

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
AGENDA**

**Thursday, September 23, 2021
Zoom Video Conference
10:00 a.m. – 11:30 a.m.**

1. Call to Order
2. Approval of Minutes
September 9, 2021
3. Approval of Agenda (Time Certain 10:05)
4. Announcements and Information
 - President's Report – L. Zelezny (Time Certain 10:10)
 - Zoom Recordings – F. Gorham
 - Elections and Appointments – M. Danforth
5. ASCSU Report
6. Provost Report
7. Committee Reports and Requests
(Minutes from [AAC](#), [AS&SS](#), [BPC](#) and [FAC](#) are posted on the Academic Senate Webpage)
 - a. Executive Committee (M. Danforth)
 - b. Academic Affairs Committee (J. Tarjan) (handout)
 - c. Academic Support & Student Services Committee (E. Correa) (handout)
 - d. Faculty Affairs Committee (M. Rees) (handout)
 - e. Budget & Planning Committee (C. Lam) (handout)
 - f. Staff Report (S. Miller)
 - g. ASI Report (S. Magaña)
8. Resolutions – **(Time Certain 10:45 a.m.)**
Consent Agenda

New Business

RES 212204 MA INST Moratorium

RES 212205 CSUB Policy on Use of sUAS-GRaSP Update

Old Business

RES 212202 Early Award of Tenure (Second Reading)

9. Open Forum Items (Time Certain 11:15)
10. Adjournment

DRAFT

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE**

Minutes

Thursday, September 9, 2021

Zoom Video Conference

10:00 a.m. – 11:27 a.m.

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), B. Frakes, R. Gearhart, A. Grombly, V. Harper, J. Kraybill, C. Lam, A. Lauer, J. Li (Alt.), S. Magaña, M. Martinez, J. Millar, S. Miller, J. Moraga, M. Rees, A. Rodriguez, A. Sanchez, D. Solano, B. Street, J. Tarjan

Visitors: Visitors: T. Anthony, D. Boschini, D. Cantrell, C. Catota, R. Dugan, R. Gearhart, D. Jackson, M. Malhotra, H. McCown, J. McCune, J. Rodriguez, M. Rush, L. Vega, L. Zelezny

1. Call to Order

A. Hegde called the meeting to order. He read a statement acknowledging CSUB's stewardship of the land of the Tejon Tribe.

2. Approval of Minutes

E. Correa moved to approve the August 26, 2021 minutes. B. Frakes seconded. Approved.

3. Approval of Agenda

Approval of the Agenda includes approval of Consent Agenda Item RES 212203 which extends the dates when students are advised and registered. (A. Hegde) The week of November 8 is the same week as Veterans Day. Students will not have access to advising on November 11, 2021. (M. Danforth) Registration for new students is the week of Thanksgiving. (D. Solano) Changing the dates adversely affect the veteran student population, incoming and continuing students. Their certifying process goes through the Registrar's Office. There are veteran students who have not received their book stipend yet, even though they registered two months ago. A large number of them still haven't received the notification, "Do not drop for non-payment", even though the Veterans Administration (VA) is still working all that. There will probably be

reduced staff during late November and much of December. (K. Ziegler-Lopez)
Department chairs have to submit their schedules a week from today. There is never a perfect schedule. The Resolution could be removed from the Consent Agenda. (A. Hegde) RES 212203 was removed from the Consent Agenda and moved to New Business. E. Correa approved the agenda as amended. C. Lam seconded. Approved.

4. Announcements and Information

- President's Report – L. Zelezny
 - Vaccine Record Upload site adopted
 - President's Three-Year Review – Chancellor's Office (CO) conducted the favorable review. The review to go before the Board of Trustees (BOT).
 - Grimmway Gift for Edible Garden – An upgrade is one of many improvements
 - President's Forum September 22 – Hear from Cabinet members and Q&A.
 - Campus Climate Survey – She's starting to look at data, and plan town halls with our advisors to understand gaps and create action strategies.

Comment: The health screening app gives error message. As such, the data may not reflect the actual numbers of people doing the screening. (M. Rees)

Response: F. Gorham will investigate. (L. Zelezny)

Q: Who will have access to the Campus Climate raw data? (E. Correa)

A. Two faculty members are on the DEI Commission. They will have access. (C. Catota)

- Diversity, Equity and Inclusion (DEI) activities 2021-2022 – C. Catota – See her report in the Agenda and Minutes.
- Elections and Appointments – M. Danforth
 - NSME Senator – Call for nominations for FT faculty to complete Charles Collom's term May '22
 - Search Committees
 - AVP GRaSP elect (1) FT Tenured faculty from: A&H, BPA, NSME, SSE, At-Large

- Assoc. Dean Undergrad & Grad Studies elect (1) FT Tenured from: A&H, BPA, NSME, SSE, At-Large
- Dean Antelope Valley – (1) BPA tenured faculty elected to fill vacated position
- Dean BPA - (1) FT Tenured faculty appointed by EC and Provost for faculty majority
- Dean NSME – the school elects (4) FT Tenured faculty
- UPRC – (1) elected position open to the university
- Academic Petitions Committee - elect (1) A&H FT faculty
- Student Recreation (SRC) Advisory Board – (1) FT faculty appointed by EC
- Accessible Tech Initiative (ATI) Steering Committee - (1) FT faculty appointed by EC
- Accessible Tech Initiative (ATI) Working Group - (1) FT faculty appointed by EC
- Campus Police Advisory Council - (1) FT faculty appointed by EC
- Commission on Diversity, Equity, & Inclusion - (1) FT faculty appointed by EC
- Faculty Ombudsperson - (1) FT Tenured Full Professor appointed by EC

5. ASCSU Report

M. Martinez is on the Faculty Affairs Committee.

- Early Tenure policy is being discussed at most of the CSUs.
- COVID Guidelines – it's a campus decision. There are a variety of policies in the system
- Repopulation – some campuses are close to 75% population. Kern County guidepost differs from many locations.
- CO stated that new hires are going to campuses with new enrollments
- AB 927 – Community Colleges to offer up to 15 BA programs. Some see it as encroaching on CSU courses and programs.
- AB 928 – Student transfers may affect CSU GE Requirements

J. Millar is on the Academic Affairs Committee.

- Ethnic Studies Council – their presentation revealed that there are still campuses without Ethnic Studies courses
- Administration’s intrusion of Faculty’s decision on classroom modality is of concern

