

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE AGENDA  
Thursday, October 16, 2014  
Health Center Conference Room  
10:45 a.m. – 12:00 p.m.

1. **Call to Order**

2. **Approval of Minutes** – September 18, 2014

Editorial corrections should be sent or provided to Tawnya Walker. Comments regarding accuracy or content of the Minutes should be brought forward for discussion.

3. **Announcements and Information**

- Introductions (Time Certain 10:45-11:05)  
Markel Quarles, Director, Community Engagement & Career Education  
Kris Krishnan, AVP, Institutional Research, Planning, and Assessment

4. **Approval of Agenda**

5. **ASCSU Report**

6. **Provost's Report (S. Coley)**

7. **Committee Reports and Requests**

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

- a. Academic Affairs Committee (H. McCown)
- b. Academic Support & Student Services Committee (J. Tarjan)
- c. Budget & Planning Committee (J. Fiedler)
- d. Faculty Affairs Committee (B. Hartsell)
- e. Executive Committee (D. Boschini)
- f. Staff Report (J. Paschal)
- g. ASI Report (D. Stotler)
- h. Rumor and Gossip Control

8. **Resolutions - (Time Certain 11:05 A.M.)**

a. **Consent Agenda**

The above Item(s) marked by asterisk (\*), have been placed on the consent agenda. Any Senate member objecting to placement of an item on the consent agenda may remove it. The item will then be taken up in its regular order on the agenda.

b. **Old Business:**

c. **New Business:**

- Commendation for the CARS RES 141502 (EC)
- Commendation for Provost Coley RES 141505 (EC)
- Final Exams for Online Courses RES 141503 (FAC)
- Midterm Assessment for CSUB Undergraduate Students RES 141504 (AS&SS)

9. **Open Forum Items (Time Certain 11:15 a.m.)**

10. **Adjournment**

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE MINUTES  
Thursday, September 18, 2014  
Health Center Conference Room  
10:00 a.m. – 11:30 a.m.

**MEMBERS:** D. Boschini, S. Coley, J. Fielder, S. Frye, K. Hartlep, B. Hartsell, A. Hegde, A. Houtman, J. Kegley, H. McCown, E. Montoya, BJ Moore, C. Murphy, C. Raczkowski, D. Stotler, J. Tarjan, D. Wilson

**ABSENT:** S. Campagna-Pinto, P. Smith,

**VISITORS:** I. Ebong, V. Kohli, C. Kemnitz, K. Krishnan, M. Novak, D. Schecter, C. Lam.

1. **Call to Order**-Meeting called to order by Chair Kegley.
2. **Approval of Minutes**-June 5, 2014, regular and organizational  
**Motion/Second/Approved:** Senators Hartlep and Moore moved to approve the minutes. The minutes from June 5, 2014 are approved.
3. **Approval of Agenda**-  
**Motion/Second/Approved:** Senators Fielder and Frye moved to approve the agenda. The agenda is approved.
4. **Announcements and Information**
  - **Introductions** (Time certain 10:00-10:30)-Chair Kegley welcomed everyone to the first Senate meeting of 2014-15 and expressed appreciation to those who worked throughout the summer on various committees.

**Mark Novak**, Dean of Extended University (EU)-M. Novak provided a brief overview of the goals of Extended University Division; CSUB has the lowest revenue of any other Extended University in the CSU system. He stated the goal is to set new policies in place: a) new distribution model where EU will manage programs but the schools and departments will be getting shares of revenue brought in along with incentives to participate in programs; b) a new set of RFP's i.e. requests for proposals for innovation in online education.

In response to Senator Tarjan's inquiry in regard to the status of Antelope Valley (AV), Provost Coley there is no plans to make AV part of EU. She added that confirmation on the budget has just been received from the Chancellor's office; from that a report has been prepared on what the next steps will be.

Provost Coley added the experience that M. Novak brings to campus relative to International education is perfect timing; we haven't integrated the English Language Center sufficiently in terms of international students. M. Novak stated that plans for aggressive recruiting activity of international students as well as growth of the language program are in the works.

