better invested into the classroom. It will also eat up a lot of faculty and staff time to facilitate a conversion. In the future, the proposed new structure will result in a further increase in administrators (with accompanying staff), further reducing the funding available for instruction. Overall, this proposal is the opposite of student centered.

No. The potential concerns clearly outweigh the benefits. The taskforce recommendations indicate that this might lead to more administrators; we don't need more administrators.

Yes, I support Schools being elevated to Colleges and agree with the potential benefits identified in the SEEC Recommendations.

Yes

I strongly support the elevation. We need to get in sync not only with the rest of the CSU system, but academia as a whole.

he benefits (even though fewer in number than the concerns) outweigh those concerns. Bakersfield is large enough to offer more Doctoral programs, and not lose those potential "keepers" in programs. Additionally, the opportunity for organized growth is much more attractive than the argument for just growth for growth's sake. finally, the budget benefits that other institutions in the CSU system are enjoying would be a boon to C.S.U.B.

Maybe What's the difference? Is it just saying "college" instead of "school"? More information beyond "synergy" buzzwords are needed to make an informed decision.

Yes. Potential benefits identified by stakeholders: • Improved image as a metropolitan university • Consistency with other CSU campuses • Budget benefits (donor sponsorship of naming opportunities) • Opportunity for organized growth by adding Schools as part of the existing structure • Opportunity to locate Doctoral programs in Schools • Opportunity for programming synergy and efficiency • Alignment with accreditation expectations The pros outweigh the cons. Especially the aspect of alignment with accreditation expectations. To help with recruitment and marketing efforts to increase our student population, both undergrad and graduate students. Allows for opportunities for employment for many that have become stagnant in their roles due to stagnant job options at the university. We are losing excellent employees because they don't see a future working at this campus compared to other CSU's, private institutions, and community colleges. Change is innovation, and we have been stuck in the 80s for too long.

Yes. I think it elevates CSUB's already sound reputation as an university and would give a feeling of pride for a student to say they are attending a "college" at our university.

End of Report

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Statement on Campus Modality

RES 222331

EC

RESOLVED: That the Academic Senate, California State University, Bakersfield hereby makes a Statement on Campus Modality to highlight the campus philosophy toward education post-pandemic.

Preamble

CSU Bakersfield has a long and proud history of "meeting our students where they are" academically and maintaining a commitment to student success as our overriding and enduring value. In recent years, CSUB has been recognized nationally as a leader in student success, in particular, with facilitating the career success of first-generation, Pell-eligible students who reflect the diversity of our area. We have made great progress in reducing, and even closing achievement gaps. Indeed, we are consistently recognized as a regional and national leader in providing valuable educational experiences leading to career success for our students.

CSUB is primarily a face-to-face (FTF) institution of learning. As a dedicated campus community (faculty, administration, and staff), we affirm our support of student learning, holistic student development and growth. Face-to-face interactions can play a large part in promoting student success. Student development is fostered in multiple ways: in classes and courses; in classrooms, with group projects and discussions; in the library, with research and workshops; in study spaces, with peer interactions; as well as in faculty offices and hallways, in student organizations, clubs, and activities on campus and in the community. Faculty play a pivotal role in student development as instructors, mentors, advisors, counselors, and role models.

Approaches to Instructional Modality

The success of various instructional modalities varies across individual students due to learning needs, preferred learning styles and individual circumstances. Instructional modalities can also vary across courses and instructors. However, CSUB continues to be a primarily FTF institution.

The following principles can help guide department decisions in consultation with faculty regarding instructional modalities.

- Modalities should be identified based on learning and personal development in classes that complements co-curricular and extracurricular activities.
- Modalities should be chosen which support overall learning and development decisions.
- Modalities should be chosen which maximize accomplishment of course learning outcomes for students.
- Modalities should be consistent across sections of courses, except when student circumstances or program needs require multiple modalities to ensure access to all and/or achieve program goals.

Decisions Regarding Instructional Modalities

- The many important faculty roles listed above should be kept in mind as modality decisions are made within programs and across courses.
- Instructor circumstances can be taken into consideration but should not be determinative.
- While learning outcomes vary across courses, helping students develop necessary foundational and "soft" skills should be outcomes integrated into every program.
- Decisions about modality should be reached by consensus across program/department faculty.
- Decisions about modality must be in compliance with the program modality approved by the regional accreditor (WSCUC) and, if applicable, specialty accreditation bodies for the program.