6. Provost Report

- Latinx Heritage Month begins September 15 – J. Moraga is the keynote speaker that day
- DEI – Thank you to the Senate for consideration of the DEI Fellowship Program. They’ll look at data with a DEI lens at the department level as E. Correa mentioned.
- Data Summit September 24 – hosted by D. Cantrell, M. Malhotra, and F. Gorham, to look at where there are equity gaps and how to close them.
- WSCUC re-accreditation – the plan is to include the creation of a Diversity Hiring Plan, co-chaired by D. Boschini and C. Catota.
- Fall 2022 Hiring Cycle begins – Talk to your School Deans and other Deans. Watch for an announcement.
- Schedule Build – It’s important for faculty to discuss modalities with their department Chair. Thank you to D. Jackson for going through the schedule build process.
- Searches- There are seven. The first committee to meet is for the AVP IRPA.
- School Elevation Evaluation Committee (SEEC) – the charge is to explore what we can become by moving the schools to colleges
- Q: What can be done to maintain faculty motivation during the ongoing pandemic? (E. Correa)

A: The Wellness Committee was formed last year. We want to address mental health as a priority. The structural piece, in terms of modifying workload, has to be within the confines of the CBA. Tip: Research points to active recovery as a way to achieve balance. (V. Harper)

- Comment: CSUB did it right; President Zelezny and Provost Harper reached out to faculty to decide modality. (M. Martinez)

7. Committee Reports and Requests

(Minutes from [AAC, AS&SS, BPC and FAC](#) are posted on the Academic Senate Webpage)

- a. Executive Committee (M. Danforth) Refer to handout in agenda packet.
- b. Academic Affairs Committee (J. Tarjan) Refer to handout in agenda packet.
- c. Academic Support & Student Services Committee (E. Correa) Refer to handout in agenda packet.
- d. Faculty Affairs Committee (M. Rees) Refer to handout in agenda packet.
- e. Budget & Planning Committee (C. Lam) Refer to handout in agenda packet.
- f. Staff Report (S. Miller) None
- g. ASI Report (S. Magaña) – sent separately to Senators.

8. Resolutions

New Business

RES 212202 Early Award of Tenure –It’s a Handbook correction. Previously, the Handbook stated “exceptional” teaching and research and “acceptable” service. This was changed to “exceptional” service by Resolution 202124, but section 305.2.4 was overlooked. This resolution makes the term “exceptional” consistent in sections 305.2.4 and 305.3.4. Further, an editorial change was also made to make it inclusive of Librarians and Counselors. (M. Rees) Any Senator can make recommendations to FAC for the Second Reading. (A. Hegde) None made.

RES 212203 Addendum to RES 202110_Academic Calendars S ’21, F ’21, S ’22, Su ’22 - The changes were made to the dates for Registration and Advising. The modality is up to the department, not the individual or the administration. The extra time allows faculty to address pedagogy, health and safety. (A. Hegde) Holidays occur during new registration week and there’s interest in receiving input from Enrollment Management (EM), Registrar’s Office, faculty and staff advisors. (M. Danforth) November 11 can be blocked out so there aren’t any enrollment appointments. Anyone who had had appointments on the 8th, 9th and 10th would be able to continue with their enrollment.

Sophomore students' appointments can be moved to Friday. Freshman appointments can be moved to the following Monday. It creates equity issues for sophomores where students are enrolling in classes where sophomores had to wait for access. Experience shows it's not recommended to keep enrollment open on [a holiday] November 11. (J. McCune) The timeline doesn't allow discussion because there's nothing to gain by waiting. The priority is to get the course schedules planned out. The new dates proposed allow chairs to consider modality. (B. Street) He moved to waive First Reading. J. Kraybill seconded waiving the First Reading. Senators voted in favor of waiving the First Reading. Second Reading furthered the discussion. 200 veteran students and their housing will be impacted. Upon their enrollment in classes, the student veteran has to go through a certifying process on our campus. Then it goes to the VA. If their enrollment date is moved to November 8, they would not be able to use their Priority Registration. By the time it works through the campus systems, it will get to the VA around Thanksgiving and the Christmas holidays which usually has reduced staff at that time. (K. Ziegler-Lopez) The veteran registering in Fall would get their funds disbursement in Spring. (A. Hegde) The Registrar's Office can prioritize for veterans to minimize the impact. Financial Aid is different for Veterans. They don't have any control over the VA's timeline for disbursement of funds. It's unknown if all 200 veterans would be impacted. It's a potential concern if the dates were changed. (J. McCune) Q: What was the impact of delaying registration last Spring? (A. Hegde) A: Pushing registration may not have helped or hurt veterans last time. The Registrar can work with the Provost and T. Davis to flag veterans at risk of being dropped to help mitigate the potential harm to veterans. (J. McCune) B. Street supports the resolution. There are mechanisms to positively impact the situation. We've learned from previous semesters. We could have the schedule moved forward. Provost Harper supports the resolution and, as a veteran, will do everything possible to help veterans. The vote was called. RES 212203 passed. Thank you to Registrar J. McCune and Staff Advisor K. Ziegler-Lopez.

Old Business None

9. Open Forum Items

Faculty Recognition – When faculty are asked to submit accolades, often they do not for themselves or another. Spotlight Superhero Dr. Rhonda Dugan for her research and the work she's done to mentor students, both undergraduate and graduate, especially students of color. She contributes to thesis committees including two doctoral committees. She does this outside her normal duties. This recognition is to highlight the time she gives to students and say, thank you! (A. Hegde) R. Dugan thanked Chair Hegde and the Academic Senate for the recognition.

