

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Annual Catalog

RES 181911

AAC

RESOLVED: That the Academic Senate recommends to the President that California State University, Bakersfield adopt an annual catalog, beginning in 2020/21; and be it further

RESOLVED: **That we recommend that the campus** remove the “Regularly Updated” catalog when the 2020/21 annual catalog takes effect.

RATIONALE: The “Regularly Updated” catalog was created when the campus moved away from printed catalogs to online catalogs. Currently, changes can be submitted to the “Regularly Updated” catalog at any time and go into effect the following semester. This has caused several issues, particularly when the changes involve degree requirements:

- The myCSUB Academic Requirements Report (“degree audit”) must be updated each time a change is made in the “Regularly Updated” catalog for degree requirements, since the degree audit points to the “Regularly Updated” catalog.
- Students have catalog rights, but if there are multiple versions of degree requirements in a catalog (e.g. 2016/18 version 1, version 2, etc.), it becomes difficult to track which version to use for advising, roadmaps, graduation checks, etc.
- The Evaluations Office has to conduct a manual graduation check when the degree audit does not match the catalog version the student is using.

Moving to an annual catalog will eliminate the above issues with the “Regularly Updated” catalog, while still allowing programs to make changes on an annual basis. There would be clear catalog rights and degree requirements for each catalog year. Degree audits could then be kept “in sync” with the annual catalog, since updates would only take effect in Fall term. Academic Operations, Enrollment Management, and the Evaluations Office can streamline their processes with a stable catalog.

Should the annual catalog be adopted, Academic Operations should work with administrators, faculty members (particularly department/program chairs and curriculum committee chairs), and staff members to establish workflows and timelines for an annual catalog. Further, the “Regularly Updated” catalog would cease to accept updates when the 2020/21 catalog submissions are due from the department/program.

Distribution List:

President
Interim Provost and VP Academic Affairs
Vice Provost
School Deans
Department Chairs
General Faculty

Approved by the Senate March 21, 2019
Sent to the President March 29, 2019
Approved by the President April 3, 2019