RATIONALE: As we emerge from the pandemic, we the faculty, want to commit to our mission and to our strength as an institution that meets the needs of our student as a primarily face-to-face institution.

Distribution List:
President
Provost
AVPs
School Deans
Library Dean
Department Chair
General Faculty

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Statement on Reducing Educational Material Costs at CSUB

RES 222332

AS&SS

RESOLVED: That the Academic Senate support the California Compact which has the goal of reducing overall educational costs by 50 percent for students by 2025 through the lowering of educational costs by suggesting faculty adopt one or more of the following recommendations;

1. Adoption of Open Educational Resources (OER) instead of textbooks,

2. Utilizing electronic or digital media subscriptions through a library license,

3. Reducing the number of assigned textbooks for courses,

4. Reusing older editions of books that students can obtain at a cheaper cost,

5. Providing copies of materials on Library Reserve,

6. Posting pdf copies (copyright and accessibility compliant) on LMS.

and be it further

RESOLVED: That to further facilitate reducing costs for students, the Academic Senate recommend that information about available affordable textbook options be included in the mandated notification about textbook costs. The bookstore notification should include a statement indicating that there are low-cost and/or free resources available at CSUB, and that students should contact their instructor for details.

RATIONALE: Textbook affordability remains a pressing issue for students that impacts student academic success. In compliance with the California Compact, it is critical that CSUB reduce the cost of instructional materials by 50 percent by 2025. Faculty contributions to lowering instructional material costs is key to CSUB's efforts in reducing equity gaps and increasing retention to graduation with ensuing instructional materials are easily available and accessible.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Honorary Doctorate Award – Procedures Update

RES 222333

FAC

RESOLVED: That the Academic Senate recommend revisions to the "CSUB Procedures for Processing Honorary Doctorate Nominations" outlined in RES 1213029 (deletions in ~~strikethrough~~, additions in **bold underline**) as specified below:

CSUB Procedures for Processing Honorary Doctorate Nomination

Nomination Procedures
Nominations will be due in the Office of the President by ~~September 30~~ **mid-November** of the academic year for consideration for that year's spring commencement. All members of the CSUB community are encouraged to nominate candidates, including faculty, students, staff, administration members, alumni, members of CSUB advisory groups, and friends of the University. Nominations will consist of letters of nomination from at least two (2) individuals. These letters should detail the nominee's qualities and contributions that would make him/her a worthy candidate for this high honor.

Processing of Nominations
The Office of the President will be responsible for ensuring that nomination packets are complete. The packets should include at least two nomination letters and any appropriate supporting documentation. At a minimum, it ~~should~~ **shall** include a current curriculum vita**e, resumé or biography with a history of accomplishments and contributions.**. ~~"It is particularly important that the nomination materials establish a solid, compelling argument for the award of an honorary doctorate.¹"~~ This packet, along with the President's comments, will constitute the nomination packet forwarded to the Chancellor's Office for consideration by the Trustees Subcommittee on Honorary Degrees. The Office of the President ~~will~~ **shall** forward ~~seven (7) copies of the packet to the chair of the Faculty Honorary Degree Committee no later than October 31.~~ **nomination materials to the Faculty Honorary Degree Committee at least one week prior to the committee's scheduled meeting.**

Faculty Honorary Degree Committee
The Faculty Honorary Degree Committee shall consist of the Chair of the Faculty **or designee**, the Vice-Chair of the Academic Senate **or designee**, the members of the Faculty Honors and Awards Committee, ~~the ASI president or designee,~~ a staff member selected by the President, and an alumnus selected by the President. It shall be chaired by the Chair of the Faculty **Honors and Awards Committee**. At the request of any member of the committee, the Executive Committee of the Academic Senate may

appoint a substitute for that member of the committee, including the Chair. While the President will ultimately forward no more than two (2) nominees to the Board of Trustees, the committee may choose to forward as many or as few nominees as it deems appropriate to the President for consideration. Nominations, if any, shall be forwarded to the President no later than November 30.