**Imeh, Ebong**, AVP of Grants Research and Sponsored Programs (GRaSP)- I. Ebong explained that he sees the primary purpose of GRaSP as a service unit that supports faculty in looking for funding to support their programs. The challenge for GRaSP is to be able to offer services that enable faculty to do their work and spend less time chasing paper. Up until now, GRaSP has been primarily a post-award operation; they are trying to focus more pre-award support for faculty. Provost Coley added that institutional strategy includes faculty opportunities in summer; support for student assistants; focus on scholarship for teaching; and fundraising efforts to support student/faculty engagement.

- **Proposed Handbook Organization**-Chair Kegley announced that work began over the summer on organization of the University Handbook; a draft is posted on the Senate website. She requested input from faculty. Senator Moore requested that the Academic Planning Manual be incorporated. K. Krishnan

recommended that legislative history be included on the bottom of all policies and procedures so changes can be tracked.

- **Senate Orientation**-Chair Kegley provided an overview of how the Senate works; orientation materials can be found on the Senate website.
- **Abstentions**- Chair Kegley announced that abstentions are not a common practice in Robert's Rules of Order; she will no longer ask for them. Senator Moore added that there is a common misunderstanding in the formal definition of abstention and the process of abstaining. The issue will be clarified.

5. **Resolutions- (Time Certain 10:45 A.M.)**

a. **Consent Agenda**-None

b. **Old Business**: None

c. **New Business**:

- **Transition from CARS to GECCo (EC) RES141501 (First Reading)**-Senator Tarjan moved the resolution forward and spoke in favor of it; he reported that CARS is currently being charged with coordinating assessment of the old General Education program. Members of the CARS report that the process is not working well. GECCo has been formed and will transition to the new program; perhaps charging them with assessment makes more sense. C. Kemnitz added part of the consideration is the faculty workload of staffing 15 additional committees.

**Motion/Second/Passed:** Motion by Senator Tarjan and seconded by Senator Fiedler to waive the first reading stating that he is not aware of any opposition. Motion passed.

Chair Kegley opened the floor for amendments. Senator Tarjan offered a friendly amendment to strike the word "is" in the second resolved and replace it with "be".

**Called/Passed:** Chair Kegley calls the question. The resolution on Transition from CARS to GECCo passed.

Provost Coley recommended that the Senate commend the CARS membership for their service. Senator Moore added it was a job well done; that this committee was formed during a time of trouble where people had to extend themselves. A resolution will be prepared for the Senate meeting scheduled for October 2, 2014.

6. **ASCSU Report**-C. Murphy summarized the September 2014 ASCSU Plenary; the report is posted on the Senate website.

7. **Provost's Report (S. Coley)**-Chair Kegley congratulated Provost Coley on her new appointment as President of Cal Poly Pomona.

Provost Coley commended Senator Murphy, Mariam Vivian and the others who worked to open the Historical Research Center in the library and encouraged everyone to visit.

The President will be meeting with the Executive Committee on September 23, 2014 to discuss the Provost's transitioning away from campus; he is hoping to get input from various sectors and hopefully move forward this year with a search. The Provost is preparing a transition plan; she has asked each of the areas that report to her on areas that need to be addressed before her projected full-time departure at the end of October, 2014.

In response to Senator Murphy's inquiry in regard to the five year hiring plan, Provost Coley stated that before she leaves there will be a meeting with all of the deans to move forward.

8. **Open Forum Items (Time Certain 11:15 a.m.)**

**Program Reviews**-Senator Fiedler expressed concern in regard to the issue of ongoing program reviews two years away from the switch to semesters as well as in absence of a permanent provost; there is sentiment amongst faculty that the reviews are meaningless. Chair Kegley reported that this issue is on the EC agenda for September 23, 2014. C. Kemnitz added that our WASC interim report Fall, 2015 asks us to report on how we are adhering to the regular schedule for our program review; this is relevant and we should accommodate these programs so it is not meaningless. Provost Coley added the review is a historical piece; we need to look forward at trends.

