

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE AGENDA
Thursday, September 18, 2014
Health Center Conference Room
10:00 a.m. – 11:30 a.m.

1. **Call to Order**

2. **Approval of Minutes** – June 5, 2014, regular and organizational (pages 2-6)

Editorial corrections should be sent or provided to Tawnya Walker. Comments regarding accuracy or content of the Minutes should be brought forward for discussion.

3. **Announcements and Information**

- Introductions (Time Certain 10:00-10:30)
Mark Novak, Dean Extended University
Imeh, Ebong, GRASP

- Senate Orientation

4. **Approval of Agenda**

5. **ASCSU Report**

6. **Provost's Report (S. Coley)**

7. **Committee Reports and Requests**

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

- a. Academic Affairs Committee (H. McCown)
- b. Academic Support & Student Services Committee (J. Tarjan)
- c. Budget & Planning Committee (J. Fiedler)
- d. Faculty Affairs Committee (B. Hartsell)
- e. Executive Committee (D. Boschini)
- f. Staff Report
- g. ASI Report (D. Stotler)
- h. Rumor and Gossip Control

8. **Resolutions - (Time Certain 10:45 A.M.)**

a. **Consent Agenda**

The above Item(s) marked by asterisk (*), have been placed on the consent agenda. Any Senate member objecting to placement of an item on the consent agenda may remove it. The item will then be taken up in its regular order on the agenda.

b. **Old Business:**

c. **New Business:**

- Transition from CARS to GECCo (EC) RES141501 (First Reading) (page 11)

9. **Open Forum Items (Time Certain 11:15 a.m.)**

10. **Adjournment**

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE MINUTES
Thursday, June 5, 2014
Health Center Conference Room
10:00 a.m. – 11:15 a.m.

MEMBERS: D. Boschini, S. Campagna-Pinto, S. Coley (ALT), D. Dodd, J. Emery, A. Gebauer, K. Hartlep, B. Hartsell, A. Hegde, J. Kegley, H. McCown, J. Millar, M. Moe, C. Murphy, R. Negrini, C. Petit, R. Provencio, M. Rush, P. Smith, J. Talamantes, J. Tarjan, K. Ziegler

ABSENT: H. Nieblas

VISITORS: D. Cervi, V. Kohli, B. Moore, S. Raczkowski

1. **Call to Order**- Meeting called to order by Chair Kegley.

2. **Approval of Minutes** – May 22, 2014

Motion/Second/Approved: Motion by Senator Hartsell and seconded by Senator Rush to approve the minutes. The minutes from May 8, 2014 are approved.

3. **Announcements and Information**

- **Expression of Appreciation to the Senate**-Chair Kegley expressed her appreciation to the Senators for their service this past year with special recognition to the outgoing Senators. She added that a great deal of work was accomplished; although there were issues that were quite controversial, we treated each other with respect.
- **Academic Social Gathering**-The annual Senate Social is scheduled for September 19, 2014.
- **Wang Awards**-Chair Kegley reported that the Chancellor's Office has announced that the Wang Awards have been reinstated for three years.

4. **Approval of Agenda**

Chair Kegley informed the Senate that the Commendation for Dr. Steve Suter is on the consent agenda.

Motion/Second/Approved: The agenda is approved.

5. **ASCSU Report**-None

6. **Provost's Report (S. Coley)**-Provost Coley commended the Senate for their outstanding work this year; difficult discussion resulted in tremendous outcome. She reported that as result of Board of Trustees delay in finalizing the budget for 2014-15 as they press the Governor for additional funds, the CSUB budgeting process has been impacted.

8. **Committee Reports and Requests**

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

- a. **Academic Affairs Committee** (J. Talamantes)-Senator Talamantes reported that at their last meeting the committee finalized discussion on Course Syllabi Handbook Language. The committee made two requests: (a) language be changed from "learning objectives" to "degree program learning objectives" and (b) adoption of syllabus format.
- b. **Academic Support & Student Services Committee** (J. Tarjan)-Senator Tarjan reported that the committee did not meet on May 29, 2014. He added that he has spoken in great length with Derek Stotler, incoming ASI President, in regard to the importance of student representation at Senate and Standing Committee meetings.

- c. **Budget & Planning Committee** (A. Hegde)-Senator Hegde reported that the committee did not meet. He commended the committee for their service; they were very efficient.
- d. **Faculty Affairs Committee** (K. Hartlep)-Senator Hartlep reported that Role of Lecturers in Governance has been carried over to 2014-15.
- e. **Executive Committee** (R. Negrini)-Senator Talamantes reported in addition to the issue on Role of Lecturers in Governance, Handbook Revisions, and Instilling Confidence in Faculty to Serve on Committees will be carried over to 2014-15. He added that in preparation for next year, calls have been issued for search committees for Dean of Library and VP of Information Technology.
- f. **Staff Report** (K. Ziegler)-None
- g. **ASI Report** (H. Nieblas)-None
- h. **Rumor and Gossip Control**-None

9. **Resolutions** - (Time Certain 10:15 A.M.)

a. **Consent Agenda**

- **Commendation for Steve Suter RES 1314066 (EC)**-Chair Kegley commended Steve Suter for his service over the past 18 years as University Research Ethics Coordinator, Chair, Institutional Animal Care and Use Committee, as well as Secretary, Institutional Review Board.

b. **Old Business:**

- **Performance Review of Faculty RES 1314045 (FAC) (Second Reading Continued)**- Chair Kegley reported that this resolution passed the Senate on May 22, 2014. Due to the numerous revisions, the final draft has been brought back for approval.