Confidentiality

Confidentiality in the consideration or nominations should be absolute. The Faculty Honorary Degree Committee, as a group, may meet with the Executive Committee of the Academic Senate to solicit advice on nominations, but no other outside groups should be solicited for input.

Types of Degrees and Criteria for Awarding Honorary Degrees

The degrees, policy, and criteria for awarding honorary degrees are established by the California State University Board of Trustees. The Office of the President shall provide all committee members the current policy to review prior to the scheduled meeting.

~~The following categories of honorary degrees may be conferred by the Board of Trustees:~~
~~1. Doctor of Fine Arts (D.F.A.)~~
~~2. Doctor of Humane Letters (L.D.H.)~~
~~3. Doctor of Laws (LL.D.)~~
~~4. Doctor of Letters (Litt.D.)~~
~~5. Doctor of Science (Sc.D.)~~

~~The Faculty Honorary Degree Committee, in consultation with the President, will designate a category for nominations which are sent to the President for his/her consideration.~~

~~"Purposes for Which Honorary Degrees May Be Conferred~~

~~A. To recognize excellence and extraordinary achievement in significant areas of human endeavor, within which are embodied the objectives and ideals of the California State University.~~
~~B. To honor meritorious and outstanding service to the California State University, collectively, or to its campuses, individually; to the State of California; to the United States; or to humanity at large.~~
~~C. To recognize men and women whose lives and significant achievements should serve as examples of the California State University's aspirations for its diverse student body.₁"~~

~~"Criteria for the Awarding of Honorary Degrees~~

~~A. Honorary degrees may be awarded to recognize achievements in all parts of the world. Honorary degrees awarded should represent an appropriate balance between~~

local and non-local, and academic and non-academic recipients, and should represent a wide diversity of fields of endeavor.

B. Nominees for honorary degrees must be distinguished in their respective fields, and the eminence of persons nominated must be widely recognized. Nominees must have demonstrated intellectual and humane values that are consistent with the aims of higher education, and with the highest ideals of the person's chosen fields.

C. Service or benefaction to the University do not in themselves justify the awarding of honorary degrees. However, nothing in these criteria shall preclude nominees who are benefactors of the California State University.1"

CSUB Nominations

Nominees should reflect the values of CSUB and have a record of achievement that reflects the highest ideals of higher education. Preference may be given to candidates who have a history of leadership and support for CSUB and/or the people of Kern County.

Honorary Degree Nominating Process

I. The President and Academic Senate Chair will call for confidential nominations for the honorary doctorate.
   • Nominations are due in the Chancellor's office in mid-December.
   • Two nominations may be put forward per campus per year.
   • The call for nominations will include the CSU's criteria for nominees and the process for forwarding nominations to the Chancellor's office.
   • Nominations are made through an open process for solicitation from divisions.
   • Once the nominations are submitted, the process is confidential.
   • After nominations are submitted, the campus is not obligated to move forward with a nomination.
II. The Faculty Honorary Degree Committee will vet the nominations and forward candidates to the **Academic** Senate Executive Committee.
III. The Academic Senate Executive Committee will review candidates and forward comments to the Cabinet.
IV. The Cabinet will review and forward comments to the President.
V. After reviewing comments from the Cabinet, the Faculty Honorary Degree Committee and **Academic** Senate Executive Committee, the President will select no more than two nominations to be forwarded to the Chancellor, as specified in the CSU Guidelines for the Awarding of Honorary Degrees, approved by the Board of Trustees
VI. **If nominations are made outside of the normal timeframe, the President will send them through the same process as proscribed above to ensure faculty input.**

[1] Letter from Executive Vice Chancellor and Chief Academic Officer Gary W. Reichard to CSU Presidents, November 9, 2007.