9. **Committee Reports and Requests**

(Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)

- a. **Academic Affairs Committee** (H. McCown)-None
- b. **Academic Support & Student Services Committee** (J. Tarjan)-None
- c. **Budget & Planning Committee** (J. Fiedler)-None
- d. **Faculty Affairs Committee** (B. Hartsell)-None
- e. **Executive Committee** (D. Boschini) –Senator Boschini reported that at the EC meeting on September 23, 2014 the committee discussed the implications of Yes Means Yes; we will be waiting for direction from the Chancellor’s office as well as our campus. She also reviewed the referrals that have been sent to the standing committees. A call for interest has been issued to the Senate for a representative on the Alumni Board.

Senator Tarjan provided a brief report on the EC meeting on September 15, 2014 with the General Council; The Executive Vice-Chancellor reported that our campus is very unusual in terms of lecturer service. He hopes to be a resource; that the legal department will facilitate what we do. In terms of the lecturer issue, Provost Coley stated that any feedback is great; she added that it is an issue of workload; the administration is going to be looking at it from a work standpoint. She wants to make sure it does not preclude the work that administration is already doing.

- f. **Staff Report**-None
- g. **ASI Report** (D. Stotler)-Senator Stotler reported that ASI is going through a rebranding with a new logo as well as a restructure. They realize that they are not being proactive in their sustainability efforts; they will be appointing a director of sustainability as well as a director of diversity to meet the needs of the campus. This year they will be implementing a senior project to allow students to leave their mark and give back to CSUB. Provost Coley acknowledged Senator Stotler as a recipient of the Bright Minds scholarship. Chair Kegley added that she appreciated the enthusiasm of ASI at Welcome Day and Student Convocation. At the same time, she was disappointed that there were very few faculty during this important time for students and their families; we need to do a better job informing the faculty.
- h. **Rumor and Gossip Control**-None

10. **Adjournment**

The meeting adjourned at 11:30 a.m.





**Budget & Planning Committee: (Joe Fiedler, Chair- Meets in SCI III Room 100 at 10:00 ) (9/25, 10/09, 10/23, 11/06, 11/20, 1/08, 1/22, 2/05, 2/19, 3/05, 4/09, 4/23, 5/07, 5/21, 6/04)**

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:
09/24/14	Student Success Fees (2014-2015 008)					
09/25/14	Academic Calendar for Summer 2015-16 (2014-2015 010)					

**Faculty Affairs Committee: (Bruce Hartsell, Chair-Meets in EDUC 123 at 10:00 am (9/25, 10/09, 10/23, 11/06, 11/20, 1/08, 1/22, 2/05, 2/19, 3/05, 4/09, 4/23, 5/07, 5/21, 6/04)**

DATE:	ITEM:	STATUS:	ACTION:	APPROVED BY SENATE:	SENT TO PRESIDENT:	APPROVED BY PRESIDENT:
507/2014	Clarification of the Role of Lecturers in Gov. (2013-2014 0016)	<b>Carried Over from 2013-2014</b>				
09/15/14	Function of the Committee on Prof. Responsibility (2014-2015 001)					
09/15/14	Policy and Procedures for Faculty Awards (2014-2015 002)		Recommendations on the Wang Awards submitted to the President.			
09/15/14	Function of the Senate Election Committee (2014-2015 004)					
01/21/14	Student Final Exam Scheduling (2013-2014 0011) (Part 1) Handbook Language (Part 2) Hybrid Final Exams (Part 3)	<b>Part 3 Carried Over from 2013-2014</b>	On Senate Agenda 10/16/14 RES 141503			

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

**Commendation of the Committee for Academic Requirements and Standards  
RES141502**

EC

**RESOLVED:** That the Academic Senate commend the individuals who have served on the Committee for Academic Requirements and Standards (CARS) for their contributions to the university in this important capacity; and be it further

**RESOLVED:** That special recognition be given the individuals who have chaired the committee, John Stark, Charles Lam, Maureen Rush, and Andreas Gebauer.