Motion/Second/Approved: Motion by Senator Hartsell and seconded by Senator Talamantes to approve the final draft. Motion passed.

Called/Passed: Chair Kegley calls the question. The resolution on Performance Review of Faculty is approved.

c. **New Business:**

- **Student Final Exam Scheduling Handbook Language RES 1314065 (FAC) (First Reading)**-

Motion/Second/Approved: Motion by Senator Hartlep and seconded to waive the first reading. Motion passed.

Chair Kegley opened the floor for discussion.

Called/Passed: Chair Kegley calls the question. The resolution on Student Final Exam Scheduling Handbook Language is approved with one opposed.

- **Course Syllabi Handbook Language RES 1314063 (AAC) (First Reading)**- Senator Talamantes introduced the resolution stating that Curriculum Conversion Committee requested that the AAC consider a couple of changes to the Handbook pertaining to syllabi: (a) language be changed from "learning objectives" to "degree program learning objectives" and (b) recommend adoption of a standard syllabus format. Following discussion, the AAC thought that "degree learning objectives" are assessment related issues that do not belong in every syllabus.

Motion/Second/Approved: Motion by Senator Talamantes and seconded by Senator Hartsell to waive the first reading. Motion passed.

Chair Kegley opened the floor for discussion.

Motion/Second/Failed: Motion by Senator Tarjan and seconded by Senator Gebauer to include "and/or links" to the last sentence of the first paragraph". Motion failed with one abstention.

Senator Tarjan stated that there is no enforcement; department chairs should be charged with monitoring the syllabi.

For clarification, incoming Senator Moore stated that the Curriculum Conversion Committee was under the impression that the Senate had already passed language about disabilities and that every syllabus was to have it. Senator Rush stated that in its entirety the policy on disabilities is too long to include.

For clarification, Senator Hartsell inquired about the order of the list. Senator Hegde stated that it is a recommended list in no particular order. In reference to the Q2S Conversion, Senator Boschini inquired if this guide to submission of syllabi is not followed will a course be rejected? Senator Moore stated that a reminder has been sent to department chairs stating certain items need to be included; it takes very little time to cut and paste. In regard to Senator Murphy's inquiry about whether master syllabi are included, Provost Coley recommended that for those departments that have the master course outlines, a cover sheet be included that also defines the elements for all of the syllabi.

Called/Passed: Chair Kegley calls the question. The resolution on Course Syllabi Handbook Language is approved with three opposed and one abstention.

In regard to enacting the policy, Senator Moore stated that it is the Curriculum Committee that is responsible for periodic review of syllabus in general; although the Bylaws call for it, it is not being done on a regular basis.

10. **Open Forum Items** (Time Certain 11:00 a.m.)-None

11. **Adjournment**

The meeting adjourned at 10:55.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE MINUTES ORGANIZATIONAL
MEETING FOR 2014-2015

Thursday, June 5, 2014
Health Center Conference Room
11:15 A.M. – 11:30 A.M.

MEMBERS: D. Boschini, S. Campagna-Pinto, D. Cervi, D. Dodd, J. Fiedler, A. Jacobsen, K. Hartlep, B. Hartsell, A. Hegde, J. Kegley (Chair), H. McCown, E. Montoya, B. Moore, C. Murphy, S. Raczkowski, J. Tarjan, D. Wilson, K. Ziegler

1. **Call to Order**-Chair Kegley called the meeting to order at 11:15 a.m.

2. **Approval of Agenda**

Chair Kegley requested that the resolution on Commencement 2014 be added to the agenda.

Motion/Second/Approved: Motion made by Senator Hartsell and seconded by Senator Fiedler to approve the agenda. The agenda is approved as amended.

3. **Introduction of Members**

Chair Kegley welcomed everyone and members introduced themselves. Chair Kegley invited everyone to the Senate social scheduled for September 19, 2014. Details will follow in the fall.

4. **Approval of Academic Senate Meeting Schedule for 2014-2015**

Chair Kegley presented the proposed Academic Senate Meeting Schedule for 2014/2015 as follows: (Fall Quarter, 2014) September 11, 18, October 2, 16, 30, November 13; (Winter Quarter 2015) January 15, 29, February 12, 26, March 12; (Spring Quarter 2015) April 16, 30, May 14, 28, June 11.

Called/Passed: Senator Kegley calls the question. The 2014-2015 Academic Senate meeting schedule is approved.

5. **Election of Standing Committee Chairs for 2014/2015.**

Chair Kegley summarized the duties of the Standing Committee Chairs then opened the floor for nominations.

Motion: Senator Moore nominates Senator McCown to serve as Chair of the Academic Affairs Committee for 2014/2015.