Sustainability Committee – The first meeting occurred last week. A grant proposal was submitted to the United States Department of Agriculture (USDA) for involving undergraduate research, spearheaded by C. Lei of Computer Science and four out of seven PIs are from members of the Sustainability Committee. M. Barrera, with the Grant's Office, has been a tremendous help. It's been more of a challenge working with Facilities Management. Their help is needed to get projects going. The Sustainability Committee has putting together a list of projects to be put in a proposal to UA to get donor support. The outcome of the Faculty Survey showed strong interest in improving landscaping, water management, energy usage, recycling, efficient lighting, education and transportation. A conversation with Facilities will help to inform the committee of what's meaningful, and doable in short-term and long-term. Members of the Sustainability Committee are interested in serving on other committees, such as the Campus Master Planning Committee. (A. Lauer)

Response: Suggestions heard. Facilities is down personnel. F. Gorham has taken on double duty to manage that unit. Facilities upgrades are on schedule. Their budget is only for replacement hires. Facilities Management is a very stretched team. (L. Zelezny)

Transforming Latinx Institutions –CSUB is hosting Dr. G. Garcia. She'll give a talk and workshop. Watch for announcement of the October event. (J. Moraga)

10. Adjournment

A. Hegde adjourned the meeting at 11:27

Fall Semester Updates from the Division of Equity, Inclusion, and Compliance September 9, 2021

Land Acknowledgement

- Faculty Collaborator: Dr. Aaron Hegde (Economics)
- Developed in collaboration with the Tejon Tribe (federally recognized tribe)
- <https://www.csub.edu/equity-inclusion-compliance/land-acknowledgement>
- Developing the Indigenous Faculty and Staff Association

Religious Holiday Calendar

- Faculty Collaborator: Dr. Joseph Florez (Philosophy & Religious Studies)
- Associate Dean: Dr. Liora Gubkin (Arts & Humanities)
- <https://www.csub.edu/equity-inclusion-compliance/religious-holiday-calendar>

Great Colleges to Work For survey

- Results were received during summer
- Working with Modern Think to schedule an on-campus visit to share survey results

Workshops

- Antiracism 4 part workshop for staff and MPPs (Summer 2021), 25 participants
- Shola Richards on Workplace Civility at Staff Development for University Week
- Implicit Bias training for ASI (August 2021)
- Antiracism workshop for student assistants @ Student Recreation Center (August 2021)
- ASI Community Conversations, Friday, September 10 at 10 a.m., Bloom Mural in East Bakersfield
- Moving Beyond Bias Training for faculty and staff: Friday, October 29, 2021 (10:30 a.m.-4 p.m.), <https://movingbeyondbias.org/>
- In process: diversity workshops for recognized student organizations, including Greek organizations, and workshops with the Department of Computer and Electrical Engineering and Computer Science

Diversity in Organizations Class (Spring 2022)

- Faculty Collaborator: Dr. David Olson (Management & Marketing)
- Co-Teaching Spring 2022 course with focus on Black centric business and organizations
- Trip will take students to Philadelphia, Washington D.C., and New York
- Highlights: Visits to Howard University, National African American History & Culture Museum, and Industrial Bank (historic African American owned bank based in Washington D.C.)

Diversity, Equity, and Inclusion (DEI) Fellows

- Faculty Collaborators: Dr. Isabel Sumaya (Psychology), Dr. Joseph Florez (Philosophy & Religious Studies), Dr. David Olson (Management & Marketing), Dr. Sarana Roberts (Special Education), Dr. Angel Vasquez-Ramos (Music), Dr. Saeed Jafarzadeh (Computer & Electrical Engineering & Computer Science), Dr. Kanwalindejerit Gagneja (Computer & Electrical Engineering & Computer Science), Dr. Pratigya Sigdya, Kristin Holloway (Library), Dr. Juterh Nmah (Educational Counseling)
- Staff/Administrators: Dr. Debbie Boschini, Leslie Williams, Claudia Catota
- Proposal submitted to Provost for his review

Fall Semester Updates from the Division of Equity, Inclusion, and Compliance September 9, 2021

Latinx Heritage Month (September 15-October 15)

- Change the name from Hispanic Heritage Month to be more inclusive
- Latinx used as a gender-neutral or nonbinary alternative to Latina or Latino
- Division led projects:
 - *Online library display* featuring CSUB Latina/o/x faculty who have recently published and/or CSUB faculty that have published on research focusing on the Latina/o/x community
 - *The Mixteco Kid*: showing of short film with the director and an actor, who will discuss indigenous communities in Mexico
 - *Panel featuring speakers from Lideres Campesinas and Esperanza United: Rompiendo el Silencio: Domestic Violence in the Latinx Community*
- Calendar of events coming soon

Clery Act and Annual Security Report

- Collaboration with University Police Department
- The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (20 U.S.C. Section 1092) requires colleges and universities receiving federal financial assistance to disclose crime statistics and security information.
- To increase campus awareness and safety, the Clery Act requires distribution of an annual campus security report to employees and students that include statistics for the previous three years concerning crimes on campus; in California State University (CSU) off campus buildings or property; and on public property within or near the campus, including reports on alcohol and drug use, sexual assault and policies concerning campus security and crime prevention.
- 3 reports are published annually: Annual Security Reports for Bakersfield and Antelope Valley, and Fire Safety Report
- Reports will be posted, and notice sent on September 15, 2021
- <https://www.csub.edu/equity-inclusion-compliance/clery>

UndocuAlly Training (Friday, October 8)

- Workshop on supporting our undocumented students
- Sponsored by the Dreamers Resource Center

Interested in Collaborating?

Claudia Catota, J.D., M.A.

- ccatota@csub.edu / (661) 654-2137
- Website: <https://www.csub.edu/equity-inclusion-compliance>
- Instagram: csubequityinclusion
- Newsletter:
<https://maindata.csub.edu/sites/maindata.csub.edu/files/EIC%20Annual%20Report%202020-2021.pdf>

ACADEMIC SENATE LOG – SEPTEMBER 23, 2021

Academic Affairs Committee: John Tarjan/Chair, meets 10:00am via Zoom

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Dec 2, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 02 Department Formation Criteria Revision		AAC, BPC, FAC The need to clarify and extend the current department formation procedures.			
	2020-2021 22 EEGO Course Offering - Summer Term	Carry over to 2021-2022	AAC Consider Summer Session as a single term with a cumulative student workload and what is the maximum number of units which enables student success.			
	2020-2021 23 MA INST Moratorium	First Reading 9/23/21	AAC Consider the rationale as presented in the attached letter from the Director of INST and the impact on students in the program. RES 212204 MA INST Moratorium			
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 General Studies (GST) Department Formation		AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking		AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can de & deliver HIPs, need for training guide for analysis & reporting.			

