

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Annual Faculty Awards for Excellence
RES 161713

FAC

RESOLVED:

That the Academic Senate recommend to the President that the University Handbook be amended to include the following changes to Annual Faculty Awards for Excellence (deletions in strikethrough, additions in bold underline).

308.3 Annual Faculty Awards for Excellence

The following honors are annually bestowed upon faculty members who have distinguished themselves in areas of teaching, faculty leadership and service, or in research. In addition, the campus nominates faculty for the system-wide Wang Family Excellence Award.

In each instance the Provost/Vice President for Academic Affairs (P&VPAA) shall initiate the selection process by notifying the Faculty Honors and Awards Committee and Academic Senate of the timeline for proceeding.

Members of the Faculty Honors and Awards Committee shall neither be eligible to nominate a candidate for any of these awards nor be a candidate for any of the awards. Further, it is expected that committee members shall enter the process free of bias for or against any nominee.

The following is suggested as a timetable for awards of the Millie Ablin Excellence in Teaching, Faculty Leadership and Service, and Faculty Scholarship and Creative Activity:

First <u>Third</u> Week of Spring quarter <u>semester</u>	P&VPAA and the Academic Senate Chair jointly issue a call for nominations
30 <u>45</u> Days	Closing date for nominations
Following Application Period	Awards committee may choose one candidate per award and submits name to Academic Senate approval
End of Spring quarter <u>semester</u>	Senate approval
University Day	Nominee receives award and University recognition from Academic Senate Chair

308.3.1 The Millie Ablin Excellence in Teaching Award

The Millie Ablin Excellence in Teaching Award is intended to recognize and encourage excellence in teaching.

308.3.1.1 Selection

A nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee augmented by a student member appointed by the President of the Associated Students.

308.3.1.2 Procedures

a. In the ~~first~~ **third** week Spring ~~quarter~~ **semester** each year the P&VPAA shall initiate the process and ask the President of Associated Students to appoint a student to the committee. The P&VPAA and the Chair of the Academic Senate shall, at the same time, send out a call for nominations. This announcement shall include a deadline for submissions and a description of what is required for nomination.

b. Any full-time member of the CSUB faculty is eligible for nomination, which may be submitted by administrators, faculty, students, or alumni. **No self-nominations shall be accepted.** A **completed nomination form,** ~~nomination must include~~ the nominee's current abbreviated vita, ~~accompanied by~~ **and** a signed, written statement, not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee **shall be submitted.** The statement should be concise and factual. The criteria for the award call primarily for excellence in teaching. Scholarship, creative activity, and service to campus and community are important but may not substitute for a candidate's teaching accomplishments.

c. Materials submitted for consideration and all committee deliberations concerning them must be held in strict confidence.

d. The Faculty Honors and Awards Committee may choose the Millie Ablin Excellence in Teaching nominee from among the finalists, and submit this candidate's name to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

e. In order to maintain confidentiality, all materials collected by the committee shall be promptly destroyed.

308.3.2 Faculty Leadership and Service Award

The Faculty Leadership and Service Award has been established by the Academic Senate of CSUB in order to recognize and encourage outstanding contributions by faculty to the principle and practice of shared governance on this campus as well as service to the community and the University service region.

308.3.2.1 Selection

The Faculty Leadership and Service Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.

308.3.2.2 Procedures

a. In the first third week Spring ~~quarter~~ semester each year the P&VPAA shall notify the Faculty Honors and Awards Committee of the timeline for proceeding. The P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.

b. Any full-time faculty member of the CSUB faculty is eligible for nomination by administrators, faculty, students, or alumni. **No self-nominations shall be accepted.** A **completed nomination form,** nomination ~~must include~~ the nominee's current abbreviated vita, ~~accompanied by~~ **and** a signed, written statement, not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee **shall be submitted.** The statement should be concise and factual and confined to issues related directly to matters of shared governance and community service. The criteria for the award, as set forth by the Academic Senate of the California State University, Bakersfield, call for outstanding efforts and service toward collegial governance and service to the community and the university service region. Scholarship, creative activity, and teaching are important but may not substitute for a candidate's service and leadership.

c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidate that it deems relevant and necessary to make an informed judgment on a worthy nominee for the award. Materials submitted for consideration and those solicited, as well as all committee deliberations concerning them, shall be held in strict confidence.

d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Faculty Leadership and Service Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

308.3.3 Faculty Scholarship and Creative Activity Award

The Faculty Scholarship and Creative Activity Award has been established to recognize and encourage outstanding contributions to the principle and practice of research in academia.

308.3.3.1 Selection

The Faculty Scholarship and Creative Activity Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.

308.3.3.2 Procedures

a. In the first third week of Spring ~~quarter~~ semester each year, the P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.

b. Any full-time faculty member of the CSUB faculty is eligible for nomination by administrators, faculty, students, or alumni. A nomination must include the nominee's most current abbreviated vita accompanied by a signed, written statement not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee. The statement should be

concise and factual. The ONLY criteria for the award shall be outstanding research or creative achievement.

c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidates that it deems relevant and necessary to make an informed judgment on the worthiness of the nominee for the award. Material solicited and submitted for consideration, as well as all committee deliberations, shall be held in strict confidence.

d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Faculty Scholarship and Creative Activity Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

308.3.3.3 Procedures

~~a. At the beginning of the Spring quarter semester, the P&VPAA shall notify the FHAC of the timeline for proceeding and ask the President of Associated Students to appoint a student to the committee. The P&VPAA and the Chair of the Academic Senate shall at the same time send out a call for nominations. This announcement shall include a deadline for submissions and a description of what is required for nomination.~~