Motion: Senator Boschini, nominates Senator Jacobsen to serve as Chair of the Academic Affairs Committee for 2014/2015.

Senator Jacobsen declines the nomination.

Motion: Senator Murphy nominates Senator Hartsell to serve as Chair of the Academic Affairs Committee for 2014/2015.

Senator Hartsell declines the nomination.

Motion: Senator Hartsell, nominates Senator Hegde to serve as Chair of the Academic Affairs Committee for 2014/2015.

Senator Hegde declines the nomination.

Nominations closed.

Passed: Motion approved by acclamation. Senator McCown is elected to serve as Chair of the Academic Affairs Committee for 2014/15.

Motion: Senator Hegde nominates Senator Tarjan to serve as Chair of the Academic Support and Student Services Committee for 2014/2015.

Motion: Senator Hartsell nominates Senator Moore to serve as Chair of the Academic Support and Student Services Committee for 2014/2015.

Senator Moore declined the nomination.

Nominations closed.

Passed: Motion approved by acclamation. Senator Tarjan is elected to serve as Chair of the Academic Support and Student Services Committee for 2014/2015.

Motion: Senator Hegde nominates Senator Fiedler to serve as Chair of the Budget and Planning Committee for 2014/15.

Motion: Senator Campagna-Pinto nominates Senator Hartlep to serve as Chair of the Budget and Planning Committee for 2014/15.

Senator Hartlep declined the nomination.

Nominations closed.

Passed: Motion approved by acclamation. Senator Fiedler is elected to serve as Chair of the Budget and Planning Committee for 2014/2015.

Motion: Senator Murphy nominates Senator Hartsell to serve as Chair of the Faculty Affairs Committee for 2014/2015.

Nominations closed.

Passed: Motion approved by acclamation. Senator Hartsell is elected to serve as Chair of the Faculty Affairs Committee for 2014/2015.

6. Resolutions

- **Commencement 2014 RES 1314064**-Chair Kegley introduced the resolution stating that it was omitted in error from the regular Senate agenda for June 5, 2014. She stated it is affirmation of the faculty's role in approving degree candidates.

Motion/Second/Passed: Senators Fiedler and Moore moved to approve the resolution.

Called/Passed: Chair Kegley calls the question. The resolution on Commencement 2014 is approved.

7. Adjournment

Meeting was adjourned at 11:15 a.m.

Academic Affairs Committee: (Harvey McCown, Chair - Meets in DDH B108 at 10:00 am) (9/25, 10/09, 10/23, 11/06, 11/20, 1/08, 1/22, 2/05, 2/19, 3/05, 4/09, 4/23, 5/07, 5/21, 6/04)

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:
09/15/14	Criteria for Teaching Online Courses (2014-2015 003)					

Academic Support & Student Services Committee: (John Tarjan, Chair-Meets in DDH A108 at 10:00 a.m.) (9/25, 10/09, 10/23, 11/06, 11/20, 1/08, 1/22, 2/05, 2/19, 3/05, 4/09, 4/23, 5/07, 5/21, 6/04)

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:

Budget & Planning Committee: (Joe Fiedler, Chair- Meets in SCI III Room 100 at 10:00) (9/25, 10/09, 10/23, 11/06, 11/20, 1/08, 1/22, 2/05, 2/19, 3/05, 4/09, 4/23, 5/07, 5/21, 6/04)

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:

Faculty Affairs Committee: (Bruce Hartsell, Chair-Meets in EDUC 123 at 10:00 am (9/25, 10/09, 10/23, 11/06, 11/20, 1/08, 1/22, 2/05, 2/19, 3/05, 4/09, 4/23, 5/07, 5/21, 6/04)

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:
507/2014	Internship Policies (2013-2014 0016)	Carried Over from 2013-2014				
09/15/14	Function of the Committee on Prof. Responsibility (2014-2015 001)					
09/15/14	Policy and Procedures for Faculty Awards (2014-2015 002)					
09/15/14	Function of the Senate Election Committee (2014-2015 004)					

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Transition from CARS to GECCo
RES 141501

EC

RESOLVED: that the Academic Senate recommend the immediate dissolution of the Committee for Academic Requirements and Standards (CARS); and be it further

RESOLVED: that the General Education Curriculum Committee (GECCo) is charged with the coordination and supervision of assessment of the current CSUB General Education Program.

RATIONALE: The transition to the new semester General Education (GE) program in Fall 2016 makes significant changes to the general education program. The current GE governance structure requires the staffing of many different committees (15 including CARS). In addition, faculty will be asked to participate in the new Skill Reinforcement Groups (SRGs) and Faculty Interest Groups (FIGs) in preparation for our transition to the new GE program in Fall 2016. Rather than asking faculty to serve on many more committees and assess learning outcomes that will either change or become obsolete, we propose to consolidate the governance structure and assessment activities by charging GECCo with coordinating GE assessment. In collaboration with the SRGs and FIGs, GECCo plans to use the transitional years to establish a baseline for the new GE student learning outcomes. This transition plan is unanimously supported by the members of GECCo.

Distribution List: