

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Assigned Time – General Principles
RES 161714

FAC

RESOLVED:

That the Academic Senate recommend to the President that the University Handbook be amended to include the following addition (additions in bold underline).

308.6 Assigned Time – General Principles

The following basic principles shall guide the allocation of assigned time:

1. **Assigned time shall be identified in a report that identifies every individual who receives assigned time during a fiscal year, the source of the assigned time, the amount of the assigned time, and the purpose of the assigned time.**
2. **The assigned time reports shall be made available at the end of the term as a link on the Faculty Affairs webpage.**
3. **Rules regarding allocation of assigned time shall be reasonably consistent across schools, departments, and individuals while also allowing for reasonable variation in circumstances.**
4. **Credit for assigned time shall be done in consultation with the Department Chair, the School Dean and the faculty member.**

RATIONALE:

As a public university, CSUB should assign work via procedures that reflect principles of transparency and fairness. Variables such as department sizes, class size, number of course preparations, and external funding for assigned time necessitate flexibility. Nevertheless, procedures should promote fairness while recognizing that equality can be unfair.

Distribution List:

President
Provost & V.P. for Academic Affairs
School Deans
Department Chairs
General Faculty

Approved by the Academic Senate April 20, 2017
Sent to the President for approval April 27, 2017
Approved by the President on June 2, 2017