CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

AGENDA

THURSDAY, FEBRUARY 2, 2023

10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411
AND ZOOM VIDEO CONFERENCE
https://csub.zoom.us/j/86276576714?pwd=bVFjVzdDSG1HekJnZDQzck45Y0NxQT09&from=addon

A. Call to Order
B. Approval of Minutes
    a. December 1, 2022 *(attached)*
C. Announcements and Information
    a. President Zelezny's Report (**Time Certain: 10:10 AM**).
    b. Elections and Appointments- M. Danforth *(attached)*
    c. Guests- K. Susa and K. Conder **(Time Certain: 10:20 AM).**
D. Approval of Agenda (**Time Certain: 10:05 AM**).
E. Reports
    a. Provost's Report
    b. ASCSU Report
    c. Committee Reports: *(Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage; Senate Log attached).*
        i. ASI Report- C. Vollmer
        ii. Executive Committee- M. Danforth
        iii. Academic Affairs Committee (AAC)- J. Tarjan *(attached)*
        iv. Academic Support & Student Services Committee (AS&SS)- E. Correa *(attached)*
        v. Budget and Planning Committee (BPC)- C. Lam *(attached)*
        vi. Faculty Affairs Committee (FAC) – M. Rees *(attached)*
        vii. Staff Report- S. Miller
F. Resolutions **(Time Certain: 10:45 AM)**
    a. Consent Agenda
    b. New Business
        i. RES 222315- "Academic Probation" Terminology Change *AAC and AS&SS*
    c. Old Business
G. Open Forum (**Time Certain: 11:15 AM**)
H. Adjournment

Academic Senate

Elections and Appointments

February 2, 2023

CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

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Regular Election Cycle

Order of Calls 2023-24

1. Statewide Senator - Complete
   - ONE (1) Full-time faculty member to replace Mark Martinez, Political Science (who is eligible to serve again) for a three-year term May 2023 to May 2026.
     - Election Results:

2. Senators for Schools – Call scheduled for Monday, Feb. 6
   - ONE (1) GENERAL FACULTY MEMBER for a two-year term, May 2023- 2025 to replace or re-elect: **Monica Ayuso**, School of Arts and Humanities.
   - ONE (1) GENERAL FACULTY MEMBER for a two-year term, May 2023- 2025 to replace or re-elect: **John Tarjan,** School of Business and Public Administration.
   - ONE (1) GENERAL FACULTY MEMBER for a two-year term, May 2023- 2025 to replace or re-elect: **Danielle Solano**, School of Natural Sciences, Mathematics, and Engineering.
   - ONE (1) GENERAL FACULTY MEMBER for a two-year term, May 2023- 2025 to replace or re-elect: **Elaine Correa**, School of Social Sciences, and Education.

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Regular Election Cycle

Order of Calls 2023-24 continued...

3. Senators At-Large (call tentatively scheduled for Feb. 15, 2023)
   - ONE (1) GENERAL FACULTY MEMBER for a two-year term, May 2023- 2025 to replace: Charles Lam, Department of Mathematics (who is **not** eligible to serve again).
   - ONE (1) GENERAL FACULTY MEMBER for a two-year term, May 2023- 2025 to replace: Brian Street, Department of Kinesiology (who is **not** eligible to serve again).
   - ONE (1) GENERAL FACULTY MEMBER for a two-year term, May 2023- 2025 to replace or re-elect: Alicia Rodriquez, Department of History (who is eligible to serve again).

4. Faculty Members representing each school on various university-wide committees

5. At-Large Members on various university-wide committees

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Vacant Appointed At-Large Positions continued- Fall 2022

❖**General Studies (GST) Review Committee**
   One (1) full-time tenured faculty to serve two-year term to 2024

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Exercise Your Influence
2022-23

56 Committees with Faculty Representation

282 Faculty positions

Strengthen and Expand Ideas

Elected and Appointed positions

Info available

- Your School Election Committee
- Election Committee Chair – Melissa Danforth
- Academic Senate webpage
- Academic Senate office

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School Election Committees 2022-23

Arts and Humanities

Joel Haney (chair)

Douglas Dodd

Joseph Florez

Business and Public Administration

Dan Zhou (chair)

Di Wu

Margaret Malixi

Natural Sciences, Mathematics and Engineering

Sophia Raczkowski (chair)

Qiwei Sheng

Prosper Torsu

Social Sciences and Education

Hector Nolasco (chair)

Yvonne Ortiz-Bush

Edna Molina-Jackson

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Senate Website

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Thank You !

CALIFORNIA STATE UNIVERSITY
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AAC Report
January 26, 2023 Meeting

1. Minor in Environmental Sustainability
   a. Awaiting responses from the department to questions raised in committee.
2. GWAR Committee
   a. The committee is still in the process of developing a potential proposal dealing with the GWAR committee. It will likely include
      i. A reporting structure, including the relationship of the committee to GECCo
      ii. Committee composition, selection, and terms of service
      iii. Responsibilities
3. Change in Terminology from "Academic Probation" to "Academic Notice"
   a. The committee unanimously supports this recommendation.
   b. A resolution in support is being drafted in conjunction with AS&SS.
4. GST 2230 Peer Mentor Education
   a. As the inter-school curriculum committee, AAC approved this course.
5. Communication Across Schools When Changing Curriculum
   a. We continued our informal discussion of this issue. A particularly difficult question is how to ensure that all departments/programs across schools are informed when changes to courses used in their programs but taught in a different school are proposed/made.
6. Concentrations and Emphases
   a. We continue to anticipate a referral on the definition of concentrations and emphases.

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 AM in BDC 134 and/or via video conference.
Dates: 9/1, 9/15, 9/29, 10/13, ~~10/27~~, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. **RES 222308**- Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
04/26/2022	2021-2022 #45 Academic Programs Assessment Quality Feedback	Complete	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties. **RES 222304** – Reconstitution of the Campus Assessment Team	10/20/2022	10/31/2022	11/2/2022
06/01/2022	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	**ON HOLD**	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.	**ON HOLD**		
08/29/2022	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Complete	AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate. Completed 9/15/2022.	n/a	n/a	n/a
09/09/2022	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Complete	AAC, acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate. **MEMO** received 9/12/2022. No further action needed.	n/a	n/a	n/a
09/28/2022	2022- 2023 #08 GWAR Exam and/or Course Requirement	Complete	AAC Generate a statement in response to memo from Chancellor's Office re GWAR Exam and/or course requirement. **RES 222305** – GWAR Concerns	10/20/2022	10/31/2022	-

Academic Affairs Committee (AAC) continued...

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
11/02/2022	2022-2023 #11 GWAR Committee Structure	**IP;** Sent to AAC	AAC Address the question of the GWAR committee structure; consider who to report to, role in approving GWAR courses and committee composition. *IP; continued discussions.*			
11/02/2022	2022-2023 #12 A2 and A3 Skills Reinforcement in AI History and AI Government	Complete	AAC Design of the AIMS GE program; consider removing A2 pre-requisites for AIH and A3 pre-requisites for AIG. **MEMO** received. No further action needed 1/26/2023.	-	-	-
11/09/2022	2022-2023 #13 Proposal to add minor in Environmental Sustainability	**IP;** Sent to AAC	AAC Review the proposal to add a minor in Environmental Sustainability to the Environmental Resource Management (ERM) Program. *IP; in contact with department chair.*			
11/09/2022	2022-2023 #14 Proposal to add a minor in Public Health	Complete	AAC Review the proposal to add a minor in Public Health. **RES 222313**- Approval of Minor in Public Health	12/1/2022	12/12/2022	12/13/2022
11/09/2022	2022-2023 #14 Proposal to add a minor in Public Health	Complete	AAC Review the proposal to add a minor in Public Health. **RES 222313**- Approval of Minor in Public Health	12/1/2022	12/12/2022	12/13/2022
11/09/2022	2022-2023 #15 New FYS Course for Business Majors	Complete	AAC Review the proposal for a new FYS course BPA 1028 for Business majors. **MEMO** received. No further action needed 1/26/2023.	-	-	-

Academic Affairs Committee (AAC) continued…

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
01/19/2023	2022-2023 #18 Academic Probation Proposed Terminology Change	**IP;** Resolution pending	AAC and AS&SS Consider the proposed terminology change from "Academic Probation" to "Academic Notice" *IP: RES 222315- "Academic Probation" Terminology Change – 1st reading 02/02/23*			

Report to Academic Senate for AS&SS

January 26, 2023

AS&SS received Referral #18 – Terminology Change from Academic Probation to Academic Notice. The committee discussed this referral and agreed to make a change of terminology and will present a co-sponsored resolution with AAC. Referral #19- ATI and the IMAP Appendix was also discussed with Dr. Melissa Danforth, who attended AS&SS to respond to questions and clarification about the referral. The committee raised concern about the referral in terms of the scope of what is being requested. Referral #28- Testing Center was discussed in terms of AS&SS members taking the lead on the sub-committee taskforce to provide a more thorough report with budget details and comparative information of testing centers at other CSU's that are similarly situated to CSUB. Matt McCoy and Dr. Pratigya Sigdyal will lead the sub-committee taskforce for AS&SS. Referral #21- Advising Director will be discussed in the following AS&SS meeting when Provost Harper attends the meeting to discuss his memo relating to the role and duties of the Advising Director.

