CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Task Stream Usage and Access Policy
RES 212225

AAC, AS&SS, BPC

RESOLVED: That the Academic Senate of CSU, Bakersfield recommends the adoption of Policy Concerning the Use of CSUB's Assessment Management System (AMS).

RATIONALE: The purpose of an Assessment Management System (AMS) is to provide a central repository for planning, managing, and documenting assessment activities at CSU Bakersfield in an effort to ensure educational effectiveness and maintain continuous improvement processes.

Gaps in AMS were identified on the content stored, access rights, and maintenance. The policy addresses the gaps.

Training and guidance on AMS are offered through Faculty Teaching and Learning Center (FTLC).

Attachment:
Policy Concerning the Use of CSUB's Assessment Management System

Approved by the Senate April 7, 2022
Sent to the President April 22, 2022
Approved by the President April 25, 2022

Distribution List:
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Policy Concerning the Use of CSUB's Assessment Management System

Consisted with [CSUB's Principles of the Assessment of Student Learning](#), the following policies regarding the purpose, access, and maintenance of CSUB's Assessment Management System (e.g. Task Stream) are proposed.

AMS Purpose

The purpose of an Assessment Management System (AMS) is to provide a central repository for planning, managing, and documenting assessment activities at CSU Bakersfield in an effort to ensure educational effectiveness and maintain continuous improvement processes. Appropriate documents for the AMS include annual program reports, program self-studies, course syllabi, assessment plans, assessment rubrics, assessment findings, action plans, and status updates. All assessment data should be summarized to reflect programs, not to identify any individual faculty members or individual students. Therefore, the AMS should not contain any student artifacts, nor should it identify any particular faculty members with assessment results.

AMS Access

Assessment activities are conducted solely for the purpose of program improvement. Therefore, access to the materials contained within the Assessment Management System is restricted to CSUB personnel, and to CSUB's accrediting bodies (e.g. WASC Senior College and University Commission).

AMS Maintenance

CSUB's Assessment Management System is maintained by the Office for Institutional Research, Planning, and Assessment. Faculty Assessment Coordinators work with the Office for Institutional Research, Planning, and Assessment to keep the list of members current for each department or unit.