ACADEMIC SENATE LOG – SEPTEMBER 23, 2021

Academic Support and Student Services: Elaine Correa/Chair, meets 10:00 via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Dec 2, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2020-2021 Referral 26 Testing Center	Complete	AS&SS RES 202123 Academic Testing Center approved by Senate 3/18/21. Not by President pending Fall '21 enrollment, need, resources.			
	2020-2021 Referral 28 Faculty Advising and Staff Advising Structure	Carry over to 2021-2022	AS&SS Whether there is a need for a change to the advising structure Refer to AS&SS minutes 2021-05-06 for recommendations. New referral pending report from Faculty Fellow & AVP AP.			
8/31/21	2021-2022 09 Proposal to Employ High Impact Practice (HIP) Tracking		AAC, AS&SS Whether: to use existing code in PeopleSoft, apply AAC&U's definition, there's a campus body that could identify HIPs and can dev & deliver HIPs, need for training guide for analysis & reporting			

ACADEMIC SENATE LOG – SEPTEMBER 23, 2021

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Dec 2, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 01 Extension of RES 192020 RTP Guidelines for 2020 to 2021		FAC The same factors that restricted or prevented faculty from doing certain activities related to RTP still exist.			
8/24/21	2021-2022 02 Department Formation Criteria Revision		AAC, BPC, FAC The need to clarify and extend the current department formation procedures.			
8/24/21	2021-2022 03 Electronic RTP as Application Standard		FAC Whether use of vendor with electronic RTP application platform is viable for CSUB			
8/24/21	2021-2022 04 Exceptional Service Article 20.37 Application and Screening Process		FAC Research CSU campus' rubrics & applications and establish improvement and consistency to application & screening.			
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 General Studies (GST) Department Formation		AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 Referral 12 Criteria and Nomination Process for Faculty Awards		FAC Define meritorious, pressure from senior faculty, confidentiality of process			
	2020-2021 06 CSUB Patent Policy	Complete	FAC RES 202117 CSUB Patent Policy approved by Senate. Not by President pending CO policy update.			
	2019-2020 Referral 08 Honorary Doctorate – Handbook Change	Carry-over from 2 AYS	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 13 Notification to Chairs of Assigned Time		FAC Specifying the appropriate timing and notification to the department chair and how the coordination with AA and HR can improve.			
8/31/21	2021-2022 Referral 14 Proposal for the Creation of Ethnic Studies Department	AAC & BPC approved. FAC carry over to 2021-2022	AAC, BPC, FAC Consider how creation of new dept. affects current RTP process for impacted faculty, and the unit's response to FAC's recommendations of May 6, 2021.			
	See next page					

ACADEMIC SENATE LOG – SEPTEMBER 23, 2021

Faculty Affairs Committee: Mandy Rees/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Dec 2, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2020-2021 Referral 17 Sabbatical Application Process Improvement	Carry over to 2021-2022	FAC Identify what is different or extra between the 1) Faculty Information Bulletin 2) Application Cover Sheet, 3) Handbook with directions for the applicant and 4) directions for the evaluating committee and then make consistent between them.			
8/31/21	2021-2022 17 Handbook 305.2.4 Early Award of Tenure and 305.3.4 Early Promotion of Probationary and Tenured Faculty	Second Reading 9/23/21	FAC The language regarding performance differs. Make them consistent. Departments need to have early tenure criteria or revise it. RES 212202 Early Award of Tenure			
8/31/21	2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
8/31/21	2021-2022 20 Accessibility of Instructional Materials		FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			
9/21/21	2021-2022 23 Faculty Hall of Fame Selection Process Change		FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			

ACADEMIC SENATE LOG – SEPTEMBER 23, 2021

Budget and Planning Committee: Charles Lam/Chair, meets 10:00am via Zoom video conference

Dates: Sept 2, Sept 16, Sept 30, Oct 14, Oct 28, Dec 2, Jan 27, Feb 10, Feb 24, Mar 10, Mar 24, Apr 21, May 5

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 02 Department Formation Criteria Revision		AAC, BPC, FAC The need to clarify and extend the current department formation procedures.			
	2020-2021 03 Institutional Research in Response to WSCUC Report	Carry over to 2021-2022	BPC Feedback from CO, access and permissions to data, what faculty needs, what data department chairs' need.			
	2020-2021 20 UPRC Changes	Pending Task Force. Tabled to 2021-2022	AAC, BPC Combine concerns from 2019-2020 #19 referral and 2020-2021 Addendum with the recommendations from UPRC current Chair and Jinping Sun's report.			
8/31/21	2021-2022 07 GECCo Reporting Structure		AAC, BPC, FAC Where GECCo fits into other committee & program structures and whether to change Handbook 202.1 or Handbook Appendix C Article 8.			
8/31/21	2021-2022 08 General Studies (GST) Department Formation		AAC, BPC, FAC Rationale behind dept. creation, existing support services, additional supports services needed			
8/31/21	2021-2022 18 CSUB Policy on Use of sUAS – GraSP Update	First Reading 9/23/21	BPC Consider whether documents submitted by GraSP are informational or need action. RES 212205 CSUB Policy on Use of sUAS – GRaSP Update			
8/31/21	2021-2022 19 DEI Faculty Fellows Exploratory Group Report		BPC, FAC Review institutional and faculty issues and comment whether there are actionable items.			
9/21/21	2021-2022 22 Summer 2022 Schedule EEGO		BPC Whether unequal days between two summer sessions, eliminate break, reinstate two five week terms in future.			

Committees Report Summary

September 23, 2021

Executive Committee (Melissa Danforth, Vice-Chair)

Executive Committee (EC) met on Tuesday September 21st. D. Jackson and B. Street attended the meeting to present a report on Academic Support Services, which was discussed after the presentation. Specific concerns were the negative effects of increasing student/faculty ratios, how to avoid “bouncing around” students between units, the role of faculty advisors, the use of technology that has not been reviewed by faculty, and the need for more qualitative data.

There was a conversation at DCLC about providing paper SOCs to courses with face-to-face meetings, and EC supports this option for faculty. The letter from faculty for the CSUB time capsule has been drafted and was sent to EC by email for review. There was also a brief discussion about the climate survey data. Additionally, the composition and selection process for the School Elevation Exploratory Committee was discussed.

The log from each subcommittee was discussed. New discussions and referrals included:

- Concerns from EEGO about the number of class meetings in Summer 2022. Referred to BPC.
- Proposal to move Faculty Hall of Fame selection to Faculty Honors and Awards Committee. Referred to FAC.