RATIONALE: The guidelines for awarding an Honorary Doctorate at a CSU campus are established and approved by the CSU Board of Trustees. CSUB must follow these guidelines and cannot create independent criteria. The procedures for composing a selection committee for honorary degrees submitted by our campus is within the purview of the Academic Senate. The procedures were last updated in 2012-13. This resolution removes items that are determined by the Trustees, clarifies a timeline and the committee membership.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

RTP – 2nd Year Review Materials - Handbook Change

RES 222334

FAC

RESOLVED: That the Academic Senate recommend the following revisions to the *University Handbook* (deletions in strikethrough, additions in **bold underline**) as specified below:

305.4 Performance Review of Faculty
305.4.1 General Provisions

> **c. 2.** Spring review of 1st year probationary faculty and temporary faculty. **These reviews are conducted by the Unit Review Committee and the Dean.** *(Revised 6-28-2018)*

305.4.2.10 The RTP File

> Each faculty member subject to performance review shall prepare a file containing a representative sample of materials from the period under review. The file should be prepared with attention to the demands on reviewers. For example, the file, excluding SOCI's should be no longer than could be held in one three-inch binder. ~~If~~ **For** electronic files ~~are approved~~, the documents in the electronic file should be capable of being held in one three-inch binder if they were printed. SOCI's may be contained in a separate file. *(Revised 10/29/15)*
>
> **Unless otherwise specified in Unit RTP Criteria, files need only contain documentation covering the years under review. Documentation that has been previously reviewed may be removed. The one exception to this is the second-year review where materials from the first review shall remain. This enables the University Review Committee and higher levels who did not participate in the first-year review process to consider the entire first year of probationary faculty.**

RATIONALE:
Currently, the documentation from the first semester of a probationary faculty's file is not seen or reviewed by levels above the Dean's review. This means the University Review Committee nor the Provost have the opportunity to review or comment on the process or materials from this first review. By including documentation from the full first academic year of a probationary faculty, the review process is more thorough.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

RTP Evaluation Letters - Handbook Change

RES 222335

FAC

RESOLVED: That the Academic Senate recommend revisions to the *University Handbook* language regarding the performance review calendar (deletions in ~~strikethrough~~, additions in **bold underline**) as specified below:

305 RETENTION, AWARD OF TENURE, AND PROMOTION

305.6.3 Evaluation and Recommendation by the Unit Committee
While faculty and students may contribute to the deliberations concerning a faculty, only unit RTP committee members shall participate in forming the written performance evaluation and recommendation.

    a. The views expressed by individual members of the unit RTP committee during the committee's deliberations shall be confidential.

    b. The unit RTP committee shall prepare a written evaluation and recommendation based ~~primarily~~ on information in the ~~RTP file~~ **PAF and WPAF. The evaluation shall address the criteria within the relevant unit RTP criteria document and clearly state whether expectations have been met within each area. When a committee determines expectations are not met in an area, an explanation for this evaluation shall be provided.** The evaluation and recommendation shall be approved by a simple majority of the committee. An abstention shall count as a negative vote.

    c. All committee members shall sign the unit RTP committee evaluation and recommendation. Any member of the unit committee may submit a minority report. If any minority reports are submitted, a cover sheet signed by all committee members shall be included to indicate that they have reviewed the minority report(s).

    d. The RTP file, including evaluations and recommendations from the unit committee and from the unit chair (if provided), shall be forwarded to the dean.

305.6.4 Evaluation and Recommendation by Unit Chair
The chair may make a separate written evaluation and recommendation as part of the performance review. If such is the case, the chair shall not serve as a member of the unit RTP committee.

305.7 Evaluation and Recommendation by the Dean
The RTP file, containing the evaluation and recommendation of the unit RTP committee, and unit chair, if the latter provided a separate review, shall be forwarded to the dean for review. The dean shall prepare a separate written evaluation and recommendation based ~~primarily~~ on

information in the ~~RTP file~~ **PAF and WPAF. The evaluation shall address the criteria within the relevant unit RTP criteria document and clearly state whether expectations have been met within each area. When the dean determines expectations are not met in an area, an explanation for this evaluation shall be provided.** The RTP file, containing the dean's evaluation and recommendation, shall be forwarded to the University Review Committee (URC).

RATIONALE: These changes are to ensure RTP evaluation letters from unit committees and deans address unit RTP criteria and are consistent across campus.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

**Change of Title from Small Business Management Concentration in the BSBA
Program to "Entrepreneurship Concentration"**

RES 212322

RESOLVED: That the name of the Small Business Management Concentration in the BSBA be changed to Entrepreneurship Concentration.

RATIONALE: The term "small business" no longer accurately describes the breadth of the curriculum in the concentration. Entrepreneurship better captures the breadth of topics covered in the concentration and would more accurately signal the content to both students and employers. The courses in the concentration will remain the same and are listed below.

Required Courses
- Entrepreneurship
- Small Business

Three Additional Courses Drawn From
- Career & Managerial Skills
- Total Quality Management
- Entrepreneurial and Small Business Finance
- Professional Selling
- Managerial Accounting
- Small Business Consulting
- Contract Management

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

RECLASSIFICATION OF ASSISTANT VP OF IRPA
AND ASSISTANT VP of GRASP
RES 222323

BPC

RESOLVED: That the Assistant Vice President of Institutional Research, Planning, and Assessment (IRPA) to be reclassified as the Associate Vice President of Institutional Research, Planning and Assessment. And be it further

RESOLVED: That the Assistant Vice President of Grants, Research and Sponsored Programs (GRaSP) to be reclassified as the Associate Vice President of Grants, Research and Sponsored Programs. And be it further

RESOLVED: That the Academic Handbook language adopt the following

104.1.2 ~~Assistant to the President for Planning and Institutional Research~~ Associate Vice President for Institutional Research Planning and Assessment

~~The Assistant for Planning and Institutional Research develops and maintains campus databases on students, staff and faculty and prepares reports for use by the President and the campus at large. The Assistant also provides information descriptive of CSUB operations required by the CSU.~~

The AVP for Institutional Research Planning and Assessment reports to the P&VPAA and is the strategic leader of the campus' data informed decision-making processes. The AVP serves faculty, staff, and students, develops, and maintains campus databases and prepares reports for use by the Provost, President, and the senior leadership. The AVP convenes the campus' institutional research advisory council, serves as the Chief Assessment Officer for the University and convenes the Council of Assessment Coordinators. The AVP also provides descriptive information related to CSUB operations to the Office of the Chancellor.

104.2.2 ~~Assistant~~ Associate Vice-President for Grants, Research and Sponsored Programs (GRASP)

The Associate Vice-President for Grants, Research and Sponsored Programs (GRASP) reports to the P&VPAA. The Associate Vice-President is responsible for the oversight of all sponsored programs (grants and contracts) involving research, program evaluation, training, and outreach. The Associate Vice President provides support services for faculty seeking funding sources and preparing proposals for grants or contracts. As delegated by the P&VPAA, the Associate Vice-President provides support services for faculty seeking funding sources and preparing proposals for grants or contracts. As delegated by the

P&VPAA, the Associate Vice-President provides support services for the Institutional Animal Care and Use Committee (IACUC) and the Institutional Review Board for Human Subjects Research (IRB/HSR).

RATIONALE: The current handbook language does not reflect the current scope of responsibilities, current reporting responsibilities, nor market conditions for these roles. The request from the Provost is to provide equity to MPPs in Academic Affairs, and the make the role and the title more competitive in a dynamic job market.

Attachment:
MEMO Senate Request for title change Rv 3-14-2023

Distribution List:

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

BYLAWS CHANGE TO MEMBERSHIP OF
ACADEMIC SUPPORT AND STUDENT SERVICES COMMITTEE
RES 222325

EC

RESOLVED: That the Academic Senate recommend revisions to the Academic Senate Bylaws, Section IV, B.4.a as specified below:

4. Academic Support and Student Services Committee (AS&SS)

a. The Academic Support and Student Services Committee shall consist of the following voting members: seven faculty, including at least one librarian, one student services professional, ~~and~~ one staff member and the Vice President of the Associated Students, Inc. or designee. In addition, the Vice President for Student Affairs, the Dean of Libraries, the Associate Vice President for Enrollment Management~~, the Vice President of the Associated Students, Inc.~~ and the Executive Director of the Associated Students, Inc. or a designee shall serve ex officio, and nonvoting.

RATIONALE: It is agreed among all standing committees of the Academic Senate that the student representative from the Associated Students, Inc. should be a voting member of the Academic Support and Student Services Committee.

Distribution List:
President
Provost
VP Student Affairs