

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

**Reclassification of Assistant VP of IRPA and Assistant VP of GRAsSP - Handbook  
Change 104.1.2; 104.2.2**

RES 222323

BPC

**RESOLVED:** That the Assistant Vice President of Institutional Research, Planning, and Assessment (IRPA) to be reclassified as the Associate Vice President of Institutional Research, Planning and Assessment. And be it further

**RESOLVED:** That the Assistant Vice President of Grants, Research and Sponsored Programs (GRaSP) to be reclassified as the Associate Vice President of Grants, Research and Sponsored Programs. And be it further

**RESOLVED:** That the Academic Handbook language adopt the following

~~104.1.2 Assistant to the President for Planning and Institutional Research~~  
Associate Vice President for Institutional Research Planning and Assessment

~~The Assistant for Planning and Institutional Research develops and maintains campus databases on students, staff and faculty and prepares reports for use by the President and the campus at large. The Assistant also provides information descriptive of CSUB operations required by the CSU.~~

The AVP for Institutional Research Planning and Assessment reports to the P&VPAA and is the strategic leader of the campus' data informed decision-making processes. The AVP serves faculty, staff, and students, develops, and maintains campus databases and prepares reports for use by the Provost, President, and the senior leadership. The AVP convenes the campus' institutional research advisory council, serves as the Chief Assessment Officer for the University and convenes the Council of Assessment Coordinators. The AVP also provides descriptive information related to CSUB operations to the Office of the Chancellor.

~~104.2.2 Assistant~~ Associate Vice-President for Grants, Research and Sponsored Programs (GRASP)

The Associate Vice-President for Grants, Research and Sponsored Programs (GRASP) reports to the P&VPAA. The Associate Vice-President is responsible for the oversight of all sponsored programs (grants and contracts) involving research, program evaluation, training, and outreach. The Associate Vice President provides support services for faculty seeking funding sources and preparing proposals for grants or contracts. As delegated by the P&VPAA, the Associate Vice-President provides support services for faculty seeking

funding sources and preparing proposals for grants or contracts. As delegated by the P&VPAA, the [Associate](#) Vice-President provides support services for the Institutional Animal Care and Use Committee (IACUC) and the Institutional Review Board for Human Subjects Research (IRB/HSR).

**RATIONALE:** The current handbook language does not reflect the current scope of responsibilities, current reporting responsibilities, nor market conditions for these roles. The request from the Provost is to provide equity to MPPs in Academic Affairs, and the make the role and the title more competitive in a dynamic job market.

**Attachment:**

Memorandum from Provost and VP Academic Affairs

Approved by the Academic Senate April 20, 2023

Sent to the President April 28, 2023

Approved by the President May 2, 2023

**Distribution List:**

President

Provost

AVP Human Resources

AVP IRPA

Interim AVP GRaSP

General Faculty



**MEMORANDUM**

Date: 3-10-2023  
From: Vernon B. Harper, Jr.  
Provost and Vice President for Academic Affairs  
Subject: Request for Handbook Title Change for University Administrators [REVISED]

The Office of the Provost requests that the Academic Senate modify the Academic Handbook language related to two academic administrator roles. The current handbook language does not reflect the current scope of responsibilities, current reporting responsibilities, nor current market conditions for the below roles. In addition, the change creates title-consistency across the members of Provost's Council. The proposed title changes may have a small budgetary impact in the division.

**CURRENT LANGUAGE**

104.1.2 Assistant to the President for Planning and Institutional Research

The Assistant for Planning and Institutional Research develops and maintains campus databases on students, staff and faculty and prepares reports for use by the President and the campus at large. The Assistant also provides information descriptive of CSUB operations required by the CSU.

**LANGUAGE for CONSIDERATION (changes in Red)**

104.1.2 Associate Vice President for Institutional Research Planning and Assessment

The AVP for Institutional Research Planning and Assessment reports to the P&VPAA and is the strategic leader of the campus' data informed decision-making processes. The AVP serves faculty, staff, and students, develops, and maintains campus databases and prepares reports for use by the Provost, President, and the senior leadership. The AVP convenes the campus' institutional research advisory council, serves as the Chief Assessment Officer for the University and convenes the Council of Assessment Coordinators. The AVP also provides descriptive information related to CSUB operations to the Office of the Chancellor.

**CURRENT LANGUAGE**

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