Refer to the EC minutes posted on the Senate website and the subcommittee logs in the Senate agenda for more details

Academic Affairs Committee (John Tarjan, Chair)

Academic Support and Student Services committee (Elaine Correa, Chair)

AS&SS requested the Assessment Directors from the 4 schools and the AVP for IRPA to attend our meeting to discuss referral 09 on High Impact Practices (HIP) at CSUB. We received written feedback from Dr. Carl Kloock (NSME) since he was not able to attend the meeting. Dr. Carol Dell’Amico provided feedback for A&H and discussed some of the concerns with HIP related to assessment. Interim Associate Dean for Graduate and Undergraduate Studies, Dr. Luis Vega reiterated the available data on HIP’s at CSUB. The committee did not hear back from the

Assessment Director of BPA. AVP for IRPA agreed to attend but missed the meeting. SSE Assessment Director joined the meeting late with insufficient time to present. The committee discussed HIP's and identified concerns about the value of coding courses as HIP. Some members indicated that faculty who are willing to implement HIP's into their teaching will continue to do so, with or without an HIP designated to the course in Peoplesoft. For the second portion of the meeting, AS&SS joined FAC to discuss the DEI Fellows Framework with the 2 faculty leads (Dr. Sumaya and Dr. Flores). Questions were raised about the efficaciousness of creating a DEI fellow framework without first reviewing the data from the Campus Climate Survey.

Budget and Planning Committee (Charles Lam, Chair)

Faculty Affairs Committee (Mandy Rees, Chair)

- We had a robust discussion of issues raised in the Diversity, Equity and Inclusion Faculty Fellows' report. Later, Taskforce Co-chairs Isabel Sumaya and Joseph Florez joined us along with the Academic Support & Student Services Committee for further discussion of the report.
- The Taskforce working on revising the criteria for Department Formation met and we heard a report.
- We assigned various committee members to research topics regarding Electronic RTP, Exceptional Service, and Assigned Time timelines.

ASCSU (M. Martinez, J. Millar)

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

AAC

Moratorium of the MA in Interdisciplinary Studies

RES 212204

RESOLVED: That the MA in Interdisciplinary Studies be placed on moratorium.

RATIONALE: The Director of Interdisciplinary Studies Program has requested that its MA degree program be placed on moratorium until it can be revised and reinstated in a form that better serves students. The campus community was given opportunity to comment and no objections have been received.

DISTRIBUTION:

AVP for Academic Programs

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

CSUB POLICY ON USE OF sUAS -GRaSP UPDATE
RES 212205

BPC

RESOLVED: That the Academic Senate of CSU, Bakersfield adopts the updated policy on use of Small Unmanned Aircraft Systems (sUAS).

RATIONALE: The Budget and Planning Committee has reviewed the updated CSUB Policy on Use of Small Unmanned Aircraft Systems (sUAS) and recommends the adoption of the policy.

Attachment:

Policy on the Use of Small Unmanned Aircraft Systems (sUAS)
Processes and Procedures for the Use of Small Unmanned Aircraft Systems (sUAS)
under Title 14 of the Code of Federal Regulations (14 CFR) Part 107

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CALIFORNIA STATE UNIVERSITY BAKERSFIELD

Policy on the Use of Small Unmanned Aircraft Systems (sUAS)

I. Purpose

The purpose of this policy is to provide guidance on the appropriate use of Small Unmanned Aircraft Systems (sUAS) at the California State University Bakersfield (CSUB).

II. Statement of Policy

It is the policy of the California State University, Bakersfield, that all activities involving the use of sUAS shall be conducted in compliance with applicable federal, state, and local laws, statutes, and regulations, and in compliance with other relevant university policies and procedures.

III. Statement of Requirements

- A. This policy establishes guidelines for the appropriate use of sUAS (see Appendix 1 for aircraft definitions and use restrictions) at CSUB, and is applicable to all faculty, staff, university volunteers, visitors, and students.
- B. Authorized sUAS activities by CSUB fall into two broad categories: Public Use and Civil Use. Auxiliaries are not considered part of the State government and, therefore, any sUAS activity by an auxiliary organization would be categorized as a civil use.
- C. All sUAS owned by CSUB will be operated under the authorization of the FAA. This authorization will be as prescribed in Title 14 CFR Part 107 for civil aircrafts, or as prescribed by a Public Use **COA** for a public aircraft, and will be limited to a specific location and will outline the conditions, parameters, and limitations of flight operations.
- D. A UAS Review Board (UASRB) established by the President shall review and approve campus requests for authorization for the use sUAS at CSUB. The Board is composed of the following:
 - RESEARCH ADMINISTRATION: the Associate Vice President for Grants, Research & Sponsored Programs and Chief Research officer or designee (*chair, ex officio*),
 - SECURITY: the campus Police Chief or designee,
 - SAFETY & RISK MANAGEMENT: the Director of Safety & Risk Management, or designee,

- ACADEMIC AFFAIRS: a School Dean,
 - UAS RESEARCH EXPERTISE: two faculty members (and an alternate if the faculty representative has to recuse themselves) who are familiar with the use of UAS's for research purposes,
 - PUBLIC AFFAIRS AND COMMUNICATIONS: a representative from the Office of Public Affairs and Communications (PAC).
- E. The Board's duties are to (1) develop internal policies, processes, and procedures needed to obtain authorization for the use of sUAS by CSUB faculty, staff, students, volunteers, and visitors; (2) review and approve internal requests for authorization; and (3) monitor the use of sUAS by CSUB personnel to ensure that CSUB complies with all applicable local, state, and federal rules, regulations, statutes, and laws.
- F. Any CSUB personnel (CSUB faculty, staff, students, volunteers, or visitors) seeking authorization to operate a **civil** sUAS, as a remote pilot in command (PIC) under part 107, must first obtain a remote pilot certificate with an sUAS rating issued by the FAA.
- G. Prior to the deployment of a **public** sUAS by CSUB faculty, staff, students, volunteers, or visitors, operators must have a CSUB approved Flight Operations Plan and a Certificate of Authorization from the FAA (see Appendix II). In order to obtain a Flight Operations Plan, operators submit a Flight Operations Proposal to the Board. The approved Flight Operations Proposal serves as the Flight Operations Plan.
- H. UAS liability insurance is mandatory for all sUAS activity by CSUB personnel and all operations of UAS on CUSB owned property. The Office of Safety and Risk Management will certify that each operation has the appropriate insurance coverage.
- I. Every authorized aircraft in an sUAS operated on CSUB campus, or used for a CSUB supported activity, must be registered with the FAA Aircraft Registration Branch and with the Office of Grants, Research, and Sponsored Programs (GRaSP). Registration with the FAA is a statutory requirement for all sUA: Title 49 §§ 44101 – 44104, and 14 CFR part 47 or part 48.
- J. Individuals that intend to use an sUAS for university activities and/or on university property, shall submit a written application to GRaSP at least thirty (30) days prior to the date of the first intended use. Any substantial change to the proposed activities (e.g., change in type of aircraft, location, or activities conducted) require additional notification. GRaSP will provide the University Police Department (UPD) and the Office of Safety and Risk Management with a copy of each registration application processed.
- K. In addition to Requirements F to J, persons wishing to operate sUAS on CSUB property must contact the University Police Department at least three days in advance of the desired flight time and provide the following: proof of any required FAA permit, proof of any required Caltrans requirements, proof of required insurance, and a detailed flight plan to include specific time and specific location. All