~~b. Any full time probationary or tenured faculty member from the above disciplines is eligible for nomination. Nominations may be submitted by administrators, faculty, students, or alumni. Nominations will include a current resume or curriculum vitae, and be limited to five (5) single-spaced pages.~~

~~d. If it desires, the FHAC may solicit supportive documentation or testimony from individuals familiar with the finalist's area of expertise. The FHAC shall screen the nominees and select one candidate from each of the above disciplines.~~

~~e.~~

~~f. Materials submitted for consideration and all committee deliberations concerning them shall be held in strict confidence.~~

~~g. The FHAC shall select the nominee from each discipline and submit the names of the nominees to the Academic Senate for approval. Upon approval, the Academic Senate shall forward the names of the nominees to the President.~~

~~h. In order to maintain confidentiality, all materials collected by the FHAC shall be promptly destroyed.~~

~~i. The following timetable is suggested:~~

First week of Spring quarter <u>semester</u>	P&VPAA and the Academic Senate Chair shall jointly call for nominations
30 Days	Closing date for nominations
Following Application Period	Awards committee may choose one candidate per award and submits name to Academic Senate for approval
End of Spring quarter <u>semester</u>	Senate approval

Nominee receives award and University recognition from Academic Senate Chair

In addition to the four selections by the FHAC, the President may nominate one administrator who currently serves in the management personnel plan as an Administrator III or IV.

308.3.4 Promising New Faculty Award

The Promising New Faculty Award has been established to recognize exemplary achievements in teaching, research, scholarship, creative activities, and/or service among all full-time, tenure-track faculty (or Assistant Professors).

308.3.4.1 Selection

The Faculty Scholarship and Creative Activity Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.

308.3.4.2 Procedures

a. In the third week of Spring semester each year, the P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.

b. Any full-time, tenure-track assistant professor of the CSUB faculty is eligible for nomination by administrators, faculty, students, or alumni. No self-nominations shall be accepted. A completed nomination form, the nominee's current abbreviated vita, and a signed, written statement, not exceeding 600 words, summarizing the nominator's reasons for supporting the nominee shall be submitted. The statement should be concise and factual and confined to issues related directly to the contributions, achievements, and currency as articulated in criteria for selection. The criteria for the award, as set forth by the Academic Senate of the California State University, Bakersfield, call for the following:

Contribution: The primary criterion is outstanding, demonstrated, significant contributions to teaching, research, scholarship, creative activities, and/or service.

Achievement: There must be evidence that the nominee has performed work of superb achievement as demonstrated by publication or artistic production and evaluation by peer review.

Currency: Nominees shall be scholars who are current with developments and findings in their field and in the use of effective pedagogy.

c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidates that it deems relevant and necessary to make an informed judgment on the worthiness of the nominee for the award. Material solicited and submitted for consideration, as well as all committee deliberations, shall be held in strict confidence.

d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Promising New Faculty Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

308.3.5 Outstanding Lecturer Award

CSUB is committed to providing encouragement and supporting of outstanding teaching achievements by full-time lecturers. **The Outstanding Lecturer Award has been established to honor a full-time lecturer for excellence in teaching effectiveness and service to the CSUB campus community.**

308.3.5.1 Selection

The Outstanding Lecturer Award nominee may be chosen annually by the Academic Senate on recommendation of the Faculty Honors and Awards Committee.

308.3.5.2 Procedures

a. In the third week of Spring semester each year, the P&VPAA and the Chair of the Academic Senate shall send out a call for nominations. This announcement shall include a deadline for submission and a description of the requirements for nomination.

b. All full-time lecturers (as defined by the CSU collective bargaining agreement) with one or more years of full-time teaching at CSUB are eligible to receive the Outstanding Lecturer Award provided they are teaching full time in the year of the award application. The following criteria shall be used:

Teaching Effectiveness: The principal criterion for receiving this award shall be a sustained record of outstanding teaching across multiple terms as evidenced by:

- **Summaries of student evaluations and sample comments from students**
- **Active participation in curriculum development or improvement, assessment, pedagogical improvement, innovation, or integration of high impact practices into teaching**
- **Peer observations of teaching.**

Service: Engaging in service to the campus and/or contributions beyond classroom teaching that benefits students. Examples may include involving students in research, scholarship or creative activities; conducting extra-curricular activities

with students; leading field trips; advising student clubs or organizations; and mentoring/advising students.

Currency: Nominees should be current with developments and findings in their field and in the use of effective pedagogy.

c. The Faculty Honors and Awards Committee may, in seeking to make a selection, solicit additional information about the candidates that it deems relevant and necessary to make an informed judgment on the worthiness of the nominee for the award. Material solicited and submitted for consideration, as well as all committee deliberations, shall be held in strict confidence.

d. The Faculty Honors and Awards Committee may submit the name of its nominee for the Outstanding Lecturer Award to the Academic Senate for approval. The Faculty Honors and Awards Committee is not obligated to forward a nomination if a worthy candidate is not identified.

RATIONALE:

The recommended changes bring clarification regarding some procedures and expand the opportunities to recognize faculty members for their work.

Distribution List:

President
Provost & V.P. for Academic Affairs
School Deans
Department Chairs
General Faculty

Approved by the Academic Senate April 20, 2017
Sent to the President for approval April 27, 2017
Approved by the President on June 2, 2017