**Rationale:** This committee was formed to address urgent curricular issues during a difficult time. The members of the committee have served admirably dealing with difficult and often fractious issues. The job of chair was a particularly challenging, given the many diverse constituencies affected by the committee's work.

**Distribution List:** President  
General Faculty

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

RES 141505

***Commendation of Dr. Soraya Coley, Provost & Vice President for Academic Affairs***

***WHEREAS:*** *Dr. Soraya Coley has served CSU, Bakersfield as Provost and Vice President for Academic Affairs for more than eight years; and*

***WHEREAS:*** *Dr. Coley has made deep personal sacrifices to serve CSUB; and*

***WHEREAS:*** *Provost Coley has been the longest-serving administrator on the Senate Executive Committee and has added greatly to its effectiveness through her insights and wise counsel; and*

***WHEREAS:*** *Dr. Coley has both supported and celebrated the academic endeavors of the faculty; and*

***WHEREAS:*** *Provost Coley implemented program scans and formal agreements regarding the direction of academic programs, providing direction and predictability to departments; and*

***WHEREAS:*** *Dr. Coley has had a laser focus on student success; and*

***WHEREAS:*** *Provost Coley has initiated numerous ways to recognize the work of faculty; and*

***WHEREAS:*** *Provost Coley exemplifies respect and genuine concern for faculty and other members of the campus community in seeking out junior faculty and students to have conversations with them and to listen to them to see what is going on "behind the scenes"; and*

***WHEREAS:*** *Soraya's kindness and generosity have added greatly to the campus climate; and*

***WHEREAS:*** *Soraya has been an adoptive grandparent to many of the children and grandchildren of the CSUB family; therefore be it*

***RESOLVED:*** *That the Academic Senate of California State University, Bakersfield express its sincere gratitude for the many contributions that Dr. Soraya Coley has made to CSUB and the greater Bakersfield community; and be it further*

***RESOLVED:*** *That we wish her all the best as she embarks on the exciting new phase of her long career in higher education and the President of California State Polytechnic University, Pomona; and be it further*

***RESOLVED:*** *That rejoice for her as she becomes one half of the newest power couple in Greater Los Angeles and actually can live in the same town as Ron.*

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

**Final Exams for On-line Courses**  
**RES 141503**

FAC

**RESOLVED:** Departments shall establish a low-use block between 6:00 A.M. and midnight for each on-line course. The date and time for the final exam shall be listed in the syllabus.

**RATIONALE:** Scheduling courses at specific times, even if they do not meet at those times, will eliminate the problem of ambiguity for final exams in on-line courses.

**Distribution:** President, Provost, Deans, Department Chairs, Vice-president for Academic Affairs, Director of Academic Operations and Support

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

**Midterm Assessment Program for CSUB Undergraduate Students**  
RES 141504

AS&SS

**RESOLVED:** That a pilot midterm assessment program for already-identified at risk CSUB undergraduates be implemented as soon as is feasible, building upon the model currently being utilized for student athletes and following these guidelines:

- The system be user-friendly;
- The system provide appropriate flexibility in data entry and timing;
- Reports to students, advisors, and others meet their needs; and
- Appropriate confidentiality be maintained; and be it further

**RESOLVED:** That, learning from the pilot program, a midterm assessment program be implemented for all students in the semester calendar beginning Fall 2016.

**RATIONALE:** The current midterm assessment program for student athletes has been successful in supporting their academic success. It provides valuable information to advisors and has been upgraded to minimize faculty reporting time. The CSUB academic community is concerned that students who underperform and become academically “at risk,” too often drop out. Because we are committed to student success and recognize that early intervention often results in increasing student performance, expanding the system to include all students promises to have a significant positive impact on student success.

The intent is to develop a system where faculty are asked to report student progress only for those students enrolled in their class who are already identified as “at risk.” Then, based on the experience from the pilot program, a universal midterm assessment should be developed for the semester calendar beginning in Fall 2016.

**Distribution List:** President, AVP for Enrollment Management, School Deans, General Faculty, Academic Advisors