approved requests for sUAS flights will be for a specific time and a specific location to ensure that multiple sUAS are not sharing airspace.

- L. Flights approved on University property are restricted to uses that (1) meet the University's educational and research mission, and (2) serve the University's community engagement needs, as determined by University officials, including University Police. Media outlets wishing to use sUAS on campus may wish to contact the University Office of Public Affairs and Communications for assistance in obtaining approval.
- M. Operating an sUAS on CSUB campus, or as part of a CSUB supported activity, without appropriate authorization violates this policy and may result in administrative action, including disciplinary actions in accordance with the collective bargaining agreement applicable to the violator. Users of sUAS may be asked to stop the sUAS flight or leave University property if they do not comply with this policy or are otherwise engaging in conduct that is considered harmful or dangerous to the University or persons on University property. Such conduct may include but is not limited to violations of the regulations established by the Caltrans Division of Aeronautics (<http://www.dot.ca.gov/aeronaut/uas.html>) and the FAA and provided in this policy.
- N. This policy prohibits the unlawful photography and surveillance on property owned by CSUB. An sUAS or Model Aircraft may not be used to monitor or record activities where there is a *reasonable expectation of privacy*, unless approved by the Board in advance.
- O. Under FAA guidelines, Temporary Flight Restrictions (TFR) may be implemented on university property or at any university sponsored event, which prohibit any type of sUAS operations from taking place (e.g., university sporting events). As needed, the President may issue additional No Drone Zones on university property or at any university sponsored event, which prohibit any type of sUAS operations from taking place.
- P. Any individual or organization found to be operating a sUAS on university property or at a university sponsored event in violation of their FAA-approved status, or any federal, state, and local laws or regulations, or in violation of applicable university policies, may be directed by an Officer of the University Police Department, or other authorized university representatives, to cease operation of the sUAS immediately unless or until an approval of the flight operation or activity is obtained. Violations by university personnel or groups will be treated as appropriate (Section I). Violations by non-CSUB persons or groups will be treated as appropriate by the University Police Department.
- Q. The operation of sUAS by the University Police Department may be exempted from this policy based on the determination of emergency needs. The UPD will follow internal Department protocols during such operations.

IV. Statement of Procedures

CSUB personnel planning to use sUAS for teaching, research, or any other valid purpose will first submit an application for authorization to the Board. Authorization for research purposes should be sought prior to the submission of any proposal or the acceptance of any award for each project that necessitates the use of an sUAS. Deliberations and recommendations by the Review Board will consider and conform with all other applicable University policies and review procedures including, but not necessarily limited to, the Institutional Review Board (*e.g.*, for human subjects protection), the Institutional Animal Care and Use Committee (*e.g.* for the protection of research animal subjects), the Office of Grants, Research, and Sponsored Programs (for export controls and trade sanctions), and the Extended University (*i.e.*, for overseeing activity abroad). The Review Board shall meet at least once in a semester and will consider all requests for authorization to ensure full compliance with applicable state and federal laws and regulations, and prior to requesting public declaration letters from the CSU Office of the General Counsel (OGC) for Public Use COA. Each Public Use COA application to the FAA will be accompanied by a public declaration. Deployment of a public use sUAS by CSUB personnel will only take place subsequent to FAA approval of a COA. All civil sUAS deployment will comply with Title 14 CFR part 107. Detailed information on processes and procedures for the appropriate use of sUAS at CSUB are provided in the *Procedures for the Use of Small Unmanned Aircraft Systems (sUAS) at the California State University Bakersfield (CSUB)*.

References

FAA *Modernization and Reform Act of 2012 (Public Law 112-95)*; Title 49 §§ 44101 – 44104

FAA *Operation and Certification of Small Unmanned Aircraft Systems; Final Rule*. 14 CFR Parts 21, 43, 61, et al., Federal Register Vol. 81, #124, June 28, 2016.

Office of the Chancellor - *Campus Guidelines for Applying for a Certificate of Authorization (COA) from the FAA*.

The Ohio State University, *Unmanned Aircraft Systems*.

<http://oaa.osu.edu/assets/files/Service%20Center/Forms/Fiscal/UAS/Unmanned-Aircraft-Systems-Policy.pdf>