ACADEMIC SENATE LOG – JANUARY 31, 2023						
Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 AM in EDUC 123 and/or via video conference. **Dates:** 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	**Item**	**Status**	**Action**	**Approved by Senate**	**Sent to President**	**Approved by President**
10/19/2021	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	**IP;** 21-22 Carryover	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path *IP; Committee members conducting more research.*			
09/08/2022	2022-2023 #07 Advising Task Force Recommendations	Canceled	AS&SS and BPC Address and consider taskforce report recommendations; consider current advising structure and whether to accept all recommendations, a few of them, or if other recommendations are needed. *Canceled- New referral 2022-2023 #21 Drafted.*	-	-	-
10/17/2022	2022-2023 #10 Knowmia Replacement Project	Complete	AS&SS Address and consider replacement options for Knowmia Techsmith video media management service; consider FTLC/ITS report and evaluation and expected timeline of implementation. **RES 2223010**- Knowmia Replacement Project	12/1/2022	12/12/2022	12/13/2022
01/19/2023	2022-2023 #18 Academic Probation Proposed Terminology Change	**IP;** Resolution pending	AAC and AS&SS Consider the proposed terminology change from "Academic Probation" to "Academic Notice" *IP: RES 222315- "Academic Probation" Terminology Change – 1st reading 02/02/23*			
1/25/2023	2022-2023 #21 Advising Task Force Recommendations- Director of Advising	**IP;** Sent to AS&SS and BPC	AS&SS and BPC Address the need, role and duties of a Director of Advising position. IP; V. Harper scheduled for next mtg.			

Budget and Planning Committee
Committee Report

Thursday, January 26th, 2023
10:00 –11:30 AM

Zoom or SCI 3-100

1. Referral 21 – Academic Advising Recommendations – BPC heard the case presented by the Provost. After some discussions, the committee approved the position of Director of Academic Advising.

2. Referral 20 – RTP Review Calendar Timeline – The Committee discussed the issues relating to RTP Review Calendar Timeline. Discussion to continue in the next meeting with suggestions of language changes.

3. Referral 01 – Time Blocks and Space Utilization – The Committee discussed a preliminary proposal. The discussion will continue.

ACADEMIC SENATE LOG – JANUARY 31, 2023						
Budget and Planning Committee (BPC): Charles Lam/ Chair; meets 10:00 AM in SCI III-100 Conference room and/or via video conference. **Dates:** 9/1, 9/15, 10/13, 10/27, 11/10, 11/17, 01/26, 02/09, 02/23, 03/09, 03/23, 04/13, and 04/27						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. **RES 222308-** Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
06/01/2022	2022-2023 #01 Time Blocks and Space Utilization	**IP;** Sent to BPC	BPC The need to reconsider Time Blocks for classes. *IP; still in discussion.*			
06/01/2022	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	**ON HOLD**	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.	**ON HOLD**		
08/23/2022	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA	**ON HOLD**	BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request. *IP: HOLD- pending position description from Provost.*	**ON HOLD**		
08/26/2022	2022-2023 #06 Addendum to Academic Calendar 22-23	Complete	BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open **RES 222303-** Addendum to Academic Calendar- sent to Senate 9/8/22	9/8/2022	9/20/2022	9/30/2022

Budget and Planning Committee (BPC) continued…

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
9/28/2022	2022-2023 #09 Addendum to the Academic Calendar 22-23	**ON HOLD**	BPC Addendum to add federal holiday Juneteenth as a campus holiday. *Not an approved CSU holiday 01/25/2022.- ON HOLD*	**ON HOLD**		
11/09/2022	2022-2023 #17 Academic Calendar 2023-2024	Complete	BPC Address the Academic Calendar 2023-2024 as presented by the Calendar Committee. **RES 222314**- Adoption of Academic Calendar 2023-2024	12/1/2022	12/12/2022	12/13/2022
1/19/2023	2022-2023 #20 RTP Review Calendar Timeline	**IP;** Sent to BPC and FAC	BPC and FAC Consider changes proposed to RTP review calendar timeline. *IP; Discussions started. FAC to share information w/ BPC.*			
1/25/2023	2022-2023 #21 Advising Task Force Recommendations- Director of Advising	**IP;** Sent to AS&SS and BPC	AS&SS and BPC Address the need, role and duties of a Director of Advising position *IP; Discussion continued.*			

Faculty Affairs Committee Report

During the last two meetings, the Faculty Affairs Committee discussed:

• the WASC Special Visit Report and composed feedback which was sent to Debra Jackson.
• evaluations for General Studies/First-Year Seminar faculty, the process for assigning classroom observations, the hiring of these instructors and determining a home department, and the Dean's role in ensuring all faculty are observed.
• the issue of some faculty not holding their exams during final exams week; should DCLC discuss faculty not following the handbook?
• the RTP calendar and allowing more time for unit committee reviews (now that the President does not write a review which frees up time). FAC recommends no fewer than 28 calendar days for any unit review.
• accessibility of instructional materials. Melissa Danforth visited the FAC meeting and helped to clarify issues such as getting books adopted in time so that accessibility issues can be addressed, and maintaining and updating a master textbook list. Materials that are available in the library and/or OER for courses need to be listed in PeopleSoft for students to see. FAC will suggest adding a textbook order date to the Academic Calendar to help inform faculty.

ACADEMIC SENATE LOG – JANUARY 31, 2023						
Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 AM in HOB 100 and/or via video conference. **Dates:** 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
08/24/2021	2021-2022 #02 Department Formation Criteria Revision	Complete	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. **RES 222308**- Department Formation Criteria.	11/03/2022	11/14/2022	11/15/2022
-	2019-2020 #08 Honorary Doctorate – Handbook Change	Carryover from 3 AYs;	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
08/31/2021	2021-2022 #20 Accessibility of Instructional Materials	**IP;** 21-22 Carryover;	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook. *IP; discussions started.*			
09/21/2021	2021-2022 23 Faculty Hall of Fame Selection Process Change	21-22 Carryover;	FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			
10/19/2021	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Complete	FAC Handbook 309.5: clarify candidate eligibility, add "General Faculty", reconstitute committee > 18 months. RES 222301- Composition of Search and Screening Committees.	9/22/2022	10/6/2022	10/6/2022
03/01/2022	2021-2022 #39 The Personnel Action File (PAF) and the Working Personnel Action File (WPAF) – Handbook Change	Complete	FAC Whether the PAF or WPAF is the official file…flow chart of levels of involvement. **RES 222309-** Personnel Action File (PAF) and the Working Personnel Action File (WPAF)	12/1/2022	12/12/2022	12/13/2022

Faculty Affairs Committee (FAC) Continued…

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
03/01/2022	2021-2022 #40 Digitizing the Performance Review Process	21-22 Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans.			
03/01/2022	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	**IP;** 21-22 Carryover;	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. *IP; discussion started. Semi-hold in lieu of more pressing discussions.*			
06/01/2022	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	**ON HOLD**	AAC, BPC, FAC Whether one person serving as Faculty Ombudsperson is enough; funding to support position; ways the committee Professional Responsibility works with the Faculty Ombudsperson.			
08/29/2022	2022-2023 #03 Holding Exams on the Last Day of Class	Sent to FAC	FAC Identifying the time of the final exam data collection challenges, possible solution, whether there are adequate resources, potential consequences.			
08/29/2022	2022-2023 #04 Scheduling Office Hours Policy	Complete	FAC Whether changes need to be made to the existing office hours policy **MEMO-** No change to existing policy; Report in materials for 9/8/2022 AS meeting.	n/a	n/a	n/a
11/16/2022	2022-2023 #16 GST Instructor Classroom Observations	**IP;** Sent to FAC	FAC Whether deferment of classroom observations GST and FYS instructors who do not have home departments should be considered. *IP;*			

Faculty Affairs Committee (FAC) Continued…

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
1/19/2023	2022-2023 #20 RTP Review Calendar Timeline	**IP;** Sent to BPC and FAC	BPC and FAC Consider changes proposed to RTP review calendar timeline. *IP; discussion started.*			

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Academic Probation Terminology Change

RES 222315

RESOLVED: That the term "Academic Probation" will be changed to "Academic Notice". for notifying students about their academic performance.

RATIONALE: Efforts towards assisting student persistence necessitates attention to how language use and the impact of word choice is internalized and resonates in official messages that students receive about their academic performance. Research shows that students placed on "Academic Probation" are less likely to be retained, even when compared to students with similar GPAs. "Academic Probation" carries a negative connotation, particularly as associated with criminal activity. Using a term with a less negative connotation, such as "Academic Notice", will reduce stigmatization of these students and has been reported to lead to an increase in retention of students placed on this status.