

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

FINAL EXAM POLICY – INTERIM POLICY CHANGE  
RES 212218

BPC

**RESOLVED:** That the Academic Senate of CSU, Bakersfield recommends when final exams and commencement are in conflict, the following policy be adopted:

1. If a graduating student has a final exam on the same day as commencement, the student can request the instructor for an alternate exam time. The instructor must honor the request and provide alternative arrangements.
2. If a faculty member wants to attend commencement and has to give an exam at the same time, they may work with their students for an alternative time or request their respective department for alternative proctoring arrangements.

**RATIONALE:** While commencement and final exam period overlap, it is almost unavoidable that conflicts happen between a student's need to complete an exam and to attend the commencement. The recommended policy ensures that a student can complete the course as well as attend their own commencement. The policy also allows the faculty member to attend commencement when there is a conflict.

Approved by the Senate March 3, 2022

Sent to the President March 11, 2022

Approved by the President March 11, 2022

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