APPENDIX I: **Terms and Definitions**

- A. **Aircraft:** 49 U.S.C. § 40102(a)(6) defines an “aircraft” as “any contrivance invented, used, or designed to navigate or fly in the air.” The Federal Aviation Administration’s (FAA’s) regulations (14 C.F.R. § 1.1) similarly define an “aircraft” as “a device that is used or intended to be used for flight in the air.”
- B. **Certificate of Waiver; Certificate of Authorization (COA):** The terms “certificate of waiver” and “certificate of authorization” mean a Federal Aviation Administration grant of approval for a specific flight operation. A Public Use COA is granted to a public agency or organization to operate a specific aircraft for a specific purpose in a specific location. A Public Use COA is only issued after the process of determining public status, government use, and an operational and technical review.
- C. **Model Aircraft:** A *small unmanned aircraft* that is flown for hobby or recreation purposes, per section 336(c) of the FAA Modernization and Reform Act of 2012, capable of sustained flight in the atmosphere, and flown within visual line of sight of the aircraft operator. FAA approval is not required for the operation of a model aircraft.
- D. **Public and Civil Aircrafts:** The Federal Aviation Administration (FAA) classifies all aircraft as belonging to one of two categories: public or civil. A *public aircraft* is one owned and operated by the United States government or the government of a state, the District of Columbia, or a territory or possession of the U. S. or a political subdivision. Any aircraft that does not meet the definition of a public aircraft is considered a *civil aircraft*. Any UAS use requires FAA approval.
- E. **Public Declaration.** A public declaration letter is a document issued by the OGC certifying that: (1) an applicant for a COA is a part of the State government; (2) the UAS is a "public aircraft"; (3) the UAS will be used for a "governmental function"; and, (4) the UAS will not be used for "commercial purposes."
- F. **Reasonable Expectation of Privacy.** Locations where there is an objective expectation of privacy. Examples include but are not limited to restrooms, locker rooms, residence halls, health treatment and medical facilities, and camps or campus settings where minors are cared for or taught.
- G. **Section 333 Exemption.** An FAA exemption under Section 333 of The Modernization and Reform Act of 2012 (Public Law 112-95) which grants an individual or entity the ability to operate a UAS for civil and non-governmental purposes and activities, other than recreational or hobbyist activity.
- H. **Small Unmanned Aircraft (sUA).** – The term “small unmanned aircraft” means an unmanned aircraft weighing less than 55 pounds.
- I. **Unmanned Aircraft (UA):** Unmanned aircraft is an aircraft operated without the possibility of direct human intervention from within or on the aircraft. This proposed definition is consistent with the definition of “unmanned aircraft” specified in Public Law 112–95.
- J. **Unmanned Aircraft System (UAS):** The term “unmanned aircraft system” means an unmanned aircraft and associated elements (including communication links and the

components that control the unmanned aircraft) that are required for the pilot in command to operate safely and efficiently in the national airspace system. A UAS is the unmanned aircraft (UA) and all of the associated support equipment, control station, data links, telemetry, communications and navigation equipment, etc., necessary to operate the unmanned aircraft.

- K. *Remote ID* is the ability of a drone in flight to provide identification and location information that can be received by other parties.

APPENDIX II: FAA Requirements

The FAA requires public entities, such as the CSU, that wish to submit a public use COA application to provide a *public declaration letter* certifying that the entity and its proposed UAS operation are eligible to apply for a COA. In the public declaration letter, the CSU Office of General Counsel (OGC) is required to certify that: **(1)** the applicant is a part of the State government; **(2)** the UAS is a "public aircraft"; **(3)** the UAS will be used for a "governmental function"; and, **(4)** the UAS will not be used for "commercial purposes."

Acronyms:

AMA: Academy of Model Aeronautics
COA: Certificate of Authorization
EAR: Export Administration Regulations
FAA: Federal Aviation Administration
ITAR: International Traffic in Arms Regulations
OGC: Office of General Counsel
UAS: Unmanned Aircraft System
sUAS: Small Unmanned Aerial System
UA: Unmanned Aircraft
UAV: Unmanned Aerial Vehicle

REFERENCES:

- FAA Unmanned Aircraft Systems Home Page, (<http://www.faa.gov/uas/>) May 6, 2015
- Advisory Circular 00-1.1A, Public Aircraft Operations, (http://www.faa.gov/regulations_policies/advisory_circulars/index.cfm/go/document.information/documentID/1023366) February 12, 2014
- Clarification of June 13, 2014 Interpretation on Research Using UAS (PDF), (http://www.faa.gov/about/office_org/headquarters_offices/agc/pol_adjudication/agc200/interpretations/data/interps/2014/williams-afs-80%20clarification%20-%20%282014%29%20legal%20interpretation.pdf) July 3, 2014
- UAS Operations by Public Universities for Aeronautical Research (PDF), (http://www.faa.gov/about/office_org/headquarters_offices/agc/pol_adjudication/agc200/interpret

[ations/data/interps/2014/williams-afs-80%20-%20%282014%29%20legal%20interpretation.pdf](#))
June 13, 2014

- Letter to COA Holders – Statutory Requirement to Register UAS (PDF), (http://www.faa.gov/uas/regulations_policies/media/Registration_letter.pdf) November 5, 2014
- Certificate of Authorization or Waiver (COA), ATO UAS description of the COA process, (http://www.faa.gov/about/office_org/headquarters_offices/ato/service_units/systemops/aaim/organizations/uas/coa/) November 14, 2014
- Publicly Released COAs, (http://www.faa.gov/uas/public_operations/foia_responses/) February 25, 2015
- Federal Aviation Administration Unmanned Aircraft Systems fact page, (http://www.faa.gov/news/fact_sheets/news_story.cfm?newsId=14153) January 6, 2014
- National Oceanic and Atmospheric Administration, Unmanned Aircraft Program (<http://uas.noaa.gov/>)
- FAA Model Aircraft rules, http://www.faa.gov/uas/media/model_aircraft_spec_rule.pdf
- Operations Over People, [Operations Over People General Overview \(faa.gov\)](#) April 21, 2021
- UAS Remote Identification, [UAS Remote Identification Overview \(faa.gov\)](#) April 21, 2021



Processes and Procedures for the Use of Small Unmanned Aircraft Systems (sUAS) under Title 14 of the Code of Federal Regulations (14 CFR) Part 107

The Federal Aviation Administration (FAA) has jurisdiction over all navigable airspace in the United States and is responsible for ensuring the safe and efficient oversight and management of the national airspace system (NAS). All aircraft, whether manned or unmanned, are subject to FAA rules and regulations, and violations carry severe federal penalties. The FAA rule established in 14 CFR part 107, integrates civil small Unmanned Aircraft Systems (sUAS) into the NAS and allows sUAS operations for many different non-hobby and non-recreational purposes without requiring airworthiness certification, exemption, or a Certificate of Waiver or Authorization (COA).

The **CSUB Unmanned Aircraft Systems Review Board (UASRB)** is charged with the responsibility of (1) developing internal policies, processes, and procedures needed to obtain authorization for the use of sUAS on University property, and for other university-related purposes off campus; (2) reviewing and approving of internal requests for the use of sUAS; and (3) monitoring the use of sUAS by CSUB personnel to ensure that CSUB complies with all applicable local, state, and federal rules, regulations, statutes, and laws.

