

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

AAC

**Formation of a General Studies Review Committee**

RES 212220

**RESOLVED:** That a General Studies Review Committee be established with the following guidelines

- 1) That the Committee be composed of at least three tenured faculty from across the University,
- 2) That the Committee, when feasible, be composed of faculty with experience in teaching First Year Seminar and/or GST courses,
- 3) That members of the Committee be appropriately supported by staff and compensated for a 2-year term of service to be negotiated with the Office of the Provost
- 4) That the Provost, in consultation with the Academic Senate Executive Committee, be charged with appointing members of the Committee, and
- 5) That members be appointed for a term of two years with staggered terms; and be it further

**RESOLVED:** That the Committee be charged with the following responsibilities

- 1) To conduct classroom observations of all non-tenured faculty teaching First Year Seminar courses using the GECCo-approved rubric if not already being observed in an academic department and all others teaching First Year Seminar who request an observation,
- 2) To conduct classroom observations of all non-tenured faculty teaching GST courses if not already being observed in an academic department and all others teaching GST courses who request an observation,
- 3) To develop periodic evaluation guidelines and criteria for instructors who are not undergoing review in an academic department,
- 4) To undertake a retention review of all First Year Seminar and GST instructors if required by the *University Handbook*, including all materials and following all procedures outlined in the *University Handbook* if they are not already undergoing an annual review in an academic department, and be it further

**RESOLVED:** That the chair of the Committee send committee review criteria and guidelines to all faculty who will undergo review and recommend the appointment of instructors to teach First Year Seminar to school associate deans and GST instructors to Academic Programs who do not already have appointments in an academic department.

**RATIONALE:** No group or groups are currently charged with overseeing the appointment and review of First Year Seminar and GST instructors. This resulted in a lack of a mechanism for instructors who do not already have appointments in academic departments to undergo required observation and review. There is also no mechanism for an academic body to provide input on their initial and subsequent appointment. The formation of a General Studies Review Committee addresses these problems.

Approved by the Academic Senate March 17, 2022

Sent to the President March 25, 2022

Approved by the President March 28, 2022

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