Application Procedure

The UASRB has established the following simplified processes and procedures to guide CSUB personnel who propose to develop and/or use a sUAS at CSUB. The following step-by-step process is designed to enable users to access the relevant materials and submit required documents needed for permission to use a sUAS:

STEP BY STEP GUIDE TO OPERATING SMALL UNMANNED AIRCRAFT SYSTEMS ON CSUB CAMPUS UNDER 14 CFR PART 107

1. [Read the Summary of the Small UAS Rule \(Summary of Small Unmanned Aircraft Rule-Part 107\)](#), Subpart B: [Operation of Small Unmanned Aircraft Systems Over People](#), & [Remote Identification of Unmanned Aircraft](#).

2. To become a certified UAS Pilot, enroll in the initial [Become a Drone Pilot \(faa.gov\)](#).
3. Drone equipment must be registered with the FAA. [Register your sUAS](#) .
4. Drone equipment must also be registered with CSUB Grants, Research, and Sponsored Programs Office. Complete the [CSUB sUAS Registration Form \(allow 10 business days for processing\)](#).
5. Obtain Liability Insurance - Contact the Director of Safety & Risk Management for Instructions - [sUAS Liability Insurance](#).
6. Submit a Flight Request- [CSUB sUAS Flight Request Form \(please allow 10 business days for processing\)](#).
7. Download the [B4UFLY Smartphone App \(Alerts UAS operators of restrictions or requirements at the location where they want to fly\)](#).
8. Following each approved flight, Submit a Flight Report- [CSUB sUAS Post-Flight Reporting Form](#).

Maintenance and Storage of Equipment and Instrumentation

All sUAS must be registered with the Office of Grants, Research, and Sponsored Programs.

The physical maintenance, storage and preparation of UASs operated and owned by CSUB will be the responsibility of the relevant unit or academic program area. Direct responsibility rests first with the remote pilot in command (PIC), and then with the faculty, staff, student researchers, or volunteers, named in the Flight Operations Plan.

Aside from any fixed, onboard systems (i.e., temperature loggers, GPS, barometers, navigation cameras), the maintenance (including calibration) of any sensor instrumentation is the responsibility of the PIC or faculty who filed the Flight Operations Plan.

Registration and Document Retention

All authorized aircraft in a UAS on CSUB campus must be registered with the Office Grants, Research, and Sponsored Programs, and with the FAA Aircraft Registration Branch. Registration with the FAA is a statutory requirement (See Title 49 §§ 44101 – 44104, and 14 CFR part 47).

All sUAS on campus should be registered with the Office of Grants, Research, & Sponsored Programs. This applies to both existing UASs and any new UAS purchases being contemplated. All new UAS systems and system component acquisitions should be processed via requisitions

(P-card purchases are not appropriate) and registered with the Office of Grants, Research, & Sponsored Programs upon receipt.

Data Storage and Use

The Provost or designee may review and modify assignment of responsibilities for the maintenance and storage of sUAS and other related equipment, as needed. Any university-owned UAS and related support equipment will be stored in appropriate facilities designated in the approved Flight Operations Plan.

CSUB Policy on the Use of Unmanned Aircraft Systems (UAS) prohibits the unlawful photography and surveillance on public or private property. As such, the PIC for a project will perform due diligence to ensure proper use of the data as specified by this procedure and by local, state, and federal regulations. This includes data review by an individual designated by the remote PIC to eliminate sensitive, compromising, or otherwise inappropriate material (e.g. attributes that identify individuals such as, but not limited to, recognizable faces, license plate numbers on vehicles, etc.) before data are distributed for analysis, stored on a server with broader access, or made public in any way. When a UAS is operated in conjunction with a partner agency (e.g., County, State, Federal or NGO), and the agency has first access to the data, the agency will perform the prescribed due diligence.

Compliance with Applicable Regulations and Law

The UASRB and sUAS operator (PIC) are responsible for compliance with all relevant FAA regulations. The operator and all relevant campus entities (including Departments, Schools, Administrative units) should ensure that the proposed UAS operations

- Comply with applicable laws, government regulations, and University policies,
- Do not pose a threat to health, safety, privacy, or the environment,
- Include appropriate steps to manage and mitigate associated risks, and
- Serve the mission of the University and interests of the public at large.

Report of Accidents

All accidents that result in vehicle repair, property damage or injury must be documented in operations logs for each UAS. Accidents involving injury and/or property damage (excluding the UAS) must be reported to the UASRB within 24 hours of the incident.

The remote pilot of a small UAS is required to report an accident to the FAA within 10 days if the accident results (a) in serious injury to any person or in any loss of consciousness, AND/OR (b) damage to any property, other than the UAS, if the cost is greater than \$500 to repair or replace the property (whichever is lower).

Contact for *Office of Grants, Research, and Sponsored Programs*: Gwen Parnell, Research Compliance Analyst, gparnell@csub.edu (661) 654-6712

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

EARLY AWARD OF TENURE

RES 212202

FAC

RESOLVED: That *University Handbook* language for early award of tenure be revised (deletions in ~~strikethrough~~, additions in **bold underline**) as specified below:

305.2.4 Early Award of Tenure to Faculty

The President may award tenure to faculty before the end of the normal six (6)-year probationary period. The award of early tenure may occur when:

a. Faculty have compiled a record of exceptional performance in teaching (~~for counselors, exceptional performance in counseling~~) **(or the equivalent in the case of librarians and counselors)**, ~~in and~~ scholarly/creative activities, ~~and of acceptable performance~~ in professionally-related service at California State University, Bakersfield;

or

b. Faculty were tenured at another institution and apply for tenure in the second year of service. Based upon the performance reviews normally completed during the first two years, the President shall make a decision and formally notify the faculty by February 15 of: (1) the award of tenure, (2) reappointment to a third probationary year, or (3) appointment to be terminated at the end of the second year.

RATIONALE: The Academic Senate recently passed Resolution 202124 specifying that early tenure criteria should require exceptional performance in professionally-related service. Adjustments were made to this effect in section 305.3.4 in the *University Handbook*, however the reference to early tenure in an earlier section, 305.2.4, was overlooked. This resolution corrects that oversight. It also adds librarians to be consistent with 305.3.4.